



# **BOUNDARY REVIEW 2022**

**Municipality of the County of Kings**

*December 09, 2022*



**MUNICIPALITY of the  
COUNTY of KINGS**

## Executive Summary

This *Boundary Review 2022 Study* is being filed as part of an application to the Nova Scotia Utility and Review Board by the Municipality of the County of Kings pursuant to Sections 368 and 369 *Municipal Government Act*.

The contents herein detail work undertaken by the Municipality of the County of Kings relative to a:

- Consultative review of the number of municipal councillors and polling districts; and
- Geospatial analysis of a range of polling district boundaries.

The goal of the study has been to determine an optimum configuration that best addresses criteria set out in regulations enabled through the Nova Scotia *Utility and Review Board Act*.

The analysis undertaken included a variety of public and Municipal Council in-person and virtual engagements, and the geospatial and statistical analysis of elector populations by Communities of Interest.

A recommendation was derived through examination of twelve polling district configurations. This examination was guided by thirteen Key Factors, two of those relating to the ability of polling districts to accommodate growth while maintaining voter parity among all districts.

This *Boundary Review 2022 Study* concludes that:

- The number of Councillors and corresponding polling districts be maintained at nine (with a Mayor elected at large and being legislatively outside of the scope of this study); and
- A reconfiguration of the district boundaries be undertaken to equitably address, among other criteria, voter parity and to the extent possible, the aggregation of undivided Communities of Interest within single polling districts.

Among other aspects, the recommended changes to District Boundaries would result in:

- Four of the seven Villages being included within individual polling districts (the present-day configuration only has two of seven villages within individual districts);
- A boundary reorientation in Districts 1 and 2 allowing for the historical African Nova Scotia community of Gibson Woods to be included within a single polling district (present-day this community is divided among two districts and adjacent to a third);
- The inclusion of all of both the Village of Kingston and Village of Greenwood within District 4. For voter parity reasons, Communities of Interest, and allowing for future growth potential, the Villages of Kingston and Greenwood are combined into one district, following village boundaries and the General Service Areas in the area (currently, the Village of Greenwood is divided between Districts 4 and 5).
- The inclusion of all the Village of Aylesford, DND 14-Wing Greenwood, and the rural areas to the south (to south of East Dalhousie) within District 5 (currently, the Village of Aylesford and DND 14-Wing Greenwood are divided between Districts 4 and 5).
- Six (6) General Service Areas of the 142 total (4.2%) within the Municipality that have elector



populations being divided among polling districts (present-day 24 of the 142 (16.2%) are divided among polling districts).

On December 06, 2022, Municipal Council directed staff to prepare an application to the Nova Scotia Utility and Review Board based on the Recommended Configuration established through the *Boundary Review 2022 Study*.

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## 1.0 Introduction

This *Boundary Review 2022 Study* has been prepared to support an application being filed by the Municipality of the County of Kings to the Nova Scotia Utility and Review Board pursuant to Section 368 and 369 of the *Municipal Government Act* and Section 12 of the *Utility and Review Board Act*.

### 1.1 Community Profile

The Municipality of the County of Kings (Municipality) is the third largest municipal unit in Nova Scotia (Figure 1). Its 10-member Municipal Council includes a Mayor elected at large and nine Councillors elected in designated polling districts (Figure 2). It is the largest municipality in the geographic region of Kings County, Nova Scotia, which is also home to Annapolis Valley First Nation, Glooscap First Nation, the Towns of Berwick, Kentville and Wolfville, and the incorporated villages of Kingston, Greenwood, Aylesford, Cornwallis Square, New Minas, Port Williams, and Canning.

Electors eligible to vote in municipal elections in the Municipality include those from Districts 1 through 9, and include electors from the Annapolis Valley First Nation, the Glooscap First Nation, and the seven incorporated villages. Residents of the Towns of Berwick, Kentville, and Wolfville are not eligible to vote in municipal elections for the Municipality, as they have their own, separate governance structures.

### 1.2 Problem/Opportunity Statement and Alternative Scenarios

In accordance with Section 369 *Municipal Government Act* (MGA), all municipalities in Nova Scotia are required every eight years to undertake two activities:

1. Conduct a study of the “number and boundaries of polling districts in the municipality, their fairness and reasonableness, and the number of councillors”; and
2. Once the study is complete and before the end of 2022, apply to the Nova Scotia Utility and Review Board (NSUARB)... “to confirm or to alter the number and boundaries of polling districts and the number of councillors”.

Further to the above, the Municipality received a letter from the NSUARB on December 10, 2021 (NSUARB, 2021a) providing resources that could be used as part of the Municipality’s obligation to complete the boundary review process in 2022.

### 1.3 Purpose and Scope

The purpose of this *Boundary Review 2022 Study* (Study) is to summarize the efforts conducted by the Municipality in order to satisfy the requirements of Section 368 and 369 of the *Municipal Government Act* (MGA) and Section 29 and 31 of the *MGA Rules made under Section 12 of the Utility and Review Board Act* (N.S. Reg. 89/2021; NSUARB, 2021b).

The scope of the Study includes:

1. Background & Current Municipal District Alignment (Section 2.0)
2. Current Municipal Information & Demographics (Section 3.0)
3. Promotion, Education, & Communications (Section 4.0)
4. Public & Municipal Council Surveys (Section 5.0)
5. Public Engagement & Council Review (Section 6.0)
6. Evaluation of Alternative Scenarios (Section 7.0)
7. Identification of the Recommended Configuration (Section 8.0)
8. Recommendations (Section 9.0)

## 2.0 Background & Current Municipal District Alignment

The following sections summarize the details related to previous boundary reviews completed by the Municipality.

### 2.1 Previous Municipal Boundary Reviews

This information is provided as a general summary of the previous boundary reviews conducted for the Municipality. Additional detail on these historical boundary reviews are included in the *Municipality of the County of Kings Governance and Electoral Boundary Review: Final Report* (Stantec, 2015), the NSUARB Decision dated July 11, 2016 (NSUARB, 2016a), and the NSUARB Order dated August 05, 2016 (NSUARB, 2016b).

**Chart 1: Historical NSUARB Decision Summaries**

Year	Historical NSUARB Decision Summaries
1993	<ul style="list-style-type: none"> <li>Municipality applied to confirm number of Councillors at 12 and maintain current polling district boundaries. NSUARB approved application.</li> </ul>
2000	<ul style="list-style-type: none"> <li>Municipality applied to confirm number of Councillors at 12 and amend the boundary between District 4 and 5, in order to address high relative parity of voting power issues (guideline at that time was +/-25% of average number of voters per district). NSUARB approved application.</li> </ul>
2004	<ul style="list-style-type: none"> <li>A group of 200 electors from the Municipality applied to the NSUARB to reduce the number of Councillors and polling districts from 12 to 8, which was opposed by the Municipality. The NSUARB reduced the number of Councillors from 12 to 11, and reconfigured the boundaries of then polling districts 6, 7, and 8 into two districts (6 and 8).</li> </ul>
2007	<ul style="list-style-type: none"> <li>Municipality applied to confirm number of Councillors at 11 and alter the boundaries between polling district boundaries to ensure all districts were within +/-10% the average number of voters per district. NSUARB approved application.</li> </ul>
2016	<ul style="list-style-type: none"> <li>The Municipality applied to reduce the number of Councillors and polling districts from 11 to 8, and to amend the polling district boundaries. NSUARB Decision dated July 11, 2016 and the Order dated August 05, 2016 set the number of Councillors and polling districts at 9, and set the polling district boundaries.</li> </ul>

### 2.2 Current Municipal District Alignment

The current district alignments include nine districts (Figure 2), with one Councillor representing each District. A Mayor is elected at large.

Descriptions of each of the current polling districts within the Municipality, as established in 2016, are included in Appendix A and shown on Figures 3 to 11 of this Study.

## 3.0 Municipal Information and Demographics

The following sections are intended as a summary of relevant information related to the Municipality.

### 3.1 Living in the Municipality of the County of Kings

The Municipality celebrates diversity, equity, and inclusion, and strives to be “... a community of communities where all people belong”. The Municipality occupies approximately 2,200 square kilometers in the eastern Annapolis Valley, Atlantic Canada's most abundant agricultural region (Figures 1 & 2).

At present, the Municipality is comprised of 154 General Service Areas (GSAs). GSAs is a term generally synonymous with “communities”; however, not all GSAs have elector populations within their geographic boundaries. At this time, it is understood that 12 of the 154 GSAs in the Municipality have no elector population. The GSAs of the Municipality are identified on Figure 12 of this Study. As part of the boundary review process, GSAs were used as the starting point for identifying Communities of Interest within the Municipality and for developing Alternative Scenarios for polling district boundaries (Section 7.0).

### 3.2 Current Census Details (Population and Dwellings)

According to Statistic Canada's 2021 Census, the Municipality is divided into the following Census Profile Subdivisions (Figure 13; Table 1):

1. Subdivision A
2. Subdivision B
3. Subdivision C
4. Subdivision D
5. Glooscap First Nation
6. Annapolis Valley First Nation

The populations for the Towns of Berwick, Kentville, and Wolfville are not included in the data reported on Table 1.

#### 3.2.1 Population Per Census Profile Subdivisions

Based on available data from the 2021 Census (Statistics Canada, 2022), the populations of each Census Profile Subdivision are included in Table 1 of this Study, and summarized in Chart 2 (below):



**Chart 2: Population Change per Census Subdivision (2006 to 2021)**

Census Profile Subdivisions	Population (2021)	Population (2016)	Population (2011)	Population (2006)
Subdivision A	22,355	22,234	22,100	22,270
Subdivision B	11,951	11,858	11,995	12,030
Subdivision C	8,348	8,093	8,285	8,100
Subdivision D	5,264	5,219	5,205	5,550
Glooscap First Nation	111	81	60	60
Annapolis Valley First Nation	200	140	140	120
<b>TOTAL</b>	<b>48,229</b>	<b>47,625</b>	<b>47,785</b>	<b>48,130</b>

### 3.2.2 Land Area and Population Density per Census Profile Subdivisions

Based on available data from the 2021 Census (Statistics Canada, 2022), land area and population density of each of the Census Profile Subdivisions are included in Table 1 of this Study, and summarized in Chart 3 (below):

**Chart 3: Land Area and Population Density**

Census Profile Subdivisions	Land Area (km <sup>2</sup> )	Population Density (2021; Population per km <sup>2</sup> )
Subdivision A	1,233.05	18.1
Subdivision B	346.02	34.5
Subdivision C	243.95	34.2
Subdivision D	264.86	19.9
Glooscap First Nation	1.71	64.9
Annapolis Valley First Nation	0.65	307.7
<b>TOTAL</b>	<b>2,090.24</b>	<b>23.1</b>

### 3.2.3 Population Change per Census Profile Subdivisions

Based on available data from the 2021 Census and the historical population data included in Section 3.2.1 (above), the following are calculations of population change in the Municipality over the last 5, 10, and 15 years. This information is presented in Table 1 of this Study, and summarized in Chart 4 (below):

**Chart 4: Population Change Percent (%)**

Census Profile Subdivisions	Population Change % (2016 to 2021)	Population Change % (2011 to 2021)	Population Change % (2006 to 2021)
	(5-year)	(10-year)	(15-year)
Subdivision A	0.54%	1.15%	0.38%
Subdivision B	0.78%	-0.37%	-0.66%
Subdivision C	3.15%	0.76%	3.06%
Subdivision D	0.86%	1.13%	-5.15%
Glooscap First Nation	37.04%	85.00%	85.00%
Annapolis Valley First Nation	42.86%	42.86%	66.67%
<b>TOTAL</b>	<b>1.27%</b>	<b>0.93%</b>	<b>0.21%</b>

### 3.2.4 Private Dwellings per Census Profile Subdivisions

Based on Statistics Canada data, the following are the reported total private dwellings and permanent dwellings for the Municipality in 2021. Seasonal dwellings have been calculated by subtracting the number of permanent dwellings from the total private dwellings. This information is presented in Table 1 of this Study, and summarized in Chart 5 (below):

**Chart 5: Number of Dwellings**

Census Profile Subdivisions	Total Private Dwellings (2021)	Permanent Dwellings (2021)	Seasonal Dwellings (2021)
Subdivision A	10,711	9,461	1,250
Subdivision B	5,704	5,187	517
Subdivision C	3,952	3,793	159
Subdivision D	2,591	2,292	299
Glooscap First Nation	52	42	10
Annapolis Valley First Nation	81	78	3
<b>TOTAL</b>	<b>23,091</b>	<b>20,853</b>	<b>2,238</b>

### 3.2.5 Population by Polling District

Further to the population data reported for 2021 Census by Statistics Canada, populations by district with age ranges were calculated by the Municipality using dissemination areas (Statistics Canada, 2022). The total population for each District as of 2021 is included in Table 2 of this Study and summarized below in Chart 6.

The source data was grouped by dissemination areas and age, and assigned to one of the nine districts in the Municipality. Due to rounding that occurs across the age groups, variances are noted between the

reported Statistics Canada population numbers for the Municipality (Table 1) and by district populations on Table 2. It should also be noted that in some areas the Statistics Canada data dissemination area boundaries do not line up exactly with the Municipality's polling district boundaries. In these instances, the dissemination area was included in the polling district where the greatest population resides.

The total population for each District in the Municipality have been calculated as follows:

**Chart 6: Total Population by District**

District No.									
1	2	3	4	5	6	7	8	9	TOTAL
5,482	6,085	5,325	6,160	5,940	5,315	4,615	5,050	4,740	<b>48,712</b>

### 3.3 Current and Historical Council Size

A historical review of the size of Council is included in Table 3 of this Study and summarized below in Chart 7:

**Chart 7: Historical Council Sizes**

Year	Total Size of Council (Mayor/Warden + Councillors)	Number of Councillors	Details
1993	12	12	Maintained at 12
2000	12	12	Maintained at 12
2004	11	11	Reduced from 12 to 11
2007	11	11	Maintained at 11
2013	11	11	Maintained at 11
2016	10	9	Reduced from 11 to 9, Warden changed to Mayor
<b>Current (2022)</b>	<b>10</b>	<b>9</b>	<b>Mayor and 9 Councillors</b>

### 3.4 Current Land Areas of Districts

Based on mapping completed by the Municipality in October 2022 (Figure 2), the land areas (square kilometers; km<sup>2</sup>) of the existing nine districts in the Municipality are included in Table 4 of this Study and summarized below in Chart 8:

**Chart 8: Current Land Areas of Districts**

District No.	Land Area (km <sup>2</sup> )
District 1	246.6
District 2	55.4
District 3	436.8
District 4	34.4
District 5	677.1
District 6	33.8
District 7	402.3
District 8	19.6
District 9	274.6
<b>TOTAL</b>	<b>2,180.6</b>

### 3.5 Number of Electors, & Relative Parity of Voting Power

Based on information provided by Elections Nova Scotia, our present-day total number of electors (voters) in the Municipality was 39,300. This information is included in Table 4 of this Study and summarized below in Chart 9. Elector populations within each District of the Municipality are included on Figure 14 of this Study. The Municipality has seen a consistent increase in elector population since 2015:

**Chart 9: Elector Population & Change**

Year	Elector Population	Change from Previous
2015	34,747	
2016	36,470	1,723
2020	38,377	1,907
2022	39,300	923

Additionally, the average number of voters per district within the Municipality has increased accordingly since 2015. This information is included in Table 4 of this Study and summarized below in Chart 10.

**Chart 10: Average Number of Voters per District & Change**

Year	Average Number of Voters per District (#)	Change from Previous
2015	3,861	
2016	4,052	191
2020	4,264	212
2022	4,367	103

Population growth within the Municipality has been a consistent theme for the Municipality and has played a significant role in this Study. Discussion on the Municipality's accounting for future growth is

discussed later in this Study.

Table 4 of this Study compares the number of eligible voters and relative parity of voting power from 2015 to 2022 in the present-day district configuration. The results of the comparison for 2022 is summarized in Chart 11 (below):

**Chart 11: Current District Orientation & Relative Parity of Voting Power**

District No.	Number of Voters (#, 2022)	Percent (%) of Total Electors	Variance from Average (#)	Variance from Average (%)
District 1	4,543	11.56%	176	4.04%
District 2	4,705	11.97%	338	7.75%
District 3	4,522	11.51%	155	3.56%
District 4	4,528	11.52%	161	3.69%
District 5	4,370	11.12%	3	0.08%
District 6	4,214	10.72%	-153	-3.50%
District 7	4,228	10.76%	-139	-3.18%
District 8	4,156	10.58%	-211	-4.82%
District 9	4,034	10.26%	-333	-7.62%

Table 4 also includes the variance from the average number of voters, and the variance from the average number of voters from 2015, 2016, and 2020 for additional historical context.

### 3.6 Municipal Cohort Comparisons

As part of the Study, the Municipality completed a detailed comparison of municipalities within Nova Scotia (Table 5). As part of the review, uniform assessment and population per square kilometre (km<sup>2</sup>) were used to select a cohort group of rural and regional municipalities (Table 5). Municipal cohorts were established by reviewing which regional and rural municipalities had uniform assessments and population per km<sup>2</sup> values within +/-40% of the values for the Municipality of the County of Kings (Table 5).

Once pertinent municipal cohorts were established, the cohorts of the Cape Breton Regional Municipality, the Municipality of the District of Lunenburg, and the Municipality of the County of Colchester were compared to the Municipality of the County of Kings.

Information derived from this review identified that the Municipality has:

1. The second largest population (48,229 people).
2. The second highest population count per Councillor (5,359 people per Councillor).
3. The second lowest total land area (2,094 km<sup>2</sup>).
4. The second highest average district size (233 km<sup>2</sup>).
5. The second highest uniform assessment value (\$3,944,564,275).
6. The second largest population per square kilometre (23.03 people per km<sup>2</sup>).
7. Fewer Councillors than the other three cohorts (9 Councillors).

### **3.7 Growth Centres**

The Municipality has identified twelve areas as Growth Centres as part of land use planning documents. These areas have more urban characteristics than the surrounding rural areas, which can include municipal or village sewer and water infrastructure, a mix of uses, community facilities, sidewalks, streetlights, and a denser urban form. In order to ensure efficient development patterns and service delivery, these areas are where Council expects non-resource development such as residential, commercial, and community uses to primarily occur.

The twelve growth centres within the Municipality are identified as follows, and are noted on Figure 15 of this Study:

1. Aylesford
2. Cambridge
3. Canning
4. Centreville
5. Coldbrook
6. Greenwood
7. Hants Border
8. Kingston
9. New Minas
10. North Kentville
11. Port Williams
12. Waterville

The Growth Centres were considered as part of the development of the Alternative Scenarios for this Study (Section 7.0), specifically with respect to voter density, relative parity of voting power, and the ability of any district to accommodate growth if their polling district boundaries were to be changed.

### **3.8 Development Growth (2017 to 2022)**

As part of this Study, the Municipality reviewed the number of additional dwelling units in each district from 2017 to September 01, 2022, as well the types of new dwellings (Table 6). The information presented on Table 6 is summarized below in Charts 12 and 13, respectively.

Based on permitting data from the Municipality, 1,317 new dwellings were added to the Municipality's housing stock since 2017:

**Chart 12: New Dwellings by Year**

District No.	New Dwellings by Year						Total Additional Number of Units (2017 to 2022)
	Additional Units (2017)	Additional Units (2018)	Additional Units (2019)	Additional Units (2020)	Additional Units (2021)	Additional Units (2022)	
District 1	17	51	51	21	24	15	179
District 2	10	21	21	30	53	35	170
District 3	27	13	33	19	29	16	137
District 4	23	27	26	41	44	14	175
District 5	26	18	29	26	34	15	148
District 6	11	10	15	28	36	7	107
District 7	25	20	19	37	21	25	147
District 8	10	46	20	34	32	3	145
District 9	18	14	21	16	22	18	109
<b>TOTAL</b>	<b>167</b>	<b>220</b>	<b>235</b>	<b>252</b>	<b>295</b>	<b>148</b>	<b>1,317</b>

The dwelling types associated with this growth are categorized as follows:

**Chart 13: New Dwellings by Type**

District No.	New Dwellings by Type			
	Single Family Units	Attached Unit(s)	Apartment Units	Seasonal Units
District 1	92	56	31	0
District 2	63	47	60	0
District 3	119	16	0	2
District 4	59	60	56	0
District 5	84	40	22	2
District 6	55	28	24	0
District 7	95	14	36	2
District 8	16	57	72	0
District 9	93	15	0	1
<b>TOTAL</b>	<b>676</b>	<b>333</b>	<b>301</b>	<b>7</b>

## 4.0 Promotion, Education, & Communications

The following sections are intended to provide information on how the Municipality addressed their responsibility to engage the public, and the relevant Promotion and Education (P&E) materials prepared and disseminated as part of the Study.

### 4.1 Communications Plan

A Communications Plan – Boundary Review 2022 (Communications Plan) was prepared and initiated by in August 2022 by Municipal Staff (Appendix B).

The goal of the Communications Plan was to use a mix of online and offline, internal/external communications channels to encourage citizens and stakeholders to participate in public engagement sessions/activities planned for the Study, including encouragement to:

- Attend regional Public Engagement Sessions
- Complete the online Boundary Review Survey
- Follow the process of Council review, discussion, and direction

The Communications Plan presented multiple ways in which people could participate including:

- Public Engagement Sessions
- Online Survey
- Online Interactive Map
- Written Submissions

The end-date for the public comment period was October 21, 2022. Some of the pertinent objectives, communication vehicles, and timelines relative to the Communications Plan are summarized below in Chart 14:



**Chart 14: Communications Plan Summary**

Target Audience	Objectives	Communication Vehicles	Timeline
<ul style="list-style-type: none"> <li>Online (geographic focus on Kings County)</li> </ul>	<ul style="list-style-type: none"> <li>Create/promote online hub with Boundary Review 2022 updates &amp; engagement/education resources</li> <li>Raise awareness of <i>Boundary Review 2022 Study</i> &amp; encourage public engagement</li> </ul>	<ul style="list-style-type: none"> <li>Municipal Website               <ul style="list-style-type: none"> <li>Homepage icon</li> <li>Municipal News article</li> <li>Dedicated Boundary Review 2022 webpage</li> </ul> </li> <li>Social Media (Facebook &amp; Twitter)</li> <li>E-newsletter</li> <li>Digital ad placement by Rewind 89.3 FM</li> </ul>	<ul style="list-style-type: none"> <li>Webpage (and related) became operational on September 05, 2022</li> <li>Early September to October 21, 2022</li> </ul>
<ul style="list-style-type: none"> <li>Local Media (radio, print, online)</li> <li>Municipal Website</li> </ul>	<ul style="list-style-type: none"> <li>Announcing launch of boundary review/raising awareness of the process</li> <li>Invite local media outlets to spread the word about Public Engagement opportunities</li> </ul>	<ul style="list-style-type: none"> <li>Media Release (week of Sept. 12), Annapolis Valley Register news brief</li> <li>What to Expect at Boundary Review sessions video for social media (boosted [paid] post)</li> </ul>	<ul style="list-style-type: none"> <li>Promote survey and engagement sessions</li> <li>Early Sept – Oct. 21</li> </ul>
<ul style="list-style-type: none"> <li>Offline (print, radio)</li> </ul>	<ul style="list-style-type: none"> <li>Raise awareness of boundary review and encourage public participation</li> <li>Promote Public Engagement opportunities/schedule</li> </ul>	<ul style="list-style-type: none"> <li>Local newspapers: Valley Journal-Advertiser (VJA; East Kings focus), Aurora (West Kings focus), Valley Wire (VW; insertion in flyers throughout Kings)</li> <li>Posters for Councillors to distribute in Districts</li> </ul>	<ul style="list-style-type: none"> <li>VJA: Sept 13, 20, 2022</li> <li>VW: Sept. 7, 14 and Oct. 12, 19, 2022</li> <li>Aurora: Sept. 12, 2022</li> <li>Flyers: Week of Sept. 21, 2022</li> </ul>
<ul style="list-style-type: none"> <li>Municipal Employees</li> </ul>	<ul style="list-style-type: none"> <li>Recruit MoK staff to assist with Public Engagement events.</li> </ul>	<ul style="list-style-type: none"> <li>All users e-mail</li> </ul>	<ul style="list-style-type: none"> <li>August 2022</li> </ul>
<ul style="list-style-type: none"> <li>Mayor, Councillors</li> </ul>	<ul style="list-style-type: none"> <li>Invite Councillors to provide Boundary Review feedback</li> </ul>	<ul style="list-style-type: none"> <li>Council survey, one-on-one meetings</li> </ul>	<ul style="list-style-type: none"> <li>Week of September 5, 2022</li> </ul>
<ul style="list-style-type: none"> <li>Residents/stake holders</li> </ul>	<ul style="list-style-type: none"> <li>Raise awareness of the Boundary Review process and gather feedback</li> </ul>	<ul style="list-style-type: none"> <li>In-person and virtual public information sessions, surveys</li> </ul>	<ul style="list-style-type: none"> <li>September &amp; October 2022</li> </ul>

## 4.2 Print Advertising

Print advertising for the Study focused on three (3) local weekly newspapers including the following:

1. Valley Journal-Advertiser
2. Valley Wire
3. The Aurora

The *Valley Journal-Advertiser* (<https://saltwire.pressreader.com/valley-journal-advertiser>) is a subscriber-based weekly newspaper focused on the eastern portion of the Municipality, and is operated by the Saltwire Network. Advertisements (1/8 page ads) for the Study were purchased for the September 13 and 20, 2022 issues (Appendix C).

The *Valley Wire* (<https://saltwire.pressreader.com/the-valley-wire-9ylv>) is a free circulation in flyer services packages for all of the Municipality, and is operated by the Saltwire Network. Advertisements (1/8 page ads) for the Study were purchased for the September 7 and 14, 2022 issues, as well as for the October 12 and 19, 2022 issues (Appendix C).

*The Aurora* (<https://www.auroranewspaper.com/>) is a free weekly newspaper that services 14 Wing – Canadian Forces Base (CFB) Greenwood, as well as residences in Kingston and Greenwood, Nova Scotia, and various commercial establishments in western Kings County. A 1/4 page advertisement was purchased for the September 12, 2022 issue (Appendix C).

### 4.3 Radio Advertisements

Radio advertising for the Study focused on three (3) local FM radio stations including the following:

1. Rewind 89.3
2. AVR 97.7
3. Magic 94.9

Rewind 89.3 (<https://rewind893.ca/>) is focused on music from the 70s, 80s, and 90s based in Kentville, Nova Scotia and operated by Stingray Media Solutions. Two-week radio commercial campaigns were initiated on Rewind 89.3 starting on September 12, 2022, and a second two-week campaign was initiated for the first two weeks of October 2022. The radio advertisement purchase included twenty-five (25) 30-second commercials each week, for a total of one hundred (100) commercials over the length of the media purchase (Appendix C).

AVR 97.7 – Today's Best County (<https://avrnetwork.com/>) is focused on country music based in Kentville, Nova Scotia, and operated by MBS Radio. A twenty-eight (28) commercial radio campaign was initiated on AVR 97.7 starting on September 12, 2022 to September 18, 2022, and a second twenty-eight (28) commercial radio campaign was initiated from October 09, 2022 to October 16, 2022 to cover the Thanksgiving Long Weekend. Each commercial was 30 seconds in length for both of the radio campaigns with AVR 97.7 (Appendix C).

Magic 94.9 – We Play Everything! (<https://magic949.ca/>) is focused on music from the 90s to current based in Kentville, Nova Scotia, and operated by MBS Radio. A twenty-eight (28) commercial radio campaign was initiated on Magic 94.9 starting on September 19, 2022 to September 25, 2022, and a second twenty-eight (28) commercial radio campaign was initiated from October 12, 2022 to

October 19, 2022 in the lead up to the deadline for public comments (October 21, 2022). Each commercial was 30 seconds in length for both of the radio campaigns with Magic 94.9 (Appendix C).

Copies of the radio commercial scripts are included in Appendix C of this Study.

#### **4.4 Digital Advertisements**

The Municipality ordered a Boundary Review 2022 digital campaign featuring targeted online ads through a digital advertising service provider (Rewind 89.3). The digital ad campaign was designed to direct viewers of the advertisements to the Municipality's Boundary Review 2022 website and online survey (<https://www.countyofkings.ca/boundaryreview>). As part of the digital advertisement service, Rewind 89.3 bids for ad space on websites on the Municipality's behalf, based on their in digital ad sales experience. The digital ad campaign was scheduled to run from September 12, 2022 to October 20, 2022, leading to the cut-off date for public comment on October 21, 2022.

The digital ad campaign included 30,000 impressions per month, in both September and October 2022 (60,000 impressions total). The digital ad placement targeted residents in the Municipality, with Rewind 89.3 purchasing ad space in online spaces that would reach the right audience, in the right place, at the right time. The intent of the ad purchases was to reach targeted people in a relevant environment where they would be most likely to engage in the Study.

Examples of the digital advertisements from Rewind 89.3 relative to the Study are included in Appendix C of this Study.

#### **4.5 E-Newsletter**

A special edition of the MoK Today newsletter was created to introduce the Boundary Review 2022 process and promote/explain the various ways residents could have their say, including online through the Municipality's website, in writing, and in person. The Boundary Review edition was emailed to 168 subscribers on September 16, 2022.

Boundary Review 2022 updates were also included in the regular monthly MoK Today editions from August through to October 2022 (3 editions).

A weblink to the MoK Today newsletters is included in Appendix C for reference.

#### **4.6 Municipal Website**

With respect to the Municipality's website, a banner was placed at the top of the website in early September 2022 to direct visitors to the dedicated Boundary Review 2022 web page, [www.countyofkings.ca/boundaryreview](https://www.countyofkings.ca/boundaryreview). The online page was a comprehensive resource for background information, related links, engagement news, an Interactive Map of Kings County, and the online Boundary Review survey. Copies of the Information Sheet 1 (General Information) and Sheet 2 (Voting Power, Growth, and Council Size) are included in Appendix C for reference.

A media release that announced the launch of the review, introducing how the process would unfold and outlining engagement opportunities, was distributed to local media and added to the “Municipal News” section of the Municipality’s website September 12, 2022. The full release is located here:

[https://www.countyofkings.ca/upload/All\\_Uploads/Information/news/09-12%20MOK%20Boundary%20Review%20Release%20edit.pdf](https://www.countyofkings.ca/upload/All_Uploads/Information/news/09-12%20MOK%20Boundary%20Review%20Release%20edit.pdf)

## 4.7 Tax Mailings

Messaging related to the Study was included as part of Municipality’s spring 2022 tax mailings to approximately 24,200 property owners. The text of the communication was as follows:

### *STUDY OF POLLING DISTRICTS*

*The Municipality will be conducting a study of the number of Councillors (Council size) and Municipal Polling Districts and Boundaries of Polling Districts this year (as required by section 369 of the Municipal Government Act). Members of the public will be asked for feedback. Check [www.countyofkings.ca](http://www.countyofkings.ca) for updates, and to learn how to participate.*

A copy of the Tax Mailing is including in Appendix C of this Study.

## 4.8 Flyer Services

During the week of September 21, 2022, double-sided flyers providing key background information for the Study, and engagement opportunities for the public, were included in the standard free flyer services packages delivered to residences and/or rural mailboxes within the Municipality. 18,106 copies were delivered for the week of September 21, 2022. Additional copies of the flyers were placed in the lobby of the Municipal Office for any visiting members of the public.

A copy of the double-sided flyer is included in Appendix C for reference.

## 4.9 Social Media

The Municipality frequently shared a variety of free Boundary Review-related posts on Facebook and Twitter to ensure that messaging was provided at different times, days, and social platforms.

Facebook, the Municipality’s most popular social platform, was used for both a mix of paid ads (boosted posts) and free messaging/visual content educating the public about matters relating to Boundary Review 2022.

The following Chart 15 provides a summary of the Facebook analytics:

**Chart 15: Paid Facebook Advertisements for Boundary Review 2022 Study**

Date / Subject	Engagement	Reach
Sept. 20-24, 2022 Listing ways to have your say in Boundary Review	10, including two link clicks, one comment and one post reaction	246 users
Sept. 26-27, 2022 Promoting Sept. 27 public engagement sessions	82, including 77 link clicks and five post reactions	5,108 users
Sept. 29-30, 2022 Promote online survey/ upcoming engagement sessions	56, including 32 link clicks, 10 post reactions and three shares	1,637 users
Oct. 01-06, 2022 Promote video showing what to expect at Boundary Review Public Engagement Sessions	5,011, including 1,316 times the video played for at least 15 seconds, 17 post reactions and seven shares.	2,311 users
Oct. 02-06, 2022 Promote online survey/ upcoming engagement sessions	128, including 75 link clicks, 17 post reactions and 13 shares	2,201 users
Oct. 07-21, 2022 Promoting online survey/last engagement session	1,084, including 488 link clicks, 72 post reactions and 30 post shares	18,196 users
Sept. 20-24, 2022 Listing ways to have your say in Boundary Review	10, including two link clicks, one comment and one post reaction	246 users
Sept. 26-27, 2022 Promoting Sept. 27 public engagement sessions	82, including 77 link clicks and five post reactions	5,108 users
Sept. 29-30, 2022 Promote online survey/ upcoming engagement sessions	56, including 32 link clicks, 10 post reactions and three shares	1,637 users

Examples of Facebook posts for the Boundary Review project are included in Appendix C of this Study.

## 5.0 Public and Municipal Council Surveys

The following sections of this Study are intended to summarize the Municipality's efforts with respect to the online survey used to gather the opinion of the general public and Municipal Council on council size and electoral districts.

### 5.1 General Public Online Survey

Surveying of the general public was conducted using two methods:

1. An Online Survey using Microsoft Forms
2. An Online Interactive Map

#### 5.1.1 Content and Details of the General Public Online Survey

The General Public Online Survey entitled "Boundary Review Survey" was introduced on the Microsoft Forms platform on September 09, 2022 and closed on October 21, 2022. The Boundary Review Survey was prepared by the Municipality, and peer reviewed by two experts in the field, including:

- Peter MacIntosh, Chief Narrative Officer & Partner at Narrative Research ([www.narrativeresearch.ca](http://www.narrativeresearch.ca))
- Lori Turnbull, Director, School of Public Administration, Faculty of Management, Dalhousie University ([www.dal.ca/faculty/management/school-of-public-administration/faculty-staff/our-faculty/lori-turnbull.html](http://www.dal.ca/faculty/management/school-of-public-administration/faculty-staff/our-faculty/lori-turnbull.html))

Questions 1 to 14 focused specifically on the required aspects of the Study, including number of Councillors and polling district boundaries. Questions 15 to 18 were general questions regarding contact information for the respondent, and question 19 asked the respondents where they heard about the Study.

A comprehensive list of the questions and responses is included below in Section 5.1.2.

#### 5.1.2 General Public Survey Results

Between September 09, 2022 and October 21, 2022, a total of 301 responses were received from the general public with respect to the Boundary Review Survey.

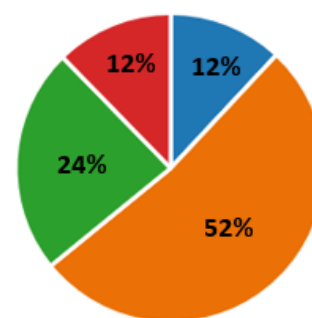
With respect to the survey results for the general public online survey, the following graphs and "word clouds" have been provided from Microsoft Forms for visual representation purposes:

##### Question 1:

Do you think that the current number of nine municipal Councillors for the Municipality of the County of Kings is too few, the right number, or too many?

- 301 responses received

Too few	36
The right number	157
Too many	71
Not sure	37



### Question 2:

What do you think is the appropriate number of Councillors for the Municipality?

- 106 responses received

5 respondents (5%) answered **councillors** for this question.



### Question 3:

In your opinion, what factors should be considered as most important in deciding upon an appropriate number of Councillors for the Municipality?

- 283 responses received

51 respondents (18%) answered **number** for this question.

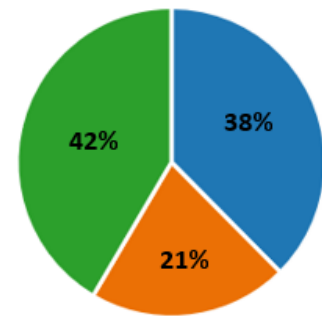


### Question 4:

In your opinion, do you think the current electoral boundaries in the Municipality are appropriate and fair?

- 301 responses received

Yes	113
No	63
Not sure	125

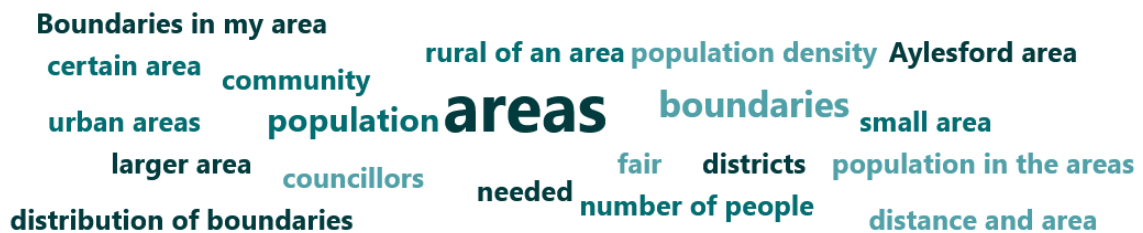


#### Question 5:

Why do you think the current electoral boundaries are or are not appropriate and fair?

- 146 responses received

34 respondents (23%) answered **areas** for this question.

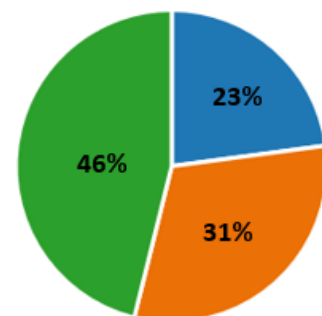


#### Question 6:

In your opinion, are there instances where the current polling boundaries in the Municipality do not make sense for any reason?

- 297 responses received

Yes	68
No	92
Not sure	137



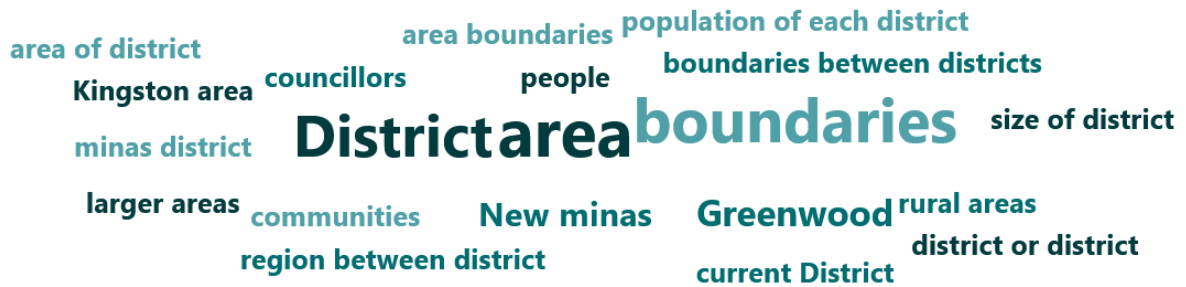
#### Question 7:

In your opinion what are the areas where the current polling boundaries in the Municipality do not make sense? Please provide as much detail as possible about the boundaries that you think should be changed, and the reasons why you think they should be changed.

- 63 responses received



20 respondents (31%) answered **area** for this question.



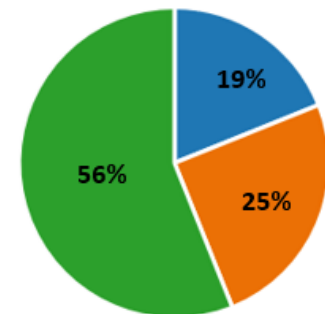
#### Question 8:

As mentioned above, Communities of Interest can focus upon such factors as existing communities, historical connections, recreational activities, water and sewer boundaries, traffic infrastructure and patterns, school districts, shopping patterns and business centres, language, ethnic origin of residents, and so forth.

In your opinion, are there any Communities of Interest that currently span across two different polling districts in the Municipality?

- 296 responses received

Yes	56
No	74
Not sure	166



#### Question 9:

In your opinion what, if any, Communities of Interest currently span across two different polling districts in the Municipality?

- 48 responses received

5 respondents (10%) answered **Kingston/Greenwood** for this question.

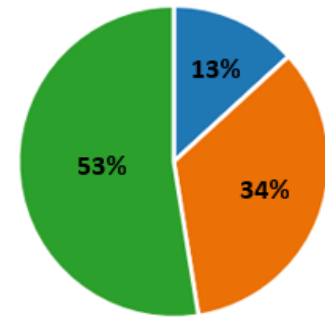


### Question 10:

In your opinion, are there any specific Communities of Interest or areas in the Municipality that you think should be in the same polling district, but which currently are not?

- 295 responses received

Yes	39
No	101
Not sure	155



### Question 11:

What specific Communities of Interest or areas in the Municipality do you think should exclusively be in the same polling district, but which currently are not? Why do you say this?

- 37 responses received

8 respondents (21%) answered **District** for this question.

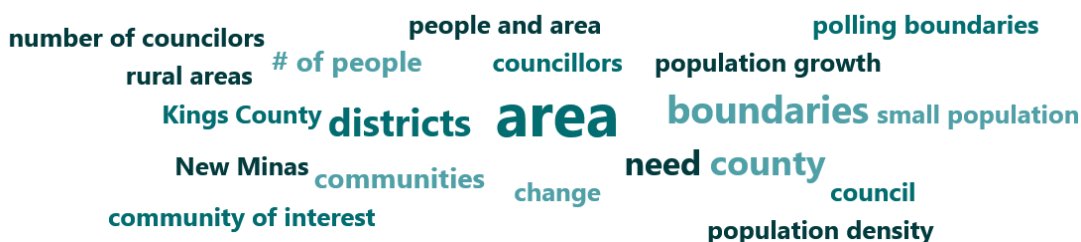


### Question 12:

Above and beyond the factors already discussed in this survey, in your opinion what, if any, other considerations should Municipal Council take into account in proposing future polling boundaries to the UARB?

- 167 responses received

23 respondents (14%) answered **area** for this question.

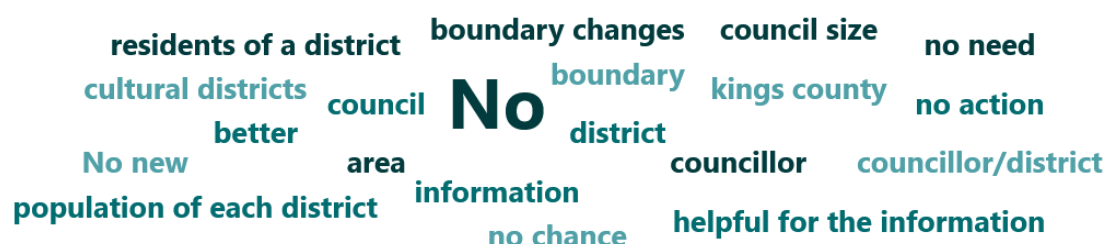


### Question 13:

Is there any additional feedback about Council size, boundaries of Municipal polling districts, or the Boundary Review process that you would like to share?

- 139 responses received

62 respondents (45%) answered **No** for this question.

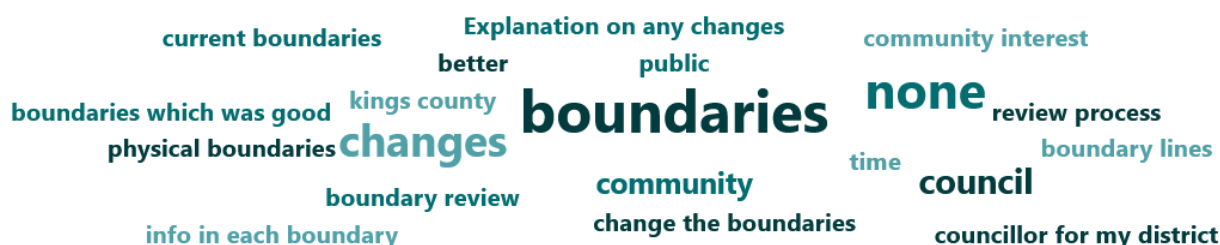


### Question 14:

And in closing, what, if any, questions do you wish for Council or Municipal staff members to publicly explain about the Boundary Review process?

- 137 responses received

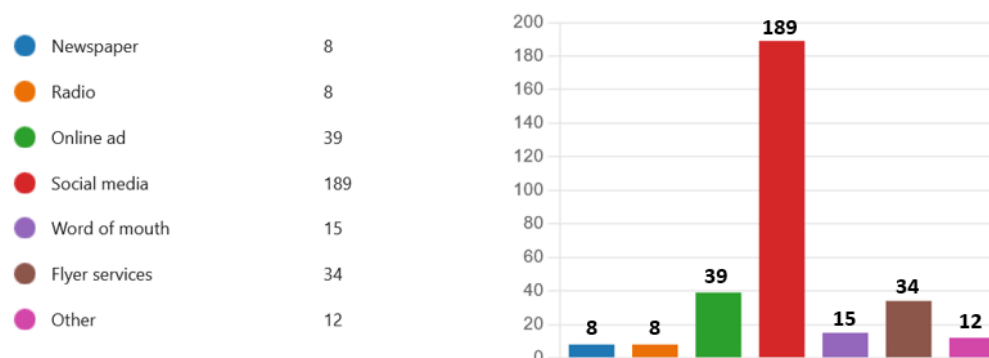
18 respondents (13%) answered **boundaries** for this question.



### Question 19:

One last question. Can you tell us how you heard about the boundary review process?

- 301 responses received



### 5.1.3 Online Interactive Map

As part of the Study, an Interactive Map was published on the Municipality's webpage dedicated to the Boundary Review 2022.

The Interactive Map asked the user to consider the following:

*Do you think there need to be changes to the district boundaries in the Municipality of the County of Kings?*

*If so, where should these changes occur? And why?*

*This map is a place to add comments and input on district boundaries. Comments can be specific to a certain geographic area or district, or can be general.*

*Comments can be submitted anonymously or they can be visible to other members of the public - check the appropriate box after entering your comments.*

*To submit comments, click the button below the map.*

*Thank you for your input!*

A total of seven comments were received using the Online Interactive Map, with three of the comments interpreted to be applicable to the Study.

The three comments have been summarized as follows:

1. Districts 1, 2, and 8 all basically serve the same community.
2. Districts 1 and 2 should be combined into one district.
3. The Village of Greenwood (parts of which are currently in Districts 4 and 5) is different from the more rural areas of District 5. The Village of Greenwood should be included in a district with the Village of Kingston or should be part of its own urban district.

## 5.2 Municipal Council Online Survey

Surveying of Municipal Council was conducted using the online Microsoft Forms platform.

### 5.2.1 Content and Details of the Municipal Council Online Survey

The survey commenced on September 09, 2022 and closed on October 21, 2022.

Questions 2 to 18 focused specifically on the required aspects of the Study, including number of Councillors and polling district boundaries. Question 1 asked the members of Council to identify themselves and has been omitted from the following comprehensive list of questions and responses in Section 5.2.2 for privacy reasons.

As noted in Section 5.1.1 of this Study, the Municipal Council Online Survey was similarly peer reviewed by the two experts who reviewed the General Public Online Survey.





## 5.2.2 Municipal Council Online Survey Results

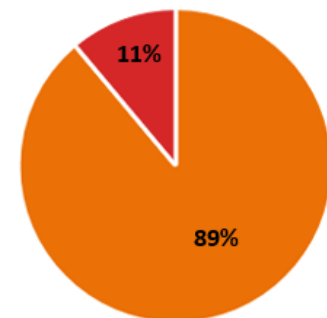
Nine (9) of ten (10) members of Municipal Council completed the online survey, with respondents completing the survey between September 12, 2022 and September 26, 2022.

With respect to the survey results for the Municipal Council online survey, the following graphs and responses have been outputted from Microsoft Forms for visual representation purposes:

### Question 2:

In your experience as a Member of Council, do you think that current number of nine municipal Councillors for the Municipality of the County of Kings is too few, the right number, or too many?

 Too few	0
 The right number	8
 Too many	0
 Not sure	1



### Question 3:

What do you think is the appropriate number of Councillors for the Municipality?

- Zero (0) responses received

### Question 4:

Why do you think nine Councillors is too few, the right number, or too many?

- 8 responses received

Municipal Council responses were as follows:

1. I think ~4000 people are a manageable size for a part-time Council. Anything higher would make the role untenable for someone with full-time work. If you reduce councillors and each district has more people, I suggest making the role a full-time position and increasing the pay.
2. This number is sufficient based on current population numbers of Kings County.
3. With projected increased population of our area and recognizing the many people have joined our County in the last few years I think it is imperative we do not decrease council numbers. There are some locations which face vastly different issues than other areas of the County and those issues need representation with someone who can provide and attend to know scope of needs.
4. Right Number: Any less and the additional workload would become cumbersome in a part time role. Any more and the dynamics of additional council members would become difficult to manage.
5. The right number, we can cover the area easily.

6. Each of the Districts has such unique characteristics, people & terrain. I think any less would be too much of a load for one Councillor, any more would be overkill.
7. The workload is often very time consuming.
8. A couple of years ago, I may have suggested that a reduction by one Councillor could have been reasonable. Give the rapid growth that is occurring, I think it would be good to leave it at nine.

#### Question 5:

In your opinion, what factors should be considered most important in deciding upon an appropriate number of Councillors for the Municipality?

- 9 responses received

Municipal Council responses were as follows:

1. Capacity to respond to constituents' concerns in a timely fashion and to know both the local and regional priorities.
2. Number of constituents in each district relative to the hours of work expected and the compensation for that work.
3. That no councillor is overburdened with a large # of constituents. I understand that in some cases that number may be spread over a large geographical area but believe that is the nature of rural municipalities.
4. Geographics, number of villages that Councillor will represent, population, specific area needs.
5. Ratio of constituents to Councillor.
6. Can we cover the area.
7. Population & landscape of area.
8. Number of people they are representing, area size of district.
9. Complexity of district (for example the Village of New Minas has a population of 5,000 plus with a complex Secondary Planning strategy and associated area Planning meetings, source water protection plans, a huge business community...the shopping center of the valley, Complex infrastructure, etc., integration of the provincial Highway system with the Village. Common, factors/boundaries. e.g., consider including all of the Growth Center into the District. Size of District...amount of driving to visit clients).

#### Question 6:

Have you received any feedback or input from residents in your District regarding the appropriate number of Councillors for the Municipality?

● Yes	0
● No	9
● Not sure	0



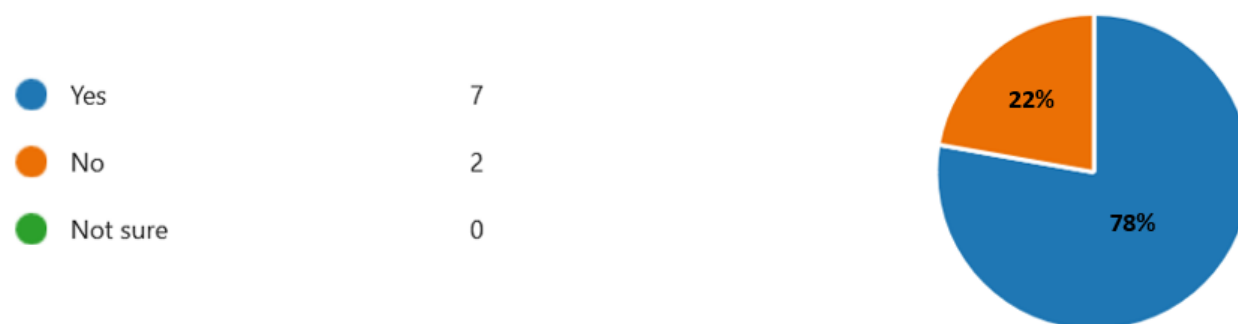
### Question 7:

Please summarize the feedback or input you have received from residents in your District about the appropriate number of Councillors for the Municipality.

- Zero (0) responses received

### Question 8:

In your opinion, do you think the current electoral boundaries in the Municipality are appropriate and fair?



### Question 9:

Why do you think the current polling district boundaries are or are not fair?

- 9 responses received

Municipal Council responses were as follows:

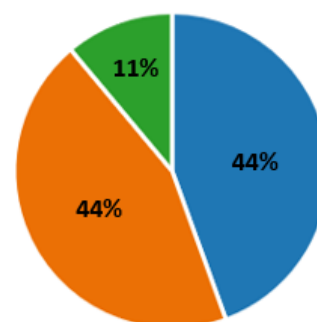
1. A few Districts are large geographically but equal in population. It is the population that is to be served. So long as the councillors' remuneration is adequate, the extra effort required to travel in order to respond to District concerns is a necessary burden. By the same token, those councillors with smaller, more densely populated areas likely have an equal (but different) burden necessitated by Growth Centre commissions and community groups.
2. Some districts are much busier than others. Those with villages, higher levels of growth and development (e.g., planning applications), higher density and neighborhood conflict, more organized community groups, schools, halls, infrastructure, etc., require more of their Councillor in terms of event attendance, 1:1 constituent support, PIMs, engagement, complaint management, etc., and the expectation to be involved with the villages is an additional task. I think the district boundaries should account for past activity within each district and attempt to share the load more equally.
3. Districts are based upon on the number of people we serve, not geographical area.
4. I think currently there are a few Councillors who have a number of villages and /or areas where a lot of development is happening, and it creates a disparity in the work load the Councillor has to partake. As well as the amount of schools and facilities within any one set area which a Councillor could be representing.

5. I believe they are fair. They capture relevant communities of similar character together based on geographic relevance in a way that allows the collective voice of those communities to be directed towards their district Councillor as their voice on council.
6. I think they are fair.
7. The polling districts currently meet the population & communities of interest well.
8. One in District 9 is heavily over loaded where close to half of voters vote.
9. Really, I can only speak to District 8 so my answer above is related to District 8. I do not have an opinion on other districts.

**Question 10:**

In your opinion, are there instances where the current polling boundaries in the Municipality do not make sense for any reason?

● Yes	4
● No	4
● Not sure	1

**Question 11:**

What are the instances where the current polling boundaries in the Municipality do not make sense? Please provide as much detail as possible about the boundaries that you think should be changed, and the reasons why you think they should be changed.

- 4 responses received

Municipal Council responses were as follows:

1. I would reference Gisele Caron's opinion that was in the report about District 7 boundaries, as there was a lot of confusion about the line in the middle of Prospect Road. The boundary between District 6 and 7 cuts many roads in half (Thompson, Cambridge Mountain, Waterville Mountain Road, English Mountain Road), Deep Hollow Road, etc.) These are abrupt and somewhat confusing.
2. By population it seems good.
3. I see no reasons for change.
4. Given the expansion of the Growth Center of New Minas with the approval of the MPS, consideration can be given to adjust District 8 to include all of the New Minas Growth Centre.

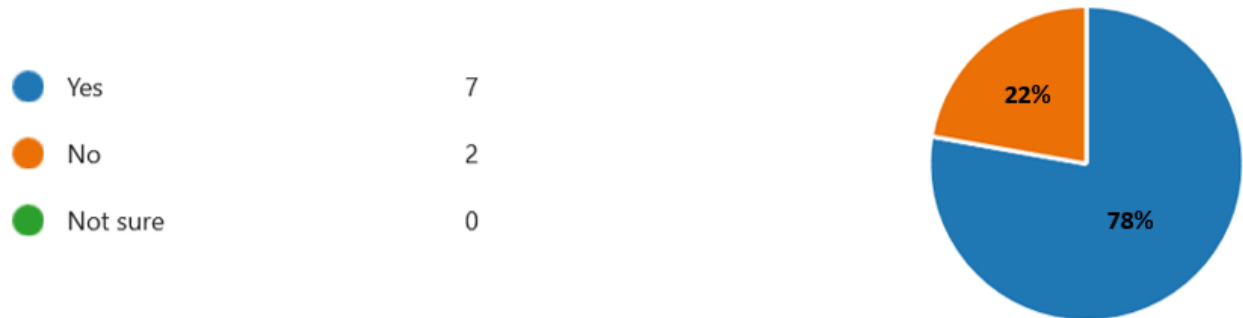
**Question 12:**

As mentioned above, *Communities of Interest* can focus upon such factors as existing communities, historical connections, recreational issues, water and sewer boundaries, traffic infrastructure and



patterns, school districts, shopping patterns and business centres, language, ethnic origin of residents, and so forth.

In your opinion, are there any *Communities of Interest* that currently span across two different polling districts in the Municipality?



### Question 13:

What *Communities of Interest* currently span across two different polling districts in the Municipality?

- 7 responses received

Municipal Council responses were as follows:

1. This is inevitable, no matter where one draws District boundaries. The solution is to reconcile/cooperate between Districts, not to create more or different Districts.
2. I can only speak to my district, but the line in White Rock/Deep Hollow Road seems to split that community. Once you get over to Canaan it's fine but the eastern point of D7 is very awkward.
3. Village of Greenwood.
4. Coldbrook is partially broken up at its edges, and Waterville is also partially divided across two polling districts.
5. Greenwood and Aylesford.
6. Districts 1 & 3.
7. Growth center of New Minas is in District 8 and 9.

### Question 14:

In your opinion, are there any specific *Communities of Interest* or areas in the Municipality that you think should exclusively be in the **same** polling district, but which currently are not?



### Question 15:

What specific *Communities of Interest* or areas in the Municipality do you think should be in the **same** polling district, but which currently are not? Why do you say this?

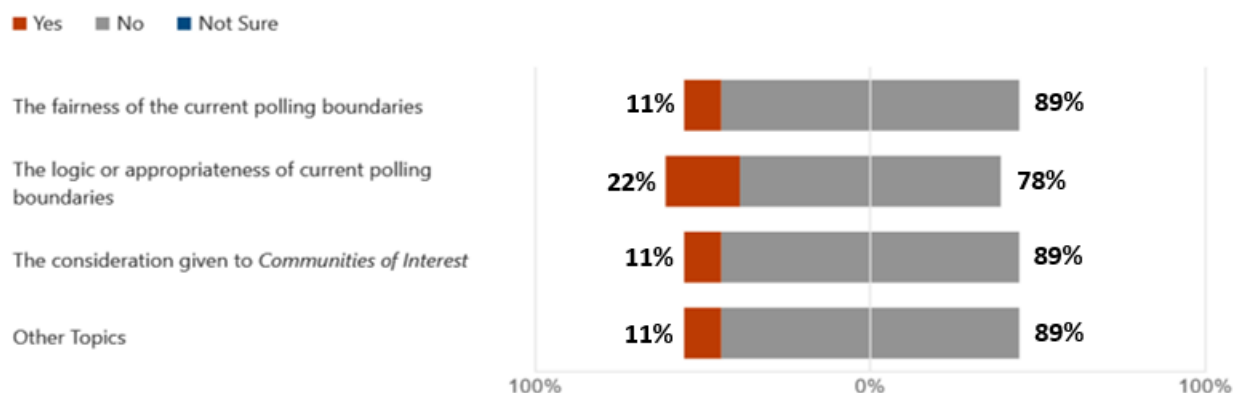
- 2 responses received

Municipal Council responses were as follows:

1. Village of Greenwood.
2. Coldbrook should capture all residents, but some are cut off on the southern boundary.

### Question 16:

Have you received any feedback from residents in your District on any of the following topics related to the current polling boundaries? Please select all that apply.



### Question 17:

If applicable, please summarize the feedback you have received from residents in your District regarding the current polling boundaries.

- 8 responses received

Municipal Council responses were as follows:

1. n/a
2. As of today, I have had no feedback.
3. Have not heard any of us yet.
4. The concern has been with some of the Coldbrook residents to the south of the District 6 boundary not being captured because of the powerline being used as the dividing line.
5. Mixed feelings on polling stations on which side of the street you live on.
6. n/a.
7. I have not received any concerns.
8. Very little to no feedback.

**Question 18:**

Above and beyond the factors already discussed in this survey, what, if any, other considerations should the Municipal Council take into account in proposing future polling boundaries to the UARB?

- 8 responses received

Municipal Council responses were as follows:

1. I don't know that any of what I have stated above actually warrants a change at this point in time. I think District 7 functions well, but it certainly is quieter than other parts of the County and I feel some Councillors deal with more workload due to the nature of their districts.
2. No.
3. N/A.
4. Some neighbors on the same street have different districts. The split on Rafuse road in Waterville was confusing for many residents. The eastern side of the road was District 6, while the Western side fell into District 7. I believe the residents on Rafuse would feel more comfortable in District 7 with their neighbours, while extending the line of District 6 down slightly south to capture the equivalent number of annexed Coldbrook residents.
5. Thinking of how not to confuse the public.
6. I feel the boundaries are fair.
7. I believe the boundaries are OK as they are now.
8. Maybe Fire Districts?

## 6.0 Public Engagement & Council Review

The following sections are intended to summarize the public and Municipal Council engagement components of the Study.

### 6.1 Public Engagement

The Municipality conducted five (5) Public Engagement Sessions (PES) in fall 2022. The sessions were convened to communicate to the public the reasons for the Study, how the Municipality planned on conducting the Study, provide significant milestones, and to provide an opportunity to provide their comments on council size and district boundaries. The public engagement process was used in the preparation of Alternative Scenarios and the determination of the Recommended Configuration for the number of councillors and district boundaries.

Members of Council were permitted to attend the sessions as observers. Attendance numbers discussed below do not include Municipal Staff or Council members who were present at each of the Public Engagement Sessions.

Copies of the slide decks for PES #1 to #5, and public attendance logs, are included in Appendix D of this Study.

#### 6.1.1 Public Engagement Session #1

PES #1 was conducted on September 27, 2022 in the Council Chambers of the Municipality (District 6; Figure 2). PES #1 was attended by two (2) members of the general public.

#### 6.1.2 Public Engagement Session #2

PES #2 was conducted on October 03, 2022 in the Council Chambers of the Municipality (District 6; Figure 2). PES #2 was attended by twelve (12) people in-person, and three (3) people attended virtually through the use of the Microsoft Teams software, most of whom were *Citizen Appointees to Municipal Standing Committees* for the Municipality.

#### 6.1.3 Public Engagement Session #3

PES #3 was conducted on October 05, 2022 at the Port Williams Community Centre, in Port Williams, Nova Scotia (District 1; Figure 2). PES #3 was attended by three (3) members of the general public.

#### 6.1.4 Public Engagement Session #4

PES #4 was conducted on October 06, 2022 at the Kingston Fire Hall, in Kingston, Nova Scotia (District 4; Figure 2). PES #4 was attended by six (6) members of the general public.

### 6.1.5 Public Engagement Session #5

PES #5 was conducted on October 20, 2022 in the Council Chambers of the Municipality (District 6; Figure 2). PES #5 was attended by two (2) people in-person, and two (2) people attended virtually through the use of the Microsoft Teams software.

### 6.1.6 Summary of Comments Received at Public Engagement Sessions

Comments received during the public sessions have been broadly categorized into three groupings: matters germane to the NSUARB Application (this Study); matters under the purview of Municipal Council; and matters under the purview of the Province, e.g., the legislature.

With respect to Council and Provincial matters, staff have committed to bring forward separate briefing notes to Municipal Council.

The following is a summary of the comments made that are germane to this NSUARB Application:

#### a. Council Size

- Opinions ranged between current Council size being appropriate (9 members), that Council size be reduced (< 9 members), and that more Councillors be considered (> 9 members) to represent the electorate. Public sentiment to reduce Council Size was heard less often than keeping Council size consistent or increasing Council size.

#### b. District Boundaries

- With respect to villages within the Municipality (Kingston, Greenwood, Aylesford, Cornwallis Square, New Minas, Port Williams, and Canning), it was often recommended that districts be structured such that only one village be included within a single municipal polling district, if possible.
- The historical ethno-cultural (African Nova Scotian) community of Gibson Woods was interpreted to be a Community of Interest and was noted to be generally divided between two districts (Districts 1 & 2), and adjacent to a third district (District 3).
- Kingston (District 4) and Greenwood & Aylesford (Districts 4 and 5) were discussed as both a single Community of Interest and as separate communities. It was noted that the Village of Greenwood and the Village of Aylesford are currently divided into two districts (division of Communities of Interest by District 4 and District 5).
- The White Rock - Deep Hollow Road area of District 7 was recommended to be included in either District 8 or District 9, as to be more representative of its geographic area and population.
- The area east of Berwick in District 7 was often recommended to be included in District 6, to be more representative of its geographic area and population.
- The southern boundary of District 6 was often noted to exclude electors who typically identify as living in Coldbrook, rather than District 7.
- Generally, it was noted that Communities of Interest should be kept together within one (1) polling district.

## **6.2 Council Review**

During the Study, Council was engaged in the process with four (4) staff presentations to the Committee of the Whole, and one (1) Council Meeting (the latter to provide direction on the application to the NSUARB pursuant to Section 369 of the Municipal Government Act). Copies of the Briefing and Requests for Decisions for the Committee of the Whole and Council Meetings are included in Appendix E of this Study. Meeting minutes are also included in Appendix E for reference purposes.

### **6.2.1 Committee of the Whole Meeting (February 15, 2022)**

At the Committee of the Whole meeting conducted on February 15, 2022, Council was provided with a Request for Decision related to authorizing staff to conduct the Study, as well as to provide background information on the process to Council and how to proceed with the Study.

A copy of the Request for Decision and Meeting Minutes are included in Appendix E.

### **6.2.2 Committee of the Whole Meeting (June 21, 2022)**

At the Committee of the Whole meeting conducted on June 21, 2022, a Briefing was provided to Council that offered additional information relating to the Study, and in preparation of a Council Survey on the matter and to assist Council with making an informed decision on the application to the NSUARB.

A copy of the Briefing and Meeting Minutes are included in Appendix E.

### **6.2.3 Committee of the Whole Meeting (October 18, 2022)**

At the Committee of the Whole meeting conducted on October 18, 2022, Council was provided with a summary Briefing related to the PES events completed to-date as part of the Study (Appendix E).

The presentation (and related Briefing) focused on the information gathered from public participants of the four (4) PES events related specifically to Council Size and District Boundaries (Sections 6.1.1, 6.1.2, 6.1.3, & 6.1.4); a summary of the results to-date of the online Boundary Review Survey available to the public on the Municipality's website; a discussion on the next steps to the Study including the final PES event (PES #5; Section 6.1.5); development of Alternative Scenarios to the Study; determination of the Recommended Configuration for the Study; and plans for final reporting to Council.

Presentation and recommendation of the Recommended Configuration related to the Study was scheduled for a Committee of the Whole meeting in November 2022.

A copy of the Briefing and Meeting Minutes are included in Appendix E.

### **6.2.4 Committee of the Whole (November 10, 2022)**

As part of the Committee of the Whole meeting on November 10, 2022, Municipal Staff presented a Recommended Configuration (Appendix E). The Recommended Configuration had been developed by Municipal Staff in a team environment, with a focus on the key factors influencing the development of the Alternative Scenarios (as identified in Section 7.1 of this Study).

The following recommendation was made to Council of the Whole:

*“That Committee of the Whole recommend Municipal Council instruct the CAO to prepare an application to the Nova Scotia Utility and Review Board based on the recommendation contained in the November 10, 2022 Request for Decision...”*

As part of the commitment of the Municipality to assess and accommodate for future population/elector growth and to Communities of Interest, staff committed to conduct a further review of the ability of the proposed districts in the vicinity of the Villages of Kingston, Greenwood, and Aylesford to assess whether the Recommended Configuration could accommodate for additional future growth.

Based on staff assessment of these areas, the Recommended Configuration (Alternative #3: 9 Districts [Version 2]; Figure 18) was updated in the western portion of the Municipality in a manner that better prepared the Municipality for future population/elector growth and with respect to Communities of Interest.

A copy of the Request for Decision and Meeting Minutes are included in Appendix E.

#### 6.2.5 Regular Council Meeting (December 06, 2022)

At the Regular Council Meeting held on December 06, 2022, Council directed staff to prepare an application to the NSUARB consistent with the Recommended Configuration (Figure 18; Table 9).

A copy of the Request for Decision, Meeting Minutes, and Council Resolution are included in Appendix E.

## 7.0 Evaluation of Alternative Scenarios

The following subsections are provided to describe the Municipality's efforts to develop detailed and appropriate Alternative Scenarios for the Study relative to the requirements of Sections 368 and 369 MGA.

### 7.1 Key Factors Influencing Alternative Scenario Development

As part of Staff review, the following key factors were considered in the establishment of the detailed Alternative Scenarios. Notably, these key factors are directly related to the need to encourage engagement in the boundary review process, assessment of pre-existing physical divisions within the Municipality, and to the specific requirements of Section 368(4) MGA:

1. Public and Council engagement.
2. Public and Council survey review comments.
3. Councillor workload.
4. General Service Areas (GSAs).
5. Current polling divisions (from the 2020 election).
6. Fire districts.
7. School districts.
8. Communities of Interest.
9. Number of electors.
10. Relative parity of voting power (all Districts to be +/- 10% of average number of voters per district).
11. Population density.
12. Geographic size.
13. Commitment to accommodate for future population/elector growth.

As part of the review, Staff initially prepared 12 scenarios to address the requirements of the NSUARB, including: one 8-district scenario, five 9-district scenarios (including the Status Quo), three 10-district scenarios, two 11-district scenarios, and one 12-district scenario.

Upon review of the preliminary scenarios, the 11- and 12-district scenarios were eliminated given that public comments generally identified their preference for a council size consistent, or close to, the current size. Additionally, voter parity and Communities of Interest factors were challenging to accommodate when Council size was increased to 11 and 12 members. In these iterations, the average number of voters per district were calculated to be 3,573 and 3,275, respectively. This would make dividing some Communities of Interest (into at least 2 districts) inevitable in order to maintain the voter parity target of +/- 10% of the average number of voters per district. For example, given the current number of electors in the Village of New Minas, District 8 would need to be divided into two districts to accommodate an 11- or 12-district scenario.

The remaining nine scenarios were further refined by staff which resulted in the screening out of two of the 9-district scenarios and two of the 10-district scenarios. The remaining short-listed Alternative Scenarios for the Study are detailed below in Sections 7.2, 7.3, 7.4, 7.5, and 7.6. Section 7.7 of this Study



reviews in detail the evaluation process for the five shortlisted Alternative Scenarios.

Public comments and feedback from the Public Engagement Sessions #1 to #5 were used to inform the Municipality on how to proceed with the development of the following Alternative Scenarios and to determine the Recommended Configuration. For each of the following Alternative Scenarios, it is assumed that one (1) councillor would represent each Polling District (District):

- a. Alternative #1: Status Quo (9 Districts)
- b. Alternative #2: 9 Districts (Version 1)
- c. Alternative #3: 9 Districts (Version 2)
- d. Alternative #4: 8 Districts
- e. Alternative #5: 10 Districts

## 7.2 Alternative #1: Status Quo (9 Districts)

The first Alternative Scenario assessed in detail was Alternative #1: Status Quo (9 Districts), as depicted on Figure 16. Table 7 – Voter Parity Review for Alternative #1: Status Quo (9 Districts) identifies the general information on the Alternative Scenario district arrangement, and is summarized below in Chart 16:

**Chart 16: Voter Parity Review - Alternative #1: Status Quo (9 Districts)**

Alternative #1: Status Quo (9 Districts)					
Total Number of Voters (2022)		39,300			
Number of Districts		9			
Total Land Area (km <sup>2</sup> )		2,181			
Average Voters per Councillor/District		4,367			
Variance (10%)		437			
Highest Voter Target Value (+10%)		4,803			
Lowest Voter Target Value (-10%)		3,930			
District	Land Area (km <sup>2</sup> )	No. of Voters (#) Per District	Percentage of Total Voters (%)	Variation from Average (#)	Percent Variation from Average (%)
District 1	247	4,543	11.56%	176	4.04%
District 2	55	4,705	11.97%	338	7.75%
District 3	437	4,522	11.51%	155	3.56%
District 4	34	4,528	11.52%	161	3.69%
District 5	677	4,370	11.12%	3	0.08%
District 6	34	4,214	10.72%	-153	-3.50%
District 7	402	4,228	10.76%	-139	-3.18%
District 8	20	4,156	10.58%	-211	-4.82%
District 9	275	4,034	10.26%	-333	-7.62%

Alternative #1: Status Quo (9 Districts) was noted to meet with the target variance for relative parity of voting power of +/-10% for each district, in accordance with the NSUARB Municipal Boundaries User Guide (NSUARB, 2022).

### 7.3 Alternative #2: 9 Districts (Version 1)

The second Alternative Scenario assessed (Alternative #2: 9 Districts [Version 1]) included revised district boundaries for all existing districts with the exception of District 8 (the Village of New Minas and the community of Greenwich). Alternative #2: 9 Districts (Version 1) is depicted on Figure 17.

Table 8 – Voter Parity Review for Alternative #2: 9 Districts (Version 1) identifies the general information on the Alternative Scenario district arrangement, and is summarized below in Chart 17:

**Chart 17: Voter Parity Review - Alternative #2: 9 Districts (Version 1)**

Alternative #2: 9 Districts (Version 1)					
Total Number of Voters (2022)		39,300			
Number of Districts		9			
Total Land Area (km <sup>2</sup> )		2,181			
Average Voters per Councillor/District		4,367			
Variance (10%)		437			
Highest Voter Target Value (+10%)		4,803			
Lowest Voter Target Value (-10%)		3,930			
District	Land Area (km <sup>2</sup> )	No. of Voters (#) Per District	Percentage of Total Voters (%)	Variation from Average (#)	Percent Variation from Average (%)
District 1	243	4,550	11.58%	183	4.20%
District 2	61	4,719	12.01%	352	8.07%
District 3	435	4,501	11.45%	134	3.08%
District 4	22	4,724	12.02%	357	8.18%
District 5	642	4,109	10.46%	-258	-5.90%
District 6	38	4,381	11.15%	14	0.33%
District 7	442	3,948	10.05%	-419	-9.59%
District 8	20	4,156	10.58%	-211	-4.82%
District 9	278	4,212	10.72%	-155	-3.54%

Alternative #2: 9 Districts (Version 1) is noted to meet with the target variance for relative parity of voting power of +/-10% for each district, in accordance with the NSUARB Municipal Boundaries User Guide (NSUARB, 2022).

## 7.4 Alternative #3: 9 Districts (Version 2)

The third Alternative Scenario assessed (Alternative #3: 9 Districts ([Version 2])) included revised district boundaries for all existing districts with the exception of District 8 (the Village of New Minas and the community of Greenwich). Alternative #3: 9 Districts (Version 2) is depicted on Figure 18.

Table 9 – Voter Parity Review for Alternative #3: 9 Districts (Version 2) identifies the general information on the Alternative Scenario district arrangement, and is summarized below in Chart 18:

**Chart 18: Voter Parity Review - Alternative #3: 9 Districts (Version 2)**

Alternative #3: 9 Districts (Version 2)					
Total Number of Voters (2022)		39,300			
Number of Districts		9			
Total Land Area (km <sup>2</sup> )		2,181			
Average Voters per Councillor/District		4,367			
Variance (10%)		437			
Highest Voter Target Value (+10%)		4,803			
Lowest Voter Target Value (-10%)		3,930			
District	Land Area (km <sup>2</sup> )	No. of Voters (#) Per District	Percentage of Total Voters (%)	Variation from Average (#)	Percent Variation from Average (%)
District 1	251	4,621	11.76%	254	5.82%
District 2	50	4,579	11.65%	212	4.86%
District 3	438	4,570	11.63%	203	4.66%
District 4	18	4,441	11.30%	74	1.70%
District 5	624	4,193	10.67%	-174	-3.98%
District 6	38	4,381	11.15%	14	0.33%
District 7	463	4,147	10.55%	-220	-5.03%
District 8	20	4,156	10.58%	-211	-4.82%
District 9	278	4,212	10.72%	-155	-3.54%

Alternative #3: 9 Districts (Version 2) is noted to meet with the target variance for relative parity of voting power of +/-10% for each district, in accordance with the NSUARB Municipal Boundaries User Guide (NSUARB, 2022).

## 7.5 Alternative #4: 8 Districts

The fourth Alternative Scenario assessed (Alternative #4: 8 Districts) included the removal of one district and revised district boundaries for all districts in the Municipality. Alternative #4: 8 Districts is depicted on Figure 19.

Table 10 – Voter Parity Review for Alternative #4: 8 Districts identifies the general information on the Alternative Scenario district arrangement, and is summarized below in Chart 19:

**Chart 19: Voter Parity Review - Alternative #4: 8 Districts**

Alternative #4: 8 Districts					
Total Number of Voters (2022)		39,300			
Number of Districts		8			
Total Land Area (km <sup>2</sup> )		2,181			
Average Voters per Councillor/District		4,913			
Variance (10%)		491			
Highest Voter Target Value (+10%)		5,404			
Lowest Voter Target Value (-10%)		4,421			
District	Land Area (km <sup>2</sup> )	No. of Voters (#) Per District	Percentage of Total Voters (%)	Variation from Average (#)	Percent Variation from Average (%)
District 1	240	4,497	11.44%	-416	-8.46%
District 2	64	4,772	12.14%	-141	-2.86%
District 3	435	4,501	11.45%	-412	-8.38%
District 4	29	5,003	12.73%	91	1.84%
District 5	838	5,188	13.20%	276	5.61%
District 6	85	5,197	13.22%	285	5.79%
District 7	37	5,100	12.98%	188	3.82%
District 8	453	5,042	12.83%	130	2.64%

Alternative #4: 8 Districts is noted to meet with the target variance for relative parity of voting power of +/-10% for each district, in accordance with the NSUARB Municipal Boundaries User Guide (NSUARB, 2022).

## 7.6 Alternative #5: 10 Districts

The fifth Alternative Scenario assessed (Alternative #5: 10 Districts) included the addition of one district and revised district boundaries for all districts in the Municipality. Alternative #5: 10 Districts is depicted on Figure 20.

Table 11 – Voter Parity Review for Alternative #5: 10 Districts identifies the general information on the Alternative Scenario district arrangement, and is summarized below in Chart 20:

**Chart 20: Voter Parity Review - Alternative #4: 10 Districts**

Alternative #5: 10 Districts					
Total Number of Voters (2022)			39,300		
Number of Districts			10		
Total Land Area (km <sup>2</sup> )			2,181		
Average Voters per Councillor/District			3,930		
Variance (10%)			393		
Highest Voter Target Value (+10%)			4,323		
Lowest Voter Target Value (-10%)			3,537		
District	Land Area (km <sup>2</sup> )	No. of Voters (#) Per District	Percentage of Total Voters (%)	Variation from Average (#)	Percent Variation from Average (%)
District 1	271	3,664	9.32%	-266	-6.77%
District 2	59	3,852	9.80%	-78	-1.98%
District 3	295	4,188	10.66%	258	6.56%
District 4	119	3,744	9.53%	-186	-4.73%
District 5	165	4,150	10.56%	220	5.60%
District 6	137	3,989	10.15%	59	1.50%
District 7	789	4,129	10.51%	199	5.06%
District 8	29	3,775	9.61%	-155	-3.94%
District 9	266	3,793	9.65%	-137	-3.49%
District 10	51	4,016	10.22%	86	2.19%

Alternative #5: 10 Districts is noted to meet with the target variance for relative parity of voting power of +/-10% for each district, in accordance with the NSUARB Municipal Boundaries User Guide (NSUARB, 2022).

## 7.7 Evaluation of Short-Listed Alternative Scenarios

Detailed mapping of each of the five Alternative Scenarios were prepared in figure format (Figures 16, 17, 18, 19, and 20) . The figures include proposed district boundaries, the number of voters in each district based on 2022 data from Elections Nova Scotia, voter density information, village boundaries, and other pertinent information. Figures 16 to 20 are included in this Study for reference purposes.

Tables itemizing voter parity reviews for each of the above noted Alternative Scenarios were prepared, and included detailed information on total voters, number of districts, average voters per district, voter parity variance (+/-10%), as well as specific data related to each of the districts included in the Alternative Scenarios including:

1. Land area.
2. Number of voters per District.
3. Variance from the average number of voters per district.
4. Percent (%) variance from the average.

Voter Parity Review Tables 7 to 11 are included in this Study for review purposes. Additionally, a summary table reviewing all of the Alternative Scenarios and their ability to accommodate future elector growth was prepared and is included as Table 12.

A detailed description of Staff's ranking method has been appended hereto, as Tables 13 and 14 (Alternative Scenario Assessment Tool Reviews). In summary, individual Staff independently scored weighted criteria with results being tabulated on both an average (mean) and median score basis. Charts 21 and 22 (below) summarize the results of the ranking method, with Alternative #3: 9 Districts (Version 2) ranked as the most favourable scenario for the Study:

**Chart 21: Recommended Configuration (based on Average [mean])**

Placement	Score (out of 5)	Alternative Scenario
1 <sup>st</sup>	3.9	Alternative #3: 9 Districts (Version 2)
2 <sup>nd</sup>	3.0	Alternative #1: Status Quo (9 Districts)
3 <sup>rd</sup>	2.8	Alternative #2: 9 Districts (Version 1)
4 <sup>th</sup> (tie)	2.7	Alternative #4: 8 Districts
4 <sup>th</sup> (tie)	2.7	Alternative #5: 10 Districts

**Chart 22: Recommended Configuration (based on Median)**

Placement	Score (out of 5)	Alternative Scenario
1 <sup>st</sup>	4.3	Alternative #3: 9 Districts (Version 2)
2 <sup>nd</sup>	3.0	Alternative #1: Status Quo (9 Districts)
3 <sup>rd</sup>	2.9	Alternative #2: 9 Districts (Version 1)
4 <sup>th</sup>	2.8	Alternative #5: 10 Districts
5 <sup>th</sup>	2.5	Alternative #4: 8 Districts

As a cross check of the results of the Alternative Scenario Assessment Tool Reviews (Tables 13 & 14), the standard deviation was calculated for the number of voters included for the top three ranked Alternative Scenarios, including Alternative #1: Status Quo (9 Districts), Alternative #2: 9 Districts (Version 1), and Alternative #3: 9 Districts (Version 2). In this instance, standard deviation is an indicator of the overall voter parity across all districts, with a lower standard deviation indicating that districts are closer to equal parity and will not be as sensitive to future population growth (or decline).

With respect to the calculation of standard deviation, Alternative #3: 9 Districts (Version 2) was calculated to have the lowest standard deviation with a value of 184, in comparison to 209 and 261 for Alternatives #1 and #2, respectively (Table 12).

## 8.0 Identification of the Recommended Configuration

Based on the Municipality's review of the Alternative Scenarios described in Section 7.0 of this Study, the Recommended Configuration for the number of Councillors and Districts (and the related District Boundaries), has been identified as Alternative #3: 9 Districts (Version 2).

Alternative #3: 9 Districts (Version 2), hereafter referred to as the Recommended Configuration (depicted on Figure 18) has:

- Four of the seven villages located within the Municipality being wholly included within individual Municipal polling districts. Given the larger geographic size of the Village of Cornwallis Square, it was not possible for it to be included in an individual municipal polling district due to issues with voter parity and no division of Communities of Interest.
- Districts 1 and 2 are reorganized along a north-south orientation, rather than an east-west orientation, with the intent of having only one village in each District (in contrast to the current situation with there being two villages in District 1 and none in District 2). The revised scenario has Canning and Centreville within District 1 and Port Williams and North Kentville within District 2. This reorientation also addresses the issue of the historical African Nova Scotian community of Gibson Woods being divided generally between two Districts (and immediately adjacent to a third District), with all of the Gibson Woods area being contained within the new District 1. For voter parity purposes, the area of Keddy's Corner was included within new District 3 (from former District 2), with the new western boundary of District 2 generally being the boundary of the Department of National Defence's 5th Canadian Division Support Base Detachment Aldershot.
- Areas around Deep Hollow Road and White Rock Road were moved from current District 7 to a new District 9, and the eastern boundary between Districts 7 and 9 amended to be the community boundary of White Rock and Canaan. With this update, all of the GSA of White Rock (with the exception of the portion of the GSA that is located within the Village of New Minas [District 8]) has been included in District 9 (previously, the GSA of White Rock had been divided between Districts 7, 8, and 9). This change would result in 99.7% of the elector population of the GSA of White Rock being included in District 9.
- Current District 6 was expanded through to the Town of Berwick's eastern boundary to produce a more natural divide, taking in lands currently part of District 7. The southern boundary of District 6 was moved slightly to the south into current District 7, to address some voter confusion in this area.
- The inclusion of all of both the Village of Kingston and Village of Greenwood within District 4. For voter parity reasons, Communities of Interest, and allowing for future growth potential, the Villages of Kingston and Greenwood are combined into one district, following village boundaries and the GSAs in the area (currently, the Village of Greenwood is divided between Districts 4 and 5).

- The inclusion of all the Village of Aylesford, DND 14-Wing Greenwood, and the rural areas to the south (to south of East Dalhousie) within District 5 (currently, the Village of Aylesford and DND 14-Wing Greenwood are divided between Districts 4 and 5).
- The proposed District 7 added some land areas previously part of Districts 5 and 6 in order to address voter parity issues.
- When GSAs that have no elector populations are excluded (12 GSAs with no elector populations) the Status Quo (Alternative #1) has 24 of 142 GSAs divided by District Boundaries (16.2%) in the Municipality, while the Recommended Configuration (Alternative #3) has 6 of 142 GSAs divided by District Boundaries (4.2%).

## **8.1 Recommended Configuration Municipal District Alignment**

The detailed descriptions of each of the proposed polling district boundaries for the Recommended Configuration (Alternative #3: 9 Districts [Version 2]) established as part of the *Boundary Review 2022 Study* are included in Appendix F and shown on Figures 21 to 29 of this Study.



## 9.0 Recommendations

In consideration of the public engagement efforts, promotion, education, and communication strategies implemented, public and council responses to the online Boundary Review survey, and the detailed data and geospatial analysis conducted to develop fair and reasonable alternatives for municipal polling district arrangement, the following recommendations are provided in order to address Section 369 (1) MGA.

For reference purposes, Section 369 (1) MGA states:

***Study of Polling Districts Required***

*In the year 1999, and in the years 2006 and every eighth year thereafter the council shall conduct a study of the number and boundaries of polling districts in the municipality, their fairness and reasonableness and the number of councillors.*

### 9.1 Recommendation for Number of Councillors

It is recommended that the Municipality maintain the number of Councillors at 9 members. This recommendation is consistent with the number of Councillors established in 2016.

### 9.2 Recommendation for the Number and Arrangement of Polling Districts

Commensurate with the recommendation noted in Section 9.1 (9 members), the recommended number of polling districts would be set at 9.

With respect to polling district boundaries, the Recommended Configuration is depicted on Figure 18 and described in numerical form on Table 9. Figures 21 to 29 have been prepared to identify the Recommended Configurations of polling district boundaries in each District of the Municipality of the County of Kings. Written descriptions of the Recommended Configurations of polling district boundaries are included in Appendix F.

For reference purposes, Figure 30 – Recommended Configuration Polling District Boundaries has been included in this Study as a summary of the revised polling district boundaries and color-coded to be reflective of the proposed revisions.

## 10.0 Acknowledgements

The Municipality of the County of Kings prepared this *Boundary Review 2022 Study* in general accordance with the requirements of Sections 368 and 369 *Municipal Government Act* (MGA), and is intended to be used as supporting documentation to the Municipality's 2022 application to the Nova Scotia Utility and Review Board (NSUARB).

The *Boundary Review 2022 Study* was completed with a multidisciplinary team of Municipal Staff across all departments of the Municipality of the County of Kings including the:

- Office of the Chief Administrative Officer
- Office of the Municipal Clerk
- Office of the Deputy Chief Administrative Officer
- Department of Finance & Information Technology
- Department of Planning & Inspection Services
- Department of Engineering & Public Works, Lands, & Parks

The Municipality of the County of Kings would like to thank all members of staff who participated in various aspects of the *Boundary Review 2022 Study* from inception in early 2022 to completion in December 2022.

Respectfully submitted,

**MUNICIPALITY OF THE COUNTY OF KINGS**

## 11.0 Selected References

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# **BOUNDARY**

## **REVIEW 2022**

Tables



**MUNICIPALITY** *of the*  
**COUNTY** *of* **KINGS**

**Table 1**
**Population, Dwellings, & Land Area Statistics**
**Boundary Review 2022 Study**
**Municipality of the County of Kings**

Statistics Canada Census Profile Sub-Divisions	Population (2021) <sup>1</sup>	Population (2016) <sup>1</sup>	Population (2011) <sup>1</sup>	Population (2006) <sup>1</sup>	Population Change % (2016 to 2021) <sup>2</sup>	Population Change % (2011 to 2021) <sup>2</sup>	Population Change % (2006 to 2021) <sup>2</sup>	Total Private Dwellings (2021) <sup>1</sup>	Permanent Dwellings (2021) <sup>1</sup>	Seasonal Dwellings (2021) <sup>2</sup>	Land Area (km <sup>2</sup> ) <sup>1</sup>	Population Density (2021; Population per km <sup>2</sup> ) <sup>2</sup>
					(5-year)	(10-year)	(15-year)					
<b>Subdivision A</b>	22,355	22,234	22,100	22,270	0.54%	1.15%	0.38%	10,711	9,461	1,250	1,233.05	18.1
<b>Subdivision B</b>	11,951	11,858	11,995	12,030	0.78%	-0.37%	-0.66%	5,704	5,187	517	346.02	34.5
<b>Subdivision C</b>	8,348	8,093	8,285	8,100	3.15%	0.76%	3.06%	3,952	3,793	159	243.95	34.2
<b>Subdivision D</b>	5,264	5,219	5,205	5,550	0.86%	1.13%	-5.15%	2,591	2,292	299	264.86	19.9
<b>Glooscap First Nation</b>	111	81	60	60	37.04%	85.00%	85.00%	52	42	10	1.71	64.9
<b>Annapolis Valley First Nation</b>	200	140	140	120	42.86%	42.86%	66.67%	81	78	3	0.65	307.7
<b>TOTAL</b>	<b>48,229</b>	<b>47,625</b>	<b>47,785</b>	<b>48,130</b>	<b>1.27%</b>	<b>0.93%</b>	<b>0.21%</b>	<b>23,091</b>	<b>20,853</b>	<b>2,238</b>	<b>2,090.24</b>	<b>23.1</b>

**Notes:**

1. Data from available Census information (Statistics Canada, 2022; Oct28-22).

2. Calculated from available Census information (Statistics Canada, 2022; Oct28-22).

**Table 2**

**Population by Polling District & Age Category**  
**Boundary Review 2022 Study**  
**Municipality of the County of Kings**

Age Category	Population (2021)									
	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9	TOTAL
0-4 years	220	275	235	320	345	230	195	175	165	2,160
5-9 years	270	345	345	360	380	290	225	225	220	2,660
10-14 years	265	360	305	390	335	265	215	255	220	2,610
15-19 years	325	315	255	305	270	300	215	225	230	2,440
20-24 years	227	350	225	260	305	220	225	255	195	2,262
25-29 years	245	340	230	320	435	270	180	290	230	2,540
30-34 years	275	405	230	405	505	295	225	275	195	2,810
35-39 years	260	360	305	400	410	330	250	250	250	2,815
40-44 years	340	355	295	355	310	310	250	290	250	2,755
45-49 years	345	355	345	330	320	360	295	295	265	2,910
50-54 years	395	420	355	390	305	325	400	310	325	3,225
55-59 years	450	490	495	520	465	445	475	405	445	4,190
60-64 years	545	505	545	470	450	455	445	370	515	4,300
65-69 years	465	395	400	355	365	395	355	390	405	3,525
70-74 years	370	355	340	385	310	330	295	405	365	3,155
75-79 years	260	205	220	235	205	220	205	275	185	2,010
80-84 years	125	150	120	185	130	160	100	185	150	1,305
85+ years	100	105	80	175	95	115	65	175	130	1,040
<b>Total</b>	<b>5,482</b>	<b>6,085</b>	<b>5,325</b>	<b>6,160</b>	<b>5,940</b>	<b>5,315</b>	<b>4,615</b>	<b>5,050</b>	<b>4,740</b>	<b>48,712</b>

**Notes:**

1. Data from available Census information (Statistics Canada, 2022; Oct28-22).
2. Population by district and by age category calculated by the Municipality using Statistics Canada dissemination areas and polling district boundaries.  
It is noted that polling district boundaries and dissemination areas do not match up exactly, and in these instances the dissemination area was included in the polling district where the greatest population resides.

**Table 3**

**Historical Council Sizes**  
**Boundary Review 2022 Study**  
**Municipality of the County of Kings**

Year	Total Size of Council (Mayor/Warden + Councillors)	Number of Councillors	Details
1993	12	12	Maintained at 12
2000	12	12	Maintained at 12
2004	11	11	Reduced from 12 to 11
2007	11	11	Maintained at 11
2013	11	11	Maintained at 11
2016	10	9	Reduced from 11 to 9, Warden changed to Mayor
<b>Current (2022)</b>	<b>10</b>	<b>9</b>	<b>Mayor and 9 Councillors</b>

**Notes:**

1. Information per Municipality of the County of Kings.



**Table 4**

Historical Number of Eligible Voters & Relative Parity of Voting Power  
Boundary Review 2022 Study  
Municipality of the County of Kings

District	District Land Area (km <sup>2</sup> ) <sup>1</sup>	2022 <sup>2</sup>				2020 <sup>3</sup>				2016 <sup>4</sup>				2015 <sup>5</sup>			
		Number of Voters (#)	Percent (%) of Total Electors	Variance from Average (#)	Variance from Average (%)	Number of Voters (#)	Percent (%) of Total Electors	Variance from Average (#)	Variance from Average (%)	Number of Voters (#)	Percent (%) of Total Electors	Variance from Average (#)	Variance from Average (%)	Number of Voters (#)	Percent (%) of Total Electors	Variance from Average (#)	Variance from Average (%)
1	246.6	4,543	11.56%	176	4.04%	4,404	11.48%	140	3.28%	4,068	11.15%	16	0.39%	4,004	11.52%	143	3.71%
2	55.4	4,705	11.97%	338	7.75%	4,674	12.18%	410	9.61%	4,530	12.42%	478	11.79%	4,099	11.80%	238	6.17%
3	436.8	4,522	11.51%	155	3.56%	4,436	11.56%	172	4.03%	4,346	11.92%	294	7.25%	4,140	11.91%	279	7.23%
4	34.4	4,528	11.52%	161	3.69%	4,367	11.38%	103	2.41%	4,167	11.43%	115	2.83%	3,982	11.46%	121	3.14%
5	677.1	4,370	11.12%	3	0.08%	3,993	10.40%	-271	-6.36%	3,804	10.43%	-248	-6.13%	4,078	11.74%	217	5.63%
6	33.8	4,214	10.72%	-153	-3.50%	4,176	10.88%	-88	-2.07%	3,929	10.77%	-123	-3.04%	3,754	10.80%	-107	-2.77%
7	402.3	4,228	10.76%	-139	-3.18%	4,193	10.93%	-71	-1.67%	3,848	10.55%	-204	-5.04%	3,554	10.23%	-307	-7.95%
8	19.6	4,156	10.58%	-211	-4.82%	4,150	10.81%	-114	-2.68%	3,944	10.81%	-108	-2.67%	3,573	10.28%	-288	-7.45%
9	274.6	4,034	10.26%	-333	-7.62%	3,984	10.38%	-280	-6.57%	3,834	10.51%	-218	-5.39%	3,563	10.25%	-298	-7.71%
Total Number of Voters (#)		39,300				38,377				36,470				34,747			
Average Number of Voters (#)		4,367				4,264				4,052				3,861			
Total Land Area (km <sup>2</sup> ) <sup>1</sup>		2,181															
Average Land Area (km <sup>2</sup> )		242															

**Notes:**

1. Land areas of each district calculated using ArcMap 10.3.1 by Municipality of the County of Kings (October 2022).
2. 2022 data from list of electors provided by Elections Nova Scotia (as of October 03, 2022).
3. 2020 data from list of electors provided by Elections Nova Scotia for 2020 Municipal Election.
4. 2016 data from list of electors provided by Elections Nova Scotia for 2016 Municipal Election.
5. 2015 data from *Municipality of the County of Kings Governance and Electoral Boundary Review: Final Report* (Stantec, 2015).

**Table 5**

Municipal Cohort Comparisons  
Boundary Review 2022 Study  
Municipality of the County of Kings

Cohort Selection Criteria	Municipality of the County of Kings	Municipal Cohorts <sup>1</sup>				Municipality of the County of Kings compared to Cohort Average
		Cape Breton Regional Municipality	Municipality of the District of Lunenburg	Municipality of the County of Colchester	Cohort Average	
Uniform Assessment (2021 / 2022) <sup>2</sup>	\$3,944,564,275	\$5,013,808,881	\$2,820,875,547	\$2,641,064,098	\$3,491,916,175	\$452,648,100
Population per Square Kilometer <sup>3</sup>	23.03	38.56	14.52	10.09	21.06	1.98

Comparative Information	Municipality of the County of Kings	Cape Breton Regional Municipality	Municipality of the District of Lunenburg	Municipality of the County of Colchester	Cohort Average	Municipality of the County of Kings compared to Cohort Average
Population <sup>4</sup>	48,229	93,694	25,545	36,044	51,761	-3,532
Number of Councillors (excluding Mayor) <sup>5</sup>	9	12	10	11	11	-2
Population per Councillor <sup>5</sup>	5,359	7,808	2,555	3,277	4,546	812
Municipal Land Area (km <sup>2</sup> ) <sup>4</sup>	2,094	2,430	1,759	3,572	2,587	-493
Average District Size (km <sup>2</sup> ) <sup>6</sup>	233	203	176	325	234	-2

**Notes:**

1. Municipal cohorts established by reviewing which regional and rural municipalities had uniform assessments and population per km<sup>2</sup> values within +/- 40% of the values for the Municipality of the County of Kings.
2. Uniform assessment values from data.novascotia.ca.
3. Calculated from Population and land area data from Statistics Canada (2022).
4. Data from Statistics Canada.
5. Data obtained from Municipal Websites.
6. Calculated from information from Statistics Canada and Municipal Websites.

**Table 6**

Development Growth per District (2017 to 2022)

Boundary Review 2022 Study

Municipality of the County of Kings

District	New Dwellings by Year						Total Additional Number of Units (2017 to 2022) <sup>1</sup>	New Dwellings by Type (2017 to Present)			
	Additional Units (2017) <sup>1</sup>	Additional Units (2018) <sup>1</sup>	Additional Units (2019) <sup>1</sup>	Additional Units (2020) <sup>1</sup>	Additional Units (2021) <sup>1</sup>	Additional Units (2022) <sup>1, 2</sup>		Single Family Units	Attached Unit(s)	Apartment Units	Seasonal Units
1	17	51	51	21	24	15	179	92	56	31	0
2	10	21	21	30	53	35	170	63	47	60	0
3	27	13	33	19	29	16	137	119	16	0	2
4	23	27	26	41	44	14	175	59	60	56	0
5	26	18	29	26	34	15	148	84	40	22	2
6	11	10	15	28	36	7	107	55	28	24	0
7	25	20	19	37	21	25	147	95	14	36	2
8	10	46	20	34	32	3	145	16	57	72	0
9	18	14	21	16	22	18	109	93	15	0	1
<b>Total</b>	<b>167</b>	<b>220</b>	<b>235</b>	<b>252</b>	<b>295</b>	<b>148</b>	<b>1,317</b>	<b>676</b>	<b>333</b>	<b>301</b>	<b>7</b>

**Notes:**

1. Data from Municipality of the County of Kings permitting data (2017 to present [2022]).
2. 2022 Additional Units current as of September 01, 2022.
3. Data based on the issue date of building permit.

**Table 7**

**Alternative #1 - Status Quo (9 Districts)**

**Voter Parity Review**

**Boundary Review 2022 Study**

**Municipality of the County of Kings**

Alternative #1	Total Number of Voters (2022) <sup>1</sup>	39,300
	Number of Districts	9
	Total Land Area (km <sup>2</sup> ) <sup>2</sup>	2,181
	Average Voters per Councillor/District	4,367
Status Quo (9 Districts)	Variance (10%)	437
	Highest Voter Target Value (+10%)	4,803
	Lowest Voter Target Value (-10%)	3,930

District	Land Area (km <sup>2</sup> ) <sup>2</sup>	No. of Voters (#) Per District	Percentage of Total Voters (%)	Variation from Average (#)	Percent Variation from Average (%)
District 1	247	4,543	11.56%	176	4.04%
District 2	55	4,705	11.97%	338	7.75%
District 3	437	4,522	11.51%	155	3.56%
District 4	34	4,528	11.52%	161	3.69%
District 5	677	4,370	11.12%	3	0.08%
District 6	34	4,214	10.72%	-153	-3.50%
District 7	402	4,228	10.76%	-139	-3.18%
District 8	20	4,156	10.58%	-211	-4.82%
District 9	275	4,034	10.26%	-333	-7.62%

**Notes:**

- 2022 voter data from list of electors provided by Elections Nova Scotia (as of October 03, 2022).
- Land areas of each district calculated using ArcMap 10.3.1 by Municipality of the County of Kings (October 2022).
- Land areas of the Municipality of the County of Kings also include lands associated with First Nations (Annapolis Valley First Nation & Glooscap First Nation) and Department of National Defence.
- Table prepared to meet with requirements of 29 (1) (d) of MGA Rules (May 31, 2021).

**Table 8**

Alternative #2 - 9 Districts (Version 1)

Voter Parity Review

Boundary Review 2022 Study

Municipality of the County of Kings

Alternative #2	Total Number of Voters (2022) <sup>1</sup>	39,300
	Number of Districts	9
	Total Land Area (km <sup>2</sup> ) <sup>2</sup>	2,181
	Average Voters per Councillor/District	4,367
9 Districts (Version 1)	Variance (10%)	437
	Highest Voter Target Value (+10%)	4,803
	Lowest Voter Target Value (-10%)	3,930

District	Land Area (km <sup>2</sup> ) <sup>2</sup>	No. of Voters (#) Per District	Percentage of Total Voters (%)	Variation from Average (#)	Percent Variation from Average (%)
District 1	243	4,550	11.58%	183	4.20%
District 2	61	4,719	12.01%	352	8.07%
District 3	435	4,501	11.45%	134	3.08%
District 4	22	4,724	12.02%	357	8.18%
District 5	642	4,109	10.46%	-258	-5.90%
District 6	38	4,381	11.15%	14	0.33%
District 7	442	3,948	10.05%	-419	-9.59%
District 8	20	4,156	10.58%	-211	-4.82%
District 9	278	4,212	10.72%	-155	-3.54%

**Notes:**

- 2022 voter data from list of electors provided by Elections Nova Scotia (as of October 03, 2022).
- Land areas of each district calculated using ArcMap 10.3.1 by Municipality of the County of Kings (October 2022).
- Land areas of the Municipality of the County of Kings also include lands associated with First Nations (Annapolis Valley First Nation & Glooscap First Nation) and Department of National Defence.
- Table prepared to meet with requirements of 29 (1) (d) of MGA Rules (May 31, 2021).

**Table 9**

Alternative #3 - 9 Districts (Version 2)

Voter Parity Review

Boundary Review 2022 Study

Municipality of the County of Kings

Alternative #3	Total Number of Voters (2022) <sup>1</sup>	39,300
	Number of Districts	9
	Total Land Area (km <sup>2</sup> ) <sup>2</sup>	2,181
	Average Voters per Councillor/District	4,367
9 Districts (Version 2)	Variance (10%)	437
	Highest Voter Target Value (+10%)	4,803
	Lowest Voter Target Value (-10%)	3,930

District	Land Area (km <sup>2</sup> ) <sup>2</sup>	No. of Voters (#) Per District	Percentage of Total Voters (%)	Variation from Average (#)	Percent Variation from Average (%)
District 1	251	4,621	11.76%	254	5.82%
District 2	50	4,579	11.65%	212	4.86%
District 3	438	4,570	11.63%	203	4.66%
District 4	18	4,441	11.30%	74	1.70%
District 5	624	4,193	10.67%	-174	-3.98%
District 6	38	4,381	11.15%	14	0.33%
District 7	463	4,147	10.55%	-220	-5.03%
District 8	20	4,156	10.58%	-211	-4.82%
District 9	278	4,212	10.72%	-155	-3.54%

**Notes:**

- 2022 voter data from list of electors provided by Elections Nova Scotia (as of October 03, 2022).
- Land areas of each district calculated using ArcMap 10.3.1 by Municipality of the County of Kings (October 2022).
- Land areas of the Municipality of the County of Kings also include lands associated with First Nations (Annapolis Valley First Nation & Glooscap First Nation) and Department of National Defence.
- Table prepared to meet with requirements of 29 (1) (d) of MGA Rules (May 31, 2021).

**Table 10**

Alternative #4 - 8 Districts  
Voter Parity Review  
Boundary Review 2022 Study  
Municipality of the County of Kings

Alternative #4	Total Number of Voters (2022) <sup>1</sup>	39,300
	Number of Districts	8
	Total Land Area (km <sup>2</sup> ) <sup>2</sup>	2,181
	Average Voters per Councillor/District	4,913
8 Districts	Variance (10%)	491
	Highest Voter Target Value (+10%)	5,404
	Lowest Voter Target Value (-10%)	4,421

District	Land Area (km <sup>2</sup> ) <sup>2</sup>	No. of Voters (#) Per District	Percentage of Total Voters (%)	Variation from Average (#)	Percent Variation from Average (%)
District 1	240	4,497	11.44%	-416	-8.46%
District 2	64	4,772	12.14%	-141	-2.86%
District 3	435	4,501	11.45%	-412	-8.38%
District 4	29	5,003	12.73%	91	1.84%
District 5	838	5,188	13.20%	276	5.61%
District 6	85	5,197	13.22%	285	5.79%
District 7	37	5,100	12.98%	188	3.82%
District 8	453	5,042	12.83%	130	2.64%

**Notes:**

- 2022 voter data from list of electors provided by Elections Nova Scotia (as of October 03, 2022).
- Land areas of each district calculated using ArcMap 10.3.1 by Municipality of the County of Kings (October 2022).
- Land areas of the Municipality of the County of Kings also include lands associated with First Nations (Annapolis Valley First Nation & Glooscap First Nation) and Department of National Defence.
- Table prepared to meet with requirements of 29 (1) (d) of MGA Rules (May 31, 2021).

**Table 11**

Alternative #5 - 10 Districts  
Voter Parity Review  
Boundary Review 2022 Study  
Municipality of the County of Kings

Alternative #5	Total Number of Voters (2022) <sup>1</sup>	39,300
	Number of Districts	10
	Total Land Area (km <sup>2</sup> ) <sup>2</sup>	2,181
	Average Voters per Councillor/District	3,930
10 Districts	Variance (10%)	393
	Highest Voter Target Value (+10%)	4,323
	Lowest Voter Target Value (-10%)	3,537

District	Land Area (km <sup>2</sup> ) <sup>2</sup>	No. of Voters (#) Per District	Percentage of Total Voters (%)	Variation from Average (#)	Percent Variation from Average (%)
District 1	271	3,664	9.32%	-266	-6.77%
District 2	59	3,852	9.80%	-78	-1.98%
District 3	295	4,188	10.66%	258	6.56%
District 4	119	3,744	9.53%	-186	-4.73%
District 5	165	4,150	10.56%	220	5.60%
District 6	137	3,989	10.15%	59	1.50%
District 7	789	4,129	10.51%	199	5.06%
District 8	29	3,775	9.61%	-155	-3.94%
District 9	266	3,793	9.65%	-137	-3.49%
District 10	51	4,016	10.22%	86	2.19%

**Notes:**

- 2022 voter data from list of electors provided by Elections Nova Scotia (as of October 03, 2022).
- Land areas of each district calculated using ArcMap 10.3.1 by Municipality of the County of Kings (October 2022).
- Land areas of the Municipality of the County of Kings also include lands associated with First Nations (Annapolis Valley First Nation & Glooscap First Nation) and Department of National Defence.
- Table prepared to meet with requirements of 29 (1) (d) of MGA Rules (May 31, 2021).



**Table 12**

Ability of Alternative Scenarios to Accommodate Elector Growth  
Boundary Review 2022 Study  
Municipality of the County of Kings

District No.	Alternative #1		Alternative #2		Alternative #3		Alternative #4		Alternative #5	
	Status Quo (9 Districts)		9 Districts (Version 1)		9 Districts (Version 2)		8 Districts		10 Districts	
	Highest Voter Target Value (+10%) <sup>1</sup>	4,803	Highest Voter Target Value (+10%) <sup>1</sup>	4,803	Highest Voter Target Value (+10%) <sup>1</sup>	4,803	Highest Voter Target Value (+10%) <sup>1</sup>	5,404	Highest Voter Target Value (+10%) <sup>1</sup>	4,323
	No. of Voters (Current) <sup>1</sup>	Max. No. of New Voters District Can Accommodate Under Voter Parity Restrictions <sup>2</sup>	No. of Voters (Current) <sup>1</sup>	Max. No. of New Voters District Can Accommodate Under Voter Parity Restrictions <sup>2</sup>	No. of Voters (Current) <sup>1</sup>	Max. No. of New Voters District Can Accommodate Under Voter Parity Restrictions <sup>2</sup>	No. of Voters (Current) <sup>1</sup>	Max. No. of New Voters District Can Accommodate Under Voter Parity Restrictions <sup>2</sup>	No. of Voters (Current) <sup>1</sup>	Max. No. of New Voters District Can Accommodate Under Voter Parity Restrictions <sup>2</sup>
District 1	4,543	260	4,550	253	4,621	182	4,497	907	3,664	659
District 2	4,705	98	4,719	84	4,579	224	4,772	632	3,852	471
District 3	4,522	281	4,501	302	4,570	233	4,501	903	4,188	135
District 4	4,528	275	4,724	79	4,441	362	5,003	401	3,744	579
District 5	4,370	433	4,109	694	4,193	610	5,188	216	4,150	173
District 6	4,214	589	4,381	422	4,381	422	5,197	207	3,989	334
District 7	4,228	575	3,948	855	4,147	656	5,100	304	4,129	194
District 8	4,156	647	4,156	647	4,156	647	5,042	362	3,775	548
District 9	4,034	769	4,212	591	4,212	591			3,793	530
District 10									4,016	307
Standard Deviation for Alternative Scenarios with 9 Districts <sup>3</sup>	209		261		184					

**Notes:**

1. Number of Voters and Highest Voter Target Value (+10%) based on Alternative Scenario data on Tables 7 to 11.
2. Maximum Number of New Voters District Can Accommodate Under Voter Parity Restrictions calculated based on the difference of Number of Voters and Highest Voter Target Value (+10%).
3. Standard deviation is an indicator of the overall voter parity across all districts. Lower standard deviation indicates districts are closer to equal parity, and will not be as sensitive to future population growth or decline.

**Table 13**
**Alternative Scenario Assessment Tool Results (Average [mean])**
**Boundary Review 2022 Study**
**Municipality of the County of Kings**

No.	Boundary Review Assessment Statement <sup>1</sup>	Recommended Configuration (Based on Average [mean]) <sup>2</sup>					Weighting Percentage (%) <sup>3</sup>	Recommended Configuration (Weighted Results; Average [mean]) <sup>4</sup>				
		Alt. #1	Alt. #2	Alt. #3	Alt. #4	Alt. #5		Alt. #1	Alt. #2	Alt. #3	Alt. #4	Alt. #5
		Status Quo (9 Districts)	9 Districts (Version 1)	9 Districts (Version 2)	8 Districts	10 Districts		Status Quo (9 Districts)	9 Districts (Version 1)	9 Districts (Version 2)	8 Districts	10 Districts
1.	The proposed Districts have adequately met with the requirements of “Relative Parity of Voting Power” (all districts to be +/- 10% of average number of voters in a district).	3.1	1.3	4.3	2.9	3.4	20%	0.6	0.3	0.9	0.6	0.7
2.	Communities of Interest (COI) have effectively been included within one (1) District (i.e. not split between multiple Districts).	2.7	4.0	3.3	3.7	1.3	12%	0.3	0.5	0.4	0.4	0.2
3.	The number of Councillors/Districts proposed are consistent with general public comments, and Council comments, received by the Municipality (i.e. Online Boundary Survey, Public Engagement Sessions, etc.).	4.1	3.7	3.7	2.1	1.3	8%	0.3	0.3	0.3	0.2	0.1
4.	The distribution of the proposed Districts have adequately taken into consideration areas of anticipated population growth.	2.9	1.3	3.4	4.0	3.4	5%	0.1	0.1	0.2	0.2	0.2
5.	The proposed Districts have adequately taken into consideration geographic similarities and size, and the implications of low and high numbers of electors in large and small geographic Districts.	2.4	2.4	3.4	3.0	4.0	5%	0.1	0.1	0.2	0.2	0.2
6.	The proposed Districts have adequately taken into consideration the number of electors in each District.	2.6	2.3	3.9	1.6	4.7	10%	0.3	0.2	0.4	0.2	0.5
7.	Population density and population distribution have adequately been taken into consideration with respect to the proposed District Boundaries.	3.0	3.0	3.9	2.4	2.7	5%	0.2	0.2	0.2	0.1	0.1
8.	The proposed number of Districts have adequately taken into consideration under-represented communities (i.e. First Nations, BIPOC, other).	2.0	4.3	3.1	3.3	2.3	5%	0.1	0.2	0.2	0.2	0.1
9.	The proposed number of Districts have adequately taken into consideration Councillor workload with respect to Committee Appointments.	2.7	2.7	4.1	1.0	4.4	10%	0.3	0.3	0.4	0.1	0.4
10.	The proposed number of Councillors and District Boundaries are deemed to be “appropriate” and “fair”.	3.1	3.4	4.1	3.0	1.3	20%	0.6	0.7	0.8	0.6	0.3
<b>SCORING</b> (please select a number from 1 to 5 for each of the Alternative Scenarios, for each statement)		Least Favorable		Neutral		Most Favorable	100%	TOTALS - Recommended Configuration Calculation <sup>5</sup>				
		1	2	3	4	5						
								3.0	2.8	3.9	2.7	2.7
								2nd	3rd	1st	4th (tie)	4th (tie)

**Notes:**

1. *Boundary Review Assessment Statements* prepared by Municipality of County of Kings Boundary Review Team for assessment of Alternative Scenario purposes, based on public input and requirements of MGA Sections 368 & 369.
2. *Recommended Configuration* scoring values calculated based on the average (mean) scoring values of all Boundary Review Team assessment results.
3. *Weighting Percentages (%)* for each *Boundary Review Assessment Statement* determined by Boundary Review Team consensus.
4. *Weighted Results for Recommended Configuration* calculated using average (mean) results of all Boundary Review Team assessment results multiplied by the Weighting Percentage (%).
5. *Totals - Recommended Configuration Calculation* results report values out of a maximum value of 5. The highest value determined as *Recommended Configuration*.

**Table 14**

Alternative Scenario Assessment Tool Results (Median)  
Boundary Review 2022 Study  
Municipality of the County of Kings

No.	Boundary Review Assessment Statement <sup>1</sup>	Recommended Configuration (Based on Median) <sup>2</sup>					Weighting Percentage (%) <sup>3</sup>	Recommended Configuration (Weighted Results; Median) <sup>4</sup>				
		Alt. #1	Alt. #2	Alt. #3	Alt. #4	Alt. #5		Alt. #1	Alt. #2	Alt. #3	Alt. #4	Alt. #5
		Status Quo (9 Districts)	9 Districts (Version 1)	9 Districts (Version 2)	8 Districts	10 Districts		Status Quo (9 Districts)	9 Districts (Version 1)	9 Districts (Version 2)	8 Districts	10 Districts
1.	The proposed Districts have adequately met with the requirements of “Relative Parity of Voting Power” (all districts to be +/- 10% of average number of voters in a district).	3	1	5	3	4	20%	0.6	0.2	1.0	0.6	0.8
2.	Communities of Interest (COI) have effectively been included within one (1) District (i.e. not split between multiple Districts).	3	4	4	4	1	12%	0.4	0.5	0.5	0.5	0.1
3.	The number of Councillors/Districts proposed are consistent with general public comments, and Council comments, received by the Municipality (i.e. Online Boundary Survey, Public Engagement Sessions, etc.).	4	4	4	2	1	8%	0.3	0.3	0.3	0.2	0.1
4.	The distribution of the proposed Districts have adequately taken into consideration areas of anticipated population growth.	3	1	3	5	3	5%	0.2	0.1	0.2	0.3	0.2
5.	The proposed Districts have adequately taken into consideration geographic similarities and size, and the implications of low and high numbers of electors in large and small geographic Districts.	3	3	4	4	5	5%	0.2	0.2	0.2	0.2	0.3
6.	The proposed Districts have adequately taken into consideration the number of electors in each District.	3	2	4	1	5	10%	0.3	0.2	0.4	0.1	0.5
7.	Population density and population distribution have adequately been taken into consideration with respect to the proposed District Boundaries.	3	3	4	2	2	5%	0.2	0.2	0.2	0.1	0.1
8.	The proposed number of Districts have adequately taken into consideration under-represented communities (i.e. First Nations, BIPOC, other).	1	4	2	3	2	5%	0.1	0.2	0.1	0.2	0.1
9.	The proposed number of Districts have adequately taken into consideration Councillor workload with respect to Committee Appointments.	3	3	4	1	5	10%	0.3	0.3	0.4	0.1	0.5
10.	The proposed number of Councillors and District Boundaries are deemed to be “appropriate” and “fair”.	3	4	5	2	1	20%	0.6	0.8	1.0	0.4	0.2
SCORING (please select a number from 1 to 5 for each of the Alternative Scenarios, for each statement)		Least Favorable		Neutral		Most Favorable	100%	TOTALS - Recommended Configuration Calculation <sup>5</sup>				
		1	2	3	4	5						
Notes: 1. <i>Boundary Review Assessment Statements</i> prepared by Municipality of County of Kings Boundary Review Team for assessment of Alternative Scenario purposes, based on public input and requirements of MGA Sections 368 & 369. 2. <i>Recommended Configuration</i> scoring values calculated based on the median scoring values of all Boundary Review Team assessment results. 3. <i>Weighting Percentages (%)</i> for each <i>Boundary Review Assessment Statement</i> determined by Boundary Review Team consensus. 4. <i>Weighted Results for Recommended Configuration</i> calculated using median results of all Boundary Review Team assessment results multiplied by the Weighting Percentage (%). 5. <i>Totals - Recommended Configuration Calculation</i> results report values out of a maximum value of 5. The highest value determined as <i>Recommended Configuration</i> .								3.0	2.9	4.3	2.5	2.8
								2nd	3rd	1st	5th	4th

**Notes:**

1. *Boundary Review Assessment Statements* prepared by Municipality of County of Kings Boundary Review Team for assessment of Alternative Scenario purposes, based on public input and requirements of MGA Sections 368 & 369.
2. *Recommended Configuration* scoring values calculated based on the median scoring values of all Boundary Review Team assessment results.
3. *Weighting Percentages (%)* for each *Boundary Review Assessment Statement* determined by Boundary Review Team consensus.
4. *Weighted Results for Recommended Configuration* calculated using median results of all Boundary Review Team assessment results multiplied by the Weighting Percentage (%).
5. *Totals - Recommended Configuration Calculation* results report values out of a maximum value of 5. The highest value determined as *Recommended Configuration*.



# **BOUNDARY**

## **REVIEW 2022**

Figures



MUNICIPALITY *of the*  
COUNTY *of* KINGS

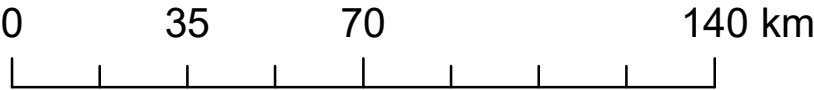


**MUNICIPALITY** *of the*  
**COUNTY** *of* **KINGS**

This map was created by the County of Kings. It is a graphical representation and is not intended for navigational purposes. Data on this map comes from various sources. Road data comes from the Nova Scotia Road Network dataset courtesy of the Nova Scotia Geomatics Centre (NSGC). Waterbodies and watercourses are part of the Nova Scotia Topographic Database (NSTDB). Electoral Districts and Polling Divisions courtesy of Elections NS.



Scale 1 : 500, 000



## Regional Location Plan

**PROJECT:** Boundary Review 2022

**DATE:** Nov. 2022

**BY:** HS / MB

**FIGURE 1**

District 1 = 4,543 Electors

District 2 = 4,705 Electors

District 3 = 4,522 Electors

District 4 = 4,528 Electors

District 5 = 4,370 Electors

District 6 = 4,214 Electors

District 7 = 4,228 Electors

District 8 = 4,156 Electors

District 9 = 4,034 Electors

Town(separate Municipal unit)

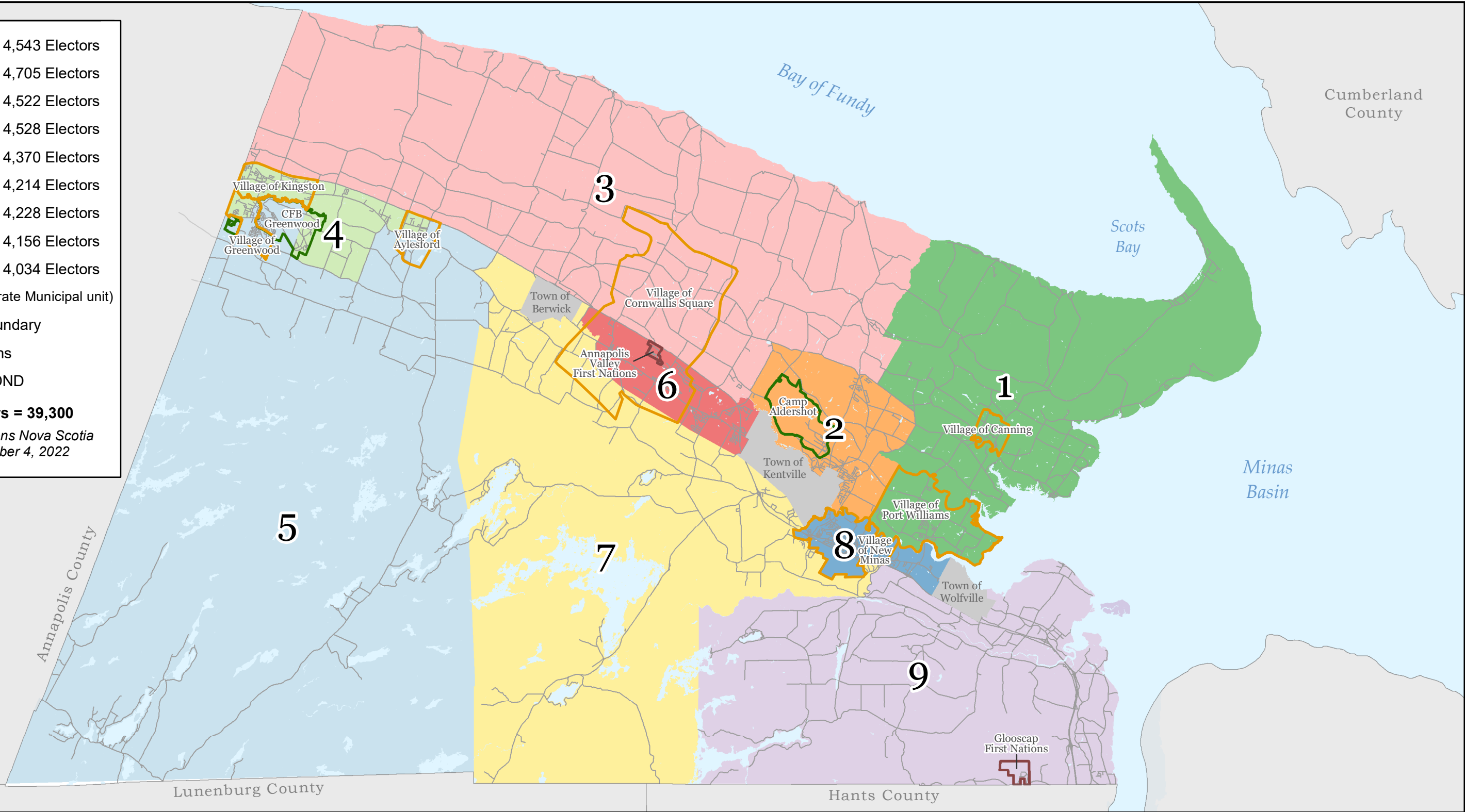
Village Boundary

First Nations

Federal - DND

Total Electors = 39,300

\* Based on Elections Nova Scotia data from October 4, 2022

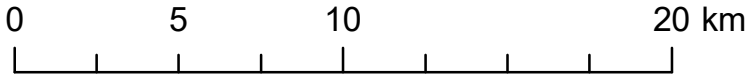


MUNICIPALITY of the  
COUNTY of KINGS

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\* Number of Electors are reported from Election NS as of October 4, 2022.



Scale 1 : 230, 000



Current Polling Districts (2022)

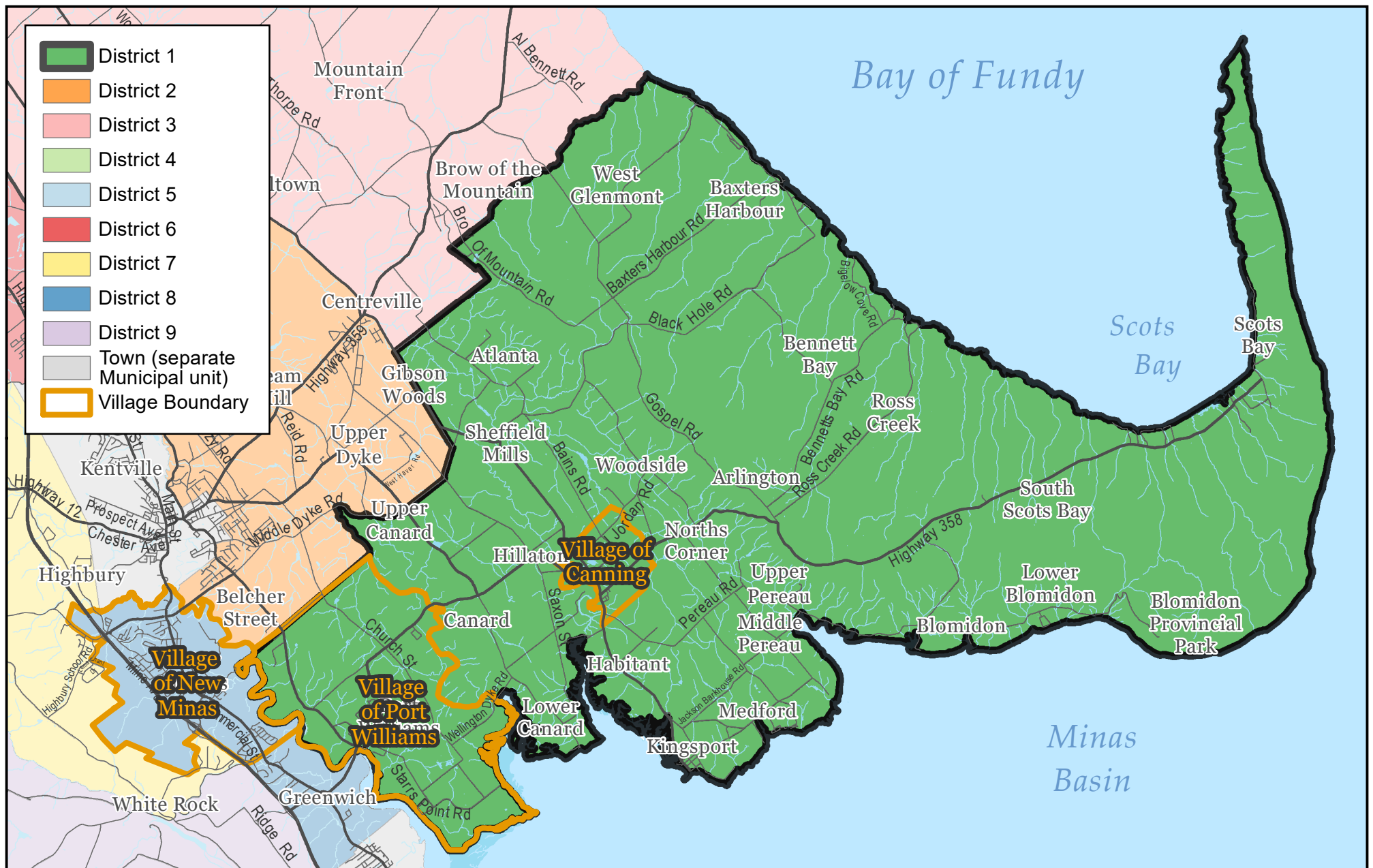
PROJECT: Boundary Review 2022

DATE: Nov. 2022

BY: HS / MB

FIGURE 2



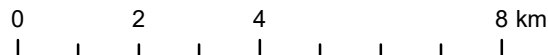


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Scale 1 : 125,000



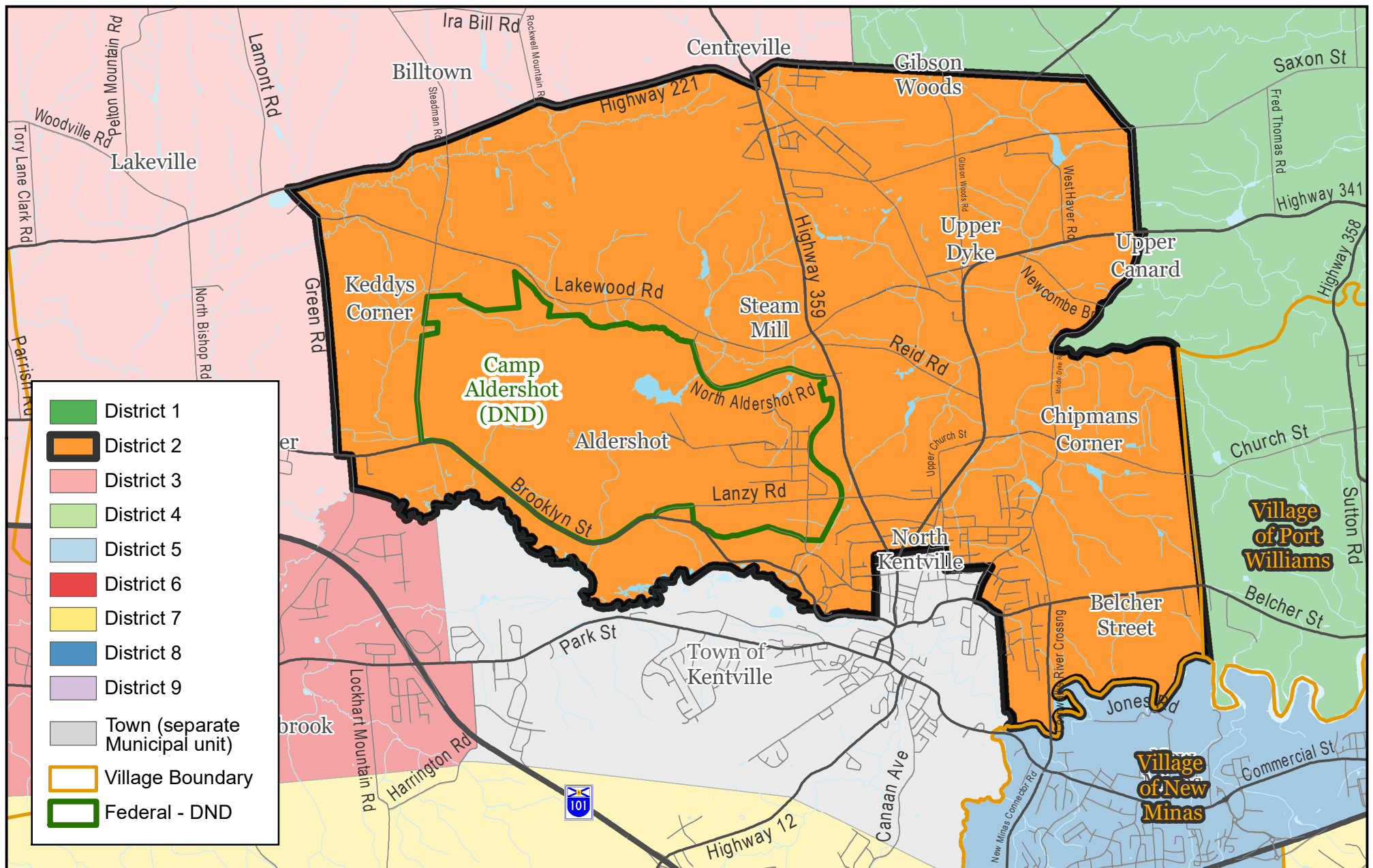
**District 1: Current Polling District  
Boundaries (2022)**

**PROJECT: Boundary Review 2022**

**DATE:** Nov. 2022

**BY:** HS / MB

**FIGURE 3**

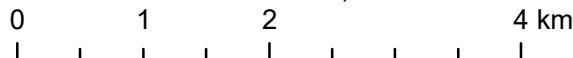


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Scale 1 : 60, 000



**District 2: Current Polling District  
Boundaries (2022)**

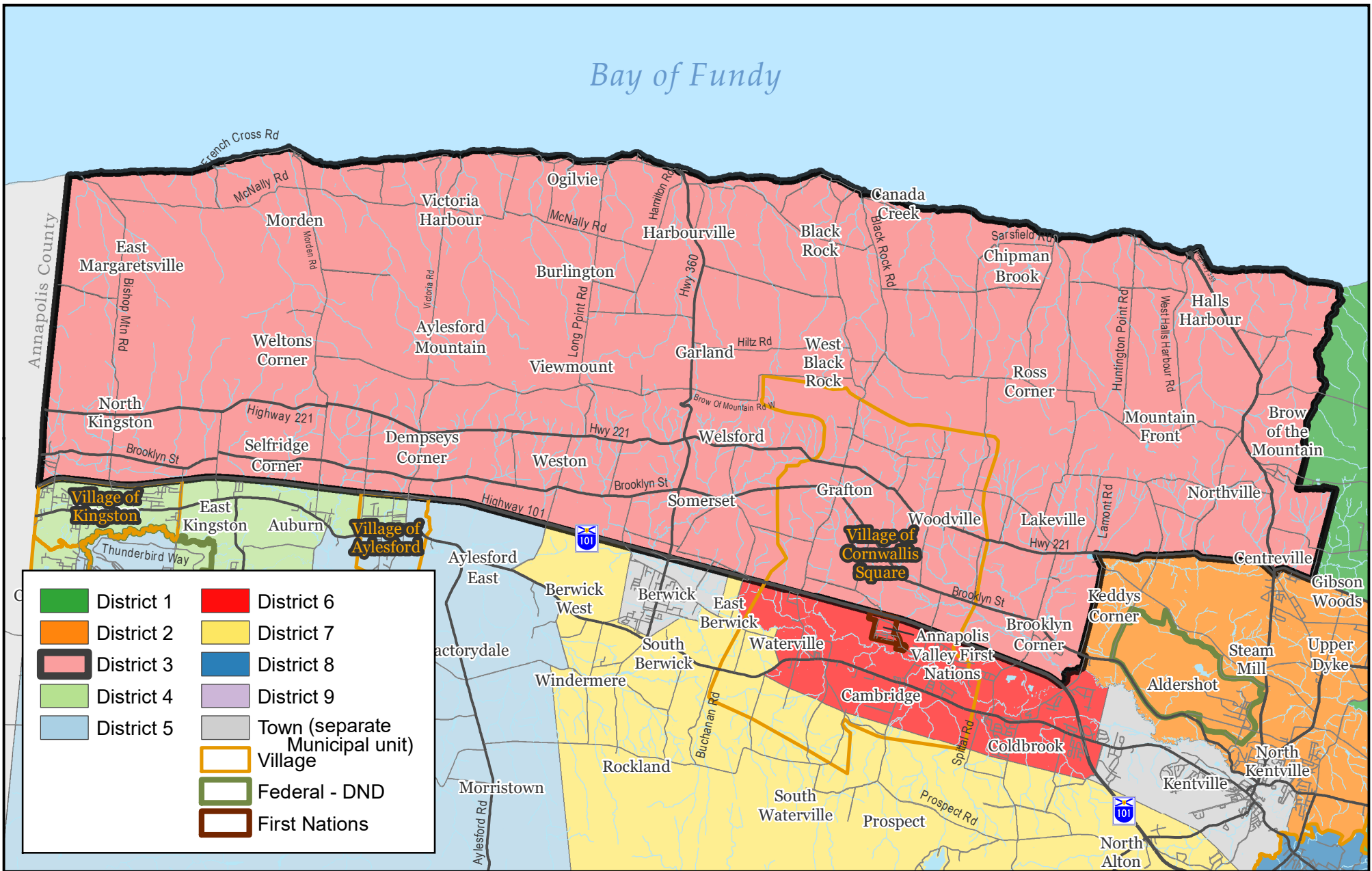
**PROJECT: Boundary Review 2022**

**DATE:** Nov. 2022

**BY:** HS / MB

**FIGURE 4**



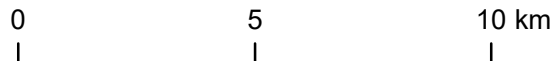


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Scale 1 : 160, 000



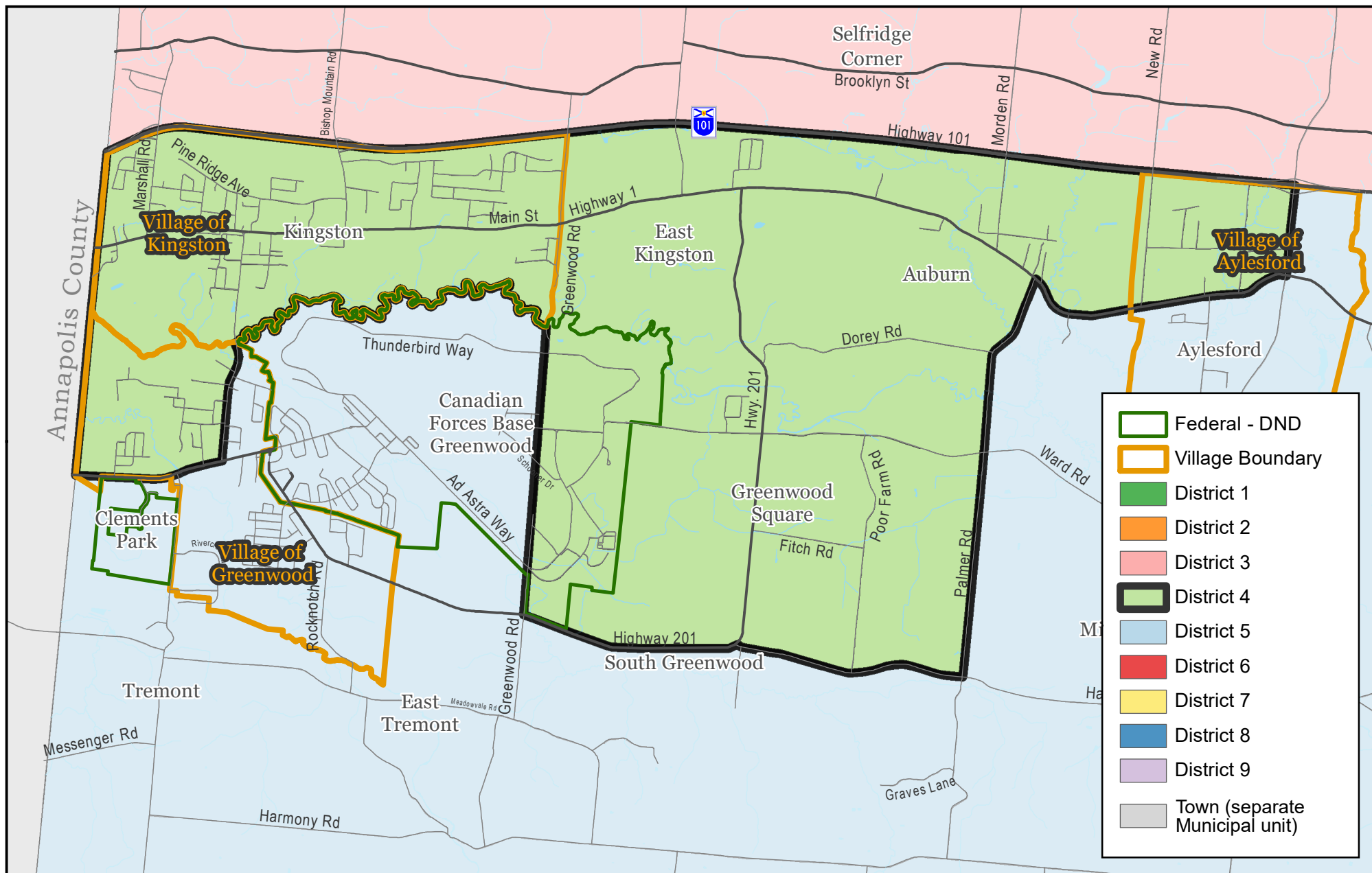
**District 3: Current Polling Districts  
Boundaries (2022)**

**PROJECT: Boundary Review 2022**

**DATE:** Nov. 2022

**BY:** HS / MB

**FIGURE 5**



**MUNICIPALITY of the  
COUNTY of KINGS**

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Scale 1 : 50,000



**District 4: Current Polling District  
Boundaries (2022)**

**PROJECT: Boundary Review 2022**

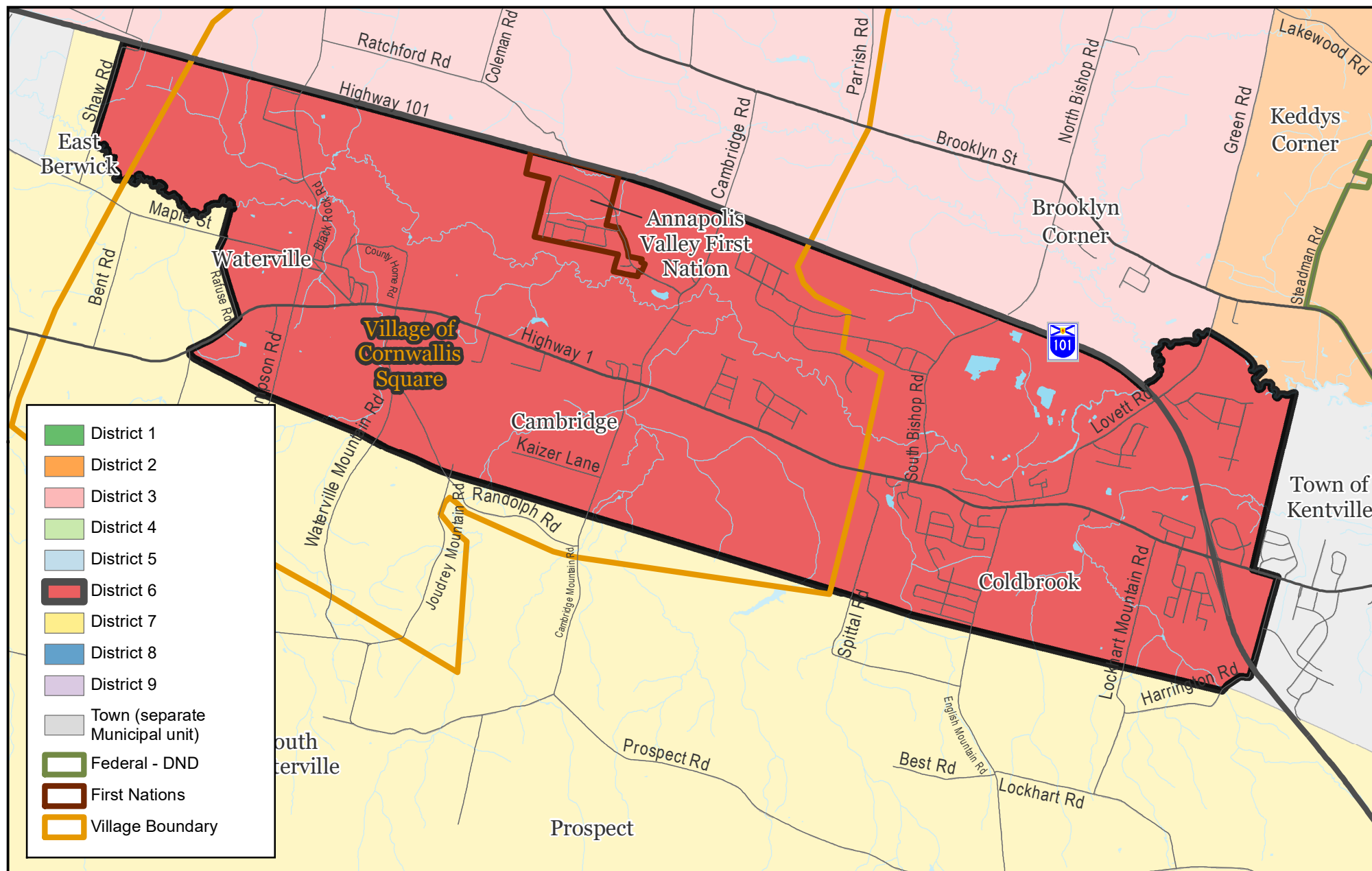
**DATE:** Nov. 2022

**BY:** HS / MB

**FIGURE 6**







**MUNICIPALITY of the  
COUNTY of KINGS**

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Scale 1 : 50,000



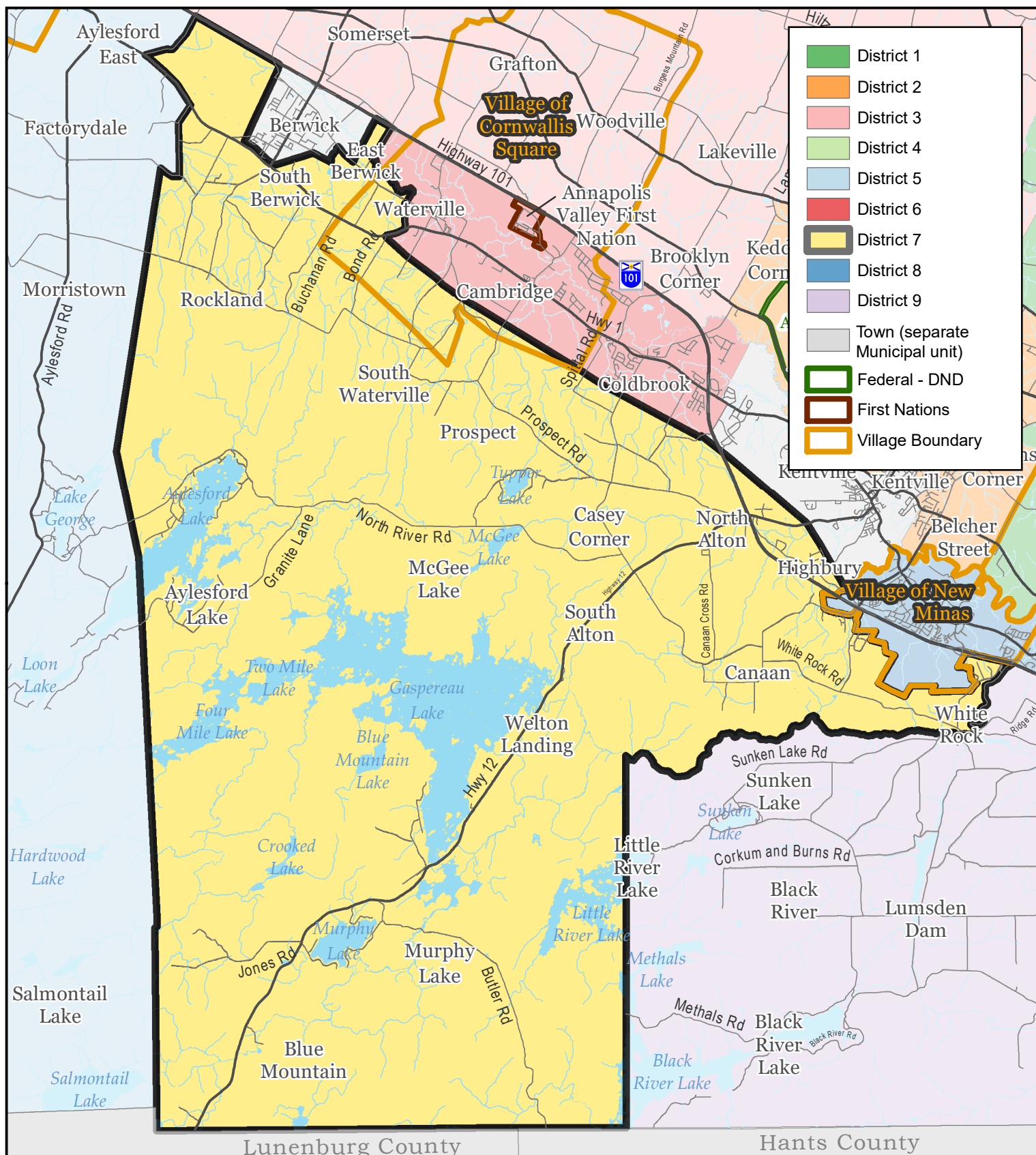
**District 6: Current Polling District  
Boundaries (2022)**

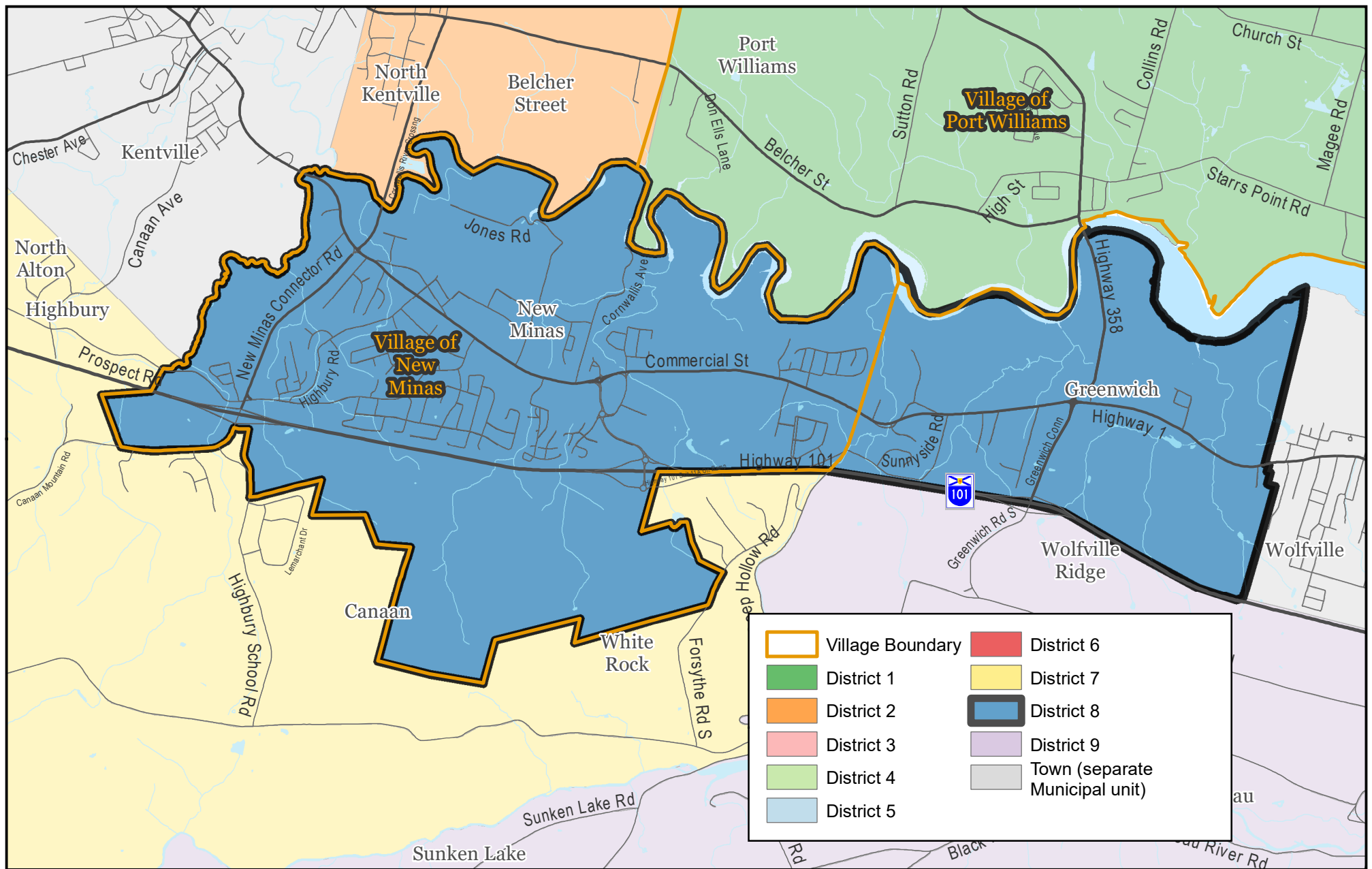
**PROJECT: Boundary Review 2022**

**DATE:** Nov. 2022

**BY:** HS / MB

**FIGURE 8**



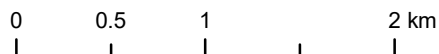


**MUNICIPALITY of the  
COUNTY of KINGS**

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Scale 1 : 40, 000



**District 8: Current Polling District  
Boundaries (2022)**

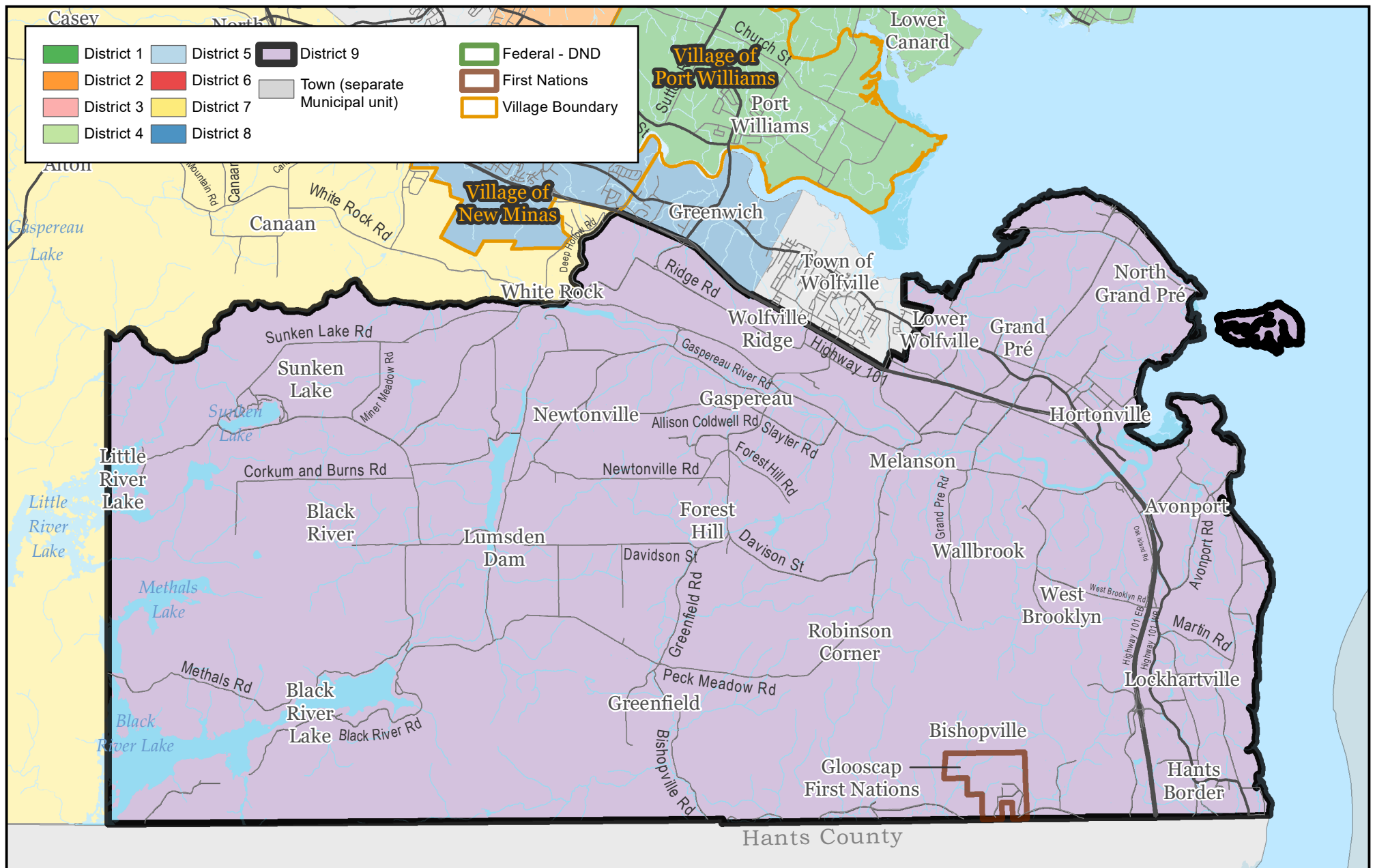
**PROJECT: Boundary Review 2022**

**DATE:** Nov. 2022

**BY:** HS / MB

**FIGURE 10**



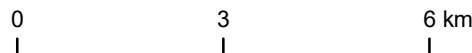


**MUNICIPALITY of the  
COUNTY of KINGS**

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Scale 1 : 110, 000



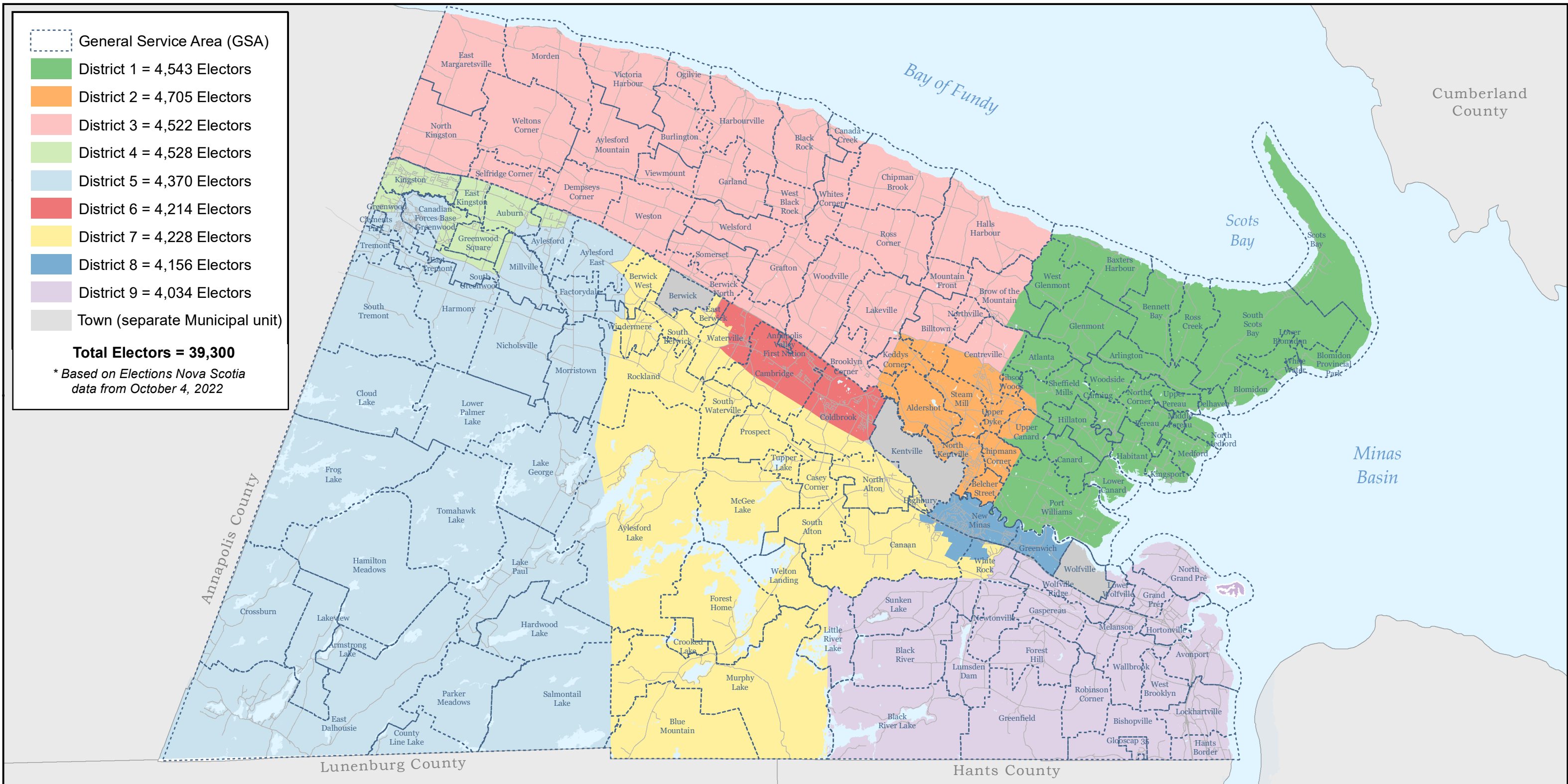
**District 9: Current Polling District  
Boundaries (2022)**

**PROJECT: Boundary Review 2022**

**DATE:** Nov. 2022

**BY:** HS / MB

**FIGURE 11**

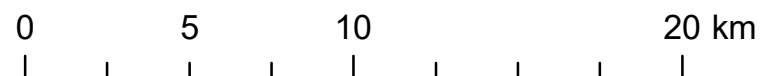


**MUNICIPALITY** of the  
**COUNTY** of KINGS

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\* Number of electors are reported from Election NS as of October 4, 2022.



Scale 1 : 230, 000



## General Service Areas (GSA) & Current Polling Districts (2022)

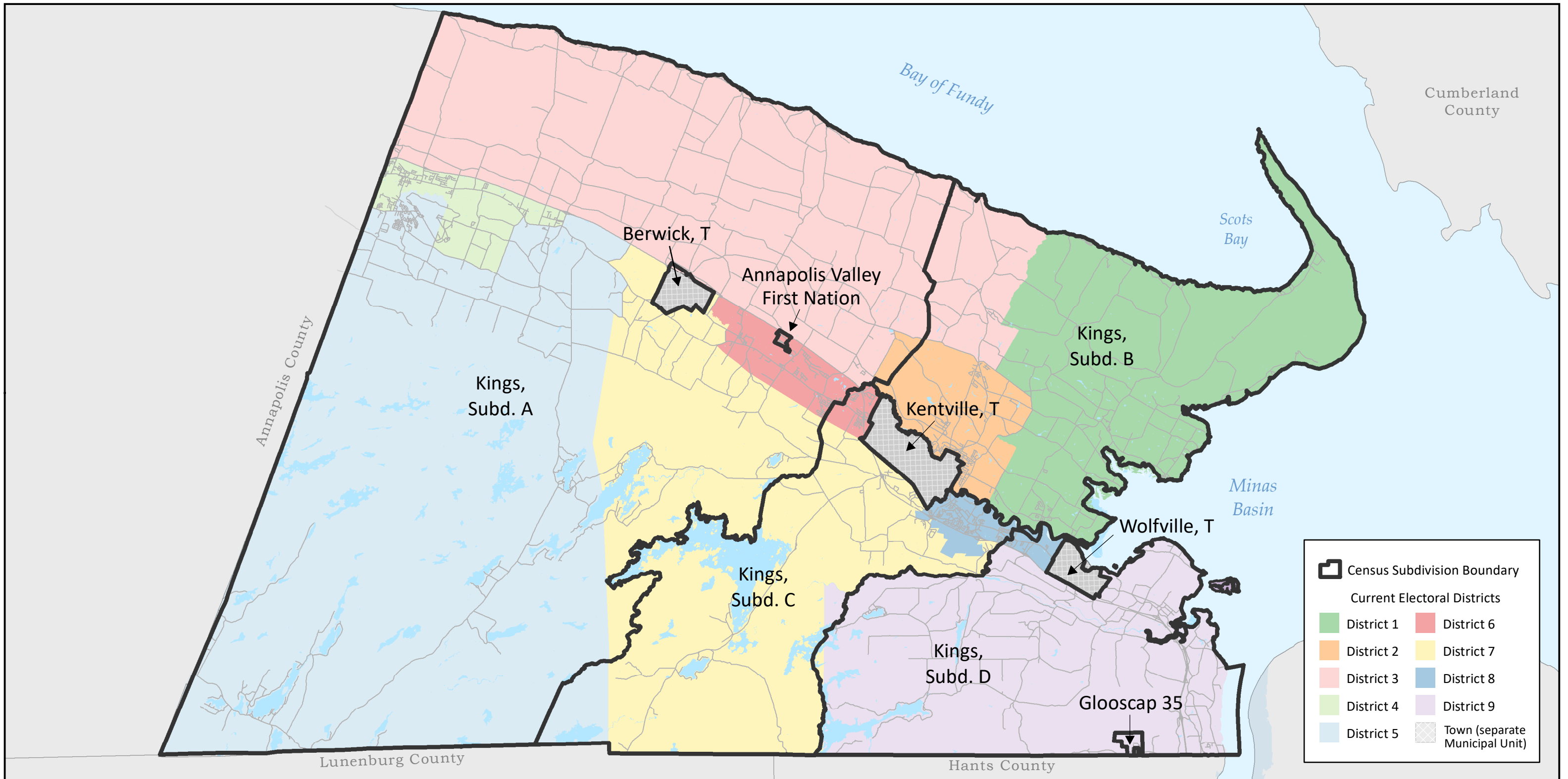
**PROJECT:** Boundary Review 2022

**DATE:** Nov. 2022

**BY:** HS / MB

**FIGURE 12**



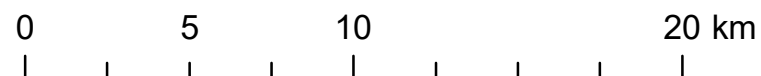


**MUNICIPALITY** *of the*  
**COUNTY** *of* **KINGS**

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Scale 1 : 230, 000



## County of Kings Census Subdivisions

**PROJECT:** Boundary Review 2022

**DATE:** Nov. 2022

**BY:** HS/MB

**FIGURE 13**

• • • • •

1 Elector → 20+ Elector(s)

District 1 = 4,543 Voters

District 2 = 4,705 Voters

District 3 = 4,522 Voters

District 4 = 4,528 Voters

District 5 = 4,370 Voters

District 6 = 4,214 Voters

District 7 = 4,228 Voters

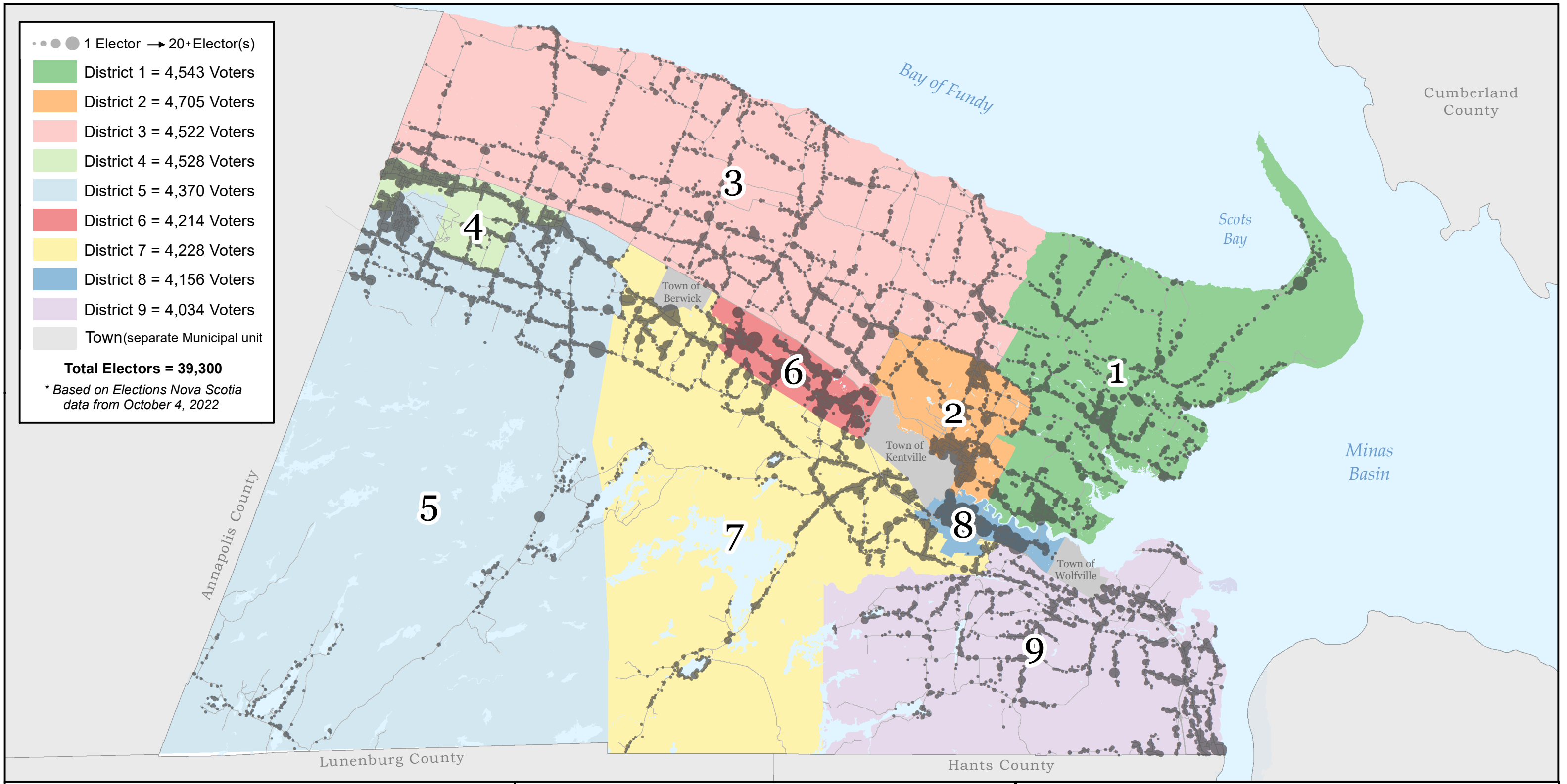
District 8 = 4,156 Voters

District 9 = 4,034 Voters

Town(separate Municipal unit)

Total Electors = 39,300

\* Based on Elections Nova Scotia data from October 4, 2022



MUNICIPALITY of the

COUNTY of KINGS

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\* Number of Electors are reported reported from Elections NS as of October 4, 2022.

Scale 1 : 230, 000

0

5

10

20 km

Eligible Voters & Current Polling Districts (2022)



PROJECT: Boundary Review 2022

DATE: Nov. 2022

BY: HS / MB

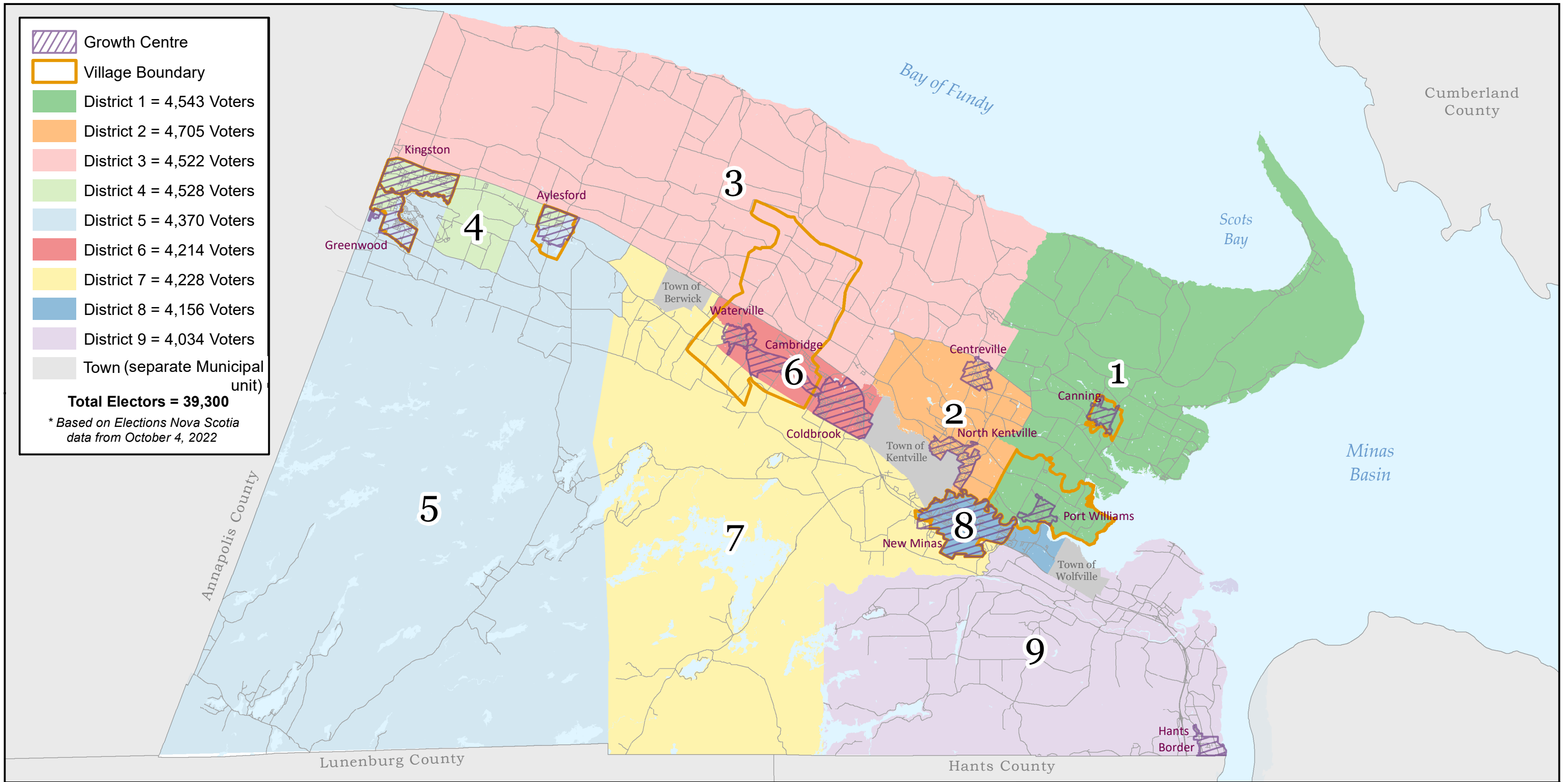
FIGURE 14



 Growth Centre
  Village Boundary

District 1 = 4,543 Voters
   
 District 2 = 4,705 Voters
   
 District 3 = 4,522 Voters
   
 District 4 = 4,528 Voters
   
 District 5 = 4,370 Voters
   
 District 6 = 4,214 Voters
   
 District 7 = 4,228 Voters
   
 District 8 = 4,156 Voters
   
 District 9 = 4,034 Voters
   
 Town (separate Municipal unit)

**Total Electors = 39,300**
  
*\* Based on Elections Nova Scotia data from October 4, 2022*



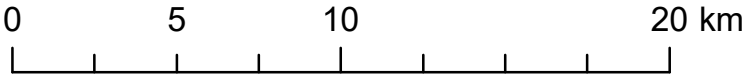
MUNICIPALITY of the  
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\* Number of Electors are reported reported from Elections NS as of October 4, 2022.



Scale 1 : 230, 000



Growth Centres, Villages, and Current  
Polling Districts (2022)

PROJECT: Boundary Review 2022

DATE: Nov. 2022

BY: HS / MB

FIGURE 15

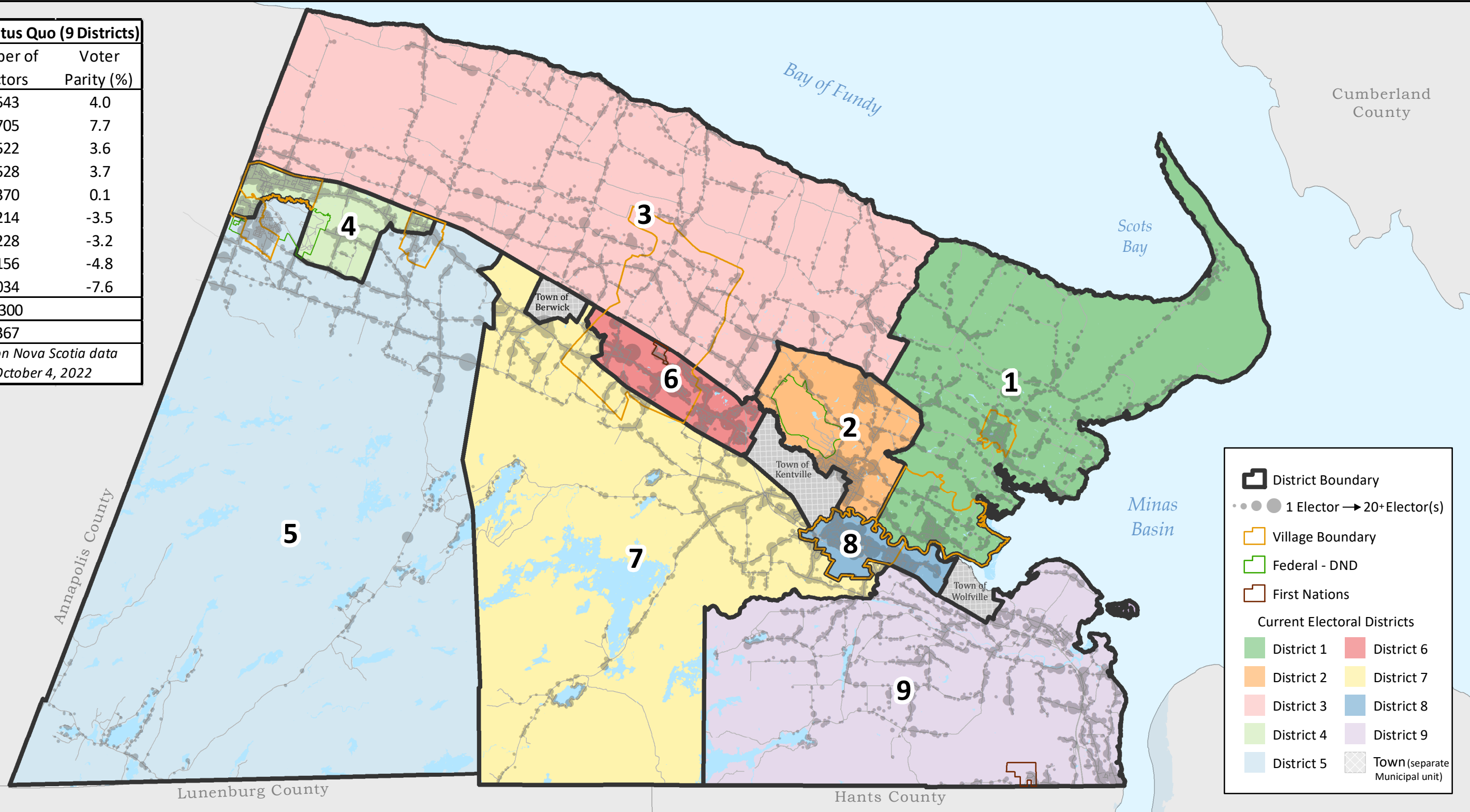
### Alternative 1 - Status Quo (9 Districts)

District	Number of Electors	Voter Parity (%)
1	4,543	4.0
2	4,705	7.7
3	4,522	3.6
4	4,528	3.7
5	4,370	0.1
6	4,214	-3.5
7	4,228	-3.2
8	4,156	-4.8
9	4,034	-7.6

Total 39,300

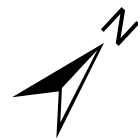
Average 4,367

\* Based on Election Nova Scotia data reported on October 4, 2022

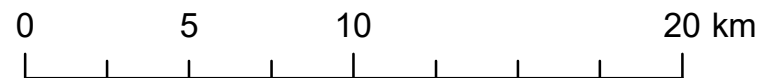


**MUNICIPALITY** of the  
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\* Number of electors are reported from Elections NS as of October 4, 2022.



Scale 1 : 230, 000



### Alternative #1 - Status Quo (9 Districts)

**PROJECT:** Boundary Review 2022

**DATE:** Nov. 2022

**BY:** HS/MB

**FIGURE 16**



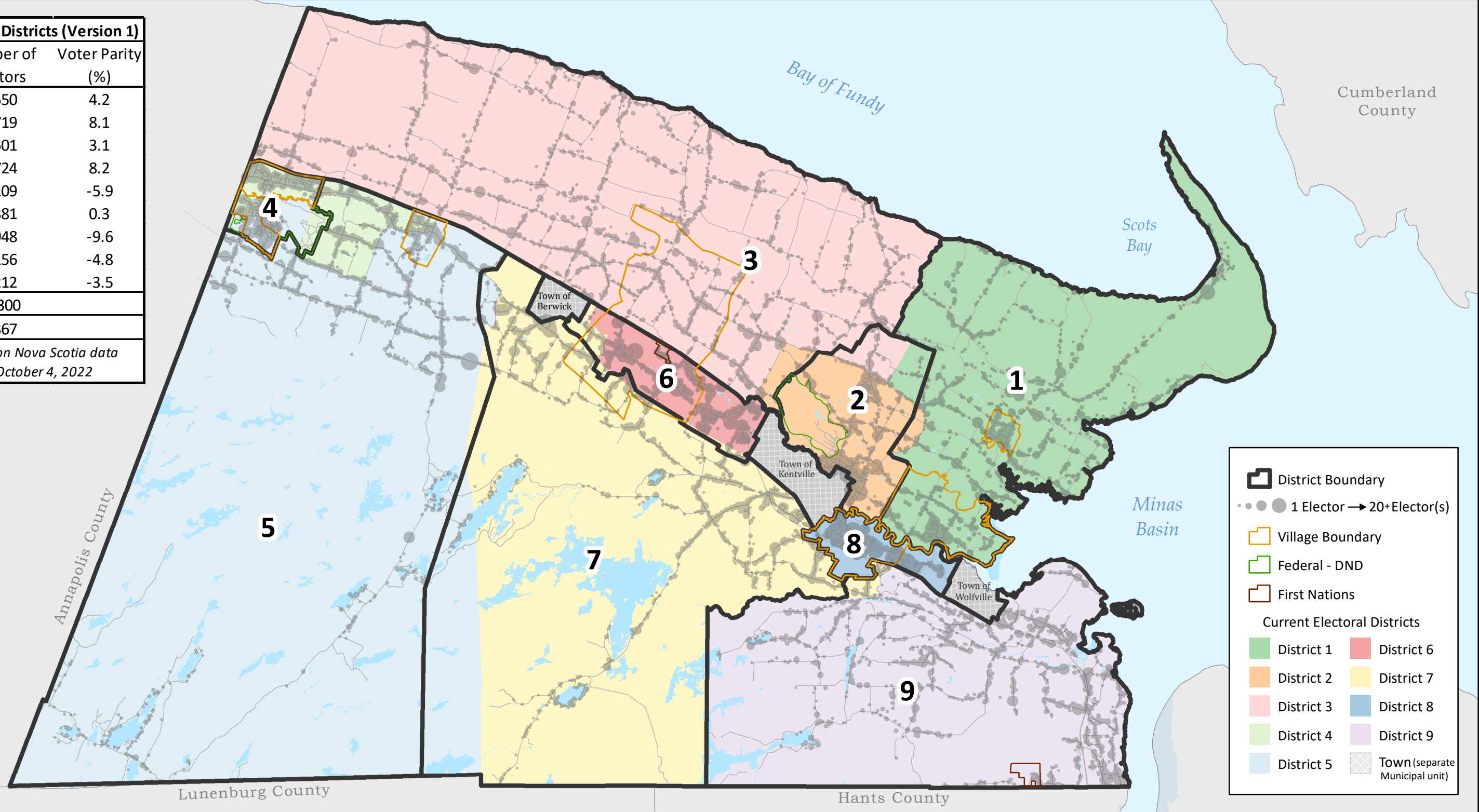
### Alternative #2 - 9 Districts (Version 1)

District	Number of Electors	Voter Parity (%)
1	4,550	4.2
2	4,719	8.1
3	4,501	3.1
4	4,724	8.2
5	4,109	-5.9
6	4,381	0.3
7	3,948	-9.6
8	4,156	-4.8
9	4,212	-3.5

Total 39,300

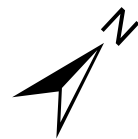
Average 4,367

\* Based on Election Nova Scotia data reported on October 4, 2022

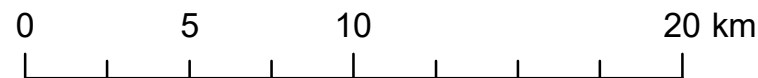


**MUNICIPALITY of the  
COUNTY of KINGS**

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\* Number of electors are reported from Elections NS as of October 4, 2022.



Scale 1 : 230, 000



### Alternative #2 - 9 Districts (Version 1)

**PROJECT:** Boundary Review 2022

**DATE:** Nov. 2022

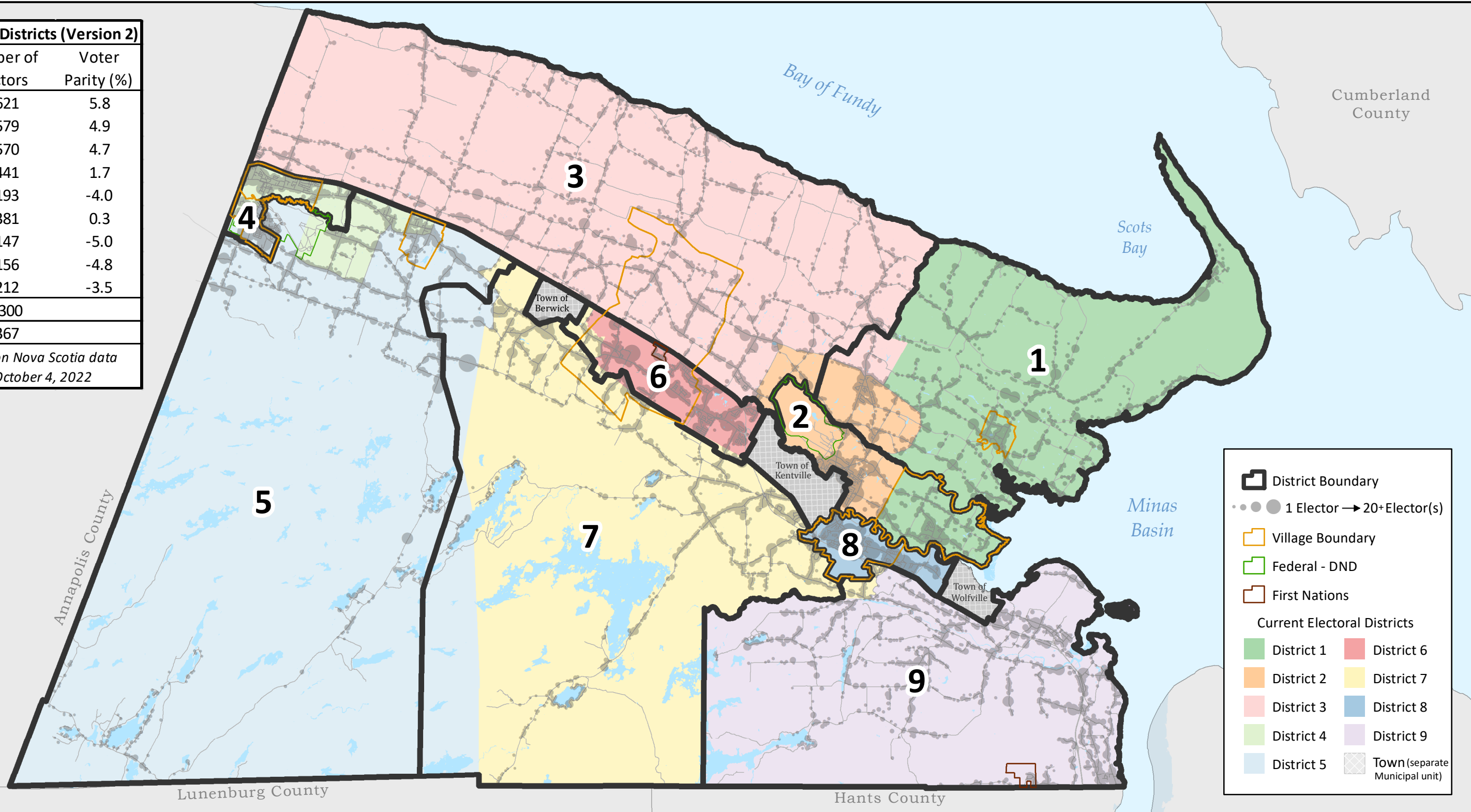
**BY:** HS/MB

**FIGURE 17**

### Alternative #3 - 9 Districts (Version 2)

District	Number of Electors	Voter Parity (%)
1	4,621	5.8
2	4,579	4.9
3	4,570	4.7
4	4,441	1.7
5	4,193	-4.0
6	4,381	0.3
7	4,147	-5.0
8	4,156	-4.8
9	4,212	-3.5
Total	39,300	
Average	4,367	

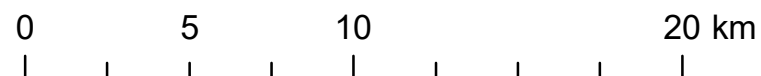
\* Based on Election Nova Scotia data reported on October 4, 2022



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\* Number of electors are reported from Elections NS as of October 4, 2022.

Scale 1 : 230, 000



### Alternative #3 - 9 Districts (Version 2)

**PROJECT:** Boundary Review 2022

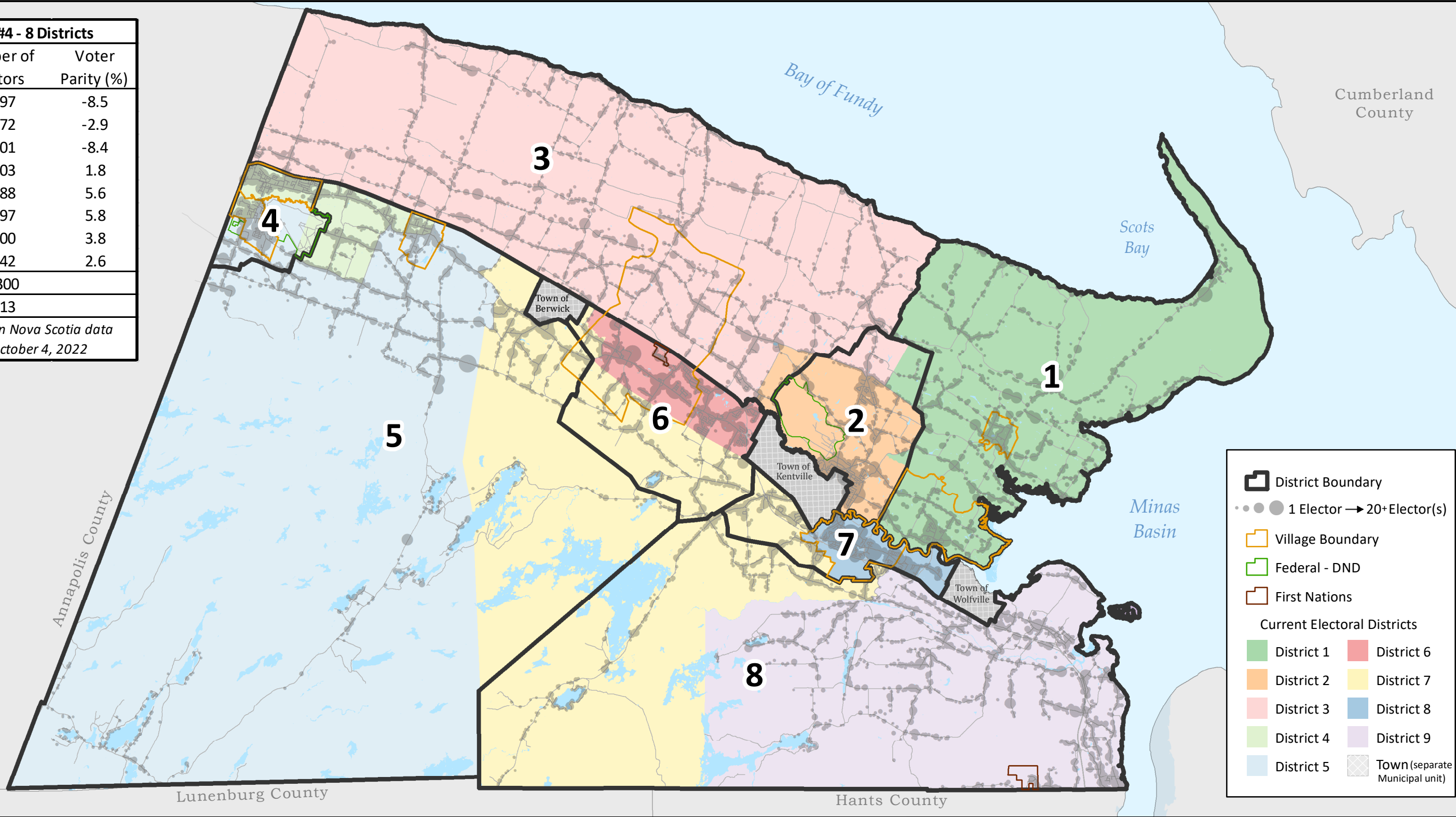
**DATE:** Nov. 2022

**BY:** HS/MB

**FIGURE 18**



Alternative #4 - 8 Districts		
District	Number of Electors	Voter Parity (%)
1	4,497	-8.5
2	4,772	-2.9
3	4,501	-8.4
4	5,003	1.8
5	5,188	5.6
6	5,197	5.8
7	5,100	3.8
8	5,042	2.6
Total	39,300	
Average	4,913	
* Based on Election Nova Scotia data reported on October 4, 2022		

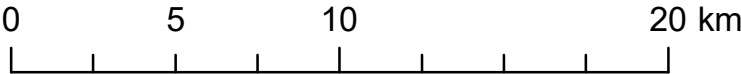


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Scale 1 : 230, 000



Alternative #4 - 8 Districts

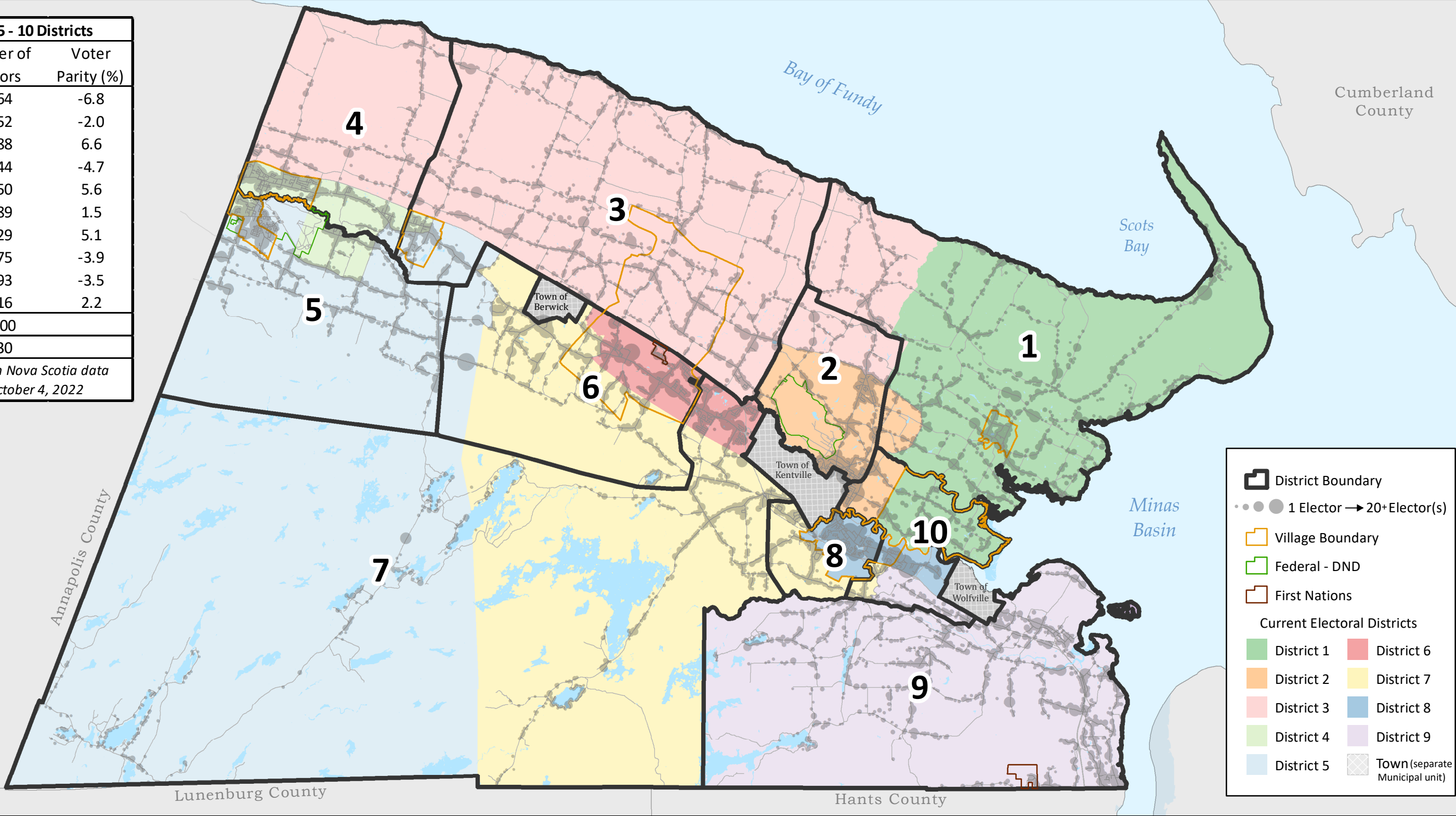
PROJECT: Boundary Review 2022

DATE: Nov. 2022

BY: HS/MB

FIGURE 19

Alternative #5 - 10 Districts		
District	Number of Electors	Voter Parity (%)
1	3,664	-6.8
2	3,852	-2.0
3	4,188	6.6
4	3,744	-4.7
5	4,150	5.6
6	3,989	1.5
7	4,129	5.1
8	3,775	-3.9
9	3,793	-3.5
10	4,016	2.2
Total	39,300	
Average	3,930	
* Based on Election Nova Scotia data reported on October 4, 2022		

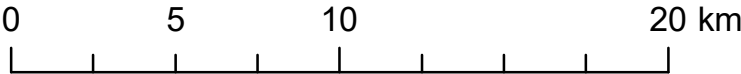


MUNICIPALITY of the  
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\* Number of electors are reported from Elections NS as of October 4, 2022.



Scale 1 : 230, 000



Alternative #5 - 10 Districts

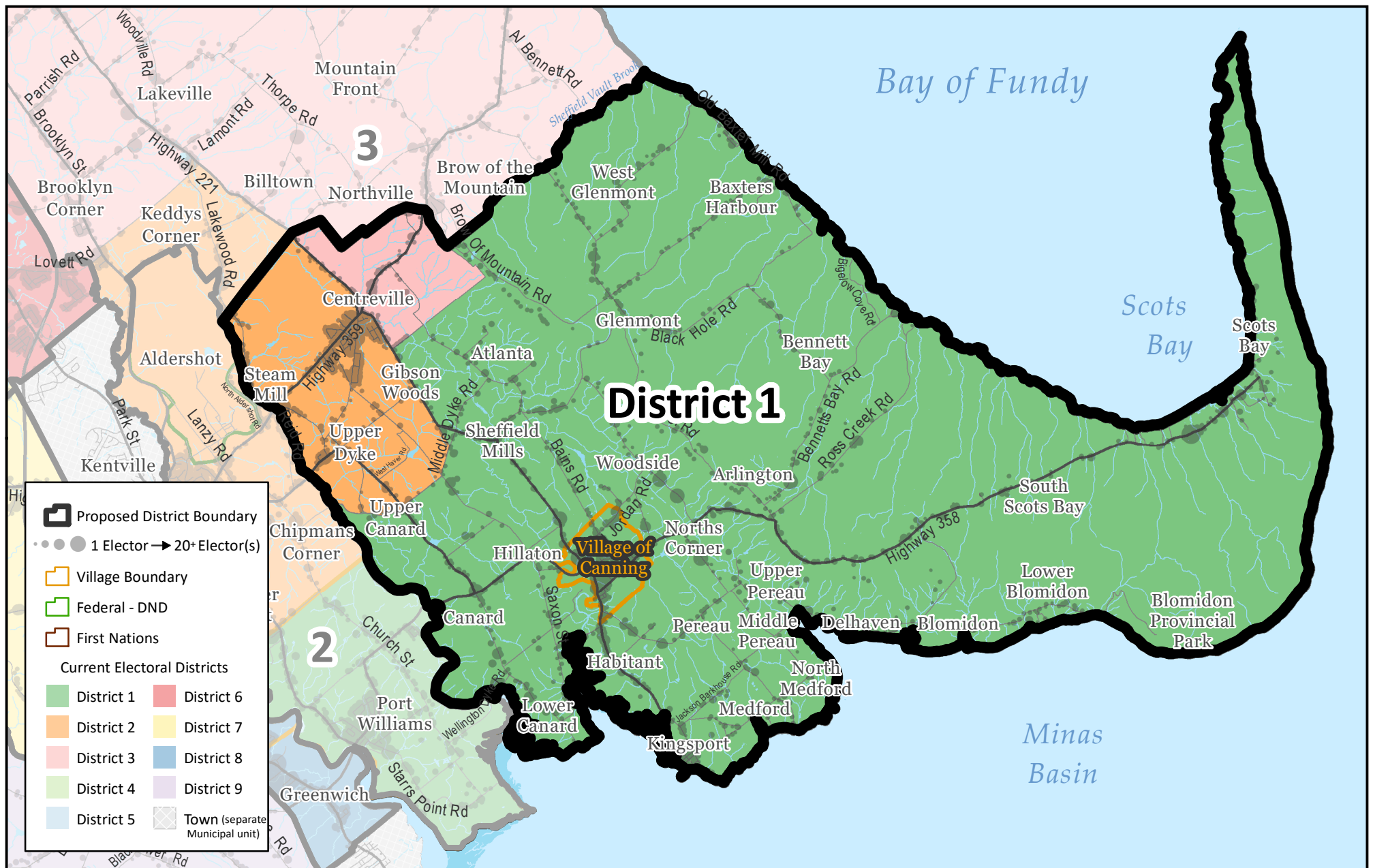
PROJECT: Boundary Review 2022

DATE: Nov. 2022

BY: HS/MB

FIGURE 20



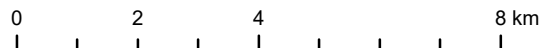


**MUNICIPALITY of the  
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Scale 1 : 125, 000



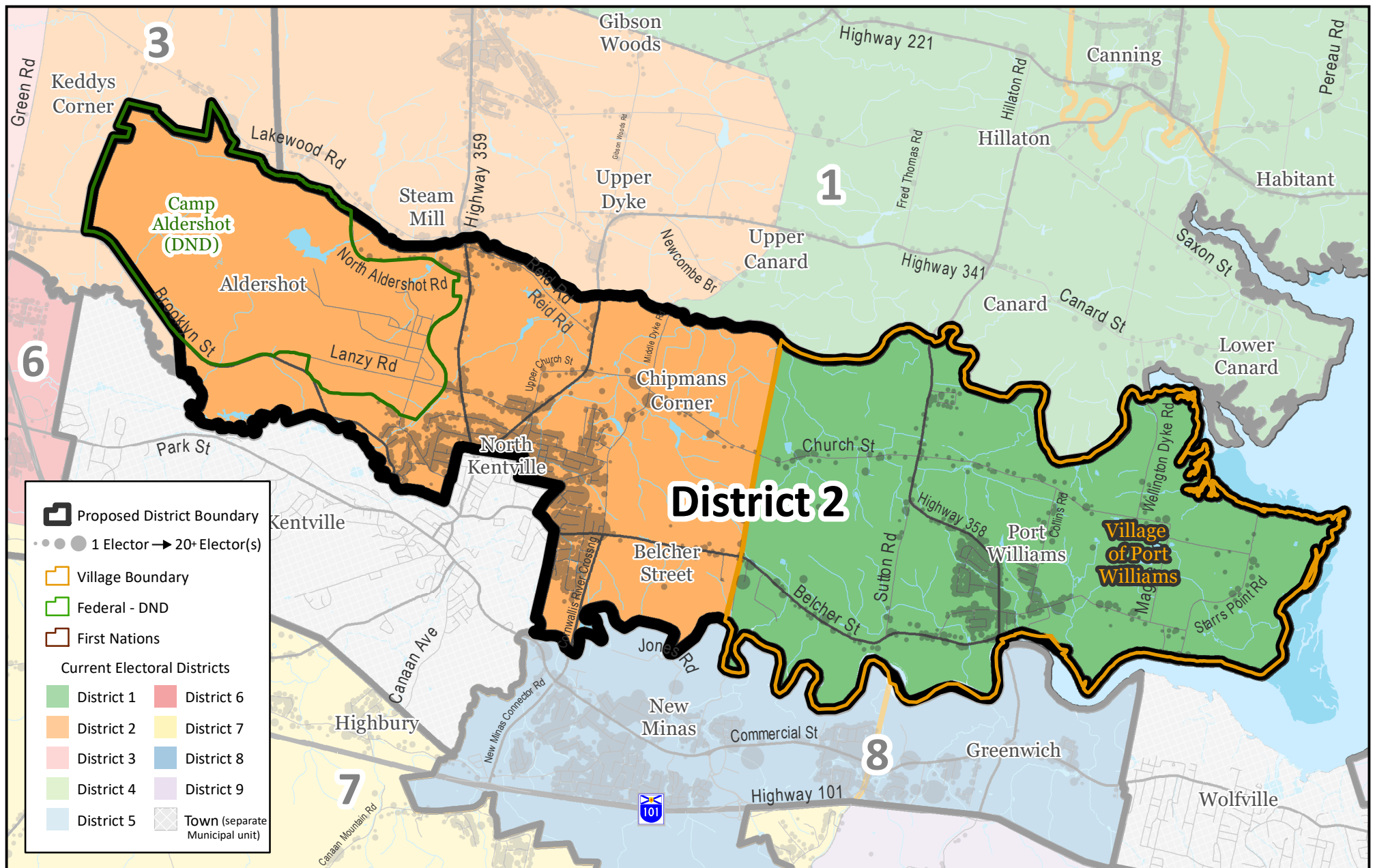
**District 1: Recommended Configuration  
Polling District Boundaries (Alternative #3)**

**PROJECT:** Boundary Review 2022

**DATE:** Nov. 2022

**BY:** HS / MB

**FIGURE 21**

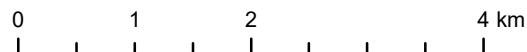


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Scale 1 : 65,000



### District 2: Recommended Configuration Polling District Boundaries (Alternative #3)

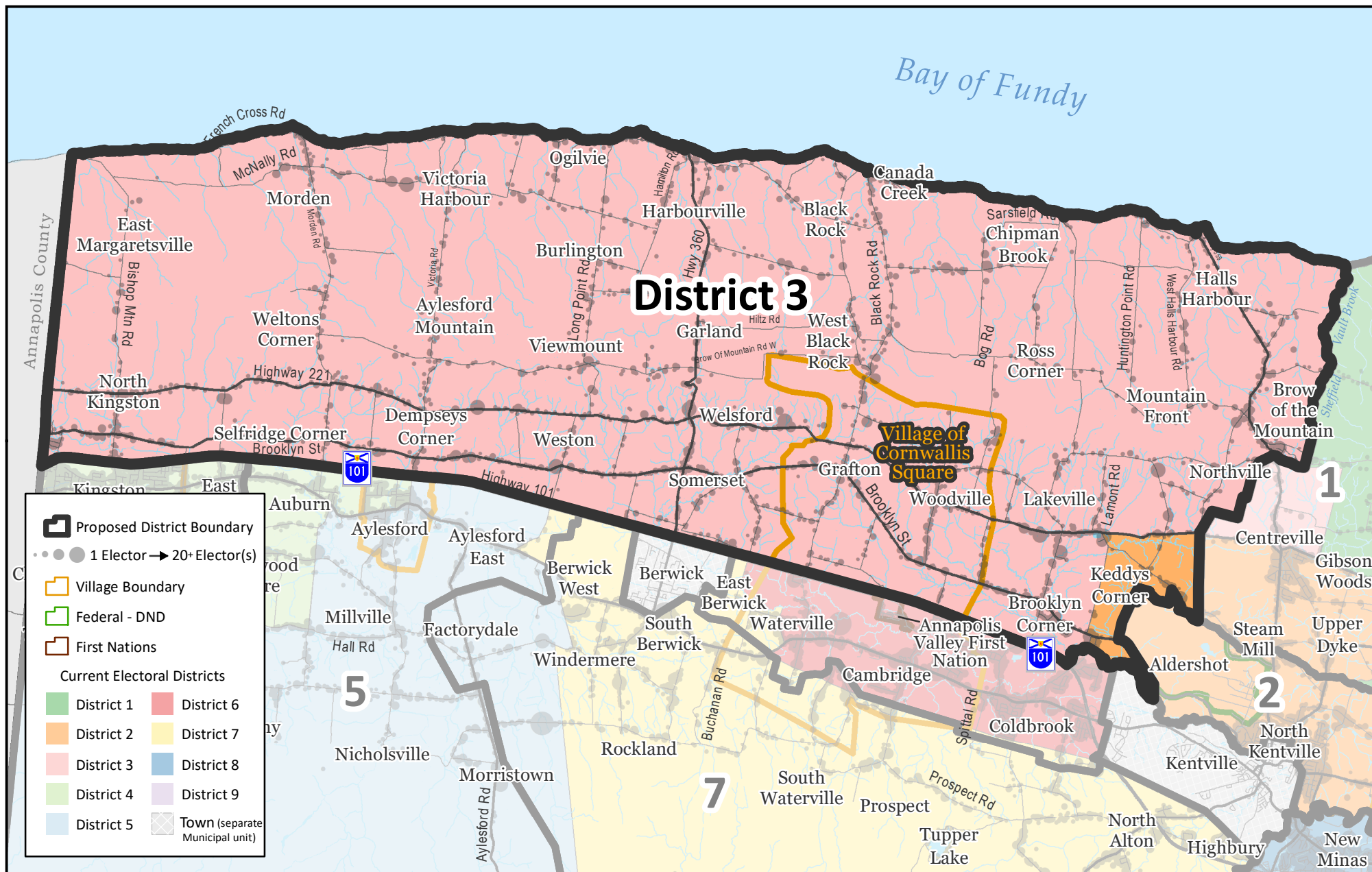
**PROJECT:** Boundary Review 2022

**DATE:** Nov. 2022

**BY:** HS / MB

**FIGURE 22**





**MUNICIPALITY of the  
COUNTY of KINGS**

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Scale 1 : 160,000

0 4 8 km

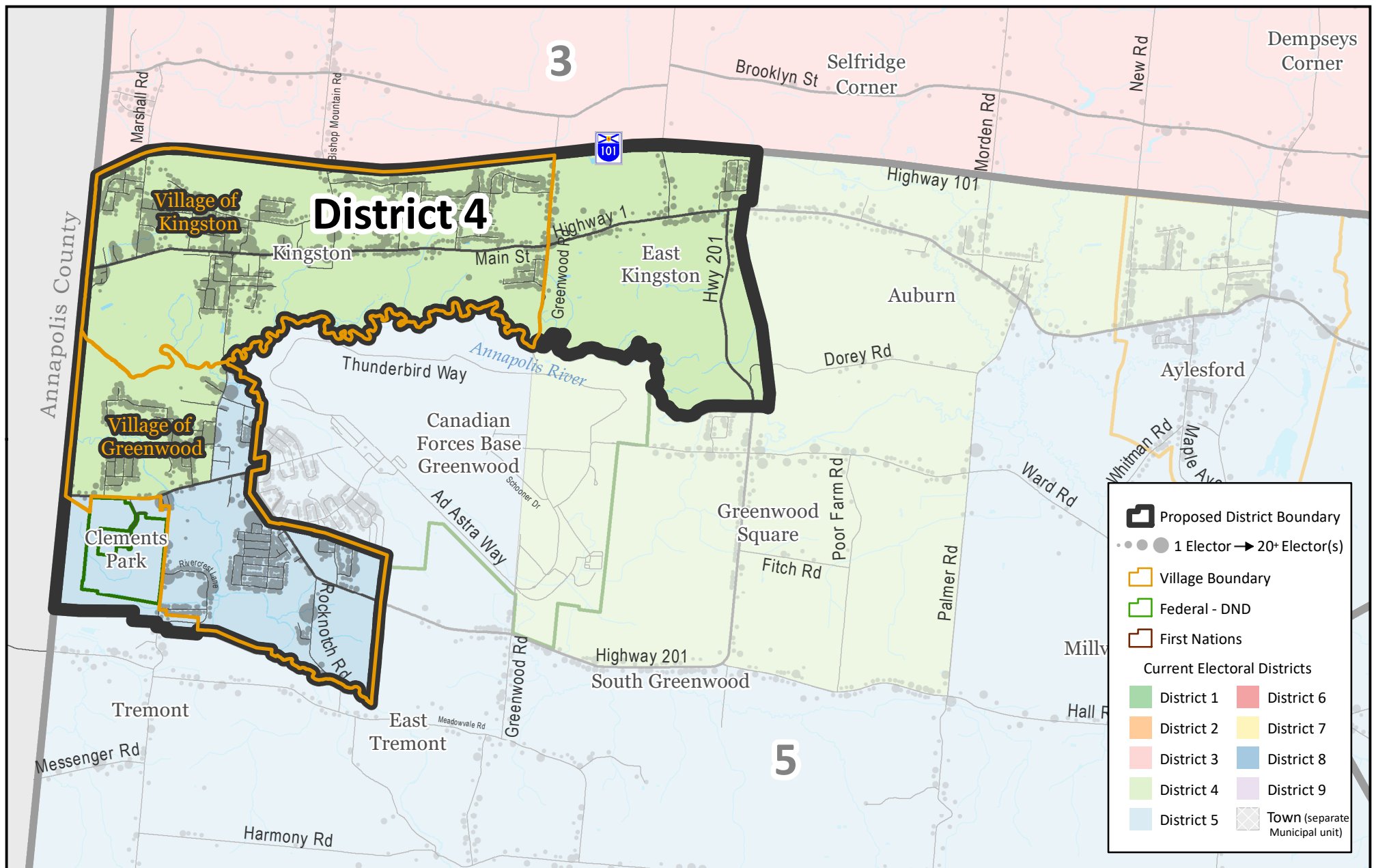
### District 3: Recommended Configuration Polling District Boundaries (Alternative #3)

**PROJECT:** Boundary Review 2022

**DATE:** Nov. 2022

**BY:** HS / MB

**FIGURE 23**



**MUNICIPALITY of the  
COUNTY of KINGS**

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Scale 1 : 50,000



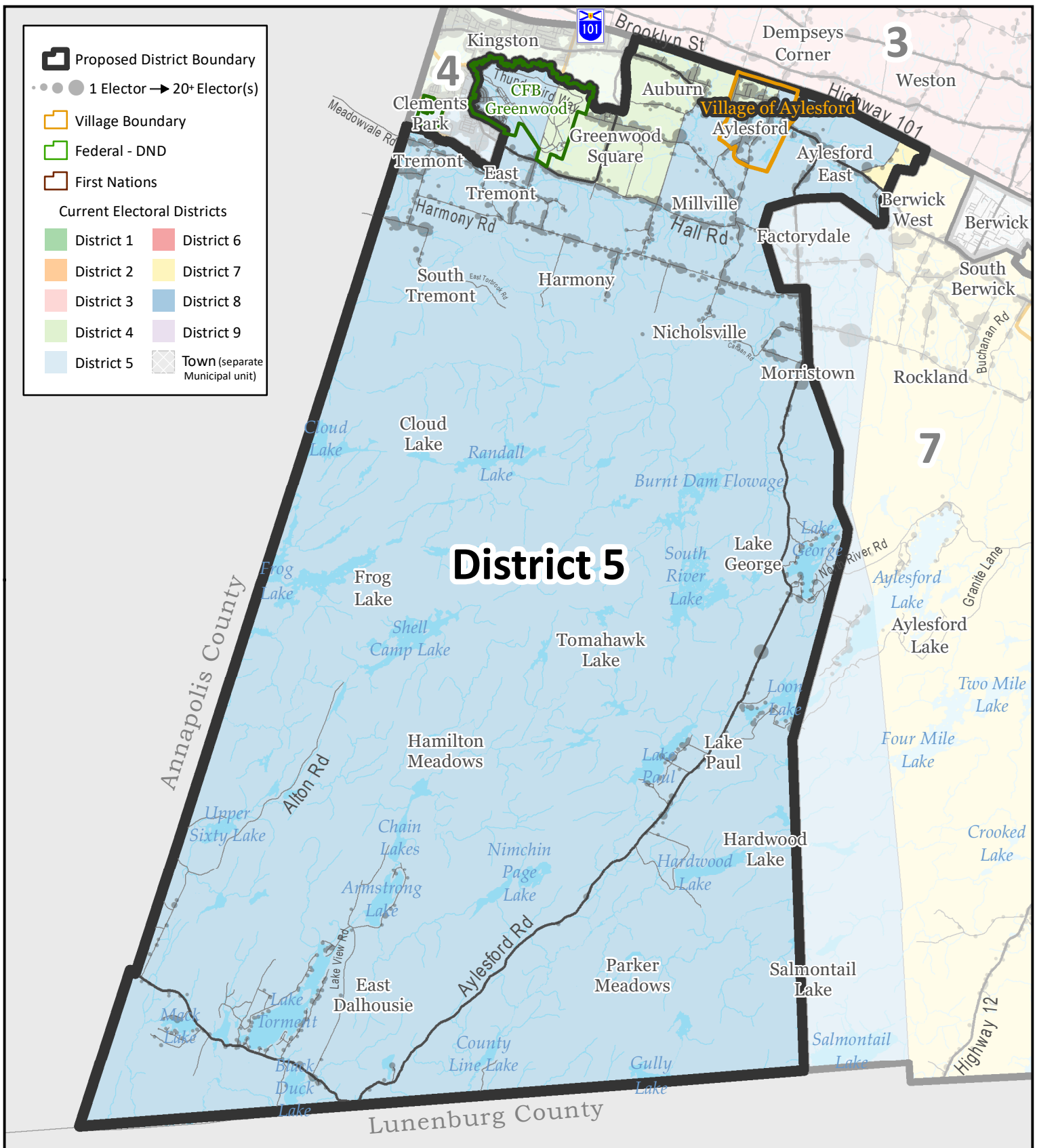
### District 4: Recommended Configuration Polling District Boundaries (Alternative #3)

**PROJECT:** Boundary Review 2022

**DATE:** Nov. 2022

**BY:** HS / MB

**FIGURE 24**



MUNICIPALITY of the  
COUNTY of KINGS

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Scale 1 : 170,000

0 1 2 3 6 km



## District 5: Recommended Configuration Polling District Boundaries (Alternative #3)

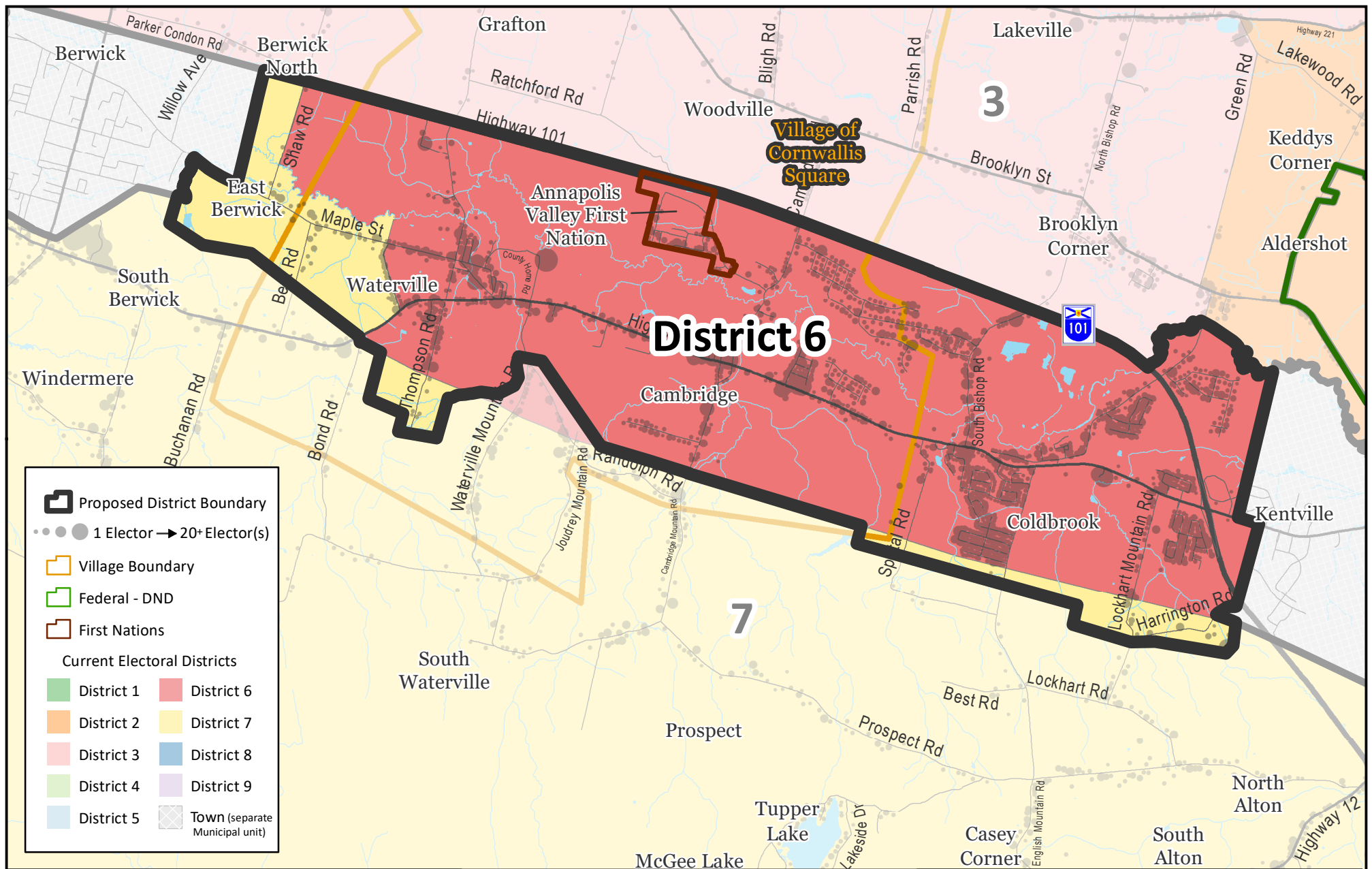
**PROJECT:** Boundary Review 2022

**DATE:** Nov. 2022

**BY:** HS / MB

**FIGURE 25**





**MUNICIPALITY of the  
COUNTY of KINGS**

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Scale 1 : 60, 000



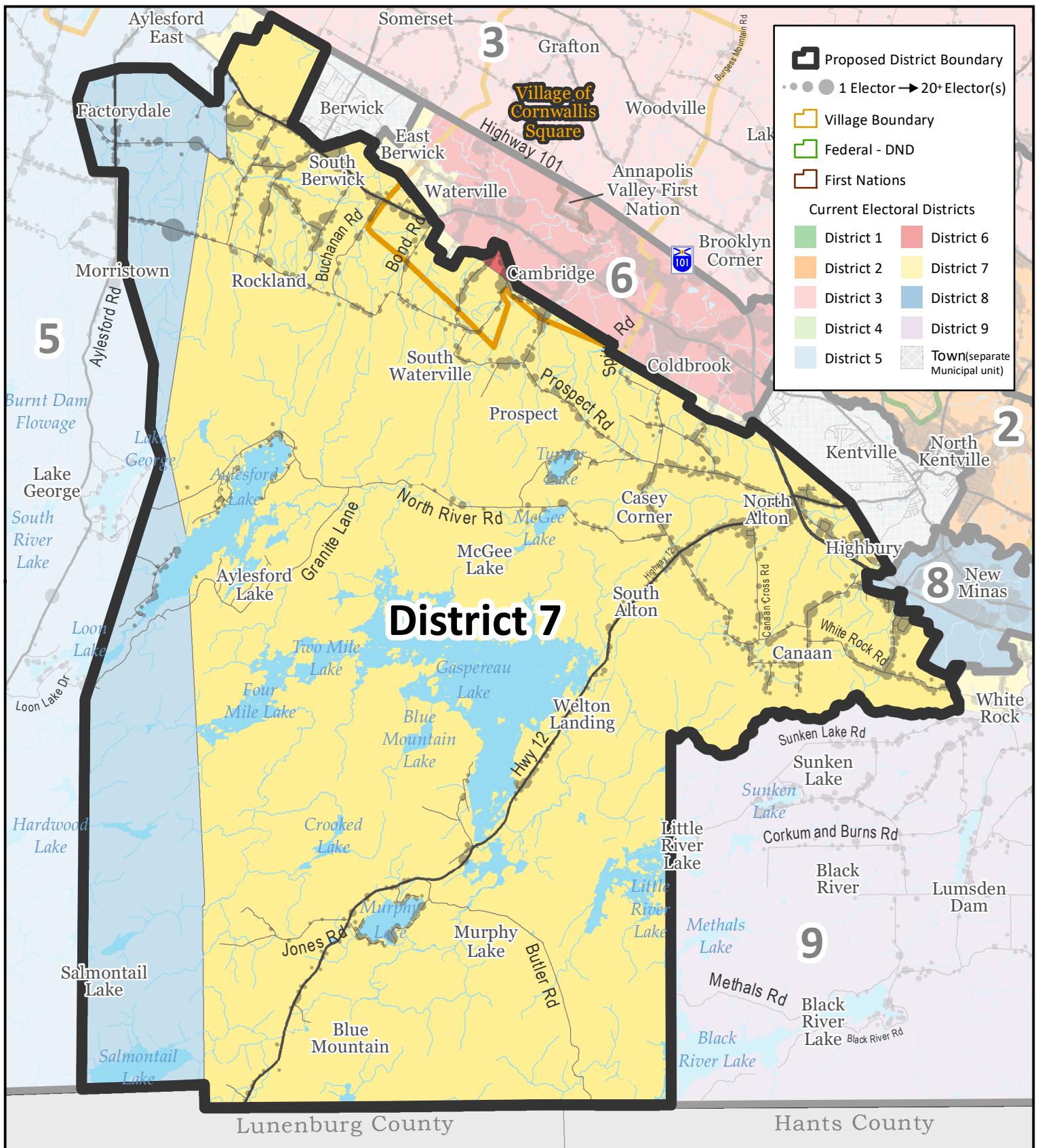
**District 6: Recommended Configuration  
Polling District Boundaries (Alternative #3)**

**PROJECT: Boundary Review 2022**

**DATE:** Nov. 2022

**BY:** HS / MB

**FIGURE 26**



MUNICIPALITY of the  
COUNTY of KINGS

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Scale 1 : 145,000

0 3 6 km

## District 7: Recommended Configuration Polling District Boundaries (Alternative #3)

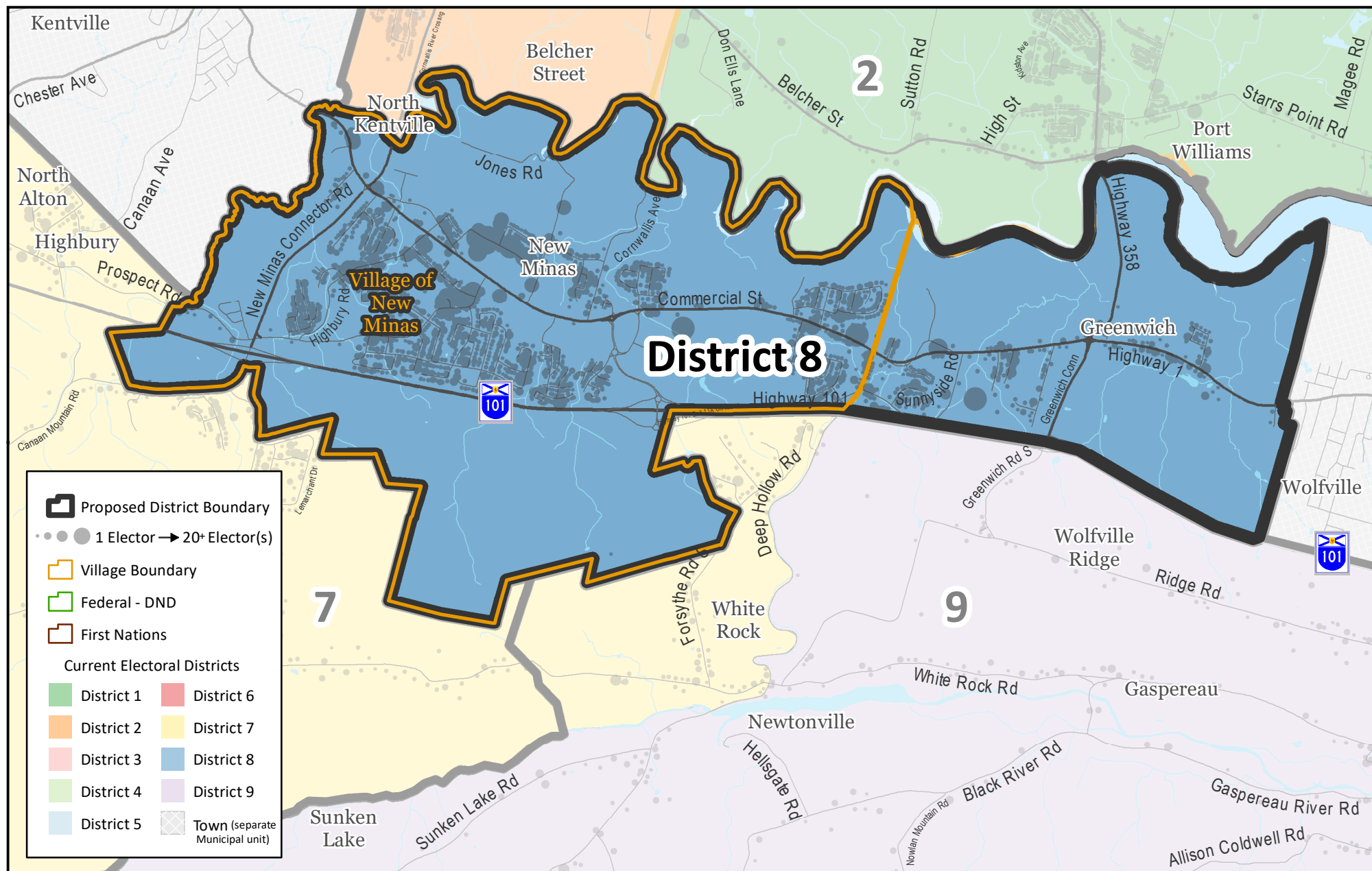
**PROJECT:** Boundary Review 2022

**DATE:** Nov. 2022

**BY:** HS / MB

**FIGURE 27**



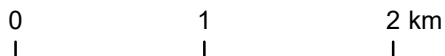


**MUNICIPALITY of the  
COUNTY of KINGS**

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Scale 1 : 40,000



### District 8: Recommended Configuration Polling District Boundaries (Alternative #3)

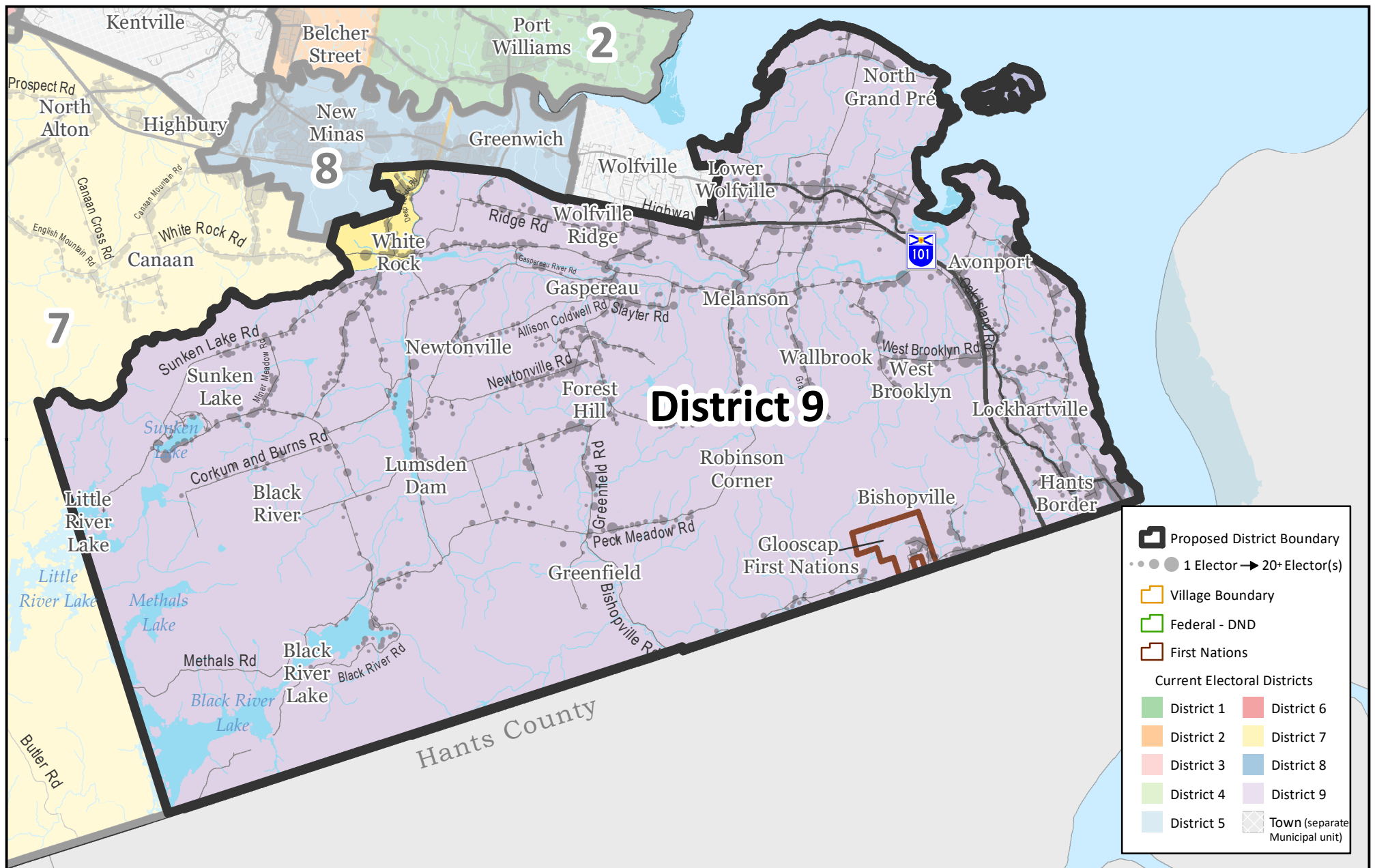
**PROJECT:** Boundary Review 2022

**DATE:** Nov. 2022

**BY:** HS / MB

**FIGURE 28**



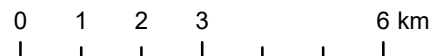


**MUNICIPALITY of the  
COUNTY of KINGS**

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Scale 1 : 125, 000



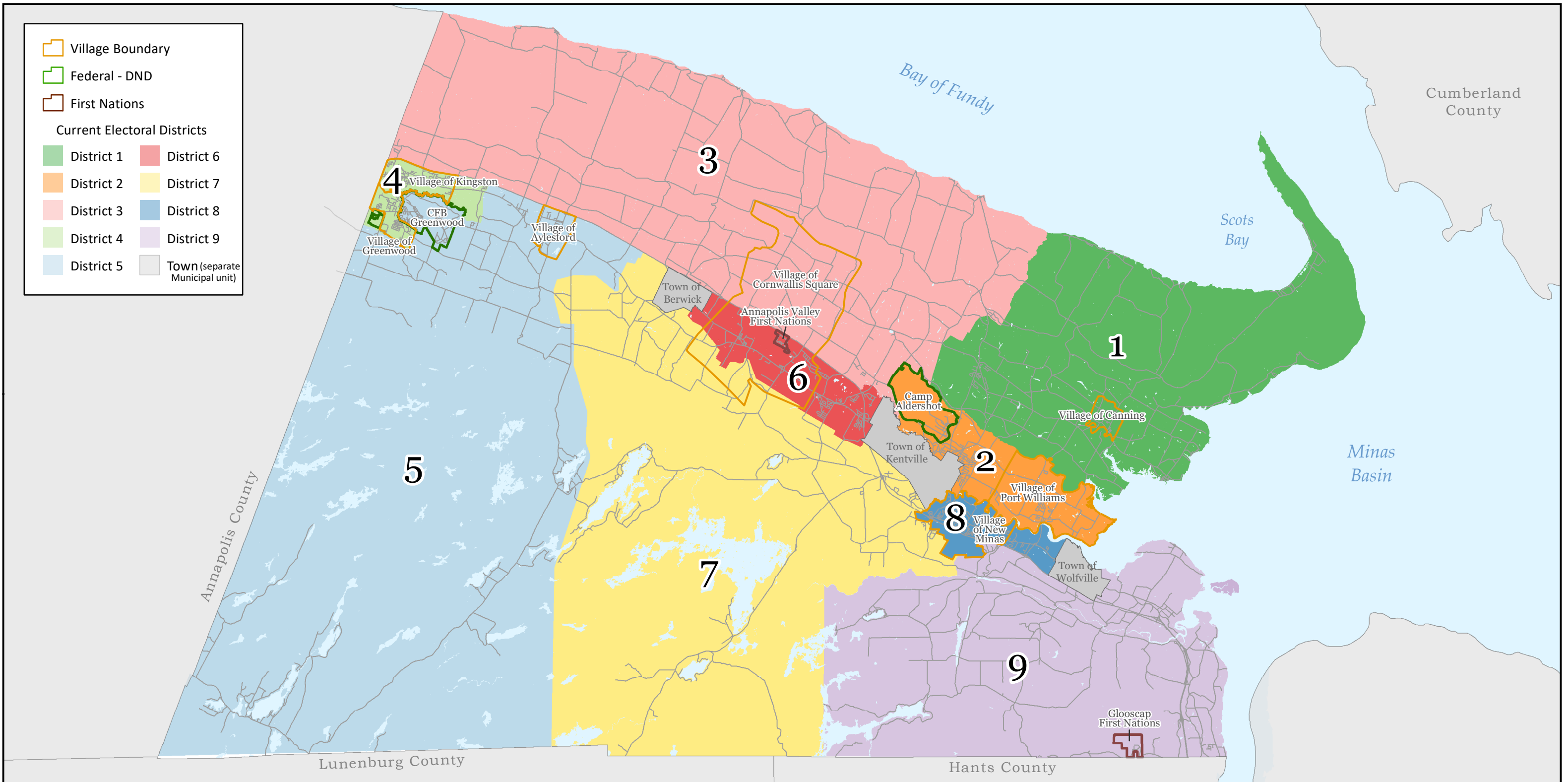
### District 9: Recommended Configuration Polling District Boundaries (Alternative #3)

**PROJECT:** Boundary Review 2022

**DATE:** Nov. 2022

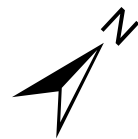
**BY:** HS / MB

**FIGURE 29**

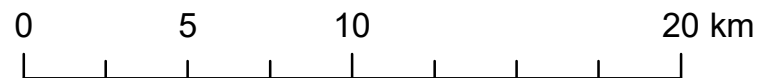


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COUNTY of KINGS**

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\* Number of Electors are reported from Election NS as of October 4, 2022.



Scale 1 : 230, 000



## Recommended Configuration Polling District Boundaries

**PROJECT:** Boundary Review 2022

**DATE:** Nov. 2022

**BY:** HS / MB

**FIGURE 30**



## Appendix A

Descriptions of Current Polling District Boundaries



## **POLLING DISTRICT 1 (2016)**

BEGINNING at a point on the Bay of Fundy shore at the intersection with the centre of the Sheffield Vault;

THENCE northerly, north-easterly along the Bay of Fundy shore to Cape Split;

THENCE south-easterly, south, and south-westerly along the coast of the Minas Basin to the centre of the Cornwallis River;

THENCE westerly along the center of the Cornwallis River to a point immediately south of Tiny Parish Road;

THENCE northerly in a straight line to Tiny Parish Road, following the centreline of Tiny Parish Road, continuing northerly in a straight line to the intersection with the Canard River;

THENCE westerly along the centre of the Canard River to the intersection with Middle Dyke Rd;

THENCE north-easterly on the centreline of Middle Dyke Road to the intersection with Highway 341;

THENCE north, north-westerly along the centreline of Middle Dyke to Centreville Road;

THENCE westerly along the centreline of Centreville Road (becoming highway 221) to the intersection with Eaton Branch;

THENCE northerly along the centreline of Eaton Branch Road continuing past the intersection with Bains Road in a straight line to the southerly edge of civic 1346 on the Brow of Mountain;

THENCE south- westerly along the southerly edge of properties along the Brow of Mountain to a point directly south of the Sheffield Vault;

THENCE Northerly in a straight line to the Sheffield Vault, following the centre of the Sheffield Vault to the Bay of Fundy to the place of beginning.

## **POLLING DISTRICT 2 (2016)**

BEGINNING at the intersection of the Lakewood Road, and Highway 221;

THENCE north-easterly on the centreline of Highway 221, past the intersection of Highway 359 continuing on Highway 221 (which turns into Centreville Road), to Middle Dyke Road;

THENCE south-easterly, south, south-westerly along the centreline of Middle Dyke Road to the intersection with the Canard River;

THENCE easterly following the centre of the Canard River to a point directly north of Tiny Parish Road;

THENCE Southerly in a straight line to Tiny Parish Road, following the centreline and continuing to a point at the Cornwallis River;

THENCE westerly along the centre of the Cornwallis River to the east sideline of the Town of Kentville;

THENCE northerly by the east sideline, westerly by the north sideline, southerly by the west sideline, and westerly by the north sideline of the Town of Kentville (here the centreline of the Cornwallis River becomes the town boundary) continues to Lovett Road;

THENCE northerly on the centreline of Lovett Road to the intersection with Brooklyn Street;

THENCE westerly along the centreline of Brooklyn Street to the intersection with Green Road;

THENCE northerly along the centreline of Green Road to the intersection with Lakewood Road;

THENCE north-westerly along the centreline of Lakewood Road to the place of beginning.

## **POLLING DISTRICT 3 (2016)**

BEGINNING starting at a point on the Bay of Fundy shore at the intersection of the Annapolis County boundary;

THENCE north-easterly along the Bay of Fundy shore to the intersection with the centre of the Sheffield Vault;

THENCE southerly along the centre of the Sheffield Vault to a point directly south on the southerly edge of the property on Reg Foley Road;

THENCE north-easterly along the southerly edge of the properties along Reg Foley Road, and Brow of Mountain road to civic 1346;

THENCE southerly in a straight line to Eaton Branch Road, following the centreline to the intersection at Highway 221;

THENCE westerly along the centreline of Highway 221 past the intersection of Highway 359, continuing on Highway 221 to Lakewood Road;

THENCE south-easterly along the centreline of Lakewood Road to the intersection with Green Road;

THENCE Southerly along the centreline of the Green Road to the intersection with Brooklyn Street;

THENCE easterly along the centreline of Brooklyn Street to the intersection of Lovett Road;

THENCE southerly along the centreline of Lovett Road to the Cornwallis River;

THENCE south-westerly, south along the centre of the Cornwallis River to the Highway 101;

THENCE westerly following the centreline of Highway 101 until the intersection with the Annapolis County boundary;

THENCE northerly following the Annapolis County boundary to the place of beginning on the Bay of Fundy shore.

## **POLLING DISTRICT 4 (2016)**

BEGINNING at the intersection of the Highway 101, and the Annapolis County boundary;

THENCE easterly following the centreline of Highway 101 to the intersection of Victoria Road;

THENCE southerly along the centreline of Victoria Road to the intersection of Highway 1;

THENCE south-westerly, north-westerly along the centreline of Highway 1 to the intersection of Palmer Road;

THENCE southerly along the centreline of Palmer Road to the intersection of Hall Road;

THENCE westerly along the centreline of Hall Road to the intersection of Highway 201;

THENCE westerly along the centreline of Highway 201 to Greenwood Road;

THENCE northerly by the centreline and a prolongation of the Greenwood Road to an intersection with the Annapolis River;

THENCE west, south-westerly along the centre of the Annapolis River to the intersection with Bridge Street;

THENCE south-easterly, southerly along the centreline of Bridge Street to the intersection with Central Avenue;

THENCE westerly along the centreline of Central Avenue to the intersection with the Annapolis County boundary;

THENCE northerly along the Annapolis County boundary to the intersection with Highway 101, to the place of beginning.



## **POLLING DISTRICT 5 (2016)**

BEGINNING starting at the intersection of Highway 101, and Long Point Road;

THENCE westerly along the centreline of Highway 101 to the intersection with Victoria Road;

THENCE southerly along the centreline of Victoria Road to the intersection of Highway 1;

THENCE south-westerly, north-westerly along the centreline of Highway 1 to the intersection of Palmer Road;

THENCE southerly along the centreline of Palmer Road to the intersection of Hall Road;

THENCE westerly along the centreline of Hall Road to the intersection of Highway 201;

THENCE westerly along the centreline of Highway 201 to Greenwood Road;

THENCE northerly by the centreline and a prolongation of the Greenwood Road to an intersection with the Annapolis River;

THENCE west, south-westerly along the centre of the Annapolis River to the intersection with Bridge Street;

THENCE south-easterly, southerly along the centreline of Bridge Street to the intersection with Central Avenue;

THENCE westerly along the centreline of Central Avenue to the intersection with the Annapolis County boundary;

THENCE southerly along the Annapolis County boundary to the intersection with the Lunenburg County boundary;

THENCE north-easterly along the Lunenburg County boundary to the small jog on the county boundary;

THENCE north-westerly in a straight line passing the westerly edge of Four Mile Lake, and through Aylesford Lake, now in a more northerly direction passing Prospect Road, to Hall road;

THENCE easterly along the centreline of Hall Road to Rainforth Road;

THENCE north-westerly, northerly along the centreline of Rainforth Road to the intersection with Highway 1;

THENCE north-westerly, westerly along Highway 1 to the intersection with Long Point Road;

THENCE north-easterly, north along the centreline of Long Point Road to the intersection with Highway 101 to the place of beginning.



## **POLLING DISTRICT 6 (2016)**

BEGINNING at the intersection of Highway 101 and Shaw Road;

THENCE southerly along the centreline of Shaw Road to the intersection with the Cornwallis River;

THENCE south-easterly along the centre of the Cornwallis River to a point directly north of the intersection of Maple Street, and Rafuse Road;

THENCE southerly in a straight line to Rafuse Road, south-easterly along the centreline of Rafuse Road to the intersection with Highway 1;

THENCE south-westerly along the centreline of Highway 1 to the intersection with Bond Road;

THENCE easterly in a straight line to Harrington Road;

THENCE north-easterly along the centreline of Harrington Road to the intersection of Highway 101 adjacent to the westerly sideline of the Town of Kentville;

THENCE northerly, westerly, and northerly along the westerly edge of the Town of Kentville until meeting the Cornwallis River;

THENCE westerly, and southerly along the Cornwallis River until intersecting Highway 101;

THENCE westerly, and south-westerly along Highway 101 until the intersection with Shaw Road and the place of beginning.

## **POLLING DISTRICT 7 (2016)**

BEGINNING at the intersection of Highway 101, and Long Point Road;

THENCE easterly along the centreline of Highway 101 to the westerly sideline of the Town of Berwick;

THENCE southerly along the western sideline, easterly along the southern sideline, north-easterly along the south-west sideline, easterly along the southern sideline, and northerly along the easterly sideline of the Town of Berwick to the intersection with Highway 101;

THENCE easterly along the centreline of Highway 101 to the intersection with Shaw Road;

THENCE southerly along the centreline of Shaw Road to the intersection with the Cornwallis River;

THENCE easterly along the centre of the Cornwallis River to a point directly north of the intersection of Maple Street, and Rafuse Road;

THENCE southerly in a straight line to Rafuse Road, south-easterly along the centreline of Rafuse Road to the intersection with Highway 1;

THENCE south-westerly along the centreline of Highway 1 to the intersection with Bond Road;

THENCE easterly in a straight line to the south-west corner of the Town of Kentville, easterly, south-easterly along the southerly sideline of the Town of Kentville to the intersection with Elderkin Brook;

THENCE southerly in a straight line to Highway 101;

THENCE Following the southern edges of the Village of New Minas boundary as approved in the Nova Scotia Utility and Review Board Decision Matter M303833, made on February 4, 2013 to a point on Highway 101 directly south of civic 9412 Commercial St.

THENCE north-easterly along the centreline of Highway 101 to the intersection with Deep Hollow Road;

THENCE south, south-easterly, south-westerly along the centreline of Deep Hollow Road to the intersection with the Gaspereau River;

THENCE south-westerly along the centreline of the Gaspereau River to a point directly north of the western edge of Black River Lake;

THENCE southerly in a straight line to the Hants County boundary;

THENCE south-westerly along the Hants County boundary to the Lunenburg County boundary to the small jog in the Kings County boundary;

THENCE north-westerly in a straight line passing the westerly edge of Four Mile Lake, and through Aylesford Lake, now in a more northerly direction passing Prospect Road, to Hall Road;

THENCE easterly along the centreline of Hall Road;

THENCE north-westerly, northerly along the centreline of Rainforth Road to the intersection with Highway 1;

THENCE north-westerly, westerly along the centreline of Highway 1 to the intersection with Long Point Road;

THENCE north-easterly, north along the centreline of Long Point Road to the intersection with Highway 101 to the place of beginning.

## **POLLING DISTRICT 8 (2016)**

BEGINNING at the intersection of Highway 101 and the south-west corner of the Town of Wolfville;

THENCE northerly along the westerly sideline of the Town of Wolfville until intersecting the Cornwallis River;

THENCE westerly along the centreline of the Cornwallis River to the easterly sideline of the Town of Kentville;

THENCE southerly along the eastern sideline of the Town of Kentville (marked by Elderkin Brook) to an intersection between Elderkin Brook, and Prospect Road;

THENCE southerly in a straight line to Highway 101;

THENCE Following the southern edges of the Village of New Minas boundary as approved in the Nova Scotia Utility and Review Board Decision Matter M303833, made on February 4, 2013 to a point on Highway 101 directly south of civic 9412 Commercial St.

THENCE north-easterly along the centreline of Highway 101 to the western sideline of the Town of Wolfville and the place of beginning.

## **POLLING DISTRICT 9 (2016)**

BEGINNING at the Hants County boundary and the Avon River;

THENCE north-westerly, south-westerly, westerly, south-westerly along the coast of the Minas Basin to the north-easterly corner of the Town of Wolfville;

THENCE south-easterly along the eastern sideline, easterly along the northern sideline, southerly along the eastern sideline, westerly along the southern sideline, and southerly along the eastern sideline of the Town of Wolfville to an intersection with Highway 101;

THENCE westerly along the centreline of Highway 101 to the intersection with Deep Hollow Road;

THENCE south, south-easterly, south-westerly along the centreline of Deep Hollow Road to the intersection with the Gaspereau River;

THENCE south-westerly along the centreline of the Gaspereau River to a point directly north of the western edge of Black River Lake;

THENCE southerly in a straight line to the Hants County boundary;

THENCE North-easterly following the Hants County boundary to the Avon River, and the place of beginning.



## Appendix B

### Communications Plan – Boundary Review 2022





**MUNICIPALITY** of the  
**COUNTY** of KINGS

## Communications Plan – Boundary Review 2022

Author / Originator	Target Audience	Objectives	Communication Vehicles	Timeline
Communications Specialist  Boundary Review Team  Website Administrator	Online (geographic focus on Kings County)	Create/promote an online hub with Boundary Review updates and engagement/education resources (text, images, surveys)  Raise awareness of boundary review and encourage public engagement	MoK Website: Homepage icon, Municipal News article and dedicated Boundary Review web page  Social media, e-newsletter, digital ads with Rewind	Web page to go live Sept 5  Early Sept. to Oct. 21
Communications Specialist	Local media (radio, print, online)  MoK website	Announcing launch of boundary review/raising awareness of the process  Invite local media outlets to spread the word about Public Engagement opportunities	Media Release (week of Sept. 12), Annapolis Valley Register news brief  What to Expect at Boundary Review sessions video for social media (boosted post)	Promote survey and engagement sessions  Early Sept – Oct. 21



Author / Originator	Target Audience	Objectives	Communication Vehicles	Timeline
Communications Specialist	Offline (print, radio)	Raise awareness of boundary review and encourage public participation  Promote Public Engagement opportunities / schedule	Local newspapers: Valley Journal-Advertiser (East Kings focus), Aurora (West Kings focus), Valley Wire (freebie in flyers throughout Kings)  Posters for Councillors to distribute in Districts	<b>VJA:</b> Sept 13, 20 <b>VW:</b> Sept. 7, 14 and Oct. 12, 19 <b>Aurora:</b> Sept. 12 <b>Flyers:</b> Week of Sept. 21
Municipal Clerk or designate	All employees	Recruit MoK staff to assist with Public Engagement events.	All users e-mail	August
Municipal Clerk or designate	Mayor, Councillors	Invite Councillors to provide Boundary Review feedback	Council survey, one-on-one meetings	Week of September 5
Engagement Team	Residents/stakeholders	Raise awareness of the Boundary Review process and gather feedback	In-person and virtual public information sessions, surveys	September into October

**Goal:**

Use a mix of online/offline, internal/external communications channels to encourage citizens and stakeholders to participate in public engagement sessions/activities planned for Boundary Review 2022.

**Timeline:**

- Ads in local papers, radio, MoK website and social media - **VJA:** Sept. 13, 20  
**VW:** Sept. 7, 14 and Oct. 12,19 **Aurora:** Sept. 12 **Flyers:** Week of Sept. 21
- Council survey and one-on-one meetings - week of September 5
- First public engagement sessions – Sept. 27, Oct. 5 and Oct. 6
- Draft ‘What We Heard’ initial report/scenarios t – Oct. 7-19
- Second public engagement session – Oct. 20
- Deadline for feedback Oct. 21
- Final report (‘What We Heard’ and recommendation) - November 10 COTW (evening)
- Council decision - December 6 Council meeting
- Application to Nova Scotia Utility and Review Board UARB - December

**Focus:**

The Communications Plan will largely focus on encouraging residents and stakeholders throughout the Municipality of the County of Kings to get involved in Boundary Review 2022 by attending regional public engagement sessions, completing the online survey, and/or following the related Council discussions. There will be multiple opportunities to participate in public engagement sessions hosted online and in person throughout the implementation of the associated Engagement Strategy.

**Financial implications (paid advertising):**

<b>Comms Channel</b>	<b>Rates</b>	<b>Duration</b>	<b>Messaging</b>
Rewind AVR Magic	\$1,200 plus tax \$580 plus tax \$580 plus tax  <b>Total: \$2714 with tax</b>	Four weeks One week One week	Boundary Review is underway. We want to hear your thoughts → online survey (three opt-in prize draws) and public engagement meetings in east, west, central Kings. See website for more.
Valley Wire Advertiser Aurora  <b>VJA:</b> Sept. 13, 20 = \$550  <b>VW:</b> Sept. 7, 14 = \$992 (Added two more ads for Oct. 12, 19) <b>Aurora:</b> Sept. 12 = 307.08	\$496 plus tax \$275 plus tax \$307.98 plus tax = 1849.08  <b>Total: \$2126.44 with for two weeks in VJA, VW and one week in Aurora</b>	Weekly cost per ¼ page b+w ad	Take our BR survey to have your say about Council Size and District Boundaries as of 2024, or attend an upcoming Public Engagement meeting (include schedule)  Check out the website for more information.
Flyer Services  (Week of Sept. 21)	<b>\$2770.15 with tax</b>	One delivery of 18,100 glossy, doubled-sided flyers from Avonport to Greenwood	Background information about BR/large map of current districts. Prompt to complete survey Meeting schedule for in-person sessions

Rewind Acuity	\$414	30,000 digital impressions per month	Ongoing messaging/updates/graphics and interactive maps
Social Media	Up to \$500	Ongoing (multiple weeks, as needed)	Promote engagement meetings
	Total: \$1051.1 with tax		Link to online surveys

\*\*\*\*It is estimated this campaign will cost approximately \$8,661.69 with taxes in.

#### Additional advertising added based on performance of first round in September:

- Two more Valley Wire ads were added for Oct. 12, 19.
- An additional round of ads was ordered for Magic 94.9 and AVR in October at a cost of \$644 per station for 28 commercials per week (Oct. 9-16 on AVR and Oct. 12 to 19 on Magic)
- The objective for the additional print/radio ads was to promote the online survey and Oct. 20 Public Engagement Session to audiences that can't necessarily be reached online and to boost online survey participation.

#### Alternatives:

The above estimate is based on two weeks of ¼ page ads in the Valley Journal-Advertiser and Valley Wire, as well as one week in the Aurora. Alternative options would include:

1. Use Flyer Services only to reach the local print audience and eliminate newspaper ads.
2. Place more ads in the papers to extend the reach to multiple weeks.
3. Placing larger ads in the paper to increase visibility/add overall district map image:
  - Valley Wire: - ½ page \$704 – full page - \$1,308 (plus tax, additional 25 per cent for colour)
  - Advertiser: ½ page \$510.00 – Full page \$800.00 ((plus tax, additional 25 per cent for colour)
  - 1/3 page \$410.64, ½ page \$615.96 – (tax not included, all in colour)

#### Cost breakdowns for additional print, radio, digital advertising:

**Valley Wire (goes in flyers)** – ¼ page \$397 - ½ page \$704 - full page - \$1,308 (Colour is an additional 25%)

**Valley Journal-Advertiser** – ¼ page \$395.00 - ½ page \$510.00 - Full page \$800.00 (Colour is an additional 25%)

From Shelly Valley Wire: ¼ page - \$397.00 and ½ page - \$704.00 Repeat in the Advertiser ¼ page – \$220.00 ½ page - \$335.00 (25 per cent more for colour)

If you did the Valley Wire plus the other ones, you would pay the above Valley Wire price, but you could “flip” your ad into one or both of the other papers for the below pricing: ¼ page \$205, ½ page \$290.00, full page \$525.00 (Colour is an additional 25%)

**Aurora** – ¼ page \$304.44, 1/3 page \$410.64, ½ page \$615.96 – (tax not included, all in colour)

Weekly circulation of 4,500 (concentrates on homes in Kingston/Greenwood and stores from Lawrencetown to Coldbrook)

**Rewind 89.3** – Option A: Two-week campaign first two weeks of September and October  
25 x 30 second commercials weekly x 4 weeks, 100 x 30 second commercials @ \$12\* = \$1200 plus HST

Option B: Rotate 1 x 30 second commercial morning drive Monday – Friday and midday Saturday: 6 x 30 second commercials weekly x 8 weeks

40 x 30 second morning drive commercials @ \$24.00\*\*, 8 x 30 second midday Saturday commercials @ \$14.40\*\* = \$1075.20 plus HST

**AVR-94.9** – 28 commercials per week, 4 per day Monday -Sunday, is \$20 per commercial for a cost of \$560 per week on each station. This rate is confidential.

**Boosted Posts on MoK Facebook page** – \$50 to \$100 per weekly boosted post

**Flyer services** – The distribution part would cost \$995.83 plus tax. The rate per flyer is \$0.055 or \$55 per thousand.

The printing would cost \$1,413 plus tax for 18,106 8.5 by 11 80lb House Gloss flyers. For single-sided flyers, the cost would be \$1,230 plus tax.

**Free:**

E-newsletter, news release/submitted columns, social media updates on MOK's Facebook, Twitter and YouTube, posts to Municipal website

**Advertising contacts:**

**Rewind** - Karen Corey [kcorey@stingray.com](mailto:kcorey@stingray.com)

**AVR/Magic** – Bryan Abernethy [Bryan.Abernethy@mbsradio.com](mailto:Bryan.Abernethy@mbsradio.com)

**Flyer Services** - Kevin Awalt [kevinawalt@advocateprinting.com](mailto:kevinawalt@advocateprinting.com) and Ramie Haines [ramie.haines@flyerservices.ca](mailto:ramie.haines@flyerservices.ca)

**SaltWire (Valley Wire/Advertiser)** - Shelly Phillips' [shelly.phillips@saltwire.com](mailto:shelly.phillips@saltwire.com)

**Aurora** - 'Aurora Marketing' <auroramarketing@ns.aliantzinc.ca>



## Appendix C

Examples of Communication & Promotional Materials



# Print Advertising

SALTWIRE NETWORK

Wednesday, September 21, 2022

5

## Unearth the flavours of potatoes

### DISH IT OUT



**MARK DEWOLF**  
mdewolf@bcrad.ca  
@withthetown

**T**here are your star vegetables and fruits and then there are your workhorses. I would place potatoes, and tomatoes (a fruit, I know) into the latter category. With respect to potatoes, most of us are guilty of underappreciating this agricultural gem of Atlantic Canada. Potatoes can be so much more than a side to a burger or a mound beside your holiday turkey. They can be a substantive base to a chowder, the star in a classic soup such as leek and potato or vichyssoise, can take top billing as gnocchi or make super side dishes such as my recipe for Patatas a la Riojana and my decadent baked potato recipes.



The unheralded potato is a culinary gem that can be used to add richness and creaminess to soup, make a wonderful side and can even be the star attraction of a main dish. **UNPLASHE**



The traditional Italian dish of gnocchi is made by creating a dough consisting of boiled potatoes and flour. **ISTOCK**

### Basic Gnocchi

4 to 6 servings

3 lb russet potatoes

2 1/4 cup all-purpose flour

**Directions:** Place potatoes in a large pot of water. Bring to a boil. Boil until tender. Remove skins. Place peeled potatoes in ricer or food mill. Add two-thirds of flour and turn onto a clean work surface. Knead, adding more flour as needed, to form a soft, elastic, slightly sticky dough. Divide dough into two parts. Roll into long snake-like shapes. Cut into 3/4-inch long pieces. To cook, bring a large pot of salted water to a boil. Working in batches, drop gnocchi into water and cook until they float. When finished, toss with sauce and serve.

### Gnocchi with Tomato Sauce

4 to 6 servings

Gnocchi

2 cups tomato sauce\*

Parmesan, freshly grated, to serve

**Directions:** Prepare gnocchi as seen in basic gnocchi recipe. Toss with warm tomato sauce and serve warm with grated Parmesan.

\*My recipe for tomato sauce is so simple. Sauté one diced onion, one diced stalk celery and one diced carrot in olive oil. When vegetables are soft, add a splash of milk to help breakdown the onion. When milk is evaporated add a can of crushed

tomatoes, a can of plum tomatoes (San Marzano are best), jar of passata pomodoro (strained tomatoes), a couple tablespoons of tomato paste and hefty pinch of salt. Bring to a boil, then reduce to a simmer. Simmer for two to three hours. Pass through a food mill or blend.

### Patatas a la Riojana

6 servings

3 lbs yellow fleshed potatoes,

peeled, roughly chopped

1 tsp each salt, pepper, smoked

paprika

Vegetable oil

1 serrano pepper, seeds removed, minced



These spicy potatoes are a variation of the classic Spanish tapas, patatas bravas. **ISTOCK**

6 tbsp olive oil

3 6-inch long pieces of Spanish-style chorizo sausage, sliced

2 cups spicy tomato sauce

**Directions:** Boil potatoes in salted water for 10 to 12 minutes, until tender. Drain, cool and pat dry. Transfer to a bowl and season with salt, pepper and paprika. Place a deep sided pan over medium-high heat. Add enough oil to cover in bottom. Working in batches fry potatoes until golden brown. Add more oil as needed. Add the olive oil to the pan. Reduce heat to medium-low and sauté pepper for 30 seconds. Add the potatoes and chorizo to the pan and sauté until warm. Add the tomato sauce and warm through. Serve warm.

season with salt and pepper. Bake for 55 minutes. Top with grated cheese. Return to oven for five minutes. Garnish with chives. Serve warm.

### Baked Potatoes with Sour Cream and Horseradish Sauce

6 servings

6 baking potatoes

1 cup sour cream

1/4 cup prepared horseradish

1 lime, juiced, zested

2 tbsp chives, finely chopped

Salt to taste

Pepper to taste

**Directions:** Preheat oven to 400 F. Wrap potatoes in foil. Bake for 60 minutes. Combine remaining ingredients in a bowl. Whisk until smooth and well combined. Season with salt and pepper to taste. Slice baked potatoes in half and serve accompanied with sour cream and horseradish sauce.

Mark DeWolf is currently the creative director of food and drink at the SaltWire Network, director of marketing and communications of the Association de la Somellerie Internationale (ASI) and past-president of the Canadian Association of Professional Sommeliers (CAPS). He enjoys drinking, eating, writing and talking about wine, beer and food.



### Let's Talk Council Size and District Boundaries

Do you feel it is time for a change in Council size or district boundaries? Would you rather things stay the same? Join the conversation at a Public Engagement Session:

**September 27, 7 - 9 p.m.**  
Municipal Building  
181 Coldbrook Village Park Drive  
Coldbrook

**October 5, 7 - 9 p.m.**  
Port Williams Community Centre  
1045 Main Street  
Port Williams

**October 6, 7 - 9 p.m.**  
Kingston Fire Hall  
570 Sparky Street  
Kingston

### Come Back for a Recap

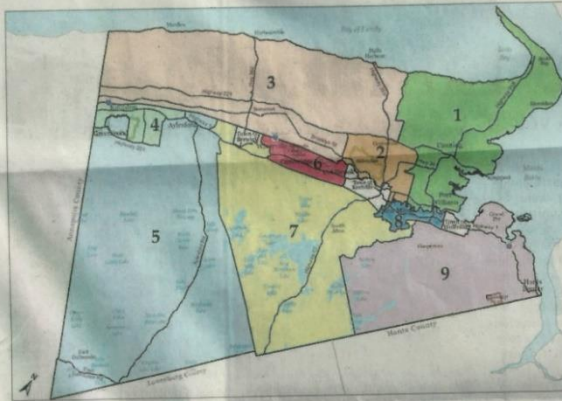
We'll share our findings to date and possible scenarios/recommendations for the future at this "What We Heard" Public Engagement session:

**October 20, 7 - 9 p.m.**  
Municipal Building  
181 Coldbrook Village Park Drive  
Coldbrook

Visit [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview) to complete a survey and enter a prize draw for a gift basket, share your thoughts in writing, view district maps, learn more, and follow our progress.







## Boundary review coming

Public meetings, online surveys part of process

The Municipality of Kings is about to begin a review of its council size and municipal districts.

A boundary review is required every eight years under the Municipal Government Act.

The last review was done in 2015-16 and resulted in the municipality moving from the warden system to the mayor system and reducing the number of districts from 11 to nine.

The county is the third largest municipality in Nova Scotia, behind the Halifax and Cape Breton regional municipalities, with 47,918 residents as of 2021.

It is looking for public input as it begins the review.

Three meetings are set to take place between Sept. 27 and Oct. 6 as part of the first round of sessions. Background information will be provided for attendees, who will have the opportunity to discuss the

topics in small groups.

The municipality will hold another meeting Oct. 20 to present what it heard and possible scenarios.

Once the review is complete, council will make recommendations to the Nova Scotia Utility and Review Board. The board will host a public hearing before making the final decision, which will come into effect for the 2024 municipal election.

An anonymous online survey is available at [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview). Residents can also send written submissions via email to [boundaryreview@countyofkings.ca](mailto:boundaryreview@countyofkings.ca), fax 902-678-9279 or by mail:

Municipality of the County of Kings  
Boundary Review 2022  
181 Coldbrook Village Park Drive  
Coldbrook, NS  
B4R 1B9

### HAVE YOUR SAY

The Municipality of Kings is holding public meetings to hear from residents regarding its boundary review. Here's the schedule for the meetings:

**First round**  
Tuesday, Sept. 27 – Municipal office in Coldbrook.\*

Wednesday, Oct. 5 – Port Williams Community Centre.  
Thursday, Oct. 6 – Kingston Fire Hall.

**Second round**  
Thursday, Oct. 20 – Municipal office in Coldbrook.\*

Note – All meetings take place from 7-9 p.m.  
\* The two sessions at the municipal office will be live-streamed on the county's YouTube channel.

## Council adds sign language

ATLANTIC BRIEFS DESK  
sw-briefs@saltwire.com

A Kentville municipal meeting was recently more accessible to the community.

The town's council advisory committee meeting on Sept. 12 featured two sign language interpreters. During the first fully accessible meeting for the deaf, interpreters translated for audience members in the council chambers and those at home watching the meeting's live stream.

"This is a wonderful thing to celebrate," said parks and recreation director Rachel Bedingfield.

"We heard from the deaf and hard of hearing community during the development of our accessibility plan that being able to participate in council meetings, events and programs, like everyone else, would help to create greater opportunity for engagement

and community connectivity."

Bedingfield is the staff lead on the town's inclusion and access advisory committee that developed and is implementing the accessibility plan.

"Kentville should be very proud of this work which can act as a model for other municipalities across the province and across Canada," said access advisory committee chair Laurel Taylor.

"We are working hard to improve accessibility for all people, so everyone can access and participate in their community."

Council meetings can be watched on the town's Facebook page and YouTube channel, where closed captioning is added to each video after it is uploaded.

The inclusion and access advisory committee is also seeking new members from the community to take part in the meetings and other initiatives.

## Dementia rates to rise

ATLANTIC BRIEFS DESK  
sw-briefs@saltwire.com

Canada will see a sharp increase in the number of people living with dementia over the next three decades, says the Alzheimer Society of Canada.

It released a study on Sept. 6 showing actions to reduce the risk factors associated with dementia could make a difference in overall numbers, despite the country's ageing population.

The report, *Navigating the Path Forward for Dementia in Canada*, is the first volume of *The Landmark Study*, which was done by the society.

The three-volume study represents the most significant

update on dementia in Canada and its forecasted growth since the society's *Rising Tide* report, which was issued in 2010.

The next two volumes will cover the economic and social impact of dementia in Canada over the next three decades and will be released later this year.

The first volume highlighted that there were 597,300 cases of dementia in Canada in 2020. By 2030, Canada can expect to reach close to one million.

The report also noted that in 2050, the number of cases will almost triple the 2020 level, reaching more than 1.7 million Canadians living with dementia.

## THERE'S STILL TIME TO TICK SOME ITEMS OFF YOUR SUMMER BUCKET LIST.

Just because the air starts to cool doesn't mean our enthusiasm does. There's always something fun happening in Halifax, and endless reasons to visit. Whether you're into inspiring galleries and museums, lively events, waterfront strolling, or downtown shopping and dining, Halifax has it going on.



Art Gallery of Nova Scotia



Georges Island



Halifax Citadel National Historic Site





# Celebrate with a harvest table dinner party

## DISH IT OUT



**MARK DEWOLF**

✉ mdewolf@herald.ca  
 🐦 @withzestours

Fall is that time of year when we want to feel warmth and comfort. Those crisp, cool autumn days make me think of comfort foods, savoury red wines and evenings spent under a blanket. It's also a time when our farmers markets abound with a colourful palette of late season vegetables reflective of the stunning orange, yellow and red vistas found across Atlantic Canada this time of year. While I rarely credit myself with my

décor tips, adding a seasonal appearance to your harvest table is as easy as heading outdoors and picking brightly coloured leaves to adorn the table. Cut short branches of red hued leaves, or at least what's left after Fiona, and add them to a vase and you have a centerpiece.

With Thanksgiving past, harvest dinners can incorporate flavours beyond the turkey and its classic sides. Personally, this time of year makes me think of roasts that fill the kitchen with scents of the season. It also gives me cause to return to classic flavours, especially desserts. There is something unifying about our favourite traditional dessert recipes. Whether it's a classic apple crumble or blueberry pie, we

all have our opinions on who makes the best version of our regional favourites.

While I doubt my recipes will live in eternity, I hope they inspire you to gather around the table with family and friends and enjoy the bounty of the season.

### ROAST PORK WITH APPLE, HONEY GLAZE

#### Serves 8

- 3 lb pork loin
- 3 cloves garlic, minced
- 3 tbsp grain mustard
- 2 tsp fresh rosemary, finely chopped
- 1 tbsp olive oil
- Salt and pepper
- 1/2 cup apple juice
- 1/4 cup honey
- 2 tbsp cider vinegar

**Directions:** Preheat your oven at 325°F. Combine the

garlic, two tablespoons mustard, rosemary and olive oil. Rub mixture over the pork and season with salt and pepper generously. Roast in a pan for one hour. While the pork is roasting, combine the apple juice, honey, cider vinegar and remaining mustard in a pot. Bring to a boil and then simmer for five to 10 minutes. Pour glaze over pork and continue roasting for another 15 minutes. The final internal temperature should be about 155 F. Let rest for 15 minutes before slicing. Spoon pan juices over freshly sliced pork to provide more moisture.

### HONEY ROAST CARROTS

- 2 lb carrots, peeled and halved lengthwise

- 2 tsp ground cinnamon
- 1/2 tsp salt
- 4 tsp vegetable oil
- 1 tbsp honey

**Directions:** Preheat oven to 450°F. Place carrots in a bowl with oil, salt and cinnamon. Toss to combine. Place on a parchment or foil-lined baking tray. Roast until tender and browned, about 20 minutes. Drizzle with honey.

Mark DeWolf is currently the creative director of food and drink at the SaltWire Network, director of marketing and communications of the Association de la Sommellerie Internationale (ASI) and past-president of the Canadian Association of Professional Sommeliers (CAPS). He enjoys drinking, eating, writing and talking about wine, beer and food.

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**October 20, 7 - 9 p.m.**

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 181 Coldbrook Village Park Drive  
 Coldbrook

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Visit [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview) to: complete the survey by Oct. 21 to enter a prize draw for a \$100 gift basket, share your thoughts in writing, learn more, and follow our progress.



MUNICIPALITY of the  
COUNTY of KINGS

the Aurora | 14 Wing Greenwood, NS

September 12, 2022

## Add your voice to Canadian Military Wives Choir Greenwood

Second Lieutenant  
Meagan Duncan

Warm up your singing voice! The Canadian Military Wives Choir (CMWC) Greenwood branch is getting ready to start its fall singing session, but don't let the name fool you: the choir is not only for military spouses. Active and retired Canadian Armed Force members, mothers, daughters, and sisters of military members are all welcome - and there is always room for more singers. Greenwood choir president Isabelle Pitre says, "throughout COVID and postings, we've lost a large portion of our membership base, so we're really hoping to reach out to people who might not know about us."

All women interested in singing and are part of the military community are welcome to join, no talent or experience necessary.

"My own singing voice is often described as 'not absolutely horrible' by my spouse," Pitre jokes.

The CMWC is a "three-part" choir, which means there are three different types of voices in the choir. Musical director Vanessa Moncrieffe will help singers figure out where they're supposed to be, based on their vocal range, through some simple exercises.

The goal of the choir is to provide a supportive network for women in the Canadian military community through

music.

"Our choir is, first and foremost, a social group, which happens to sing whenever we get together," Pitre says. Being part of a military family has unique challenges, and being posted to new locations every few years can make it difficult to make friends and integrate into a new community with each move. The network of CMWCs across Canada means, even if you end up being posted to a new community, there's a group of friends waiting for you there.

Pitre is passionate about the choir and the sense of community, or sisterhood, it helps build.

"The military community is a strong one and, as the spouses of service members, we're often put in difficult situations - everyone knows that everything starts going wrong the minute the deployment leaves! Building strong bonds with like-minded individuals is an invaluable survival skill, and there is something incredibly soothing about joining a chorus of voices made up of people who know exactly what you're going through."

Choir members are continually on the lookout for ways to help alleviate any stress members are faced with. That could mean having babysitters on site, lowering dues for members struggling financially, and organizing team-building activities everyone can attend,

regardless of income.

Running a choir isn't cheap and copyright law can be complicated; the choir must purchase the rights to songs, as well as the rights to perform it in public.

The choir is hosting two "New Members Nights" September 15 and 22 at 6:30 p.m. at the Saint Mark's Chapel on Church Street, in Greenwood. Regular rehearsals run from 7 p.m. to 8:30 p.m., September 29 until mid-December.

**Do, Re, Mi, Fa, So, La, Ti, DOUGH**

This fall, the Canadian Military Wives Choir Greenwood is hosting an apple pie fundraiser - their "most delicious fundraiser ever!"

Ten dollars will get you a ready-to-bake pie in time for Thanksgiving. All pre-orders are due by September 23, with pick up in Greenwood October 6. Visit the choir's Facebook page, "Canadian Military Wives Choir Greenwood," for more information, or check out [canadianmilitarywiveschoirs.com/cmwc-greenwood](http://canadianmilitarywiveschoirs.com/cmwc-greenwood).



**BOUNDARY  
REVIEW 2022**

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Kingston Fire Hall  
570 Sparky Street  
Kingston

**Come Back**

We'll share our  
and possible  
recommendations  
future at this  
Public Engagement session.

**October  
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Louise.Navarro@nshealth.ca | 902-526-0369

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Applications are available at Public Works bases.

Closing Date: **September 21, 2022**



## ROYALTY

## Nation mourns Queen Elizabeth II

Monarchy's role in Canada won't change: prof

GARY KRAN  
SALTWORK NETWORK  
gary.kran@saltwork.com

Royal watchers and Commonwealth experts in Atlantic Canada are confident the future of the British monarchy is in good hands.

News came Thursday morning that Queen Elizabeth II — who became Queen of the United Kingdom and 14 other nations in 1952 and turned 70 years ago — was in failing health.

By mid-afternoon Sept. 8, Buckingham Palace confirmed she had died.

Prior to the official news of her death, Saltwork Network spoke with some people in the region for their thoughts.

## LIKE NO OTHER

Barry Mackenzie, the Monarchist League of Canada's regional co-ordinator for the Maritimes, said the news "from day one" was that she may be close to death, was a sobering but, given the fact the Queen was 95 years old, not completely unexpected.

"We've long known we're



David Johnson, a political science professor at Cape Breton University, says the future of the monarchy is in good hands in Canada, despite the death of Queen Elizabeth II. **CONTRIBUTED**

on borrowed time, but when you consider something like the Queen's passing could be imminent, that's an sobering thought because it makes it seem all the more real," he said.

Most Canadians have only known one sovereign and, as Mackenzie noted, she was not like most other political figures — such as prime ministers, pensioners or presidents, who get cycled out of office with a few, eight or a dozen years.

"When you have someone who's been there for so long, she has become part of the national fabric, and you don't think of a reality in which she isn't there," he said.

Mackenzie never came from a flag-waving monarchist fam-



Prince Charles smiled to a vendor as he and Camilla, the Duchess of Cornwall, toured the Halifax Seaport Market in Halifax on May 19, 2014. The royal couple were on a four-day visit to Canada. With the death of Queen Elizabeth II, Charles has assumed the throne. **FILE**

ily, but developed an interest at a young age. He eventually got involved with the Monarchist League, serving as a branch chairperson and as a regional spokesperson in his private life.

Professionally, he is curator at a community museum and a Royalist in that with a focus on the monarchy in Canadian history who teaches part-time at St. Francis Xavier University in Antigonish.

"I think the Commonwealth is in very good hands with the Prince of Wales," he said. "(King Charles) has demonstrated a dedication through his entire adult life to Canada and to other members of the Commonwealth. ... I think he

will make an excellent king."

## BUSINESS AS USUAL

While the change in the monarchy was instantaneous, King Charles' coronation likely won't happen for another year or so, noted David Johnson, a political science professor at Cape Breton University who has written columns about the monarchy and a book about its evolution in Canada.

The fact Queen Elizabeth died won't change much of anything in terms of that political role, he noted.

"The future of the monarchy is well-entrenched in Canada because it is enshrined in the Canadian constitution," he said,

adding that any changes would require the unanimous approval of the federal government and every province, something Johnson doesn't think will happen.

Like Mackenzie, Johnson doesn't think it's in jeopardy.

"I don't think it will wane and it may have a slight uptick in interest," he said. "I have been more interested in the monarchy over the next coming weeks and months as we go through a royal funeral, and a coronation."

"The coronation is to be a celebration, it is to be upbeat and looking forward with many celebratory parties held," he said. "It's a ceremony steeped in tradition that most of us have never seen."

## ADAPTATIONS

While constitutionally there won't be any change, the look and even the sound of how the monarchy is symbolized in Canada and elsewhere in the Commonwealth will call for adaptation. Anything that currently is at the Queen's coronation and on it — like the coat of arms and flags — will eventually be switched over to feature a king's crown.

The traditional performance of the God Save the Queen anthem will now be changed lyrically to God Save the King in recognition of the new monarch.

FROM PAGE 1  
HEARING

No comment filed with the board showing the citizens are appealing on several grounds, alleging that the

intent of the County of Kings Municipal Planning Strategy was not carried out regarding certain aspects of residential policies — including the development agreement policy and comprehensive neighbourhood development policy — and a community engagement policy.

## GO ONLINE

A copy of the appeal and any timetable applying to the matter may be viewed in the UAGB website at <https://www.uagb.ca/> by clicking on Matters & Decisions, Go To File & Documents, and in the "Go Directly to Matter" search box, enter Matter No. M10723. Documents may also be viewed at the office of the Municipality of the County of Kings at 101 Coldbrook Village Park Dr. in Coldbrook.



West Hants

## Public Hearing – Development Agreement

Tuesday, September 27th, 2022 at 6:30 pm

West Hants Municipal Building

75 Merson Drive, Windsor, NS

A Public Hearing will be held to receive public input on a proposed development agreement to allow two (2), seven (7) story, 88-unit apartment buildings in the Payson Drive / Community Way area of Windsor. P.O. 45365167, 45364775 and 45421146.

You are welcome to attend the meeting in-person. If you would prefer to attend the meeting virtually, please contact Sara Porter by noon on Thursday September 22nd. The meeting can also be viewed live on the Municipal Facebook page at [www.facebook.com/FMWindsor-WestHants](https://www.facebook.com/FMWindsor-WestHants).

Comments and questions should be directed by noon on September 22nd to Sara at 902-756-8391 ext. 117 or [spolton@westhants.ca](mailto:spolton@westhants.ca).



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## Pandemic, inflation pose challenges for employers

**GARY KEAN**  
SALTWIRE NETWORK  
gary.kean@thewesternstar.com  
@western\_star

The inability to acquire and sustain an adequate workforce has been the death knell of some enterprises or has limited the times some business can be open - but there are some glimmers of hope.

Restaurants are certainly among the vulnerable ranks of those trying to recover from a decline in revenues caused by pandemic lockdowns and, more recently, the rising costs associated with inflation.

Amber Jenkins saw her business, the Bluefin Restaurant in Souris, P.E.I., burn to the ground in May 2020, just two months into the pandemic.

Yet she and her husband Jordan Dennis managed to open a new restaurant, Strait Goods, in Fortune Bridge just months later in December 2020.

The couple operated a gas bar in the interim as the restaurant was being re-established. They have since bought a new building and moved their eatery back to Souris, officially opening a harbour-front location in June.

Strait Goods bounced between take-out-only to dine-in a couple of times as pandemic restrictions came and went. They now operate from 7 a.m. to 7 p.m. every day of the week and have a sufficient staffing level of 25 that Jenkins is confident they can maintain.

### HOW'D THEY DO THAT?

There are several reasons she believes they were able to get back on their feet quickly and regain and maintain a strong position in the local business community.

One of the things they did was continue to employ some of the faithful Bluefin staff, but



Don Bureau, president and CEO of the Nova Scotia Community College, says people want a strong value connection to their work.

CONTRIBUTED

Strait Goods has some outside-the-box ideas to recruit and retain employees, too.

For example, staff get drug and dental benefits, a rarity for a restaurant to offer its workers.

"I grew up in a fishing family and we never had any drug or dental plan," she said.

They also offer bursaries to any high school-aged students who work for them, which Jenkins said helps make younger people eager to work for them.

While Jenkins employs two younger teenage relatives who are paid the P.E.I. minimum wage of \$13.70 per hour, everyone else is paid between \$14 and \$21 per hour.

"My goal, before I'm done with this industry, is to have my staff working for a living wage," said Jenkins, who said a living wage in P.E.I. is considered to be around \$19 per hour.

"We've already gotten there with a couple of them. I can't afford to pay them all that rate right now, but I can try."

Another incentive is that

both Jenkins and Dennis emphasize mentoring their employees. An accomplished chef, Dennis shares his culinary skills and techniques with his staff so they can learn on the job. Similarly, Jenkins has a background in hospitality and uses her expertise to teach the service staff how to be a better host.

Jenkins said it's important to have a strong and fair employer-employee relationship that's built on respect.

"I'm tired of listening to people saying 'don't make friends with your staff' or 'they're not your friends, they're your employees,'" she said. "I'll never listen to that. I never did. They are my friends. They are my second family."

### CREATING A WORK-LIFE BLEND

Changing up the employer-employee relationship is key to any recovery after the economic impacts of the ongoing COVID-19 pandemic and inflation, according to Don Bureau.

He's the president and chief executive officer of the Nova Scotia Community College, which offers a program in human resources management.

"The relationship between the employer and the employee has fundamentally changed," said Bureau.

"For the most part, we did an experiment (dealing with the pandemic) for the last couple of years that resulted in people working in a very different way... We are still living with the experience. COVID is still with us, and we're still trying to understand what the future of work and the future of the office is going to look like."

For some reason, said Bureau, Atlantic Canada never really took advantage of the new opportunities created by previous industrial revolution milestones, such as steam

power replacing animal power in the late 1700s, harnessing of electrical power in the 1870s or even the technological advances afforded by microchips in more recent decades.

The latest revolution, though, is more people-based and there's no reason Atlantic Canada can't leverage its highly educated population and be less reliant on low-cost, low-skilled labour traditionally tossed the region's way and that often allow employers to deem their workers as dispensable.

People want more than just good pay now, said Bureau. They demand jobs and working conditions that accommodate their lifestyle.

"The jobs of yesterday were based on muscle," he said. "The jobs of today are based on brains, but the jobs of tomorrow are going to be based on heart. People are going to want a very strong value connection to their work and, because of our ability to compete with the best of the world and work from anywhere... employers (had) better get their heads around the fact that people are looking for a different implicit contract with their employees."

### WORKER-CENTRED ECONOMY

Mary Shortall has certainly seen lots of changes in her four decades of involvement with the labour movement and recognizes now is a pivotal moment in shaping the future of the workplace and the employee-employer dynamic.

The pandemic, said the president of the Newfoundland and Labrador Federation of Labour, showed just how valuable some jobs are, especially essential workers like first responders and others in health-care and frontline workers at grocery stores and other services that society simply cannot function effectively without.

It's also led to the realization that, while not all jobs require a commute from home, some people would rather have the opportunity to go back to an office, whether it's for productivity or social reasons or even because their home environments are not always the safest.

Every workplace needs to have discussions about what works for them and how workers and employers can accommodate one another, said Shortall, because every workplace and every employee's situation is different.

The issues, she noted, are already finding their way into some collective agreement bargaining and also need to be on the radar of government when it comes to legislating employment standards.

The added impact of inflation on demands for better pay is also a major factor in the labour force's new reckoning.


"Our position is that a strong economic recovery is a worker-centred one," said Shortall, noting it hasn't been workers' wages that caused inflation.

It's crucial, she added, that workers have their voices heard when it comes to any changes that will impact them because there are numerous issues for which no one can truly say they have all the answers.

"The problem we're facing is not being able to be at the table where we can talk about it," said Shortall.

"When government or industry makes these decisions, workers and the communities that will be impacted need to be at that table. Whatever decisions government, employers and unions are making now will probably impact our society and economy for generations to come."

It's almost a shift in our expectations of our workforce and the environment and type of jobs workers do, she added.



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**ATLANTIC**



## EVENT

# Hants County Exhibition returns with a full slate of family fun

**CAROLE MORRIS-UNDERHILL**  
VALLEY  
JOURNAL-ADVERTISER  
carole.morris-underhill@saltwire.com  
@CMUnderhill

The oldest agricultural fair in North America is back and celebrating its 257th anniversary with a slate of fun, family friendly events.

The Hants County Exhibition in Windsor, which started Sept. 16, takes place over two consecutive weekends and wraps up on Sunday, Sept. 25.

"We've got lots of entertainment and we've got something for everyone I think," said Lisa Hines, who is part of the management team this year.

Hines said they lost three key members of the exhibition team this year — Mike Jamieson, a sound technician who was heavily involved with the exhibition, and caretakers Eldon and Tracey Spencer. She said the deaths have been profound, as they helped with so much.

"So we're trying to fill in blanks," said Hines. There were many highlights from the first weekend, including the always-popular Ram Rodeo Tour, which is barrel and pole racing, a 4-H celebration, and a modified truck and tractor pull.

"Both weekends we've got a full slate of musical entertainment," she said, noting they are calling it a Celebration of Live Music in memory of Jamieson.



Members of the 2022 Hants County Exhibition management team — from left, Debbie Watson, Lisa Hines, and Barb Rockwell — are hoping visitors will check out the wide variety of entertainment that's on tap for this year's festival. CONTRIBUTED

The first weekend featured Ruth Manning and the Prospectors, Campbell + Frauzel, The Jackson and Wirchenko Duo, and Whitehead & MacKay Duo, while the second weekend will feature the John Geddes Band, Andrew Hill, Lisa Birt, and The Richmond Line.

For family entertainment, Maritime Marionettes and Michael Harrison's show, Venticast: Reimagining the Art of Ventriloquism, took the stage during the first weekend.

Mad Science, an entertaining educational show, returns for the second weekend, taking place Sept. 24 and 25.

Also for the second weekend, the Halifax Lancers Musical Ride will be performing on Sunday, something Hines is looking forward to. The

ride was started in 1936 as Canada's first youth equestrian drill team. Featuring 16 horses and riders, crowds will be entertained by their choreographed shapes and figures set to music.

"The beef show is the second weekend, and light horse show jumping," said Hines, adding the Glooscap Hot Dogs will also be performing, as well as Halifax Circus. And the popular demolition derby will once again be held.

The pet parade will take place on closing day, Sept. 25, at 10:30 a.m. Children under 12 are invited to bring their pet — whatever animal that may be — in a costume and join the parade.

Due to the pandemic, Hines noted they successfully held a modified exhibition in 2021 and an online exhibition in

2020. She's happy to be back operating the exhibition at full capacity this year.

As far as COVID safety protocols, Hines said the exhibition will continue to offer hand sanitizers and hand-washing stations. Masks are not mandatory.

"If they wish to wear masks, they're welcome to do so. We're not suggesting masks. People can do as they wish."

Ryan Knowles, the president of the Windsor Agricultural Society, said in his address to visitors, which can be read in the exhibition brochure, that the Hants County Exhibition takes countless hours of planning and they are pleased to be able to once again provide the community with the fair that helps bring attention to agriculture and where food comes from.

## NEED TO KNOW

- **What:** 2022 Hants County Exhibition
- **Where:** 221 Wentworth Rd., Windsor, located moments from Exit 5A
- **When:** Sept. 16-18; 23-25
- **Cost:** \$75 family pass (admission for two adults, two children and 50 East Coast Amusements carnival ride tickets); admission costs \$5 for children five to 13 years of age is \$5, free for children four and under. Adults and youth 14 years and over pay \$8 on Fridays, \$15 on Saturdays and \$12 on Sundays. A three-day pass is \$28. All day parking is \$5; parking passes are available for multiple days.
- **Details:** 902-798-0000; hantscountyex.com

"As all of our exhibitors have put a great deal of effort, time, and care into preparing for this exhibition, please be sure to take in as many events as you can. You won't be disappointed," Knowles said.

Hines said the hope is people of all ages will come out and have a good time.

"This is a tradition that I think a lot of people have missed. Maybe some people don't know about. We're hoping we'll reach some new people this year and I just want them to bring their families and enjoy sort of more traditional kind of country exhibition."

## Kentville

### LEGAL SERVICES FOR THE TOWN OF KENTVILLE

The Town of Kentville is currently accepting proposals for legal services, to provide a full range of advice and support. The Town intends to select a legal firm that, through an established evaluation process, is the best qualified and most suitable firm to provide the required services, and that these be provided on a non-exclusive basis, at the most economic costs, and in the best interest of the Town.

Visit [www.kentville.ca](http://www.kentville.ca) for the full Request for Proposals

This notice was approved by the Supreme Court of Nova Scotia

#### NOTICE OF PROPOSED SETTLEMENT IN CLASS ACTION

To all individuals who were sexually abused by a priest of the Roman Catholic Episcopal Corporation of Halifax or Roman Catholic Episcopal Corporation of Yarmouth between April 14, 1964 and March 31, 2020 and have not previously settled or otherwise released either the Roman Catholic Episcopal Corporation of



BOUNDARY  
REVIEW 2022

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West Hants  
something inspiring awaits



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@CMUnderhill

The oldest agricultural fair in North America is back and celebrating its 157th anniversary with a state of fun, family friendly events.

The Hants County Exhibition in Windsor, which started Sept. 16, takes place over two consecutive weekends and wraps up on Sunday, Sept. 25.

"We've got lots of entertainment and we've got something for everyone I think," said Lisa Hines, who is part of the management team this year.

Hines said they lost three key members of the exhibition team this year — Mike Jamieson, a sound technician who was heavily involved with the exhibition, and caretakers Eldon and Tracey Spencer. She said the deaths have been profound, as they helped with so much.

"So we're trying to fill in blanks," said Hines.

There were many highlights from the first weekend, including the always-popular Ram Rodeo Tour, which is barrel and pole racing, a 4-H celebration, and a modified truck and tractor pull.

"Both weekends we've got a full slate of musical entertainment," she said, noting they are calling it a Celebration of Live Music in memory of Jamieson.



Members of the 2022 Hants County Exhibition management team — from left, Debbie Watson, Lisa Hines, and Barb Rockwell — are hoping visitors will check out the wide variety of entertainment that's on tap for this year's festival. **CONTRIBUTED**

The first weekend featured Ruth Manning and the Prospectors, Campbell + Franzel, The Jackson and Wirchenko Duo, and Whitehead & MacKay Duo, while the second weekend will feature the John Geddes Band, Andrew Hill, Lisa Birt, and The Richmond Line.

For family entertainment, Martine Marionnes and Michael Harrison's show, Ventastic: Rethinking the Art of Ventriquoism, took the stage during the first weekend.

Mad Science, an entertaining educational show, returns for the second weekend, taking place Sept. 24 and 25.

Also for the second weekend, the Halifax Lancom Musical Ride will be performing on Sunday, something Hines is looking forward to. The

ride was started in 1936 as Canada's first youth equestrian drill team. Featuring 16 horses and riders, crowds will be entertained by their choreographed shapes and figures set to music.

"The beef show is the second weekend, and light horse show jumping," said Hines, adding the Gloucester Hor Dogs will also be performing, as well as Halifax Circus. And the popular demolition derby will once again be held.

The pet parade will take place on closing day, Sept. 25, at 10:30 a.m. Children under 12 are invited to bring their pet — whatever animal that may be — in a costume and join the parade.

Due to the pandemic, Hines noted they successfully held a modified exhibition in 2021 and an online exhibition in

2020. She's happy to be back operating the exhibition at full capacity this year.

As far as COVID safety protocols, Hines said the exhibition will continue to offer hand sanitizers and hand-washing stations. Masks are not mandatory.

"If they wish to wear masks, they're welcome to do so. We're not suggesting masks. People can do as they wish."

Ryan Knowles, the president of the Windsor Agricultural Society, said in his address to visitors, which can be read in the exhibition brochure, that the Hants County Exhibition takes countless hours of planning and they are pleased to be able to once again provide the community with the fair that helps bring attention to agriculture and where food comes from.

## NEED TO KNOW

- What: 2022 Hants County Exhibition
- Where: 221 Westworth Rd., Windsor, located moments from Exit 5A
- When: Sept. 16-18, 23-25
- Cost: \$75 family pass (admission for two adults, two children and 10 Hant County Arrangements carnival ride tickets); admission costs \$5 for children five to 12 years of age to \$25 for children four and under. Adults and youth 14 years and over pay \$8 on Fridays, \$15 on Saturdays and \$12 on Sundays. A three-day pass is \$28. All day parking is \$5; parking passes are available for multiple days.
- Details: 800-708-0000; hantsexhibition.com

"As all of our exhibitors have put a great deal of effort, time, and care into preparing for this exhibition, please be sure to take in as many events as you can. You won't be disappointed," Knowles said.

Hines said the hope is people of all ages will come out and have a good time.

"This is a tradition that I think a lot of people have missed. Maybe some people don't know about. We're hoping we'll reach some new people this year and I just want them to bring their families and enjoy some of more traditional kind of country exhibition."

# Kentville

## LEGAL SERVICES FOR THE TOWN OF KENTVILLE

The Town of Kentville is currently accepting proposals for legal services, to provide a full range of advice and support. The Town intends to select a legal firm that, through an established evaluation process, is the best qualified and most suitable firm to provide the required services, and that these be provided on a non-exclusive basis, at the most economic costs, and in the best interest of the Town.

Visit [www.kentville.ca](http://www.kentville.ca) for the full Request for Proposals



## Let's Talk Council Size and District Boundaries

Do you feel it is time for a change in Council size or district boundaries? Would you rather things stay the same? Join the conversation at a Public Engagement Session:

September 27, 7 - 9 p.m.  
Municipal Building  
181 Coldbrook Village Park Drive  
Coldbrook

October 5, 7 - 9 p.m.  
Port Williams Community Centre  
1045 Main Street  
Port Williams

October 6, 7 - 9 p.m.  
Kingston Fire Hall  
570 Sparks Street  
Kingston

## Come Back for a Recap

We'll share our findings to date and possible scenarios/recommendations for the future at this "What We Heard" Public Engagement Session:

October 26, 7 - 9 p.m.  
Municipal Building  
181 Coldbrook Village Park Drive  
Coldbrook

Visit [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview) to complete a survey and enter a prize draw for a gift basket, share your thoughts in writing, view district maps, learn more, and follow our progress.





## Radio Scripts



**Stingray Radio inc.**  
8794 Commercial St., Suite 3  
New Minas  
NS, B4N 3C5, CA

<b>Account</b>	Municipality of the County of Kings	<b>Title</b>	KENT - Municipality of Kings Boundary Review Coldbrook V2
<b>Length</b>	30sec	<b>Sales Rep</b>	Karen Corey
<b>Start Date</b>	Sep 19th, 2022	<b>End Date</b>	Sep 25th, 2022
<b>Cart ID</b>	RNF4903	<b>Writer</b>	Shannon Murphy

### PRODUCTION SCRIPT

The Municipality of the County of Kings is launching Boundary Review 2022, and they want to hear from residents!

This is a deep-dive into existing council size and district boundaries.

Share your ideas, views, and opinions - send a letter, email or fax, or attend the first meeting on September 27th from 7 until 9pm in Coldbrook at the Municipal Building - 181 Coldbrook Village Park Drive.

To learn more, log onto [countyofkings.ca/boundaryreview](https://countyofkings.ca/boundaryreview). Complete the online survey for a chance to win a gift basket!



**Stingray Radio inc.**  
 8794 Commercial St., Suite 3  
 New Minas  
 NS, B4N 3C5, CA

<b>Account</b>	Municipality of the County of Kings	<b>Title</b>	KENT - Municipality of Kings Boundary Review Branding V1
<b>Length</b>	30sec	<b>Sales Rep</b>	Karen Corey
<b>Start Date</b>	Sep 12th, 2022	<b>End Date</b>	Sep 18th, 2022
<b>Cart ID</b>	RNF4902	<b>Writer</b>	Shannon Murphy

### PRODUCTION SCRIPT

The Municipality of the County of Kings is launching Boundary Review 2022, and they want to hear from residents!

This is a deep-dive into what's working - and what's not - with the existing council size and district boundaries.

Share your ideas, views, and opinions - attend a meeting, complete an online survey, or send a letter, email or fax. The first round of meetings starts September 27th.

To learn more, log onto [countyofofking.ca/boundaryreview](https://countyofofking.ca/boundaryreview). Complete the online survey for a chance to win a gift basket!



**Stingray Radio inc.**  
 8794 Commercial St., Suite 3  
 New Minas  
 NS, B4N 3C5, CA

<b>Account</b>	Municipality of the County of Kings	<b>Title</b>	KENT - Municipality of Kings Boundary Review Round 2 Branding
<b>Length</b>	30sec	<b>Sales Rep</b>	Karen Corey
<b>Start Date</b>	Oct 11th, 2022	<b>End Date</b>	Oct 20th, 2022
<b>Cart ID</b>	RNF	<b>Writer</b>	Shannon Murphy

### PRODUCTION SCRIPT

The Municipality of the County of Kings has launched Boundary Review 2022. You shared your ideas and opinions, and the municipality listened! You're invited to learn what residents had to say, and to hear potential scenarios for the municipality.

Meeting takes place at the Municipal Building in Coldbrook on Thursday, October 20th, at the Municipal Building on Coldbrook Village Park Drive.

Can't attend a meeting? Watch the live stream or complete the online survey. Learn more at [county of kings dot ca forward slash boundary review](https://www.countyofkings.ca/forward/slash/boundary-review)



**Stingray Radio inc.**  
 8794 Commercial St., Suite 3  
 New Minas  
 NS, B4N 3C5, CA

<b>Account</b>	Municipality of the County of Kings	<b>Title</b>	KENT - Municipality of Kings Boundary Review Port Williams V3
<b>Length</b>	30sec	<b>Sales Rep</b>	Karen Corey
<b>Start Date</b>	Sep 19th, 2022	<b>End Date</b>	Oct 05th, 2022
<b>Cart ID</b>	RNF4908	<b>Writer</b>	Shannon Murphy

### PRODUCTION SCRIPT

The Municipality of the County of Kings is launching Boundary Review 2022, and they want to hear from residents!

This is a deep-dive into existing council size and district boundaries.

Share your ideas, views, and opinions - send a letter, email or fax, or attend the meeting in Port Williams on October 5th from 7 until 9pm at the Port Williams Community Centre on Main street.

To learn more, log onto [countyofkings.ca/boundaryreview](https://countyofkings.ca/boundaryreview). Complete the online survey for a chance to win a gift basket!



**Stingray Radio inc.**  
8794 Commercial St., Suite 3  
New Minas  
NS, B4N 3C5, CA

<b>Account</b>	Municipality of the County of Kings	<b>Title</b>	KENT - Municipality of Kings Boundary Review Kingston V4
<b>Length</b>	30sec	<b>Sales Rep</b>	Karen Corey
<b>Start Date</b>	Sep 19th, 2022	<b>End Date</b>	Oct 06th, 2022
<b>Cart ID</b>	RNF4904	<b>Writer</b>	Shannon Murphy

### PRODUCTION SCRIPT

The Municipality of the County of Kings is launching Boundary Review 2022!

This is a deep-dive into what's working and what's not - with the existing council size and district boundaries.

Share your ideas, views, and opinions - send a letter, email or fax, or attend the final first round meeting on October 6th from 7 until 9pm in Kingston at the Kingston Fire Hall – 570 Sparky Street.

To learn more, log onto [countyofkings.ca/boundaryreview](https://countyofkings.ca/boundaryreview). Complete the online survey for a chance to win a gift basket!



## Copy Script

<b>CartID</b>	COM-C4UF		
<b>Client</b>	MUNICIPALITY OF KINGS (GEN)		
<b>Length</b>	:30		
<b>Start Date</b>	2022-09-12	<b>End Date</b>	2022-09-18
<b>Tracking #</b>	111491	<b>Rev #</b>	1
<b>Tape Name</b>	MUN OF KINGS- COUNCIL AND BOUNDARIES		

The Municipality of the County of Kings is encouraging residents to get involved with Boundary Review 2022. This is a deep-dive into what's working - and what's not - with the existing council size and district boundaries. Should things stay the same? Is it time for change? Share your ideas and opinions - attend a meeting, complete an online survey, or in writing. Catch the first Public Engagement session Sept. 27 at 7 p.m. in the Municipal Complex in Coldbrook. To learn more and find a full schedule of in-person meetings - visit [countyofofking.ca/boundaryreview](https://countyofofking.ca/boundaryreview)

## Digital Advertisements

Links to the online digital ads ordered through Rewind 89.3 for targeted placement on the Municipality's behalf:

**September ads:**

<https://app.creatopy.com/share/d/lr7d1lzk7v1>

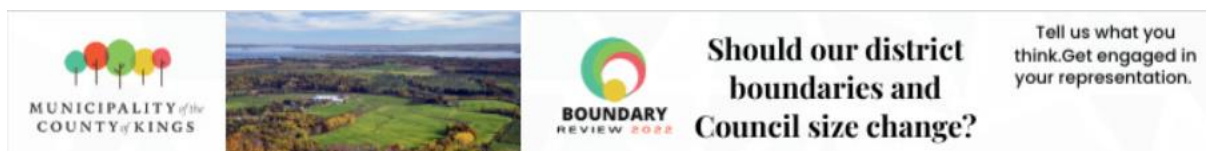
**October ads:**

<https://app.creatopy.com/share/d/2j630qm986r5>

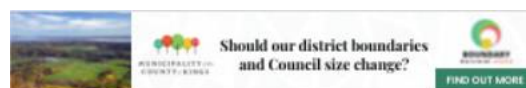
**Screenshots of the online ads created to promote the online survey and first round of public engagement sessions in this digital campaign:**



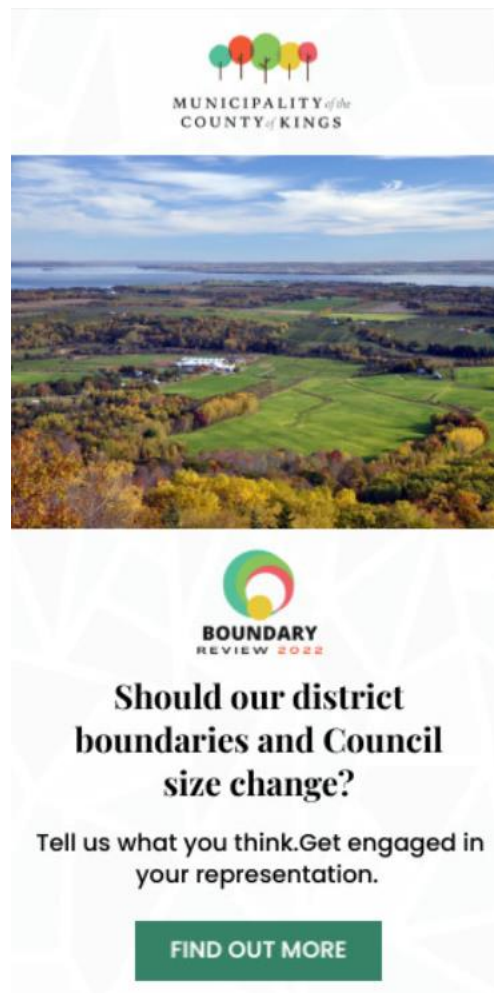
Inline Rectangle – 300 X 250 px



Leaderboard 728 X 90 px



Mobile Leaderboard – 320 X 50 px

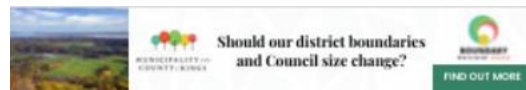


Half Page – 300 X 600 px

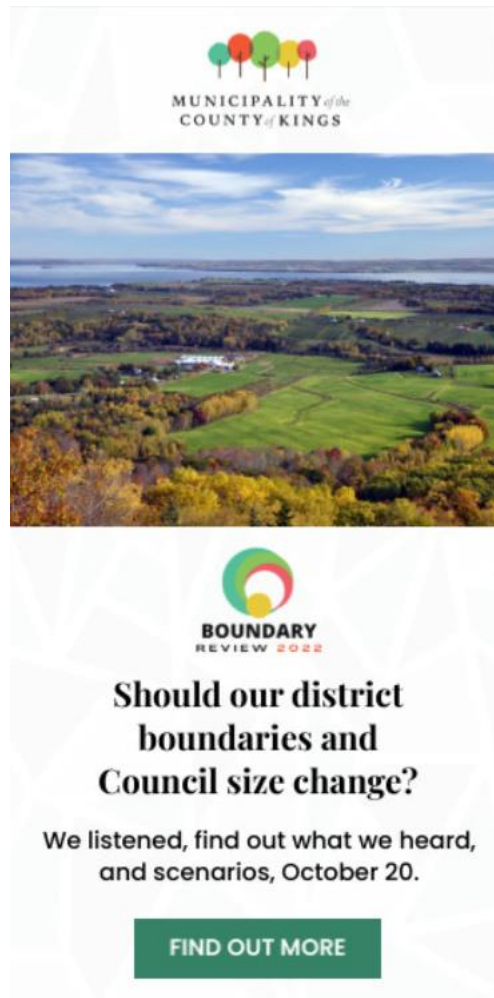
**Screenshots of the online ads created to promote the online survey and Oct. 20 public engagement session in this digital campaign:**



Inline Rectangle – 300 X 250 px



Mobile Leaderboard – 320 X 50 px



Half Page – 300 X 600 px

## E-Newsletters

A special edition of the MOK Today newsletter emailed to subscribers monthly was created to introduce the Boundary Review 2022 process and promote/explain the various ways residents could have their say – online, in writing and in person. The Boundary Review edition was emailed to 168 subscribers on Sept. 16.

Boundary Review 2022 updates were also included in the regular monthly MOK Today editions from August to October.

This editions can all be accessed using this link: [https://mailchi.mp/c6382ea76222/municipal-news-you-can-use-in-october-2022?fbclid=IwAR2NocpJhSyX3XkGkfnVN8lZtlfhV1F\\_YXE-ufW428lvF1r6XjABhTngFOE](https://mailchi.mp/c6382ea76222/municipal-news-you-can-use-in-october-2022?fbclid=IwAR2NocpJhSyX3XkGkfnVN8lZtlfhV1F_YXE-ufW428lvF1r6XjABhTngFOE)



## Municipal Website



Media Release

September 12, 2022

### ***For Immediate Release: Municipality Seeking Public Input for Review of Council Size and Polling District Boundaries in County of Kings***



The Municipality of the County of Kings is inviting citizens to get involved with a review that will help determine if the existing Council size and location of polling district boundaries in the Municipality of the County of Kings will remain the same, or change, for the next municipal election.

The public's participation in Boundary Review 2022 will guide municipal staff and Council in the development of an application to the Nova Scotia Utility and Review Board. Any recommended changes to Council size or district boundaries must be submitted to the Nova Scotia Utility and Review Board for consideration and, if approved, would take effect for the 2024 municipal election.

Members of the public will have a variety of opportunities to share their ideas for Boundary Review 2022 this fall - online, in person, or in writing.

#### **ONLINE – Take the Survey:**

The [Council Size and Boundary Review Survey](#) can be completed online [here](#). Residents are welcome to complete the survey in addition to attending in-person sessions - the more feedback, the better! The survey can be completed in a matter of minutes, and all responses will be kept strictly anonymous.

**Survey participants can be entered for a chance to win a gift basket with local products!**

#### **IN PERSON - Public Engagement Sessions:**

There will be two rounds of public engagement sessions in the Municipality of the County of Kings:

- The first round will be to provide information on the boundary review and to gather initial feedback.
- There will be another session to provide a summary of what we heard, and to present options.

**All residents of the Municipality are welcome to attend any number of the following sessions:**

First Round: Information & Initial Feedback	
Tuesday, September 27 7:00 p.m. - 9:00 p.m.	<b>Central:</b> Municipal Building 181 Coldbrook Village Park Drive Coldbrook
Wednesday, October 5 7:00 - 9:00 p.m.	<b>East:</b> Port Williams Community Centre 1045 Main Street Port Williams
Thursday, October 6 7:00 - 9:00 p.m.	<b>West:</b> Kingston Fire Hall 570 Sparky Street Kingston
Second Round: What We Heard & Scenarios	
Thursday, October 20 7:00 - 9:00 p.m.	<b>Central:</b> Municipal Building 181 Coldbrook Village Park Drive Coldbrook

**ONLINE – Live Stream:**

In-person public engagement sessions on September 27 ([pre-register here](#)) and October 20 ([pre-register here](#)) will be live-streamed on YouTube from the Municipal Building in Coldbrook. Citizens can connect to the live stream and submit comments and questions - visit [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview) for information on how to participate virtually.

**IN WRITING – Send a Written Submission via mail, email, or fax:**

Municipality of the County of Kings  
Boundary Review 2022  
181 Coldbrook Village Park Drive  
Coldbrook, NS B4R 1B9  
[boundaryreview@countyofkings.ca](mailto:boundaryreview@countyofkings.ca)  
Fax (902) 678-9279

Want to know more? Visit [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview) to submit comments, take the survey, access district maps, learn more, and follow the process.

**Media contact:**

Ashley Thompson  
Communications Specialist, Municipality of the County of Kings  
[athompson@countyofkings.ca](mailto:athompson@countyofkings.ca)





## COUNCIL SIZE & DISTRICT BOUNDARY REVIEW 2022

### What is a Boundary Review?

The *Municipal Government Act* requires each municipality in Nova Scotia to conduct a review every eight years on the number of Councillors (Council size), the number of polling districts, and the boundaries of polling districts. This year, 2022, is a review year. After the review is completed, Council makes a recommendation and the Municipality applies to the Nova Scotia Utility and Review Board (NSUARB) to **confirm or alter** the number of Councillors and polling district boundaries. Any changes to the size of Council or location of polling district boundaries will be in effect for the 2024 municipal election.



### Public Engagement

Public engagement is an essential part of the review. Residents of the Municipality will have various opportunities to be involved in determining the size of Municipal Council and location of district boundaries. There is more than one way to have your say - check out the information below.

The first step of the Boundary Review is to determine the size of Council. Do you believe the current number of elected officials serves the needs of the community and offers appropriate representation for residents? Or do you want changes to be made to the number of Councillors?

The second step of the Boundary Review will look at the location of boundaries between polling districts. Prior to making decisions on the size of Council and location of district boundaries, we want to hear your ideas, views, and opinions.

### Participate and Share Your Feedback

We're looking forward to hearing from you! There will be multiple opportunities for residents of the Municipality of the County of Kings to participate and provide feedback on the size of Council and district boundaries, in person, online, and in writing. You are welcome to share your views in more than one way.

Helpful information can be found in the Resources section below.

### IN PERSON - Public Engagement Sessions:

There will be two rounds of public engagement sessions:

- The first round will be to provide information on the boundary review and to gather initial feedback.
- There will be another session to provide a summary of what we heard and to present options.

All residents of the Municipality of the County of Kings are welcome to attend any number of the following sessions:	
First Round: Information & Initial Feedback	
Tuesday, September 27 7:00 p.m. - 9:00 p.m.	Central: Municipal Building 181 Coldbrook Village Park Drive Coldbrook
Wednesday, October 5 7:00 p.m. - 9:00 p.m.	West: Port Williams Community Centre 1045 Main Street Port Williams
Thursday, October 6 7:00 p.m. - 9:00 p.m.	East: Kingston Fire Hall 570 Sparky Street Kingston
Second Round: What We Heard & Options	
Thursday, October 20 7:00 p.m. - 9:00 p.m.	Central: Municipal Building 181 Coldbrook Village Park Drive Coldbrook

All venues are accessible.

### What to Expect:

The sessions will be conducted in "World Café" format. Background information will be provided to allow attendees to take part in a meaningful way. Attendees will have the opportunity to discuss the topic in small groups. Comments and suggestions will be included in a recommendation report to Council. Snacks and beverages will be provided. Attendees are encouraged to wear masks and practice physical distancing.

Registration to attend the sessions in person is not mandatory, but it would be helpful to know how many people to plan for. Click on the button below to RSVP and indicate which session(s) you plan to attend.

### ONLINE SESSIONS

Although attendance in person is preferred, online participation is possible at the sessions on September 27 and October 20. Click on the appropriate link below to sign up to participate virtually: **(Closed)**



Boundary Review 2022 Study  
*Municipality of the County of Kings*

**ONLINE - Survey:**

**The survey closed at midnight on Friday, October 21, 2022**

**ONLINE - Interactive Map:**

Check out the districts and district boundaries and provide comments by clicking on the map below.

**The deadline for comments has passed.**

**IN WRITING - Send a Written Submission:**

Share your feedback on the Boundary Review by sending a written submission via mail, email, or fax:

Municipality of the County of Kings  
Boundary Review 2022  
181 Coldbrook Village Park Drive  
Coldbrook, NS B4R 1B9  
[boundaryreview@countyofkings.ca](mailto:boundaryreview@countyofkings.ca)  
Tel. 1-888-337-2999 or 902-678-6141  
Fax (902) 678-9279

If you require assistance with any of the above ways to provide feedback or have any accessibility needs, please don't hesitate to contact us!

<b>What Will Happen Next?</b>	⊞
Feedback received from the public will be gathered and presented to Municipal Council and will inform the recommendation from municipal staff to Council on confirming or altering the number of Councillors and the district boundaries. Council then submits an application to the Nova Scotia Utility and Review Board.	
Once the application has been submitted, the Nova Scotia Utility and Review Board schedules a Public Hearing. Members of the public are invited to participate in the Hearing or to comment on the application.	
The final decision on the number of Councillors and the district boundaries is made by the Board.	
<b>Did You Know?</b>	⊞
<b>Why Should You Care About Municipal Government?</b>	⊞
<b>Resources</b>	⊞

<b>What Will Happen Next?</b>	⊞
<b>Did You Know?</b>	⊞
<ul style="list-style-type: none"><li>• The Municipality of the County of Kings is the third largest municipality in Nova Scotia, after the Halifax Regional Municipality and Cape Breton Regional Municipality, with 47,918 residents (2021).</li><li>• The Towns of Berwick, Kentville, and Wolfville are located within the Kings County area, but are separate municipalities with their own Councils and staff. When adding the number of residents of the Towns, the total population of the Kings County area is 62,914 (2021).</li><li>• Seven Villages are part of the Municipality of the County of Kings:<ul style="list-style-type: none"><li>◦ Aylesford</li><li>◦ Canning</li><li>◦ Cornwallis Square</li><li>◦ Greenwood</li><li>◦ Kingston</li><li>◦ New Minas</li><li>◦ Port Williams</li></ul></li><li>• The most recent Boundary Review, conducted in 2015/2016, resulted in the Municipality moving from a Warden to a Mayor system, and a reduction in the number of Councillors and districts from eleven to nine.</li><li>• The Municipality has a long history: it was officially incorporated as a Municipality in 1879.</li></ul>	
<b>Why Should You Care About Municipal Government?</b>	⊞
<b>Resources</b>	⊞

What Will Happen Next?

Did You Know?

Why Should You Care About Municipal Government?

Resources

The Council of the Municipality of the County of Kings comprises a Mayor and nine Councillors. Each Councillor is elected by voters from a district and the Mayor is elected by all voters of the Municipality. Click [here](#) to meet your Mayor and Councillors and to see the districts.

Council is elected by the residents of the Municipality to make decisions about municipal services, by-laws, policies, and programs. In addition to attending monthly Council and Committee of the Whole meetings, Councillors serve on an average of seven boards and committees each, attend public hearings and public information meetings, and communicate almost daily with constituents in their districts. Click on the links below to see job descriptions for the Mayor and Councillor & Deputy Mayor.

- Position Description Mayor
- Position Description Councillor-Deputy Mayor

The Municipality provides a multitude of services, either directly or through third parties, including:

- Recreation
- Sewer and Water Services
- Waste Collection
- Community Grants
- Roads & Sidewalks
- Public Transportation
- Land Use Planning
- Building & Development Services
- Animal Control
- Fire & Emergency Services

These services have a direct impact on people who live and work in the Municipality, and those who have businesses here. The cost for providing these services is covered by revenue from residential and commercial property taxes.

Council develops a Strategic Plan to pinpoint Key Strategic Priorities for the coming years and outline which projects staff carry out. These include projects in the areas of accessibility, diversity, active transportation, green energy, economic development, broadband, and more. Have a look at the current Strategic Plan for 2021-2024 [here](#), it's worth reading!

What Will Happen Next?

Did You Know?

Why Should You Care About Municipal Government?

Resources


Nova Scotia Utility and Review Board Municipal Boundaries Website  
 Nova Scotia Utility and Review Board Municipal Boundary User Guide  
 Municipal Government Act  
 Boundary Review 2022 - Information.pdf  
 Information Sheet 1 - General Information.pdf  
 Information Sheet 2 - Voting Power, Growth and Council Size.pdf  
 Map - County of Kings Electoral Boundaries.pdf  
 Map - District 1.pdf  
 Map - District 2.pdf  
 Map - District 3.pdf  
 Map - District 4.pdf  
 Map - District 5.pdf  
 Map - District 6.pdf  
 Map - District 7.pdf  
 Map - District 8.pdf  
 Map - District 9.pdf



Thank you for taking the time to provide your views. If you are interested in receiving updates on the Boundary Review project via email, please submit your email address below to be added to our distribution list.




Email Address:





**Municipality of the County of Kings**

Phone: 902-678-6141 or 1-888-337-2999  
181 Coldbrook Village Park Dr. Coldbrook B4R 1B9  
Monday - Friday 8:30am - 4:30pm  
[inquiry@countyofkings.ca](mailto:inquiry@countyofkings.ca)



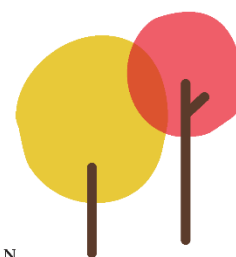
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## BOUNDARY REVIEW 2022 - INFORMATION

for the Municipality of the County of Kings



### MUNICIPAL COUNCIL

Municipal Council governs the Municipality and has prescribed responsibilities as detailed in the Nova Scotia Municipal Government Act. Council is elected by residents of the Municipality (those eligible to vote) to represent the best interests of its residents, businesses, and organizations. Council makes decisions about municipal services, by-laws, policies, and programs.

The current Council is comprised of a Mayor and nine Councillors. Councillors are elected in each of the nine Districts. The Mayor is elected by residents throughout the Municipality (all nine Districts), while the Deputy Mayor is elected by Council.

### COUNCIL RESPONSIBILITIES

Members of Council attend monthly Council and Committee of the Whole meetings. In addition, they serve on an average of seven boards and committees each, attend public hearings and public information meetings, and communicate almost daily with constituents in their districts.

Council also develops a Strategic Plan to pinpoint Key Strategic Priorities for the coming years and outline which projects staff carry out. These include projects in the areas of accessibility, diversity, active transportation, green energy, economic development, broadband, and more. The [current Strategic Plan](#) is for 2021-2024.

### LEVELS OF GOVERNMENT

Different levels of government have different responsibilities and jurisdictions: federal, provincial, or municipal. The Municipality provides a variety of services, either directly or through third parties, including parks and recreation, sewer and water, waste collection, community grants, public transportation, land use planning, building inspections, animal control, fire and emergency services, and roads and sidewalks (some roads in the County of Kings are the responsibility of the Municipality, but most are provincial roads).

These municipal services have a direct impact on people who live and work in the Municipality, and those who have businesses here. The cost for providing these services is covered by revenue from residential and commercial property taxes.

### RELATIVE PARITY OF VOTING POWER

Relative parity of voting power is an important factor in Boundary Reviews and in the decision of the Nova Scotia Utility and Review Board (NSUARB). It means that all districts have roughly the same number of electors so that each vote in municipal elections carries the same weight. The NSUARB requires that the number of electors in each district be no more than + or - 10% of the average number of electors per district. Greater variances up to +/- 25% will be allowed only in extraordinary circumstances.

Table 2 (on the back) shows the number of voters per district (based on 2020 municipal election numbers), the share of the total number of voters in the Municipality per district, and the variation from the average number of voters. In the current situation, the variances are close to 10%, with 12.2% being the greatest variance.

### BUDGET INFORMATION

Council is responsible for a \$54 million Operating Budget (2022-2023) for the delivery of municipal services to residents and businesses. These dollars are spent on for example: education contribution, RCMP contribution, salaries and benefits, fire protection and grants, and more.

In addition to the Operating Budget, the Capital and Project Budget of the Municipality for fiscal year 2022-2023 is \$21.2 million for things like information technology, roads and sidewalks, parks and recreation infrastructure, municipal sewer infrastructure, etc.

### HISTORY OF COUNCIL SIZE

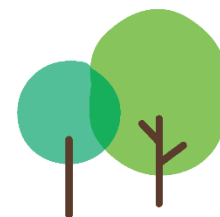
Table 1 below shows how the size of Council (the number of Councillors) has changed (or not changed) in the past 30 or so years as a result of previous Boundary Reviews. District boundaries were adjusted accordingly.

YEAR	COUNCIL SIZE
1993	Maintained at 12
2000	Maintained at 12
2004	Reduced from 12 to 11
2007	Maintained at 11
2013	Maintained at 11
2015/2016	Reduced from 11 to 9 Warden changed to Mayor
Current	Mayor and 9 Councillors (one of whom serves as Deputy Mayor)

Table 1. Past Boundary Reviews



Questions? Visit [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview) or contact us at [boundaryreview@countyofkings.ca](mailto:boundaryreview@countyofkings.ca) or 902-678-6141.  
Monday - Friday 8:30am - 4:30pm, 181 Coldbrook Village Park Dr, Coldbrook, NS, B4R 1B9



## BOUNDARY REVIEW 2022 - INFORMATION

for the Municipality of the County of Kings

ELECTORAL DISTRICT	LAND AREA (KM <sup>2</sup> )	VOTERS	SHARE OF TOTAL VOTERS	VARIATION FROM AVERAGE	
				No.	%
District 1	246.6	4,404	11.5%	140	+3.3%
District 2	55.4	4,674	12.2%	410	+9.6%
District 3	436.8	4,436	11.5%	172	+4.0%
District 4	34.4	4,367	11.4%	103	+2.4%
District 5	677.1	3,993	10.4%	-271	-6.4%
District 6	33.8	4,176	10.9%	-88	-2.1%
District 7	402.3	4,193	10.9%	-71	-1.7%
District 8	19.6	4,150	10.8%	-114	-2.7%
District 9	274.6	3,984	10.4%	-280	-6.6%
TOTALS	2 180.5	38,377	100.0%		
AVERAGE	242.3	4,264			

Table 2. Land Area and Voters by Polling District (2020 Municipal Election Numbers)

### NOVA SCOTIA UTILITY AND REVIEW BOARD: PROCESS

Once all feedback from members of the public has been gathered and presented to Council, Council will make a decision to confirm or alter the number of Councillors and polling district boundaries. Council will then submit an application to the Nova Scotia Utility and Review Board (NSUARB) outlining the desired changes, if any. Once the application is submitted (it is due before the end of 2022), the NSUARB will schedule a Public Hearing. Members of the public are invited to participate in the Hearing or to comment on the application. The final decision on the number of Councillors and the district boundaries is made by the NSUARB and is normally issued within 60 days of the Hearing.

### NOVA SCOTIA UTILITY AND REVIEW BOARD: DEFINITIONS

To help you understand the Boundary Review process and the role of the NSUARB, the following definitions may be helpful.

**Communities of Interest** - A neighbourhood, community, or group of people who have common concerns and shared interests and would benefit from being grouped together in a single district. A community of interest can be characterized by factors such as historical connections, recreational activities, water and sewer boundaries, traffic infrastructure and patterns, language and ethnic origin, school districts, shopping patterns and business centres.

**Elector** - A person who has the right to vote in an election.

**Electoral Boundaries or Polling District Boundaries** - the geographic boundaries of electoral/polling districts.

**Population Density** - The number of people per square kilometre who live in a polling district.

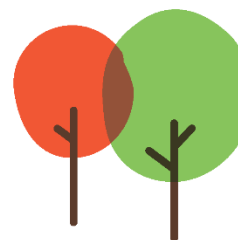
**Relative parity of voting power** - All districts having roughly the same number of electors so that each vote in municipal elections carries the same weight.



Questions? Visit [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview) or contact us at [boundaryreview@countyofkings.ca](mailto:boundaryreview@countyofkings.ca) or 902-678-6141.  
Monday - Friday 8:30am - 4:30pm, 181 Coldbrook Village Park Dr, Coldbrook, NS, B4R 1B9

## VOTING POWER, GROWTH AND COUNCIL SIZE

### for the Municipality of the County of Kings (2022)



#### RELATIVE PARITY OF VOTING POWER

This table shows the number of voters per district in three different years. It also shows how the number of voters in each district differs from the average number of voters (expressed as +/- %). The Nova Scotia Utility and Review Board requires the districts remain within +/- 10% of the average number of voters.

DISTRICT	2015			2016			2020		
	Voters	Variance from average (#)	Variance from average (%)	Voters	Variance from average (#)	Variance from average (%)	Voters	Variance from average (#)	Variance from average (%)
1	4,004	143	3.71%	4,068	16	0.39%	4,404	140	3.28%
2	4,099	238	6.17%	4,530	478	11.79%	4,674	410	9.61%
3	4,140	279	7.23%	4,346	294	7.25%	4,436	172	4.03%
4	3,982	121	3.14%	4,167	115	2.83%	4,367	103	2.41%
5	4,078	217	5.63%	3,804	-248	-6.13%	3,993	-271	-6.36%
6	3,754	-107	-2.77%	3,929	-123	-3.04%	4,176	-88	-2.07%
7	3,554	-307	-7.95%	3,848	-204	-5.04%	4,193	-71	-1.67%
8	3,573	-288	-7.45%	3,944	-108	-2.67%	4,150	-114	-2.68%
9	3,563	-298	-7.71%	3,834	-218	-5.39%	3,984	-280	-6.57%
TOTAL	34,747			36,470			38,377		
AVERAGE # VOTERS	3,861			4,052			4,264		
	Source: Stantec Report 2015			Source: 2016 election			Source: 2020 election		

Number of voters by district from 2015, 2016 election, 2020 election and the % variance that they fall from the average number of voters at that time

#### GROWTH - NUMBER OF UNITS (DEVELOPED SINCE 2016 ELECTION BY DISTRICT)

This table shows the number of approved units that have been added to each district since the 2016 election. It also shows the breakdown of the types of unit.

DISTRICT	NUMBER OF ADDITIONAL UNITS	SINGLE FAMILY DWELLING	ATTACHED UNIT(S) (EX. SEMI)	APARTMENT	SEASONAL
1	179	92	56	31	-
2	170	63	47	60	-
3	137	119	16	-	2
4	175	59	60	56	-
5	148	84	40	22	2
6	107	55	28	24	-
7	147	95	14	36	2
8	145	16	57	72	-
9	109	93	15	-	1

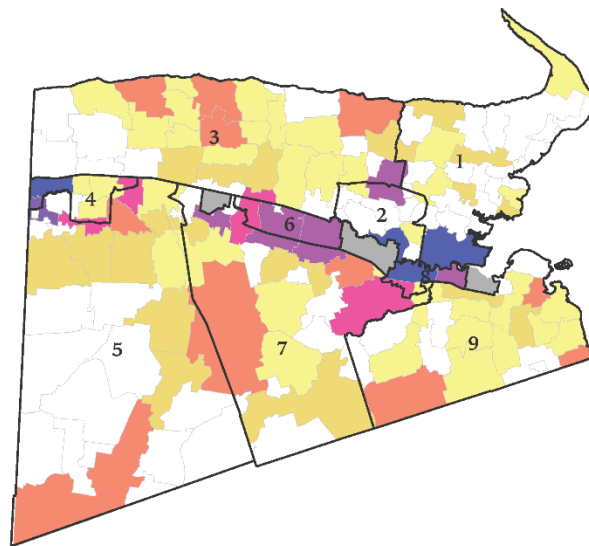
Source: Municipality of the County of Kings permitting data, 2016 election to present (2022)



Questions? Visit [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview) or contact us at [boundaryreview@countyofkings.ca](mailto:boundaryreview@countyofkings.ca) or 902-678-6141.  
Monday - Friday 8:30am - 4:30pm, 181 Coldbrook Village Park Dr, Coldbrook, NS, B4R 1B9

## Municipality of the County of Kings

COUNCIL SIZE & REMUNERATION	NUMBER OF COUNCILLORS (EXCL. MAYOR)	NUMBER OF COUNCIL MEMBERS (INCL. MAYOR)	TOTAL ANNUAL COUNCIL COMPENSATION	POPULATION (2021 CENSUS)	POPULATION PER COUNCILLOR	REMUNERATION PER PERSON	LAND AREA (KM <sup>2</sup> )	AVERAGE DISTRICT SIZE (KM <sup>2</sup> )
Halifax Regional Municipality	16	17	\$1,687,275	439,819	27,489	\$3.84	5,490	343.13
Cape Breton Regional Municipality	12	13	\$776,824	93,694	7,808	\$8.29	2,430	202.50
<b>Municipality of the County of Kings</b>	<b>9</b>	<b>10</b>	<b>\$412,772</b>	<b>47,918</b>	<b>5,324</b>	<b>\$8.61</b>	<b>2,094</b>	<b>232.67</b>
Municipality of the County of Colchester	11	12	\$559,177	36,044	3,277	\$15.51	3,572	324.73
Municipality of the District of Lunenburg	10	11	\$385,877	25,545	2,555	\$15.11	1,759	175.90
Municipality of the District of East Hants	11	11	\$362,563	22,892	2,081	\$15.84	1,786	162.36
Municipality of the County of Pictou	12	12	\$327,390	20,676	1,723	\$15.83	2,797	233.08
Municipality of the County of Cumberland	8	9	\$335,670	19,964	2,496	\$16.81	4,255	531.88
Municipality of the County of Annapolis	11	11	\$421,203	18,834	1,712	\$22.36	3,178	288.91
West Hants Regional Municipality	11	12	\$303,276	19,509	1,774	\$15.55	1,244	113.09
Municipality of the County of Antigonish	10	10	\$300,900	15,101	1,510	\$19.93	1,450	145.00
Municipality of the County of Inverness	6	6	\$264,878	13,239	2,207	\$20.01	3,815	635.83
Municipality of the District of Chester	7	7	\$192,554	10,693	1,528	\$18.01	1,122	160.29
Region of Queens Municipality	7	8	\$208,759	10,422	1,489	\$20.03	2,392	341.71
Municipality of the District of Yarmouth	7	7	\$208,085	10,067	1,438	\$20.67	586	83.71
Municipality of the District of Argyle	9	9	\$210,664	7,870	874	\$26.77	1,528	169.78
Municipality of the District of Clare	8	8	\$201,074	7,678	960	\$26.19	852	106.50
Municipality of the District of Digby	5	5	\$150,409	7,242	1,448	\$20.77	1,657	331.40
Municipality of the County of Victoria	8	8	\$235,266	6,750	844	\$34.85	2,854	356.75
Municipality of the District of Guysborough	8	8	\$207,216	4,585	573	\$45.19	2,116	264.50
Municipality of the District of Shelburne	7	7	\$154,770	4,336	619	\$35.69	1,821	260.14
Average	9	9	\$345,796	35,836	3,042	\$21.40	2,191	253



## GROWTH - NUMBER OF UNITS DEVELOPED PER COMMUNITY SINCE 2016 ELECTION

Number of units developed

- 0 - 2 units
- 3 - 5 units
- 6 - 9 units
- 10 - 16 units
- 17 - 31 units
- 32 - 47 units
- 48 - 67 units
- 68 - 128 units
- District Boundary
- Town

Data supplied through Kings County Building Permits



# Tax Mailings

PAGE 2

KINGStimes | SPRING 2022

## MUNICIPAL MEMOS

### Is Your Civic Number Easy to Find?

Visible civic numbers must be posted at every address to assist emergency service providers. Emergency responders strongly recommend the signs be made of a reflective surface, have a high colour contrast and be posted at your driveway entrance, or on the structure, if it is clearly visible from the road.

For more information on Civic Addressing, including where you can purchase signs, please call 1-888-337-2999 or visit [www.countyofkings.ca/residents/services/civcaddressing.aspx](http://www.countyofkings.ca/residents/services/civcaddressing.aspx)

### Is Your Dog Registered?

All dogs in Kings County must be registered annually or within 10 days of new ownership. Register online at [www.countyofkings.ca](http://www.countyofkings.ca) or call 1-888-337-2999.

### A Message from Public Works: No Wipes Down the Pipes

It is critical that wipes of any sort - including those labelled "Flushable", "Disposable", or "Biodegradable" - are not flushed down the toilet or drains. Our municipal sewer systems are negatively impacted by the flushing of wipes and other inorganic products. Pump stations are being clogged, and aeration equipment is being blocked. The only way to clear the obstructions is to disassemble pumps and equipment, and physically remove the sewer debris by hand. This leads to a significant increase in maintenance costs, odours in communities, and puts your home and/or place of business at risk of a sewer backup. The Municipality of the County of Kings thanks our staff for their continued efforts in keeping municipal services and infrastructure functioning. We ask you to please do your part by keeping wipes and inorganic products of all sorts out of the sewer system.

### Need a Permit?

Call our Planning and Development Services Department before buying and or beginning construction. This applies to:

- New house, relocations of homes including modular homes, mini homes, and mobile homes
- Building an addition onto any home or building
- Building a garage, shed, new deck or repairing an existing deck
- Structural repairs or renovations.
- Demolition of a structure

For more information, call 902-690-6152 or visit [www.countyofkings.ca/residents/services/permits/](http://www.countyofkings.ca/residents/services/permits/)

Kings County Regional Emergency Management Organization (Kings REMO) can help you prepare for emergencies. Visit [www.kingsremo.ca](http://www.kingsremo.ca)

## STUDY OF POLLING DISTRICTS

The Municipality will be conducting a study of the number of Councillors (Council size) and Municipal Polling Districts and Boundaries of Polling Districts this year (as required by section 369 of the Municipal Government Act). Members of the public will be asked for feedback. Check [www.countyofkings.ca](http://www.countyofkings.ca) for updates, and to learn how to participate.

KINGStimes | SPRING 2022

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## Municipality Launches Web Apps

Try the Municipality's new Kings County Public Atlas web map application to view a property parcel or geographic location and determine the following:

- Civic addresses
- Cultural features or assets such as trails, buildings, or heritage designations
- Boundaries such as electoral districts and polling divisions, police and fire jurisdictions, village or community boundaries
- Road ownership information
- Zoning information

You can access this new app - and others - for free via the municipal website, where you can also find helpful tutorials:

[www.countyofkings.ca/services/maps.aspx](http://www.countyofkings.ca/services/maps.aspx)

Please note that this App works best with the latest versions of Google Chrome, Mozilla Firefox, Apple Safari or Edge Chromium internet browsers. Internet Explorer is not recommended.

## GO ONLINE

### Apply For a Bursary

- Graduating from high school?
- Resident of the Municipality?
- Pursuing secondary education?

Visit [www.countyofkings.ca/bursary](http://www.countyofkings.ca/bursary) before the May 15 application deadline.

### A New Way to Connect

Broadband internet service through the Connected Kings project is now available to residents in Canada Creek, Black Rock and Woodville. Service in North Grand Pré is expected to be available later this spring. To subscribe or learn more about available packages, call Cross Country TV at (902) 678-2395 or visit [xcountry.tv](http://xcountry.tv)



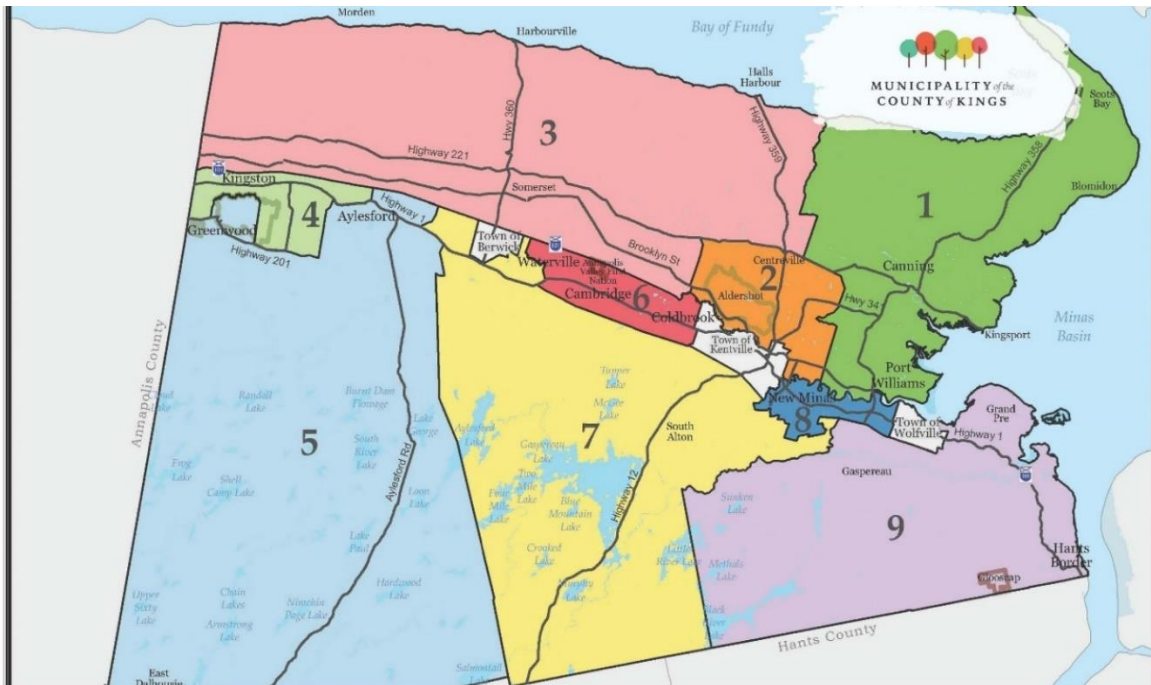
For the latest updates, visit [www.visionnewminas.ca](http://www.visionnewminas.ca)

## MUNICIPAL PAYMENT OPTIONS:

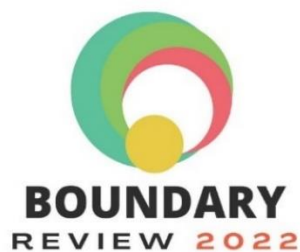
- Cash - in person
- Debit - in person
- Cheque - in person or by mail
- Credit Card (1.75% third-party service fee applies) - in person or through our website at [www.countyofkings.ca](http://www.countyofkings.ca)

Email Money Transfers can be sent to: [etransfer@countyofkings.ca](mailto:etransfer@countyofkings.ca) (include Assessment Account Number)  
Payments are also accepted at most financial institutions

## Flyer Services



### Let's Talk Council Size and District Boundaries



#### THERE'S MORE THAN ONE WAY TO HAVE YOUR SAY!

Should the district boundaries in the Municipality of the County of Kings change or stay the same? Are you happy with the number of Councillors representing the residents in their districts? Tell us what you think!

Boundary Review 2022 is a deep dive into what's working - and what's not - with the existing Council size and district boundaries. A **full Public Engagement schedule** is available on the back page of this flyer.



#### ATTEND IN PERSON

Flip this flyer to find dates, times and locations for **Boundary Review 2022 public engagement sessions**.



#### COMPLETE THE SURVEY

Enter a prize draw for a gift basket! Take the **Boundary Review 2022 survey** at the web address below.



#### TELL US IN WRITING

Send us your comments in writing by **mail, email or fax**. You'll find contact information on the back of this flyer.



#### VISIT THE WEBSITE

Your **one-stop shop** for all things **Boundary Review 2022**: take the survey, access district maps, learn more about the process, and follow updates at the web address below.

**WWW.COUNTYOFKINGS.CA/BOUNDARYREVIEW**

181 COLD BROOK VILLAGE PARK DRIVE, COLD BROOK NS B4R 1B9  
BOUNDARYREVIEW@COUNTYOFKINGS.CA 1-888-337-2999



## Participate and Share Your Feedback

We're looking forward to hearing from you! There will be multiple opportunities for residents of the Municipality of the County of Kings to participate and provide feedback on the size of Council and district boundaries - in person, online, and in writing. You are welcome to share your views on Boundary Review 2022 in more than one way.

### There will be two rounds of **in-person Public Engagement Sessions**:

- The first round will be to provide information on the boundary review and to gather initial feedback.
- The second round to share a summary of what we heard, and to present potential scenarios for the future.

**All residents of the Municipality of the County of Kings are welcome to attend any number of the following sessions:**

First Round: Information & Initial Feedback	
Tuesday, September 27 7:00 p.m. - 9:00 p.m.	<b>Central:</b> Municipal Building 181 Coldbrook Village Park Drive Coldbrook
Wednesday, October 5 7:00 - 9:00 p.m.	<b>East:</b> Port Williams Community Centre 1045 Main Street Port Williams
Thursday, October 6 7:00 - 9:00 p.m.	<b>West:</b> Kingston Fire Hall 570 Sparky Street Kingston
Second Round: What We Heard & Scenarios	
Thursday, October 20 7:00 - 9:00 p.m.	<b>Central:</b> Municipal Building 181 Coldbrook Village Park Drive Coldbrook

**Tune in online:** In-person public engagement sessions on September 27 and October 20 will be live-streamed on YouTube from the Municipal Building in Coldbrook. Residents can connect to the live stream and submit comments and questions. Want to know more? Visit [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview) for information on how to participate virtually.

**DID YOU KNOW?** Council is elected by the residents of the Municipality to make decisions about municipal services, by-laws, policies, and programs. The Municipality provides a multitude of services, either directly or through third parties, including: Recreation, Sewer and Water Services, Waste Collection, Community Grants, Roads & Sidewalks, Public Transportation, Land Use Planning, Building & Development Services, Animal Control and Fire & Emergency Services.

**WWW.COUNTYOFKINGS.CA/BOUNDARYREVIEW**

181 COLDBROOK VILLAGE PARK DRIVE, COLDBROOK NS B4R 1B9  
BOUNDARYREVIEW@COUNTYOFKINGS.CA 1-888-337-2999



### Why We're Doing This:

The *Municipal Government Act* requires each municipality in Nova Scotia to conduct a boundary review every eight years to assess the following: the number of Councillors (Council size), the number of polling districts, and the boundaries of polling districts. After the review is completed, Council makes a recommendation and the Municipality applies to the Nova Scotia Utility and Review Board (NSUARB) to confirm or alter the number of Councillors and polling district boundaries. **Any changes will be in effect for the 2024 municipal election.**

Public engagement is an essential part of the review. Residents of the Municipality will have various opportunities to be involved in determining the size of Municipal Council and location of district boundaries.

The first step of the Boundary Review is to determine the size of Council. Do you believe the current number of elected officials serves the needs of the community and offers appropriate representation for residents? Or do you want changes to be made to the number of Councillors? The second step of the Boundary Review will look at the location of boundaries between districts.

### ENTER TO WIN A GIFT BASKET:

Complete the Boundary Review Survey for a chance to win a gift basket:  
[www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview)

### SHARE YOUR THOUGHTS IN WRITING:

#### Mail:

Municipality of the County of Kings  
Boundary Review 2022  
181 Coldbrook Village Park Drive  
Coldbrook, NS B4R 1B9

**Email:** [boundaryreview@countyofkings.ca](mailto:boundaryreview@countyofkings.ca)

**Fax:** (902) 678-9279



MUNICIPALITY of the  
COUNTY of KINGS



## Social Media (examples)



Kings County, Nova Scotia

Published by Ashley Thompson · September 13 ·

...

The Municipality of the County of Kings is inviting residents to get involved with a review that will help determine if the existing Council size and polling district boundaries in the Municipality will remain the same, or change.

There's more than one way to have your say: complete an online survey for a chance to enter a prize draw, participate in an in-person or virtual public information session, leave a comment on an interactive map of Kings County, and/or share your thoughts in writing.

Visit [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview) for the survey, interactive map and more need-to-know details!



**BOUNDARY  
REVIEW 2022**

**Let's Talk Council Size and  
District Boundaries**

**Do you feel it is time for a change in Council size or district boundaries? Would you rather things stay the same? Join the conversation at a Public Engagement Session:**

**September 27, 7 - 9 p.m.**

Municipal Building  
181 Goldbrook Village Park Drive

**Come Back for a Recap**



Kings County, Nova Scotia

Published by Hootsuite · September 14 at 3:15 PM ·

...

Did you know that every adult resident of the Municipality of the County of Kings who completes a Boundary Review survey can enter a draw to win a gift basket? The survey can be filled out in a matter of minutes here: <http://ow.ly/6Roa50KJsBN>

The Municipal Government Act requires every municipality to regularly review the number of Councillors and the boundaries of municipal polling districts. Community input is an important part of developing the recommendations that will c... [See more](#)

### The Size of Council

The first part of the Boundary Review is **determining the appropriate size of Council**. Beginning with the 2016 election, Council has had nine Councillors and a Mayor. Prior to 2016, there were 11 Councillors, one of whom was the Warden.

1. Do you think that the current number of nine municipal Councillors for the Municipality of the County of Kings is too few, the right number, or too many?

- ☐ Too few
- ☐ The right number
- ☐ Too many
- ☐ Not sure

Next



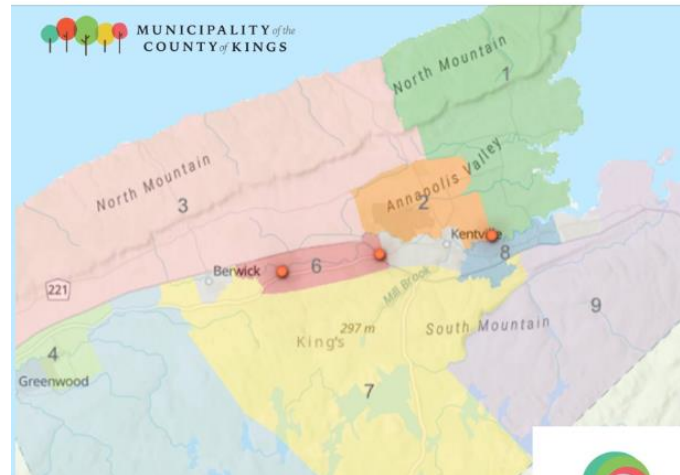
## Kings County, Nova Scotia

Published by Hootsuite · September 15 at 8:45 PM ·

Have some thoughts to share about the number of positions on Council and the location of district boundaries in the Municipality of the County of Kings?

Our talented GIS staff created an interactive digital map that allows members of the public to view the existing district boundaries and leave a comment if they wish. It's all right here: <http://ow.ly/LFHK50KKVXE>

Interested in sharing your thoughts in an online survey? Right this way: <http://ow.ly/r2sZ50KKVXC>... See more



## Kings County, Nova Scotia

Published by Ashley Thompson · September 26 at 10:17 AM ·

We're excited to kick off a series of Boundary Review Public Engagement Sessions tomorrow night (Sept. 27) at 7 p.m. in Council Chambers (181 Coldbrook Village Park Drive). Staff will guide you through the need-to-know details and members of the public will have opportunities to share their ideas in small group discussions. There will be light refreshments, appetizers, and a prize draw. Want to learn more, or let us know you're coming to the in-person or virtual session? Visit [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview)



## District Boundaries

**Do you feel it is time for a change in Council size or district boundaries? Would you rather things stay the same? Join the conversation at a Public Engagement Session:**

**September 27, 7 - 9 p.m.**

Municipal Building  
181 Coldbrook Village Park Drive  
Coldbrook

**October 5, 7 - 9 p.m.**

Port Williams Community Centre  
1045 Main Street

## Come Back for a Recap

We'll share our findings to date and possible scenarios/recommendations for the future at this "What We Heard" Public Engagement session:





**Kings County, Nova Scotia**

Published by Ashley Thompson · September 26 at 4:54 PM ·

Staff honest to goodness had a blast running through the Public Engagement exercises we have planned for tomorrow's Boundary Review session. Hope to see you there (as in here, in Council Chambers, at 181 Coldbrook Park Drive). The fun starts at 7 p.m.

Want more details? Visit [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview)



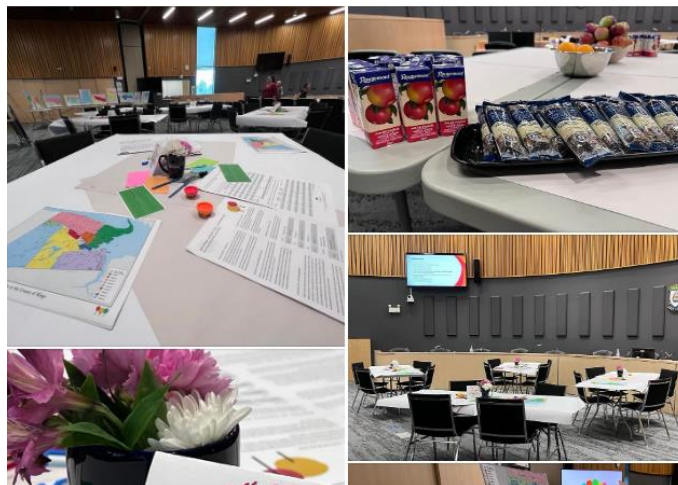
**Kings County, Nova Scotia**

Published by Ashley Thompson · September 27 at 3:28 PM ·

Join us in Council Chambers at 7 p.m. for the first Boundary Review 2022 Public Engagement Session. There will be snacks, appetizers, prize draws... and some fun idea sharing in casual group discussions.

We'd LOVE to welcome lots of residents tonight and learn what you think about the size of Council and location of district boundaries in the Municipality of the County of Kings.

Visit [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview) to learn more.





## Kings County, Nova Scotia

Published by Ashley Thompson · September 27 at 7:21 PM ·

If talking about Council size and district boundaries isn't tempting enough... there will also be snacks at the Boundary Review Public Engagement sessions. More sessions Oct. 5 and 6! Details here: [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview)



## Kings County, Nova Scotia

Published by Ashley Thompson · September 28 at 4:19 PM ·

Spare a few minutes to share your thoughts and enter a prize draw for a gift basket?

Residents can tell us what they think about Council Size and District Boundaries in the Municipality of the County of Kings by completing the Boundary Review 2022 survey here: <http://ow.ly/o7pF50KWcms>

See below for a schedule of upcoming Public Engagement sessions. Helpful resources and need-to-know info can be found at [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview)



## Let's Talk Council Size and District Boundaries

**Do you feel it is time for a change in Council size or district boundaries? Would you rather things stay the same? Join the conversation at a Public Engagement Session:**

**September 27 - 9 p.m.**  
Municipal Building  
181 Colthrope Village Park Drive  
Colthrope

**October 5, 7 - 9 p.m.**  
Port Williams Community Centre  
1045 Main Street  
Port Williams

## Come Back for a Recap

**We'll share our findings to date and possible scenarios/recommendations for the future at this "What We Heard" Public Engagement session:**

 **Kings County, Nova Scotia**  
Published by Ashley Thompson · September 29 at 12:32 PM ·

In just a matter of minutes, residents of the Municipality of the County of Kings can complete the Boundary Review 2022 online survey and enter to win a gift basket here: <http://ow.ly/yz0F50KX5lg>

We want to know what residents feel is the appropriate Council Size and what, if anything, should change about the existing district boundaries... Learn more at [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview)

**The Size of Council**

The first part of the Boundary Review is **determining the appropriate size of Council**. Beginning with the 2016 election Council has had nine Councillors and a Mayor. Prior to 2016, there were 11 Councillors, one of whom was the Warden.


1. Do you think that the current number of nine municipal Councillors for the Municipality of the County of Kings is too few, the right number, or too many?

☐ Too few  
☐ The right number  
☐ Too many  
☐ Not sure

**Take the online survey**  
**Enter to win a gift basket**

Next

**Visit [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview)**

 **Kings County, Nova Scotia**  
Published by Ashley Thompson · October 1 at 8:56 AM ·

ICYMI: In just a matter of minutes, residents of the Municipality of the County of Kings can complete the Boundary Review 2022 online survey and enter to win a gift basket here: <http://ow.ly/yz0F50KX5lg>

We want to know what residents feel is the appropriate Council Size and what, if anything, should change about the existing district boundaries... Learn more at [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview)

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☐ The right number  
☐ Too many  
☐ Not sure

**Take the online survey**  
**Enter to win a gift basket**

Next

**Visit [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview)**





## Kings County, Nova Scotia

Published by Ashley Thompson · October 4 at 11:20 AM ·



Join us tomorrow (Oct. 5 from 7 – 9 p.m.) at the Port Williams Community Centre for an in-person Boundary Review 2022 Public Engagement session. We've held two sessions so far and members of the public have told us "the topic isn't as dry as it sounds" and the sessions "are solid." Added bonus - there will be food, refreshments, prize draws and conversations that will help shape the future of Council size and polling district boundaries in the Municipality.

Still not into meeting in person? Fill out the online survey at [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview) to share your thoughts and enter to win a gift basket. We want to hear from as many residents as possible, so please feel free to share this post.

## The Size of Council

The first part of the Boundary Review is **determining the appropriate size of Council**. Beginning with the 2016 election, Council has had nine Councillors and a Mayor. Prior to 2016, there were 11 Councillors, one of whom was the Warden.

1. Do you think that the current number of nine municipal Councillors for the Municipality of the County of Kings is too few, the right number, or too many?

- ☐ Too few
- ☐ The right number
- ☐ Too many
- ☐ Not sure

**Take the online survey**  
**Enter to win a gift basket**

Next



## Kings County, Nova Scotia

Published by Ashley Thompson · October 5 at 9:04 AM ·



ICYMI: This video shows what folks can expect at the Boundary Review Public Engagement session in Port Williams tonight. The fun starts at 7 p.m. at the Community Centre.

Residents can also take the online survey and enter to win a prize here: <http://ow.ly/B8MC50L1Tnw>

We'll be hosting another session at the Kingston Fire Hall at 7 p.m. Oct. 6. Want to know more about Boundary Review 2022? Visit [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview)





Kings County, Nova Scotia

Published by Ashley Thompson · October 5 at 3:45 PM ·

We're all ready for you in Port Williams Community Centre! Hope to see lots of residents out. Boundary Review fun starts at 7 p.m.! More details at [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview)



Kings County, Nova Scotia

Published by Ashley Thompson · October 6 at 10:24 AM ·

Heading to [Village of Kingston, NS](#) tonight to wrap up the first round of Boundary Review 2022 Public Engagement Sessions. The session begins at 7 p.m. at the Fire Hall (570 Sparky Street). It's a chance for residents to tell us if they think the current Council Size and District Boundaries should change, or stay the same. There will be food, refreshments, small group discussions, prize draws and a bit of fun here and there. More details available at [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview)



**WHAT:** Boundary Review Public Engagement Session  
**WHERE:** Kingston Fire Hall  
**WHEN:** Oct. 6, 7 - 9 p.m.







Kings County, Nova Scotia

Published by Ashley Thompson · 6d ·



Complete the online Boundary Review survey by Oct. 21 and enter to win a gift basket. The survey, helpful background information and details about other ways to have your say can be found here:

[www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview)

For a direct link to the survey only, go here: <http://ow.ly/KJrS50L4EmE>



Take Our  
SURVEY!

Do you think the size of Council (10 members) and location of district boundaries in the Municipality of the County of Kings should change or stay the same? We want to hear from residents!

**Complete the online survey by Oct. 21 to enter to win a gift basket. Visit [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview)**

A What We've Heard Report including potential scenarios for the future will be shared at a Public Engagement Session Oct. 20, starting at 7 p.m. in Council Chambers at 181 Coldbrook Village Park Drive.



## Appendix D

Public Engagement Session Documents



# Boundary Review 2022

## Welcome!

### A FEW NOTES ABOUT THIS PROJECT

- October 5 Port Williams Community Centre at 7pm
- October 6 Kingston Fire Hall at 7pm
- Recap & options October 20 at 7pm
- Ongoing engagement & opportunities to participate until October 21, 4:30pm (online survey with draw for gift basket!)
- Recommendation on Council size and boundaries Committee of the Whole November
- Council decision December 6 at 6pm
- Apply to NSUARB before December 31

# Welcome!

## WHAT TO EXPECT TONIGHT

*Tonight's session will be recorded*

1. Welcome & Warm Up
2. Background information & technical tips
3. Round 1: The Size of Council
4. Refreshment Break
5. Round 2: District Boundaries
6. Wrap up & farewells

3

## Our Promise To You

We will keep you informed, listen to you, and acknowledge your concerns and goals, and provide feedback on how public input influenced the recommendation made to Council.

4

## Values

Inclusivity & Accessibility  
Respect  
Accountability  
Education  
Communication  
Authenticity & Transparency  
Having fun

5

**Would You  
Rather...**

6



**Snack on  
chips *or* chocolate?**

7

**Be the captain of a  
ship *or* an airplane?**

8

**Be able to fly *or* be  
invisible?**

9

**Always have  
summer *or* winter?**

10

**Lounge by the  
pool *or* at the  
beach?**

11

**Have a cup of  
coffee *or* tea**

12

# Background Info

Let's get into the technical side of boundary reviews.

## This is what we're doing

- 4 parts to our work:
  1. Community engagement on size of Council & District Boundaries
  2. Checking we heard you correctly & considering options
  3. Making a recommendation to Council
  4. Applying to the NSUARB

## Role of NSUARB

- Nova Scotia Utility and Review Board is an Administrative Court – independent third party
- Receives Council's application
- Holds a Public Hearing
- Makes the final decision

15

## Municipal Government Act

- Municipalities are governed by the Nova Scotia Municipal Government Act (MGA)
- Section 369: municipalities must conduct “A study of polling districts” (Boundary Review) every **8** years
- Council must apply to NSUARB to confirm or change the number of Councillors and boundaries of districts

16

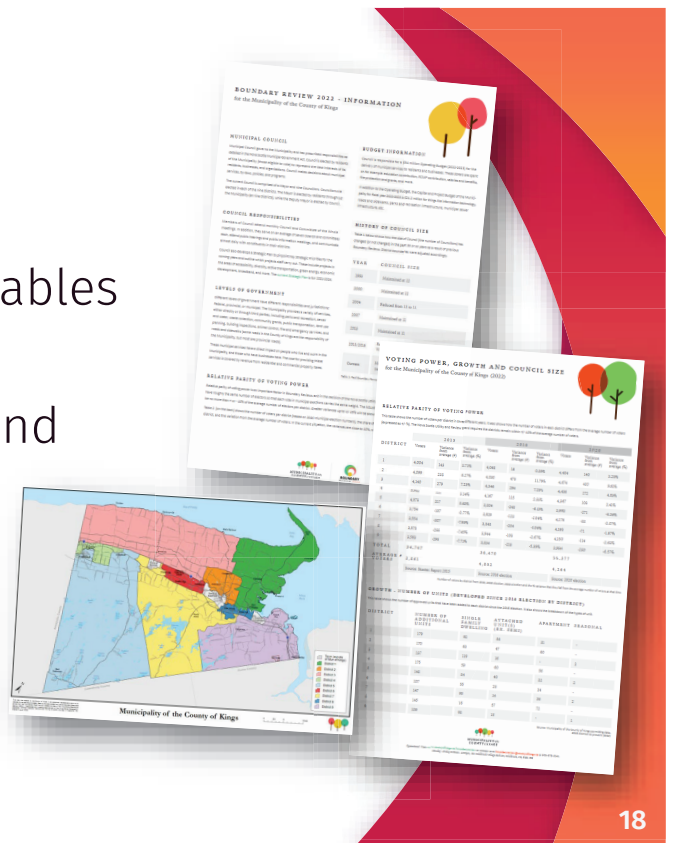


# The NSUARB's Requirements

- Communities of Interest
- Number of electors
- Relative parity of voting power (require all districts to be +/- 10% of the average number of people)
- Population density
- Geographic size

## Helpful Information

- Information Sheets at your tables
- Maps at your table and around the room for you to review



## The Current Situation

- 9 Councillors + 1 Mayor
- 38,377 electors across the whole Municipality
  - 4,264 electors per Councillor
- 47,918 total population across the County
  - 5,324 persons per Councillor

Any Questions  
So Far?

Round 1

# The Size of Council

21

What is the appropriate  
number of Councillors?

What factors should be considered  
in deciding the appropriate number  
of Councillors?

22

# Refreshment Break



Round 2

## District Boundaries

Are the current boundaries  
appropriate & fair? Why or why not?  
Where should changes be made?  
What *Communities of Interest* should  
be in the same district?

25

## Our next steps

### Information Gathering

October 5, 7pm – Port Williams Community Centre

October 6, 7pm – Kingston Fire Hall

### What We Heard & Options for Changing Council Size and Boundaries

October 20, 7pm – Municipal Building

### Opportunity for Feedback

Ends October 21, 4:30pm

26



## Our next steps

Recommendation to Committee of the Whole

November – Municipal Building

Decision by Council

December 6, 6pm

Application to NSUARB

By end of December

NSUARB Public Hearing

Date TBD

What questions or  
additional comments  
do we have?



**Thank You &  
Safe Travels!**

# Boundary Review 2022

## Public Engagement Session #5

### *What We've Heard*

Municipality of the  
County of Kings

Thursday, October 20, 2022

## Welcome!

### A FEW NOTES ABOUT THIS PROJECT

- Public Engagement Sessions held Sept 27, Oct 3, 5 & 6 in Coldbrook, Port Williams, Kingston
- October 20 at 7pm Final Public Engagement Session: *What We've Heard*
- Ongoing engagement & opportunities to participate until October 21, midnight (online survey with draw for gift basket!)
- Recommendation on Council Size & Boundaries to Committee of the Whole - November 2022
- Council decision - December 6, 2022 at 6pm
- Apply to NSUARB before December 31, 2022

# Welcome!

## WHAT TO EXPECT TONIGHT

*Tonight's session will be recorded*

1. Welcome
2. Background Information & Technical Tips
3. Review of Online Survey Results To-Date
4. This is What We've Heard – Council Numbers & District Boundaries
5. Refreshment Break
6. Breakout Groups – Council Size & District Boundaries
7. Wrap Up & Farewells



## Our Promise To You

We will keep you informed, listen to you, and acknowledge your concerns and goals, and provide feedback on how public input influenced the recommendation made to Council.

## Values

Inclusivity & Accessibility

Respect

Accountability

Education

Communication

Authenticity & Transparency

*Having fun!*

5

**Would You  
Rather...**

6

**Own a  
Cat *or* Dog?**

7

**Read a book *or* watch  
a movie?**

8



**Buy 10 things you  
don't need *or* forget  
the one thing you do  
need?**

9

**Be too hot  
*or* too cold?**

10

**Be 10 minutes late *or*  
20 minutes early?**

Appendix D

11

**Explore the  
*sea or space?***

12

**Win an Olympic medal  
*or* a Nobel prize?**

13

**Go to a  
museum *or* a  
concert?**

14

# Background Info

Let's get into the technical side of boundary reviews.

## This is what we're doing

- 4 parts to our work:
  1. Community engagement on Size of Council & District Boundaries
  2. Checking we heard you correctly & considering options
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18

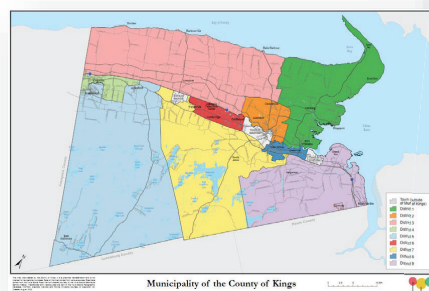
# The NSUARB's Requirements

- Communities of Interest
- Number of electors (voters)
- Relative parity of voting power (require all districts to be +/- 10% of the average number of voters)
- Population density
- Geographic size

19

# Helpful Information

- Info sheets and maps at tables & around the room for you to review



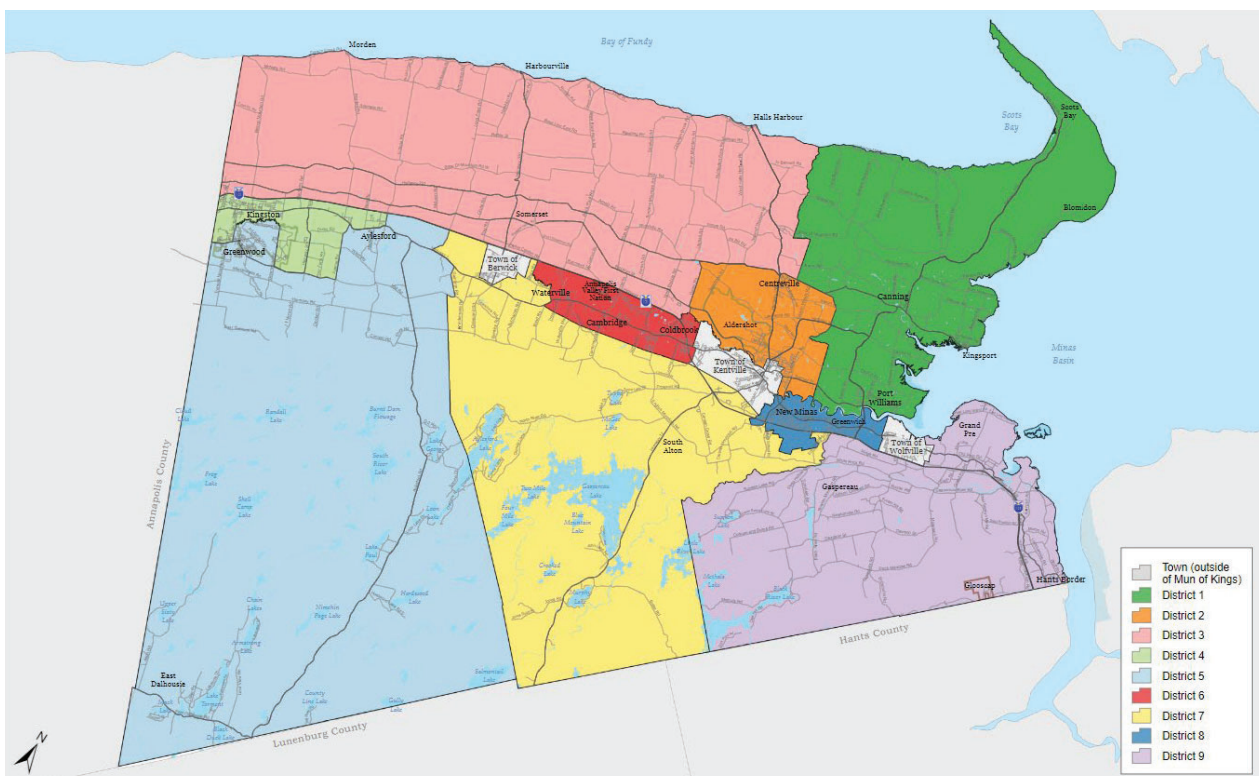
20



# The Current Situation

- 9 Councillors + 1 Mayor
- 39,300 electors across the whole Municipality
  - 4,367 electors per Councillor (2022 data)
- 47,918 total population across the County
  - 5,324 persons per Councillor

## The Current Situation



# Any Questions So Far?

23

# Online Survey Results

TAKE THE SURVEY AND  
ENTER FOR A CHANCE TO

WIN A GIFT BASKET WITH  
LOCAL PRODUCTS!

The survey closes at 4:30pm on Friday, October 21, 2022

24

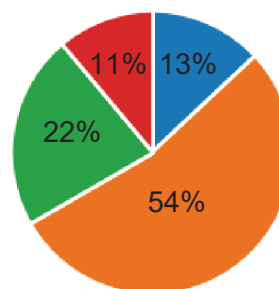
# Online Survey Results

261 Respondents as of Tuesday October 18, 2022

1. Do you think that the current number of nine municipal Councillors for the Municipality of the County of Kings is too few, the right number, or too many?

[More Details](#)

Too few	34
The right number	140
Too many	58
Not sure	29



25

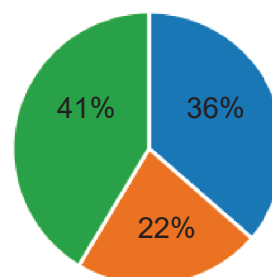
# Online Survey Results

261 Respondents as of Tuesday October 18, 2022

4. In your opinion, do you think the current electoral boundaries in the Municipality are appropriate and fair?

[More Details](#)

Yes	95
No	58
Not sure	108



26

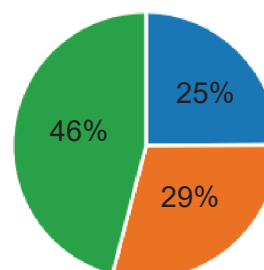
# Online Survey Results

261 Respondents as of Tuesday October 18, 2022

6. In your opinion, are there instances where the current polling boundaries in the Municipality do not make sense for any reason?

[More Details](#)

Yes	64
No	75
Not sure	118



27

# Online Survey Results

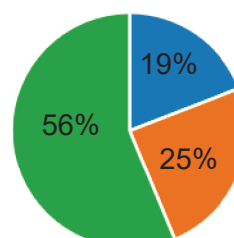
261 Respondents as of Tuesday October 18, 2022

8. As mentioned above, *Communities of Interest* can focus upon such factors as existing communities, historical connections, recreational activities, water and sewer boundaries, traffic infrastructure and patterns, school districts, shopping patterns and business centres, language, ethnic origin of residents, and so forth.

In your opinion, are there any *Communities of Interest* that currently span across two different polling districts in the Municipality?

[More Details](#)

Yes	49
No	63
Not sure	144



28

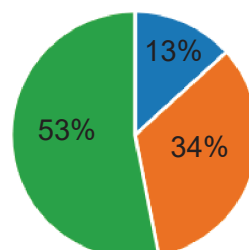
# Online Survey Results

261 Respondents as of Tuesday October 18, 2022

10. In your opinion, are there any specific *Communities of Interest* or areas in the Municipality that you think should be in the **same** polling district, but which currently are not?

[More Details](#)

Yes	34
No	86
Not sure	136



29

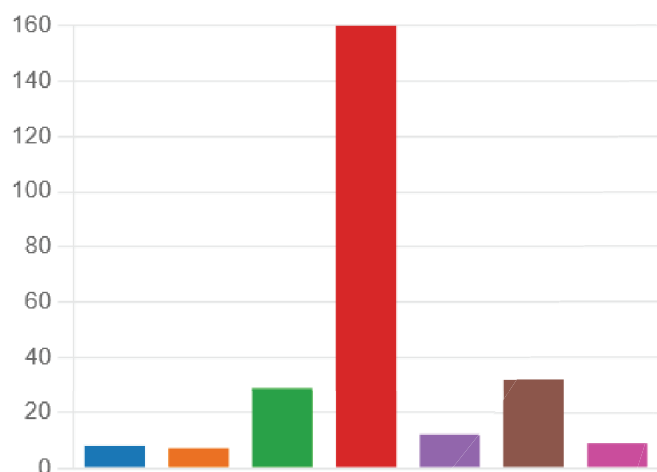
# Online Survey Results

261 Respondents as of Tuesday October 18, 2022

19. One last question. Can you tell us how you heard about the boundary review process?

[More Details](#)

Newspaper	8
Radio	7
Online ad	29
Social media	160
Word of mouth	12
Flyer services	32
Other	9



30

# What We've Heard

## Council Number & District Boundaries

31

### Size of Council

- 54% of online survey identified 9 Councillors = the “right number”
- In PES 1, 2, & 3, general sentiment was understood to be that 9 Councillors (or slightly more Councillors) would be ideal
- In PES 4, the general sentiment from participants was that fewer councillors would be ideal

32



## Size of Council

- Overall, public sentiment is interpreted to be in favour of maintaining Council Size (9 Councillors) or a small increase
- In general, sentiment received suggested that with increases in Council Size, representation increases

33

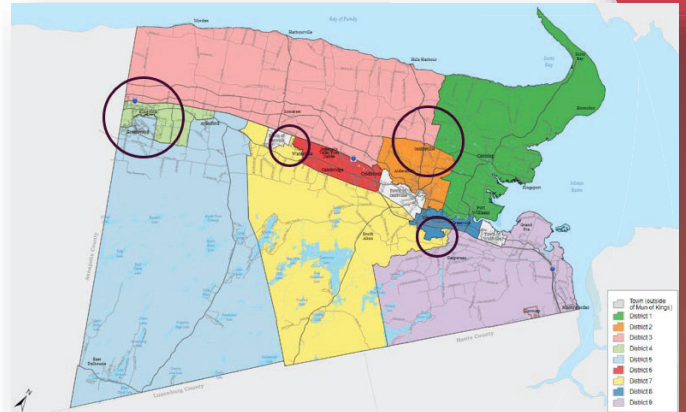
## District Boundaries

- Many interesting ideas about existing district boundaries, Communities of Interest, and particular areas requiring review
- Ethno-Cultural Communities of Interest identified for consideration included:
  - 1) First Nations Communities  
(Annapolis Valley First Nation & Glooscap First Nation)
  - 2) Gibson Woods (African Nova Scotian community)
  - 3) Grand Pré (Acadian Community)

34

# District Boundaries

- Four areas identified by the community for review:
  - Kingston & Greenwood (Districts 4 & 5)
  - Gibson Woods - Centreville (Districts 1, 2, & 3)
  - White Rock - Deep Hollow Road (Districts 7, 8, & 9)
  - East Berwick (Districts 6 & 7)



35

# District Boundaries

- **Kingston/Greenwood** - described as a singular Community of Interest and should be together
- **Gibson Woods** - a Community of Interest split between 3 Districts (Districts 1, 2, & 3) and should be included in one District only
- **White Rock/Deep Hollow Road** - noted to have more in common with District 8 (New Minas) or District 9 (Gaspereau), than with District 7
- **East Berwick** - recommended to be part of District 6 rather than District 7

36

## District Boundaries

- Other areas needing review were noted at all meetings and in the survey; however, not all are possible to address given population and relative parity of voting power requirements
- Ultimately, we are reviewing District Boundaries with a focus on what is **fair** and **reasonable**

37

## District Boundaries

- Unfortunately, not all comments can be acted on given our mandate to consider:
  - Communities of Interest
  - Number of Electors
  - Relative Parity of Voting Power (+/-10% avg.)
  - Population Density
  - Geographic Size

38

# Refreshment Break



## Round 1 **The Size of Council**

What is the appropriate  
number of Councillors?

What factors should be considered  
in deciding the appropriate number  
of Councillors?

41

Round 2

**District Boundaries**

42

Are the current boundaries  
appropriate & fair? Why or why not?  
Where should changes be made?  
What *Communities of Interest* should  
be in the same district?

43

## Our next steps

Opportunity for Feedback  
Ends October 21, midnight

Please take the time to  
complete the  
**BOUNDARY REVIEW  
SURVEY!**

TAKE THE SURVEY AND  
ENTER FOR A CHANCE TO

WIN A GIFT BASKET WITH  
LOCAL PRODUCTS!

### Boundary Review Survey

The Municipal Government Act requires every municipality to regularly review the number of Councilors and the boundaries of municipal electoral districts. The Municipality of the County of Kings is conducting this task, and community input is an important part of developing the recommendations that will come from that review. Everyone who attends a survey will be eligible to enter a draw to win a gift basket from one of our local vendors at the Municipality.

The first step in the Boundary Review involves research about topics such as population change and ways of growth, in order to gathering information about the local community from residents and Councilors. After reviewing the research, Council and staff will create a draft Council and staff will create a draft Council. The Council will make a recommendation and the Municipality will apply to the Prince George City and District Board (PCDB) to consider and approve the number of Councilors and district boundaries. The staff will consider both the size of Council and the appropriateness of putting district boundaries. Any changes to the size of Council or putting district boundaries that are approved would be in place for the next four years.

It is important that the Municipality - including current Councilors, residents, and others - provide input about the boundaries of the County of Kings. The Municipality will gather your input through a survey and public meetings. Your input is needed to ensure that the boundaries of the County of Kings are fair and equitable. You can also contact us at [boundaryreview@kings.ca](mailto:boundaryreview@kings.ca) or call 519-874-5151. You can also view the survey on the County of Kings website: [www.kings.ca/boundaryreview](http://www.kings.ca/boundaryreview).

To help you understand and complete the survey, the following information may be useful:

• **Consistency of Boundaries:** The boundaries can be determined by factors such as existing communities, historical connections, recreational services, water and sewer boundaries, health services and other services, cultural identity, political parties and current Councilors. We encourage you to provide input about the factors you believe are important to your community.

• **Factors:** Those who are eligible to vote.

• **Ballot:** Each of the County of Kings' 11 districts has created the same number of electors so that each vote carries the same weight.

• **Electors who live in a polling district.**

### The Size of Council

The first part of the Boundary Review is determining the appropriate size of Council. Beginning with the 2016 election, Council has had nine Councilors and a Mayor. Prior to 2016, there were 11 Councilors, one of whom was the Mayor.

1. Do you think that the current number of nine municipal Councilors for the Municipality of the County of Kings is too few, the right number, or too many?

- ☐ Too few  
☐ The right number  
☐ Too many  
☐ Not sure

Next

44



## Our next steps

Recommendation to Committee of the Whole  
November – Municipal Building, Coldbrook

Decision by Council  
December 6, 2022 @ 6pm

Application to NSUARB  
By end of December

NSUARB Public Hearing  
Date TBD



## Comments & Questions



**Thank You &  
Safe Travels!**

Boundary Review Public Engagement Session - September 27, 2022, Municipality of the County of Kings

Name	Address/ Community	District #	Provide email address if you would like to stay informed	How Did You Hear About the Sessions?
Trish Rafuse	Coldbrook	6	trishjrafuse@gmail.com	<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input checked="" type="checkbox"/> Social Media <input type="checkbox"/> Other: _____
Tammy Simpson	Kentville	2	tammyworrell1975@yahoo.ca	<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input type="checkbox"/> Other: _____
				<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input type="checkbox"/> Other: _____
				<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input type="checkbox"/> Other: _____

Boundary Review Public Engagement Session - Monday, October 3, 2022 - Municipality of the County of Kings

Name	Address/ Community	District #	Provide email address if you would like to stay informed	How Did You Hear About the Sessions?
KATE FRANKS	199 SLAYTER RD GASPEREAU.	9	katefranks54e@gmail.com.	<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input checked="" type="checkbox"/> Other: PAC member.
Crystal McGinnis George St. Coldbrook, NS.	Accessibility Awareness Committee (IAAC)	6	crispy@xcountry.tv	<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input checked="" type="checkbox"/> Website <input type="checkbox"/> Social Media <input type="checkbox"/> Other:
Jaye Best	Prospect [Board KRRC]	<del>7</del> 7	jayeken@xcountry.tv	<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input checked="" type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input type="checkbox"/> Other:
Adrian Robert	361 Rawdon Rd Chipman Brook	3	adrian.robert@mtelinc.com	<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input checked="" type="checkbox"/> Other: Fences Committee.

Boundary Review Public Engagement Session - Monday, October 3, 2022 - Municipality of the County of Kings

Name	Address/ Community	District #	Provide email address if you would like to stay informed	How Did You Hear About the Sessions?
ALAN PRICE	54 SUNSET DRIVE KINGSTON	# 4	alanprice@eastlink. ca	<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input checked="" type="checkbox"/> Other: <u>JAAC Committee.</u>
Sergio Sanabria	9 Oaklane Ave Kentville	#2/TOK.	ing.sergiosanabria@gmail.com	<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input checked="" type="checkbox"/> Other: <u>Diversity Comm.</u>
Devon Adams	Coldbrook	# 6	devon.adams @novascotia.ca	<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input checked="" type="checkbox"/> Other: <u>Diversity Comm.</u>
Debra Windler-Smith	38 Jordan Street	NEW MING. #8	dwindlesmith@gmail.com	<input checked="" type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input checked="" type="checkbox"/> Website <input type="checkbox"/> Social Media <input checked="" type="checkbox"/> Other: <u>Citizen Advisory (Police Services).</u>

Boundary Review Public Engagement Session - Monday, October 3, 2022 - Municipality of the County of Kings

Name	Address/ Community	District #	Provide email address if you would like to stay informed	How Did You Hear About the Sessions?
Mindy Gallant Zwickler	Glooscap 35	Glooscap/#9.	Mindy-gallant@ hotmail.com	<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input type="checkbox"/> Other: _____ <p>(Public)</p>
Watson Armstrong	Kingsport	#4	Firechief 1483 sympatico.ca	<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input checked="" type="checkbox"/> Other: <u>Fire Services Comm.</u>
Ben Brown Bubba	Cambridge	6	benbrown191 @gmail.com	<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input checked="" type="checkbox"/> Other: <u>email</u> <u>JAAC Comm.</u>
Tammy Sampson	Governor Crt. Kentville S	#2	tammyworrell1975 @yahoo.ca	<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input checked="" type="checkbox"/> Other: <u>Diversity Comm</u>



Boundary Review Public Engagement Session - Monday, October 3, 2022 - Municipality of the County of Kings

Name	Address/ Community	District #	Provide email address if you would like to stay informed	How Did You Hear About the Sessions?
on-line Shanli Berube-Sam	Slayter Rd. Gaspereau.	#9	shanli.beru @outlook.com.	<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input checked="" type="checkbox"/> Other: <u>Diversity Comm.</u>
on-line Jamie Rumble	2521 Greenfield Rd. Forest Hill .NS	#9	jamierumble72 @gmail.com	<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input checked="" type="checkbox"/> Other: <u>Diversity Comm</u>
online Donna Anderson	on-line: no info			<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input type="checkbox"/> Other: _____
				<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input type="checkbox"/> Other: _____

Boundary Review Public Engagement Session - Wednesday, October 5, 2022 - Port Williams Community Centre

Name	Address/ Community	District #	Provide email address if you would like to stay informed	How Did You Hear About the Sessions?
Doug Holland	Coldbrook	7	d holland@ns. sympatico.ca	<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input checked="" type="checkbox"/> Social Media <input checked="" type="checkbox"/> Other: <u>text</u>
Peter Martin	Port Williams			<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input checked="" type="checkbox"/> Other: _____
Beverly Palmer	North Grand Pk	9	<del>beverly</del> Palmercluney @xcountry.tv	<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input type="checkbox"/> Other: _____
Meg Hodges	Sheffield Mills	1	megbrownhodes@ gmail.com	<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input checked="" type="checkbox"/> Social Media <input type="checkbox"/> Other: _____

Boundary Review Public Engagement Session - Thursday, October 6, 2022 - Kingston Fire Hall

Name	Address/ Community	District #	Provide email address if you would like to stay informed	How Did You Hear About the Sessions?
Mike McCleave	Wilmot			<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input checked="" type="checkbox"/> Social Media <input type="checkbox"/> Other: _____
Chris Palmer	Aylestford	5		<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input type="checkbox"/> Other: _____
Brenda Morash <del>Chapman</del>	Kingston	4		<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input type="checkbox"/> Other: _____
John Pierce	Kingston	4/	john.pierce_@hotmail.com	<input checked="" type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input type="checkbox"/> Other: _____

+ Coun. Martha  
Armstrong Kingston

4/

Boundary Review Public Engagement Session - Thursday, October 6, 2022 - Kingston Fire Hall

Name	Address/ Community	District #	Provide email address if you would like to stay informed	How Did You Hear About the Sessions?
John Borash	Kingston + WATERVILLE	4 + 7		<input checked="" type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input checked="" type="checkbox"/> Social Media <input type="checkbox"/> Other: _____
K. Freeman	GND Sg.	4	karenfreeman714@gmail.com	<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input checked="" type="checkbox"/> Other: <u>TAX OFFICE</u>
				<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input type="checkbox"/> Other: _____
				<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input type="checkbox"/> Other: _____

Boundary Review Public Engagement Session - October 20, 2022 - Municipality of the County of Kings

Name	Address/ Community	District #	Provide email address if you would like to stay informed	How Did You Hear About the Sessions?
Chris Carr	Dartmouth Harbour	1		<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input type="checkbox"/> Other: <u>DIVERSITY</u>
Cody Holland	Coldbrook	6	Rooted.LF@gmail.com	<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input checked="" type="checkbox"/> Social Media <input type="checkbox"/> Other: _____
Tracey Benjamin (ONLINE)			tracey.e.benjamin@ hotmail.com	<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input type="checkbox"/> Other: _____
Michael Morgan			m.morgan@mun.ca	<input type="checkbox"/> Ad in Paper <input type="checkbox"/> Ad on Radio <input type="checkbox"/> Flyer <input type="checkbox"/> Website <input type="checkbox"/> Social Media <input type="checkbox"/> Other: _____



# **BOUNDARY**

## **REVIEW 2022**

## Appendix E

Council & Committee of the Whole Documents



**MUNICIPALITY** *of the*  
**COUNTY** *of* **KINGS**





# Municipality of the County of Kings

## Request for Decision

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**TO** Committee of the Whole

**PREPARED BY** Janny Postema, Municipal Clerk

**MEETING DATE** February 15, 2022

**SUBJECT** Boundary Review 2022

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### **ORIGIN**

- *Municipal Government Act* section 369: Study of polling districts required

### **RECOMMENDATION**

That Committee of the Whole recommend Municipal Council authorize the Chief Administrative Officer to conduct the 2022 Study of Polling Districts through the assignment of Municipal staff and the contracting of a public engagement specialist as outlined in the February 15, 2022 Request for Decision.

### **INTENT**

To provide the Committee of the Whole with information relating to the Study of Polling Districts ('Boundary Review'), to be conducted in 2022 as mandated by the *Municipal Government Act*, to make an informed decision on the proposed process.

### **DISCUSSION**

#### Municipal Government Act (MGA)

Section 369 of the *Municipal Government Act* (Study of polling districts required) states:

*(1) In the year 1999, and in the years 2006 and every eighth year thereafter the council shall conduct a study of the number and boundaries of polling districts in the municipality, their fairness and reasonableness and the number of councillors.*

*(2) After the study is completed, and before the end of the year in which the study was conducted, the council shall apply to the Board to confirm or to alter the number and boundaries of polling districts and the number of councillors.*

#### Public Consultation

The User Guide provided by the Nova Scotia Utility and Review Board ('Board' or 'NSUARB') emphasizes that Public Consultation is an inherent part of the required study. The Guide (Appendix A) states that the type and amount of consultation is within Council's discretion, but that it should give members of the public an opportunity to express their views on the size of their Council and the location of boundaries for municipal polling districts. Giving the public an opportunity to provide its valuable input is a key part of the decision-making process leading to the application to the Board.

#### Process

Municipal Council has the authority to make the application to the Board but must complete a study. The study recommendation(s) should be evidence-based and must involve public consultation. Council may decide to engage a consultant (through a Request for Decision) or direct Municipal staff to conduct the study in-house, or a combination of the two (see table below).



# Municipality of the County of Kings

## Request for Decision

Municipal Council can decide to form a committee (working group), which could include members of the public. Council can also decide that it is sufficient to have a program of public consultation and contract external consultants, or to have Municipal staff filing reports through the Committee of the Whole.

The Board recommends a two-step process. At the first stage, Council should decide the desired number of Councillors (i.e., the size of Council). Questions about the distribution of polling districts should be addressed in a second stage.

Regardless of the process Council decides to follow, the opinions of individual Members of Council will be considered, based on their experiences during municipal elections and their term(s) as Members of Council to-date. To that end, staff propose conducting a survey of individual Members of Council to gather initial feedback. The survey would be preceded by a discussion paper and Committee of the Whole discussion on the statutory process and requirements.

### Constraints

When responding to the survey questions, it will be important for Members of Council to understand the constraints as imposed by the MGA and the Board, as well as the implications of changes to the size of Council or District Boundaries (should any be proposed).

Per MGA s. 368 (4), in determining the number and boundaries of polling districts, the Board must consider number of electors, relative parity of voting power, population density, community of interest, and geographic size.

The Board expects variances for relative parity between polling districts to be within +/- 10% of the average. The Board allows variances up to +/- 25% only in extraordinary circumstances, in which case the Municipality is required to provide a detailed written explanation confirming that factors such as community of interest or geography clearly justify the necessity of an increased variance in a polling district.

The last Boundary Review, which was completed in 2015 with a final decision issued by the Board in 2016, resulted in the current number of Councillors and Polling Districts and Boundaries. An increase or decrease in the number of Councillors would affect all Districts and all District Boundaries.

### Consultant, Municipal Staff or Combination

As previously stated, Council may select one of three options to conduct the study:

1. Third-party Consultant; or
2. Municipal Staff; or
3. Third-party Consultant (public consultation) and Municipal Staff (geographic analysis and recommendation for Council)

A comparison of the three options is outlined in the table below.



# Municipality of the County of Kings

## Request for Decision

Options to Conduct Study: Comparison			
	OPTION 1: CONSULTANT	OPTION 2: MUNICIPAL STAFF	OPTION 3: COMBINATION
<b>Description</b>	Engage third-party consultant to conduct public consultation, undertake geographic analysis and prepare a recommendation for Council.	Municipal staff conduct the consultations, undertake geographic analysis and prepare a recommendation for Council.	Engage third-party consultant to conduct consultation, while Municipal staff undertake the geographic analysis and prepare a recommendation for Council.
<b>Cost</b>	The incremental cost of engaging a consultant would be higher compared to an in-house study or a combination.	There would no incremental cost to an in-house study but staff would be seconded from other priorities.	The incremental cost would relate to the contracting of an external firm to lead public consultations.
<b>Expertise</b>	<p>A consultant or team of consultants would need to be secured with background in:</p> <ul style="list-style-type: none"> <li>public engagement;</li> <li>Geographic Information Systems (GIS); and</li> <li>Client representation at the NSUARB hearing.</li> </ul>	<ul style="list-style-type: none"> <li>A number of (senior) staff members have previous boundary review experience.</li> <li>GIS staff have a high level of expertise in geographic analysis, statistics and mapping.</li> <li>Municipal Communications Specialist could administer the advertising and promotion of public consultation.</li> <li>Staff would represent the Municipality at the NSUARB hearing.</li> </ul>	<ul style="list-style-type: none"> <li>Municipal staff would provide GIS and boundary review expertise and advertise/promote the public engagement.</li> <li>An external firm or individual would be contracted with specialization in public engagement.</li> <li>Both the Consultant and Municipal staff would represent the Municipality at the NSUARB hearing.</li> </ul>
<b>Key Considerations</b>	A consultant could be regarded as being more objective and at arm's length.	Municipal staff retain detailed knowledge of communities and geography in the Municipality.	Addresses third-party approach and partially retains staff in other priority areas.
<b>Cost Estimates</b>	\$30,000 in fees \$10,000 in engagement costs	\$10,000 in engagement costs	\$20,000 in consulting fees \$10,000 in engagement costs



# Municipality of the County of Kings

## Request for Decision

### **FINANCIAL IMPLICATIONS**

- If Council adopts Option 3 (combination of consultant and staff), the estimated cost would be:
  - \$20,000 in consulting fees
  - \$10,000 in engagement costs (advertising, hall rentals, materials, mileage, etc.)
  - GL # 21-3-369-122

### **STRATEGIC PLAN ALIGNMENT**

	Strategic Priority	Description
	Strong Communities	
	Environmental Stewardship	
	Economic Development	
	Good Governance	
	Financial Sustainability	
✓	Other	Statutory requirement per MGA s. 369

### **ALTERNATIVES**

- Council may choose Option 1: third-party consultant.
- Council may choose Option 2: Municipal staff.
- Council may choose any option with a Working Group.

### **IMPLEMENTATION**

- Staff prepare discussion paper
- Committee of the Whole discussion on statutory process and requirements
- Council participates in exploratory survey
- Staff create terms of reference for the recruitment of an engagement consultant
- Public Consultation
- Public Consultation Report
- Staff recommendation report to Committee of the Whole
- Council recommendation
- Council approval of application to Nova Scotia Utility and Review Board

### **ENGAGEMENT**

- Public Consultation will play a significant part in the review.
- Members of Council will be surveyed.

### **APPENDICES**

- Appendix A: Nova Scotia Utility and Review Board User Guide

### **APPROVALS**

Scott Conrod, Chief Administrative Officer

February 8, 2022

## USER GUIDE

### **Statutory requirements for applications**

Every eight years since 2006, the council of every municipality and town in the province must study the number and boundaries of its polling districts, their fairness and reasonableness and the number of councillors. After it completes the study, and before the end of the year, the council must apply to the Board to confirm or to change the number and boundaries of polling districts and the number of councillors. For towns that elect councillors at large, an application must be filed with the Board to confirm or change the number of councillors.<sup>1</sup>

The Board must consider several factors to decide the number and boundaries of polling districts, including the number of electors, relative parity of voting power, population density, community of interest and geographic size.<sup>2</sup> To determine the number of councillors for a town, the Board must consider the population and geographic size of the town.<sup>3</sup> The position of mayor is not included in the number of councillors and does not fall within the scope of the Board's review.<sup>4</sup>

### **Recommended two-step process for study**

In past decisions, the Board provided specific guidance to municipalities and towns about municipal boundary applications.

Council may decide to hire a consultant or third party to do the required study, but it does not have to. Many councils direct senior municipal staff to conduct the study, in some cases aided by committees which include members from the public.

The Board recommends a two-step process. At the first stage, council should decide the desired number of councillors (i.e., the size of council). Questions about the distribution of polling districts should be addressed in a second stage.

Deciding the size of council involves considering the desired style of the council, the governance structure of the council, and a determination of an effective and efficient number of councillors. The style of government should not be decided until adequate public consultation has occurred. The size of council and its governance structure is a matter which can then be decided by council in an informed debate.

Once the number of councillors and polling districts is decided, the task becomes one of distributing the polling districts, balancing the number of electors, relative parity of voting power, population density, community of interest and geographic size.<sup>5</sup> As with the number of polling districts, public consultation is essential to a successful boundary setting process.

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<sup>1</sup> *Municipal Government Act*, S.N.S. 1998, c. 18, s. 369. Part XVI of the *Municipal Government Act* applies to the Halifax Regional Municipality (*Halifax Regional Municipal Charter*, S.N.S. 2008, c. 39, s. 364).

<sup>2</sup> *Municipal Government Act*, s. 368(4).

<sup>3</sup> *Municipal Government Act*, s. 368(5).

<sup>4</sup> The definition of "councillor" means a council member other than the mayor (*Municipal Government Act*, s. 3(p)).

<sup>5</sup> *Municipal Government Act*, s. 368(4).

Ideally, the public consultation process should mirror the two-step process outlined above, but the Board recognizes that for smaller municipalities or towns (or in instances where the first round of consultation has shown a preference to substantively maintain the status quo, including its boundaries), a second round of public consultation may not be practical or necessary.

### **Public consultation**

Public consultation is an inherent part of the required study. The type and amount of consultation is within council's discretion, but it should give members of the public an opportunity to express their views on the size of their council, upon the location of boundaries for town wards or municipal polling districts, or whether a town should be divided into wards, should that be applicable. Giving the public an opportunity to provide its valuable input is a key part of the decision-making process leading to an application by a municipality or town.

### **Relative parity of voting power**

The target variance for relative parity of voting power should be  $\pm 10\%$  from the average number of electors per polling district or ward. The municipality or town must justify any variance exceeding this target in its application to the Board. The larger the proposed variance, the greater the burden on the municipal unit to justify the higher variance from the average number of electors. Factors that may support higher variances include the need to accommodate population density, community of interest or geographic size.

### **Polling district boundary descriptions**

The municipal unit must supply descriptions of the existing and proposed municipal polling districts (or the wards in the case of towns). In most cases, the descriptions are in written form, which is acceptable to the Board. However, in recent years, municipalities and towns have asked to provide the descriptions of their polling districts or wards using digital GIS technology.

The Board will accept digital mapping descriptions instead of text descriptions, but in addition to filing a large hard copy map showing all polling districts, the Board also requires individual digital mapping for each polling district or ward. The individual mapping is to be filed by way of hard copy (8.5 x 11-inch format) and electronically (JPEG). The Board is mindful that due to differences in the size of the respective polling districts, the relative scale on each of the maps may differ.

Regardless of the format adopted by a municipality or town, the description must be able to address any inquiry made by electors or municipal election staff during a municipal election. The scale of any digital mapping descriptions must be able to respond to any inquiry.



## **Hearing - general procedure**

When an application is received, the Clerk of the Board will contact the municipality or town to schedule a public hearing. Once the hearing date is confirmed, a notice of hearing will be prepared by the Clerk of the Board and published twice in a local newspaper. The notice will invite members of the public to apply to participate in the hearing as a formal intervenor or to comment on the application by way of providing a letter of comment or registering to speak in person at the hearing. The Board will bill the municipality or town for the cost of these advertisements. The Board will also direct the municipality or town to post the notice of hearing on their social media accounts.

When no change to the number of polling districts and councillors is requested, and no member of the public has contacted the Board to oppose the application or to request to speak at the hearing, the Board may hold the public hearing by telephone or video conference. When the application requests a change to the number of polling districts and councillors, or if there is a material change proposed to the boundaries of the polling districts, the Board will likely conduct the public hearing in person. However, the Board reserves the right to decide the format of the hearing in each case.

The Board normally holds in-person public hearings in the municipality or town where the application arises. Outside HRM, Board hearings are usually held in municipal council chambers or other rooms within the municipal building.

Municipalities or towns do not have to be represented by legal counsel but may do so. Most do not, and their applications are presented by one or more of the following: Mayor, Warden, Chief Administrative Officer, Clerk, Chair of the local boundary review committee, etc.

At the public hearing itself, the Board member or panel chair opens the hearing by briefly describing the application and then asking the parties to identify themselves. The Board's hearings are all recorded electronically by a Board hearing clerk who is also responsible for handling the exhibits filed and discussed during the hearing.

During the public hearing, the town or municipality presents evidence through the examination of its witnesses. Each witness is first sworn in or affirmed (whichever their preference) to testify. In the case of municipal boundary hearings, the evidence is typically in the form of a presentation by a municipal official, including a discussion of the study or consultation undertaken by the municipal unit, any report prepared by the applicant, and details contained in the application. After the municipal unit has presented its application, the Board will usually ask questions related to the application. The Board may ask for more information or data to be filed as an undertaking after the hearing.

After the application is presented, the Board will open the hearing to any groups who have formally intervened in the matter and any members of the public who may have comments, either in support or opposed to the application. The Board or the municipal unit representative may ask questions to the intervenors or members of the public who have given comments. At the end of such comments, the town or municipality will be given an opportunity to respond to any concerns or issues raised by the public and to make any final submissions summarizing the key points of their application.

Most municipal boundary review hearings take one or two hours.

### **Board Decision**

The Board normally issues a written decision within 60 days of the hearing. The Board will also issue an Order giving effect to the approved number of councillors and polling districts, and to the boundaries of the polling districts. Where text descriptions are used for the polling districts or wards, the Board may require the municipal unit to submit an electronic WORD or PDF version of the descriptions.

**THE MUNICIPALITY OF THE COUNTY OF KINGS**  
**COMMITTEE OF THE WHOLE**  
**February 15, 2022**  
**MINUTES**

**Meeting Date  
and Time**

A meeting of the Committee of the Whole was held on Tuesday, February 15, 2022 at 9:00 a.m. in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

**1. Attendance**

All Members of Council were in attendance.

Deputy Mayor Lutz chaired the meeting.

***Results for Roll Call***

For 9

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	-
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

It was noted that Councillor Granger arrived shortly after roll call.

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Trish Javorek, Director, Planning & Inspections
- Scott Quinn, Director, Engineering & Public Works, Lands & Parks
- Terry Brown, Manager of Inspections & Enforcement (item 7i)
- Mike Livingstone, Manager, Financial Reporting
- Chad West, Manager of IT (closed session)
- Vicki Brooke, Policy Analyst (items 7a-h)
- Ashley Brooker, Active Living Coordinator (item 10)
- Ashley Thompson, Communication Specialist (items 7a-b)
- Janny Postema, Municipal Clerk (up to item 7d)
- Joanna McGrath, Administrative Assistant/Recording Secretary

**2. [Approval of Agenda](#)**

**On motion of Councillor Killam and Councillor Misner, that Committee of the Whole approve the February 15, 2022 agenda as circulated.**

**Motion Carried.**

**COTW-2022-02-15-028**

***Results***

For 10

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For

District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

3. **Disclosure of Conflict of Interest Issues**

No Conflict of Interest issues were declared.

4. **Approval of Minutes**

4a. [January 13-14, 2022](#)

On motion of Councillor Allen and Councillor Misner, that the minutes of the Special Committee of the Whole meeting held on January 13-14, 2022 be approved as circulated.

**Motion Carried.**

**COTW-2022-02-15-029**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

4b. [January 18, 2022](#)

On motion of Councillor Misner and Councillor Killam, that the minutes of the Committee of the Whole meeting held on January 18, 2022 be approved as circulated.

**Motion Carried.**

**COTW-2022-02-15-030**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

5. **Business Arising from Minutes**

5a. [January 13-14, 2022](#) There was no business arising from the January 13-14, 2022 minutes.

5b. [January 18, 2022](#) There was no business arising from the January 18, 2022 minutes.

6. **Presentations**

6a. [Addressing Hemlock Woolly Adelgid in the Kentville Ravine and Kings](#) Christianne Hagerman, Save the Kentville Ravine Initiative, provided a [presentation](#) on Addressing Hemlock Woolly Adelgid in the Kentville Ravine and Kings.

**On motion of Councillor Misner and Councillor Allen, that Committee of the Whole receive the presentation on Addressing Hemlock Woolly Adelgid in the Kentville Ravine and Kings as provided on February 15, 2022 for information.**

**Motion Carried.**

**COTW-2022-02-15-031**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

7. **Administration**

7a. [Communications Strategy for the Municipality of the County of Kings](#) Ashley Thompson, Communications Specialist, presented the Request for Decision as attached to the February 15, 2022 Committee of the Whole agenda and provided a [presentation](#).

**On motion of Mayor Muttart and Councillor Hirtle, that Committee of the Whole recommend Municipal Council adopt A Communications Strategy for the Municipality of the County of Kings as attached to the February 15, 2022 Request for Decision.**

**Motion Carried.**

**COTW-2022-02-15-032**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For

District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

7b. [Proposed New Policy  
COMM-02-005:  
Communications](#)

Vicki Brooke, Policy Analyst, presented the Request for Decision as attached to the February 15, 2022 Committee of the Whole agenda and provided a [presentation](#).

**On motion of Councillor Misner and Councillor Granger, that Committee of the Whole recommend Municipal Council provide seven days' notice, per s.48(1) *Municipal Government Act*, to adopt Policy COMM-02-005: Communications.**

**Motion Carried.**

**COTW-2022-02-15-033**

***Results***

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

**On motion of Councillor Hirtle and Councillor Misner, that Committee of the Whole recommend Municipal Council provide seven days' notice, per s.48(1) *Municipal Government Act*, to repeal Policy COMM-02-004: External Communications.**

**Motion Carried.**

**COTW-2022-02-15-034**

***Results***

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For



7c. [Boundary Review 2022](#)

Janny Postema, Municipal Clerk, presented the Request for Decision as attached to the February 15, 2022 Committee of the Whole agenda and provided a [presentation](#).

**On motion of Councillor Armstrong and Councillor Misner, that Committee of the Whole recommend Municipal Council authorize the Chief Administrative Officer to conduct the 2022 Study of Polling Districts through the assignment of Municipal staff and the contracting of a public engagement specialist as outlined in the February 15, 2022 Request for Decision.**

**Motion Carried.**

**COTW-2022-02-15-035**

**Results**

For 10

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

**On motion of Councillor Hirtle and Councillor Winsor, that Committee of the Whole request staff to bring back the parameters of a working group for the 2022 Study of Polling Districts.**

**Motion Defeated.**

**Results**

For 3

Against 7

District	Name	Results
Mayor	Peter Muttart	Against
District 1	June Granger	Against
District 2	Lexie Misner	For
District 3	Dick Killam	Against
District 4	Martha Armstrong	Against
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	Against
District 8	Jim Winsor	Against
District 9	Peter Allen	Against

Committee of the Whole took a short break from 11:00 to 11:15 a.m.

7d. [Proposed Amendments to Policy HR-06-021: SARS-CoV-2 Vaccination](#)

Vicki Brooke, Policy Analyst, presented the Request for Decision as attached to the February 15, 2022 Committee of the Whole agenda and provided a [presentation](#).

**On motion of Councillor Misner and Councillor Granger, that Committee of the Whole recommend Municipal Council provide**

seven days' notice, per s.48(1) *Municipal Government Act*, to adopt amendments to Policy HR-06-021: SARS-CoV-2 Vaccination.

**Motion Carried.**

**COTW-2022-02-15-036**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

7e. [Proposed Amendments to Policy HR-06-014: Training & Professional Development](#)

Vicki Brooke, Policy Analyst, presented the Request for Decision as attached to the February 15, 2022 Committee of the Whole agenda and provided a [presentation](#).

**On motion of Councillor Harding and Councillor Hirtle, that Committee of the Whole recommend Municipal Council provide seven days' notice, per s.48(1) *Municipal Government Act*, to adopt amendments to Policy HR-06-014: Training & Professional Development.**

**Motion Carried.**

**COTW-2022-02-15-037**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

7f. [Proposed New Policy: EPW-04-015: Active Transportation Project Prioritization](#)

Vicki Brooke, Policy Analyst, presented the Request for Decision as attached to the February 15, 2022 Committee of the Whole agenda and provided a [presentation](#).

**On motion of Councillor Killam and Councillor Granger, that Committee of the Whole recommend Municipal Council provide seven days' notice, per s.48(1) *Municipal Government Act*, to adopt Policy EPW-04-015: Active Transportation Project Prioritization.**

**Motion Carried.**

**COTW-2022-02-15-038**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

7g. [Proposed Amendments to Policy ADMIN-01-017: Sidewalk Construction Priority List](#)

Vicki Brooke, Policy Analyst, presented the Request for Decision as attached to the February 15, 2022 Committee of the Whole agenda and provided a [presentation](#).

On motion of Councillor Armstrong and Councillor Killam, that Committee of the Whole recommend Municipal Council provide seven days' notice, per s.48(1) *Municipal Government Act*, to adopt amendments to Policy ADMIN-01-017: Sidewalk Construction Priority List, reclassify the Policy as Policy EPW-04-015: Sidewalk Construction Project Prioritization, and amend Section 3.1 of the Policy to reference three kilometres.

Amendment:

On motion of Councillor Armstrong and Councillor Killam, to amend the last part of the motion to "amend Section 3.1 of the Policy to reference 1.6 kilometres for Elementary and 2.4 kilometres for Middle and Secondary schools".

**Amendment Defeated.**

**Results**

For 2  
Against 8

District	Name	Results
Mayor	Peter Muttart	Against
District 1	June Granger	Against
District 2	Lexie Misner	Against
District 3	Dick Killam	Against
District 4	Martha Armstrong	Against
District 5	Tim Harding	Against
District 6	Joel Hirtle	Against
District 7	Emily Lutz	Against
District 8	Jim Winsor	For
District 9	Peter Allen	For

Main Motion:

That Committee of the Whole recommend Municipal Council provide seven days' notice, per s.48(1) *Municipal Government Act*, to adopt amendments to Policy ADMIN-01-017: Sidewalk Construction Priority

List, reclassify the Policy as Policy EPW-04-015: Sidewalk Construction Project Prioritization, and amend Section 3.1 of the Policy to reference three kilometres.

Motion Carried.

COTW-2022-02-15-039

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

On motion of Councillor Misner and Councillor Allen, that Committee of the Whole recommend Municipal Council provide seven days' notice, per s.48(1) *Municipal Government Act*, to repeal Policy EPW-04-005: Sidewalk.

Motion Carried.

COTW-2022-02-15-040

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

7h. [Proposed Amendments to Policy EPW-04-012: Village/Subdivision Road Paving Priority List](#)

Vicki Brooke, Policy Analyst, presented the Request for Decision as attached to the February 15, 2022 Committee of the Whole agenda and provided a [presentation](#).

On motion of Councillor Armstrong and Councillor Misner, that Committee of the Whole recommend Council provide seven days' notice, per s.48(1) *Municipal Government Act*, to adopt amendments to Policy EPW-04-012: Village/Subdivision Road Paving Priority List.

Motion Carried.

COTW-2022-02-15-041

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

Committee of the Whole recessed for lunch from 12:09 to 12:40 p.m.

7i. [Human Resource Update](#)

Scott Conrod, CAO, presented the Request for Decision as attached to the February 15, 2022 Committee of the Whole agenda and provided a [presentation](#).

**On motion of Councillor Harding and Councillor Misner, that Committee of the Whole receive the Human Resource Update report dated February 15, 2022 for information.**

**Motion Carried.**

**COTW-2022-02-15-042**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

8. **Engineering and Public Works, Land & Parks Services**

8a. [Amendments to FY2022-23 Priority List for Village/Subdivision Road Paving Program](#)

Scott Quinn, Director, Engineering & Public Works, Lands and Parks, presented the Request for Decision as attached to the February 15, 2022 Committee of the Whole agenda and provided a [presentation](#).

**On motion of Councillor Allen and Councillor Granger, that Committee of the Whole recommend Municipal Council approve the amended 2022 Priority List, as appended to the February 15, 2022 Request for Decision, for submission under Cost Sharing Agreement 2020-014 - Provincial Village/Subdivision Road Resurfacing.**

**Motion Carried.**

**COTW-2022-02-15-043**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

## 9. Financial Services

### 9a. [2022/2023 COVID-19 Reserve](#)

Mike Livingstone, Manager of Financial Reporting, presented the Request for Decision as attached to the February 15, 2022 Committee of the Whole agenda and provided a [presentation](#).

**On motion of Councillor Hirtle and Councillor Misner, that Committee of the Whole recommend Municipal Council release holds on the COVID-19 Reserve relating to Support for Food in the amount of \$100,000 and Support to the Arts and Culture Sector in the amount of \$50,000.**

**Motion Carried.**

**COTW-2022-02-15-044**

#### *Results*

For 9

Against 1

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	Against
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

**On motion of Councillor Hirtle and Councillor Misner, that Committee of the Whole request a staff report be brought back at the next Municipal Council meeting regarding a possible assistance program for energy/heating bills.**

**Motion Carried.**

**COTW-2022-02-15-045**

#### *Results*

For 9

Against 1

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	Against



District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

Mayor Muttart and CAO Conrod were excused to attend a different meeting at 1:57 p.m.

#### 10. Recreation Services

##### 10a. [Active Living Strategy \(2021-2026\)](#)

Ashley Brooker, Active Living Coordinator, presented the Request for Decision as attached to the February 15, 2022 Committee of the Whole agenda and provided a [presentation](#).

**On motion of Councillor Misner and Councillor Hirtle, that Committee of the Whole recommend Municipal Council accept the Active Living Strategy as attached to the February 15, 2022 Request for Decision.**

**Motion Carried.**

**COTW-2022-02-15-046**

#### *Results*

For 9

Against 0

District	Name	Results
Mayor	Peter Muttart	-
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

#### 11. Councillor Item

##### 11a. [COVID-19 Community Groups Grant](#)

Councillor Harding presented the Councillor Item Request as attached to the February 15, 2022 Committee of the Whole agenda.

**On motion of Councillor Harding and Councillor Allen, that Committee of the Whole recommend Municipal Council consider extending the COVID-19 Community Groups Grant during the 2022-23 budget process due to the continuation of the pandemic to help out on operating expenses.**

**Motion Withdrawn.**

**On motion of Councillor Harding and Councillor Winsor, that Committee of the Whole recommend that staff bring back a report as soon as possible for the re-implementation of the COVID-19 Community Groups Grant from the COVID-19 Reserve.**

**Motion Carried.**

**COTW-2022-02-15-047**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	-
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

**12. External Board and Committee Reports**

- 12a. [Kentville Water Commission](#) Councillor Misner presented the report as attached to the February 15 2022 Committee of the Whole agenda.
- 12b. [Kings Point to Point Transit Society Board](#) Councillor Harding presented the report as attached to the February 15 2022 Committee of the Whole agenda.
- 12c. [Kings Regional Rehabilitation Centre Board](#) Councillor Misner presented the report as attached to the February 15 2022 Committee of the Whole agenda.
- 12d. [Kings Transit Authority Board](#) Councillor Misner presented the report as attached to the February 15 2022 Committee of the Whole agenda.
- 12e. [New Minas Source Water Protection Committee](#) Councillor Winsor presented the report as attached to the February 15 2022 Committee of the Whole agenda.
- 12f. [New Minas Secondary Planning Strategy Working Group](#) Councillor Winsor presented the report as attached to the February 15 2022 Committee of the Whole agenda.
- 12g. [Valley Regional Enterprises Network Liaison & Oversight Committee](#) Councillor Winsor presented the report as attached to the February 15 2022 Committee of the Whole agenda.
- 12h. **Annapolis Valley Regional Library Board** Deputy Mayor Lutz provided a verbal report.
- 12i. **Annapolis Valley Trails Coalition Board** Deputy Mayor Lutz provided a verbal report.
- 12j. **Landscape of Grand Pré Inc. Board** Deputy Mayor Lutz provided a verbal report.
- 12k. **Nova Scotia Federation of Municipalities Board** Deputy Mayor Lutz provided a verbal report.
- 12l. **Other:** [See Attached Table](#) **On motion of Councillor Allen and Councillor Granger, that Committee of the Whole receive the External Board and Committee Reports as attached to the February 15, 2022 Committee of the Whole**

agenda and as provided verbally.

**Motion Carried.**

**COTW-2022-02-15-048**

**Results**

For 9

Against 0

District	Name	Results
Mayor	Peter Muttart	-
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

**13. Other Business**

At the request of Councillor Armstrong, staff provided an update on the solar and wind projects the Municipality was undertaking.

Councillor Hirtle brought awareness to Bill C-8, in particular the *Underused Housing Tax Act*, which would implement a 1% tax on the value of dwellings owned by non-resident, non-Canadians that are considered to be vacant or underused.

Deputy Mayor Lutz congratulated staff and Council who contributed to the African Heritage Month celebrations on the success of the program so far.

**14. Comments from the Public**

No members of the public were present.

**15. Closed Session & Adjournment**

**On motion of Councillor Killam and Councillor Harding, that Committee of the Whole adjourn to move into closed session in accordance with Section 22 (2) (e) *Municipal Government Act*: contract negotiations.**

**Motion Carried.**

**COTW-2022-02-15-049**

**Results**

For 9

Against 0

District	Name	Results
Mayor	Peter Muttart	-
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

Committee of the Whole moved into closed session at 2:45 p.m. and adjourned at 3:35 p.m.

Approved by:

\_\_\_\_\_  
Emily Lutz  
Deputy Mayor

\_\_\_\_\_  
Joanna McGrath  
Administrative Assistant/Recording Secretary

Results Legend	
-	Absent
COI	Conflict of interest
For	A vote in favour
Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative.



# Municipality of the County of Kings

## Briefing

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<b>TO</b>	Committee of the Whole
<b>PREPARED BY</b>	Janny Postema, Municipal Clerk
<b>MEETING DATE</b>	June 21, 2022
<b>SUBJECT</b>	Study of Polling Districts 2022 ('Boundary Review')

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### **ORIGIN**

- *Municipal Government Act* (MGA) section 369: Study of polling districts required, and section 368(4)
- Public Engagement for Boundary Review budget of \$30,000 approved by Council during 2022/23 Budget deliberations
- [February 15, 2022 Committee of the Whole Request for Decision](#)
- [March 15, 2022 Council motion](#)
- 2022-06-07 Closed Session: Council authorized the Chief Administrative Officer in to conduct the 2022 Study of Polling Districts through the assignment of Municipal staff

### **RECOMMENDATION**

That Committee of the Whole receive the 'Study of Polling Districts 2022' Briefing dated June 21, 2022 for information.

### **INTENT**

To provide the Committee of the Whole with information relating to the 2022 Study of Polling Districts (also referred to as 'Boundary Review') in preparation of a Council survey on the matter and to assist Council in making an informed decision on the application to the Nova Scotia Utility and Review Board ('Board').

### **DISCUSSION**

#### **Introduction**

This Briefing provides Council with information on the statutory process and requirements of the Study of Polling Districts, as well as current polling district boundaries and voter numbers. Members of Council will be surveyed at the start of the process. The information is intended to assist Members of Council to provide informed responses to the survey questions and, ultimately, to make an informed decision on the application to the Board. Polling district maps and statistics are shown in Appendix A: Polling Districts, Polling Divisions and Voter Numbers.

#### **Engagement**

As outlined in the [February 15, 2022 Request for Decision](#), Council will be surveyed at the start of the process. Council members have firsthand experience through:

- Communications with constituents during municipal elections;
- Ongoing direct contact with constituents and groups located in their districts; and
- Direct knowledge of the geography and communities of interest in their districts.

Public engagement is an inherent part of the required study to give members of the public an opportunity to express their views on the size of their Council and the location of boundaries of municipal polling districts. Municipal staff will conduct an awareness campaign in preparation for the public engagement



# Municipality of the County of Kings

## Briefing

process. Engagement sessions will be held in each district. Additionally, there will be an online survey for members of the public.

Upon Council's submission of the application, the Board will schedule a Public Hearing in consultation with the Municipality. A notice of hearing will be published twice in a local newspaper. The notice will invite members of the public to apply to participate in the hearing as a formal intervenor or to comment on the application by way of providing a letter of comment or registering to speak in person at the hearing.

### Statutory Process and Requirements

Section 369 of the MGA, Study of polling districts required states:

*(1) In the year 1999, and in the years 2006 and every eighth year thereafter the council shall conduct a study of the number and boundaries of polling districts in the municipality, their fairness and reasonableness and the number of councillors.*

*(2) After the study is completed, and before the end of the year in which the study was conducted, the council shall apply to the Board to **confirm or to alter** the number and boundaries of polling districts and the number of councillors. [emphasis added]*

Section 368(4) of the MGA sets out the criteria the Board is to consider in reviewing the Municipality's application:

*In determining the number and boundaries of polling districts, the Board must consider number of electors, relative parity of voting power, population density, community of interest, and geographic size.*

### Criteria

#### 1. Number of Electors and Relative Parity of Voting Power

The Board's decision on an application made by the Halifax Regional Municipality (HRM) in 2004 contained components that became part of the Board's Municipal Boundaries User Guide (Appendix B) to provide guidance to HRM and other municipalities for future applications. On relative parity of voting, the Board stated: "The variance refers to the percentage by which the voter population in any constituency or riding deviates from the average number of voters per elected official". In other words, each vote must have the same value. The 2004 HRM Decision further states that "Relative parity relates, in essence, to the concept of "one person, one vote", with the ideal being a variance of 0% (where the number of voters for each polling district is exactly the same). The Board is, however, conscious that relative parity should not be applied blindly: those setting the boundaries of polling districts must always remain sensitive to the various other factors which may need to be taken into account, including, for example, such things as community of interest, race, language and geography".<sup>1</sup>

The Board expects variances for relative parity between polling districts to be within +/- 10% of the average number of electors. Greater variances up to +/- 25% will be allowed only in extraordinary circumstances where the Municipality has provided a detailed written explanation confirming that factors such as community of interest or geography clearly justify the necessity of an increased variance in a polling district. In such cases, it is incumbent upon an affected municipal unit to clearly explain the reasons for such a high variation. Factors that may support higher variances include the need to accommodate population density, community of interest or geographic size.

Table 1 below shows the number of voters per polling district (based on 2020 Municipal Election data), the share of total voters per district, and the variation from the average number of voters.

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<sup>1</sup> Nova Scotia Utility and Review Board Decision re: Halifax Regional Municipality (2004), s. 68, 123, 124





# Municipality of the County of Kings

## Briefing

**Table 1. Land Area and Voters by Polling District (2020 Municipal Election Numbers)**

Electoral District	Land Area km <sup>2</sup>	Voters	Share of Total Voters	Variation from Average	
				No.	%
District 1	246.6	4,404	11.5%	140	3.3%
District 2	55.4	4,674	12.2%	410	9.6%
District 3	436.8	4,436	11.5%	172	4.0%
District 4	34.4	4,367	11.4%	103	2.4%
District 5	677.1	3,993	10.4%	-271	-6.4%
District 6	33.8	4,176	10.9%	-88	-2.1%
District 7	402.3	4,193	10.9%	-71	-1.7%
District 8	19.6	4,150	10.8%	-114	-2.7%
District 9	274.6	3,984	10.4%	-280	-6.6%
Totals	2180.5	38,377	100.0%		
Averages	242.3	4,264			

### 2. Community of Interest

The 2004 HRM Decision states:

*“With respect to community of interest, the Board finds the criteria that should be taken into account include the following:*

1. *history*
2. *recreational*
3. *tax rates, i.e., area rates*
4. *services (water and sewer)*
5. *fire protection service areas*
6. *traffic infrastructure and pattern*
7. *planning boundaries*
8. *language and ethnic origin*
9. *school districts*
10. *shopping patterns and business centres*

*This list is not meant to be exhaustive”.<sup>2</sup>*

The 2004 HRM Decision further states that the Board “recognizes that several community of interest factors may overlap, meaning that the final delineation of a boundary must strike a compromise or accommodation among a number of factors. Further, communities of interest may change with the passage of time”.<sup>3</sup>

### 3. Population Density and Geographic Size

Geographic size may also be a factor in determining the number and boundaries of polling districts. Districts with a larger than average land area can present challenges in terms of travel times for the

<sup>2</sup> Nova Scotia Utility and Review Board Decision re: Halifax Regional Municipality (2004), s. 86

<sup>3</sup> Nova Scotia Utility and Review Board Decision re: Halifax Regional Municipality (2004), s. 87



# Municipality of the County of Kings

## Briefing

Councillor of the district and have a lower than average density of voters. Land area size in square kilometres per district can be found in Table 1.

### Other Considerations

#### 4. Council Size and Governance Style

The governance style of a Council is directly related to the number of Councillors. Increasing or decreasing the size of Council could impact individual Councillors' access to their constituents and with that, impact the effectiveness of representation. The number of Councillors also determines their workload in terms of, for example, participation on boards and committees.

It should be noted that a reduction in the number of Councillors does not necessarily lead to cost savings. It could in fact mean an increase in the resources used to support Councillors.

#### 5. Polling District Boundaries

Several factors need to be considered when establishing or revising polling district boundaries. Roads can form natural district boundaries and facilitate the work of Councillors who must travel among constituents in their districts. Rivers, lakes and other waterways also can act as readily identifiable boundaries. However, these geographic features can divide communities of interest. Criteria listed in the Community of Interest section above are to be considered in these cases and may need to supersede geographic features.

### Past Boundary Reviews

A brief overview of the results of past boundary reviews can be found in Table 2 below (for details please refer to the [2015 report by Stantec Consulting Ltd. Municipality of the County of Kings Governance and Electoral Boundary Review](#), section 3.0).

**Table 2. Past Boundary Reviews**

Year	Council Size/ Number of Polling Districts	Polling District Boundaries
1993	Maintained at 12	No changes
2000	Maintained at 12	Boundary between Districts 4 and 5 amended
2004	Reduced from 12 to 11	Districts 6, 7, and 8 reconfigured into two districts (6 and 8)
2007	Maintained at 11	Adjustments to district boundaries to ensure within +/- 10%
2013	Maintained at 11	Expansion of Village of New Minas boundaries
2015/2016	Reduced from 11 to 9 Warden changed to Mayor	All boundaries amended as a result of reduction in number of districts

### **FINANCIAL IMPLICATIONS**

- No direct financial implications as this Briefing is for Council's information
- \$30,000 allocated in the 2022/23 budget for public engagement

### **STRATEGIC PLAN ALIGNMENT**

	Strategic Priority	Description
	Strong Communities	
	Environmental Stewardship	



# Municipality of the County of Kings

## Briefing

	Economic Development	
	Good Governance	
	Financial Sustainability	
✓	Other	Statutory requirement per MGA s. 369

### **ALTERNATIVES**

- Not applicable

### **IMPLEMENTATION**

- June: Recruit Strategic Projects Specialist
- July/August: Municipal staff team prepares awareness campaign and prepares for public engagement
- September/October: Public engagement, including Council survey
- November: Staff recommendation report to Committee of the Whole
- December: Council decision
- December: Application to NSUARB

### **ENGAGEMENT**

- Public engagement awareness campaign
- Council survey
- Public engagement sessions
- Online public engagement survey
- Nova Scotia Utility and Review Board Public Hearing

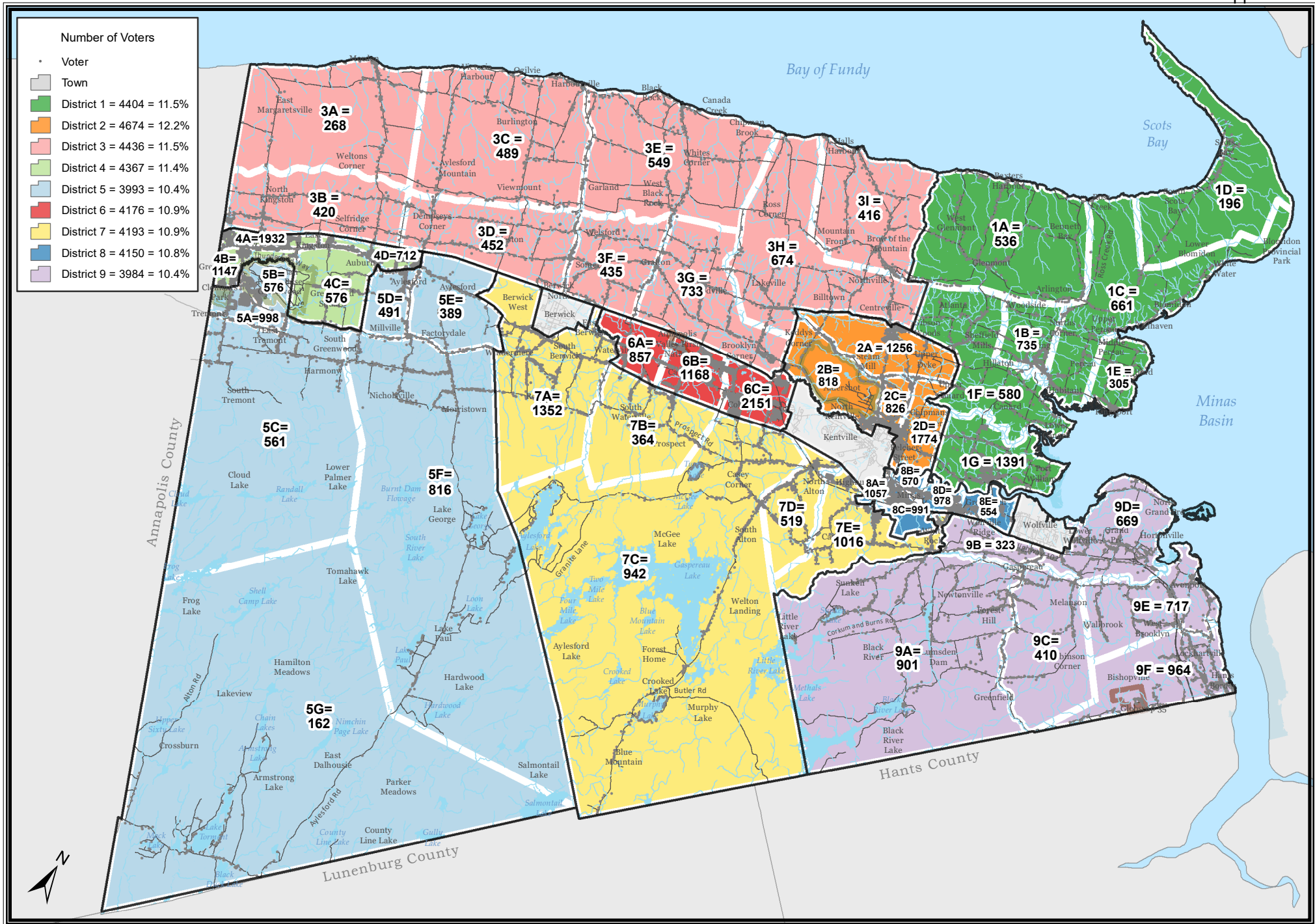
### **APPENDICES**

- Appendix A: Polling Districts, Polling Divisions and Voter Numbers (Maps)
- Appendix B: Nova Scotia Utility and Review Board User Guide

### **APPROVALS**

Scott Conrod, Chief Administrative Officer

June 13, 2022



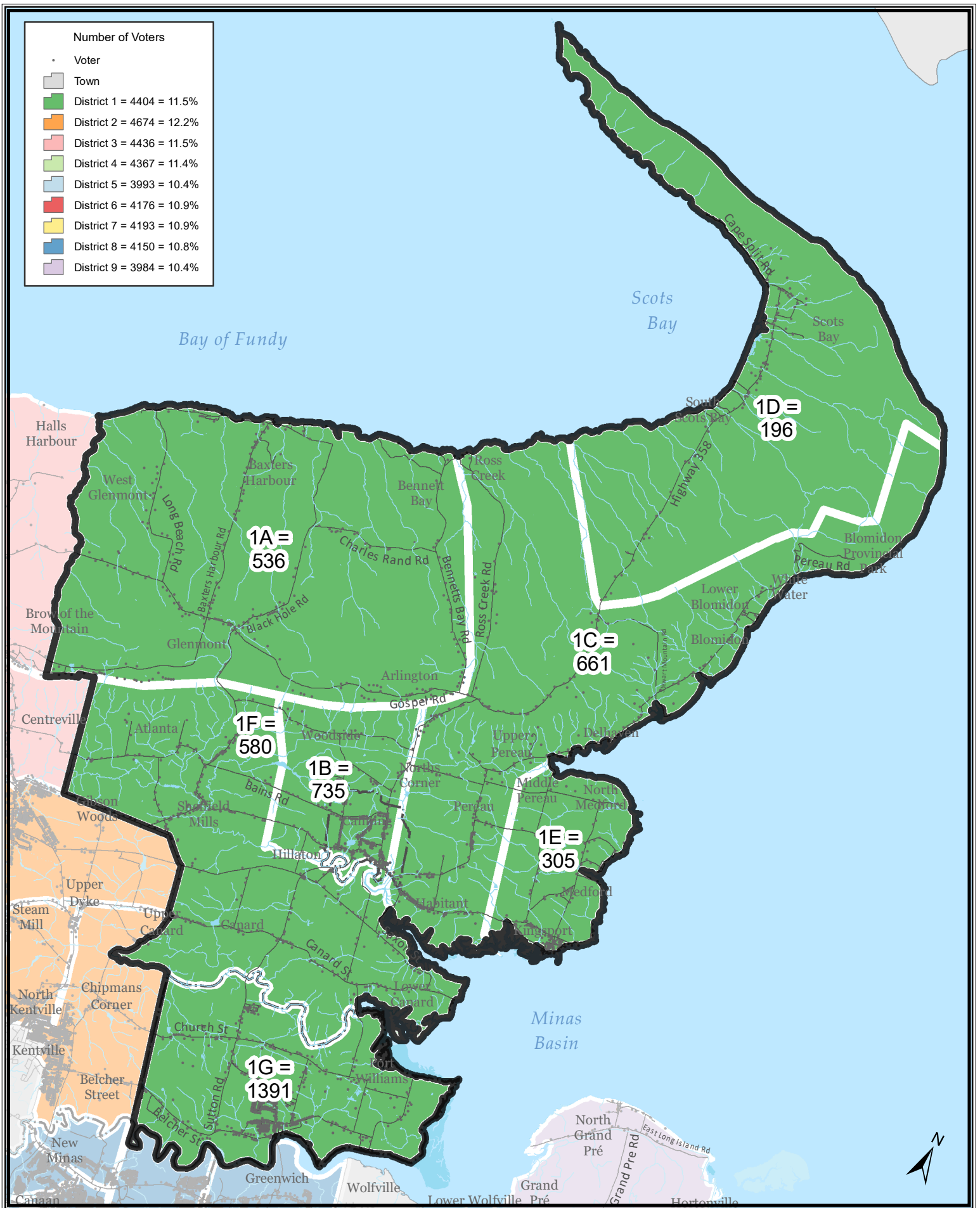
This map was created by the County of Kings. It is a graphical representation and is not intended for navigational purposes. Data on this map comes from various sources. Road data comes from the Nova Scotia Road Network dataset courtesy of the Nova Scotia Geomatics Centre (NSGC). Waterbodies and watercourses are part of the Nova Scotia Topographic Database (NSTDB). Electoral Districts and Polling Divisions courtesy of Elections NS. \* Voter numbers are reported from the 2020 Municipal Election. Created April 2022.

## Municipality of the County of Kings

0 2.5 5 10 km



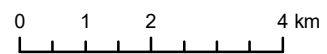


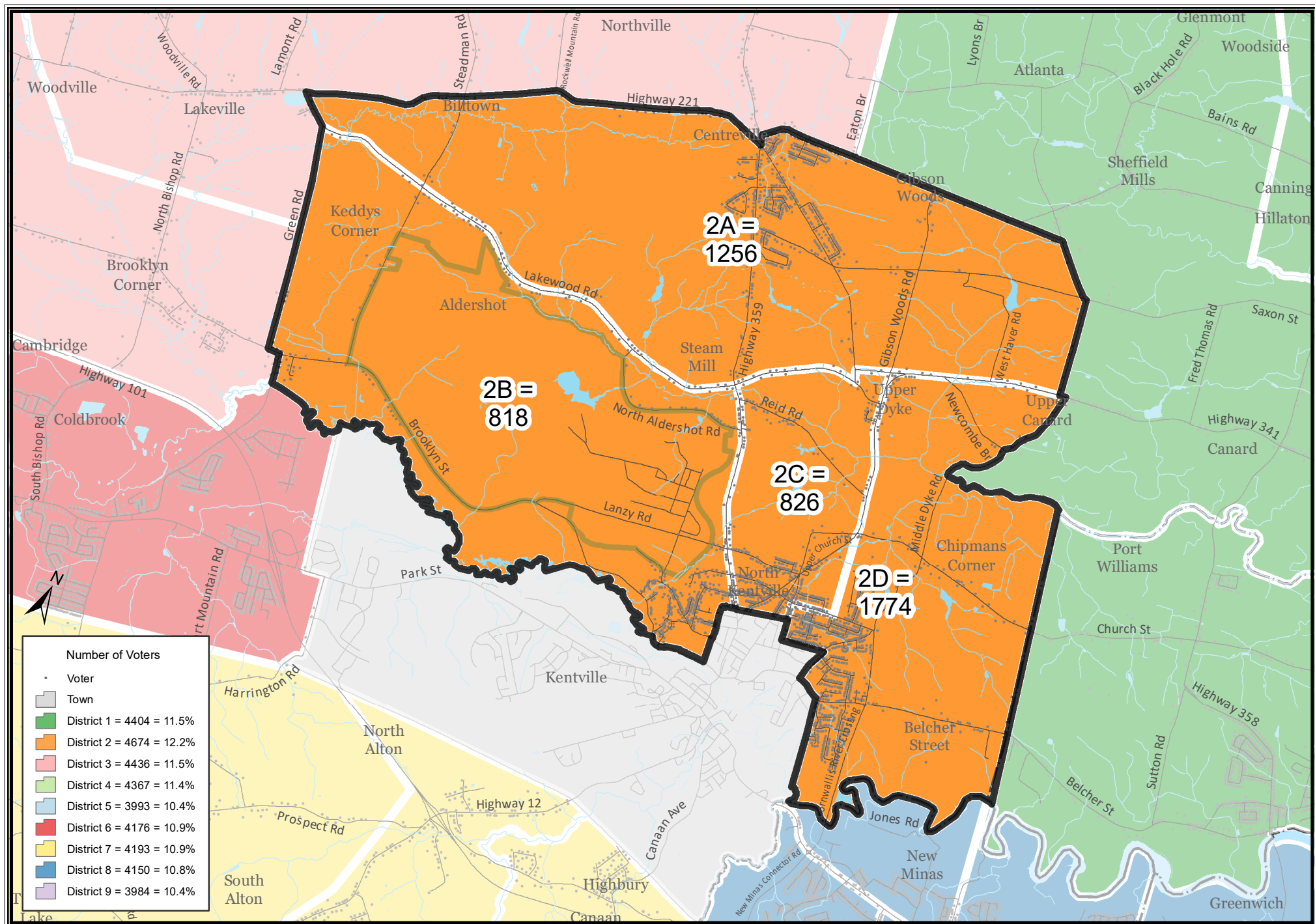


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# District 1

## Municipality of the County of Kings





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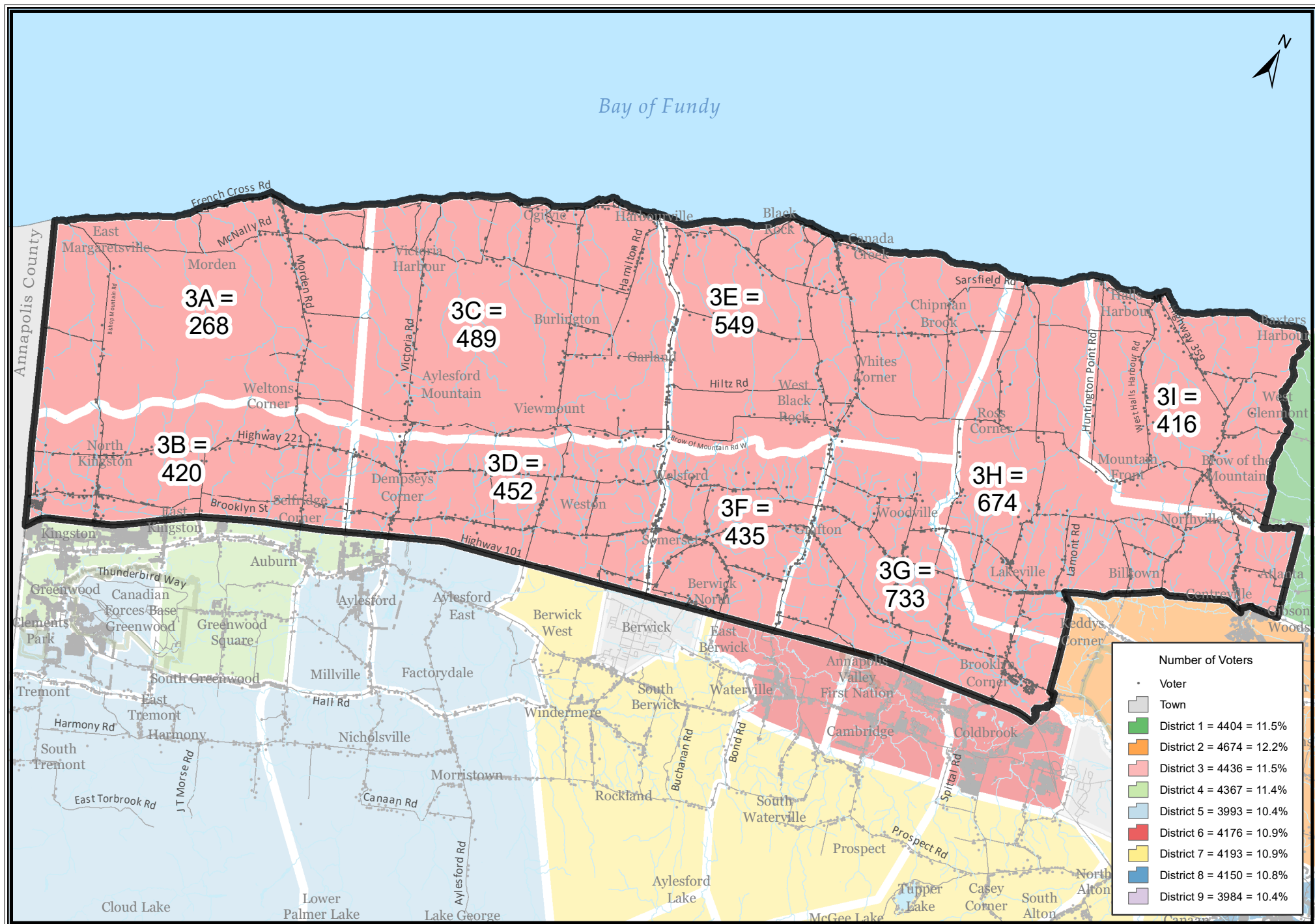
# District 2

## Municipality of the County of Kings

0 0.5 1 2 km







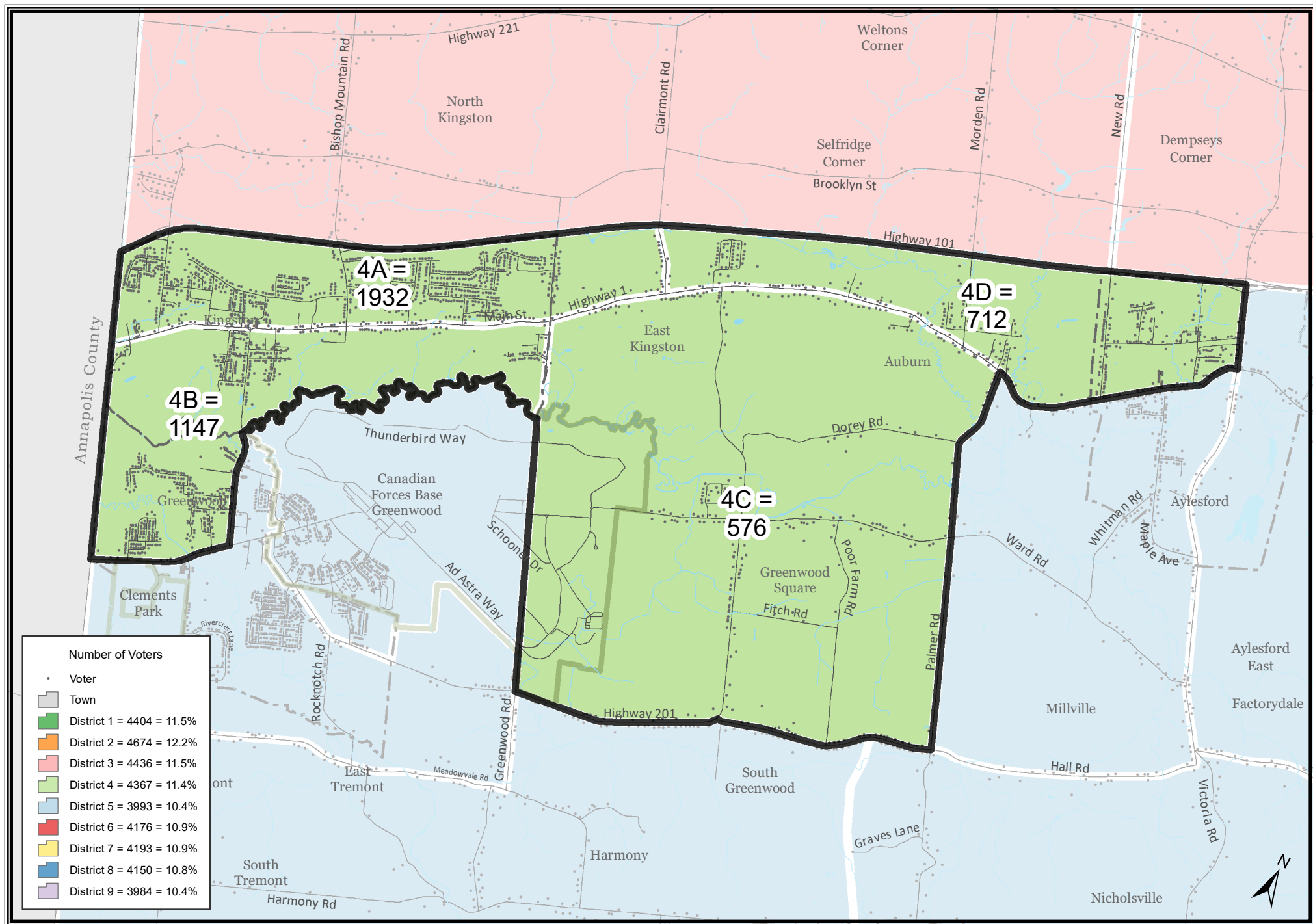
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# District 3

## Municipality of the County of Kings

0 1 2 3 6 km





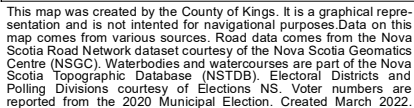
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# District 4

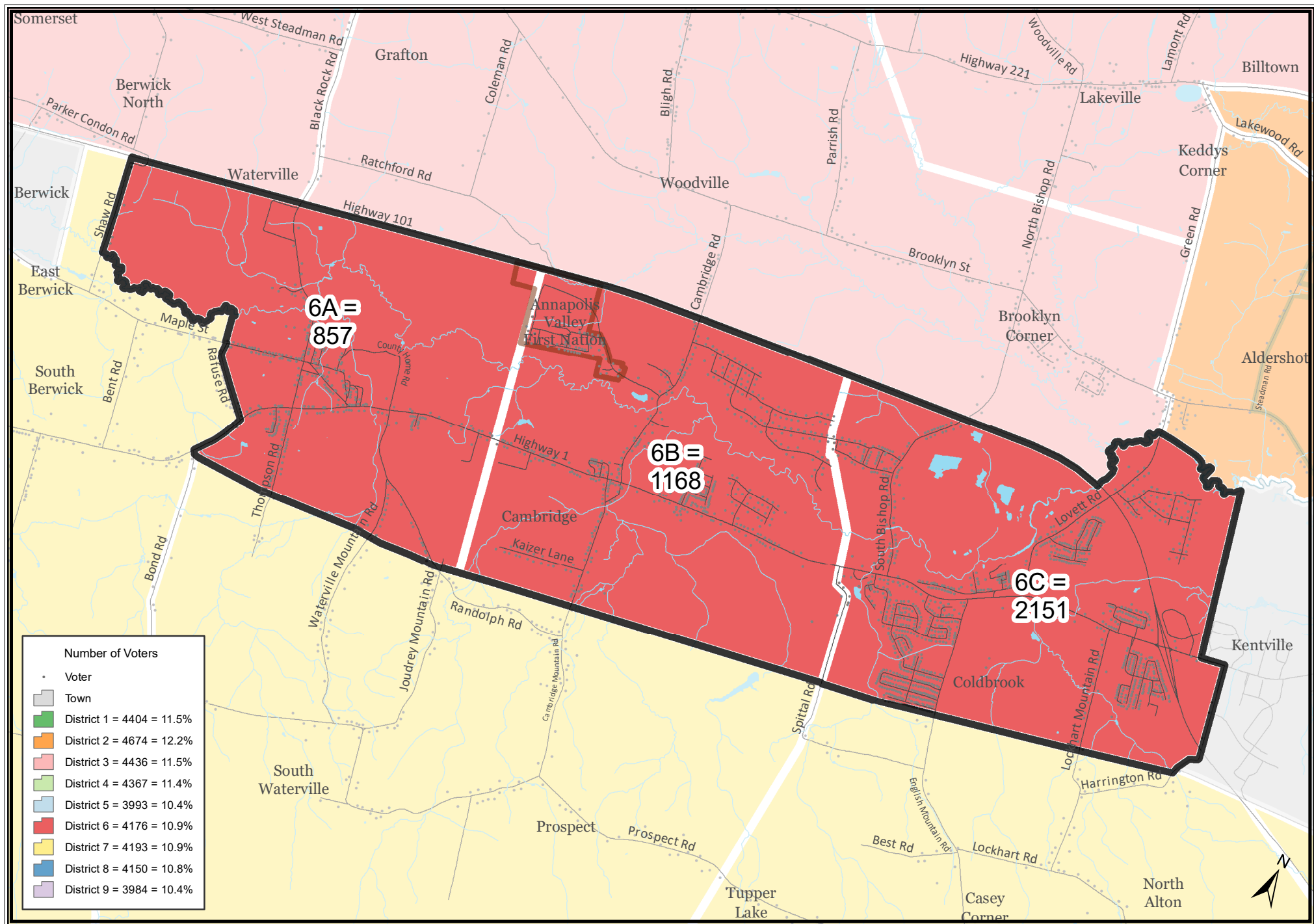
## Municipality of the County of Kings

0 0.5 1 2 km









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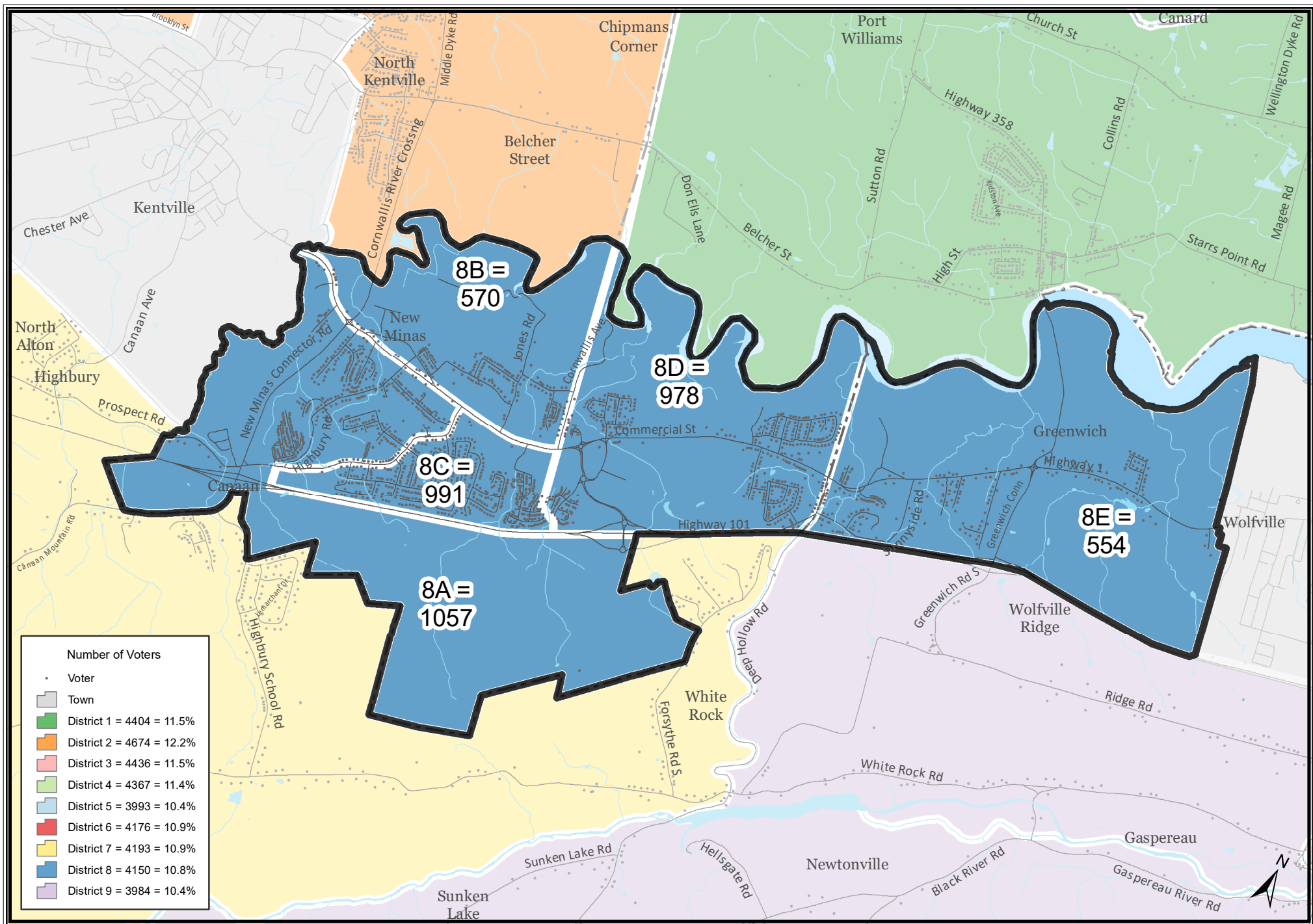
# District 6

## Municipality of the County of Kings

0 0.5 1 2 km







This map was created by the County of Kings. It is a graphical representation and is not intended for navigational purposes. Data on this map comes from various sources. Road data comes from the Nova Scotia Road Network dataset courtesy of the Nova Scotia Geomatics Centre (NSGC). Waterbodies and watercourses are part of the Nova Scotia Topographic Database (NSTDB). Electoral Districts and Polling Divisions courtesy of Elections NS. Voter numbers are reported from the 2020 Municipal Election. Created March 2022.

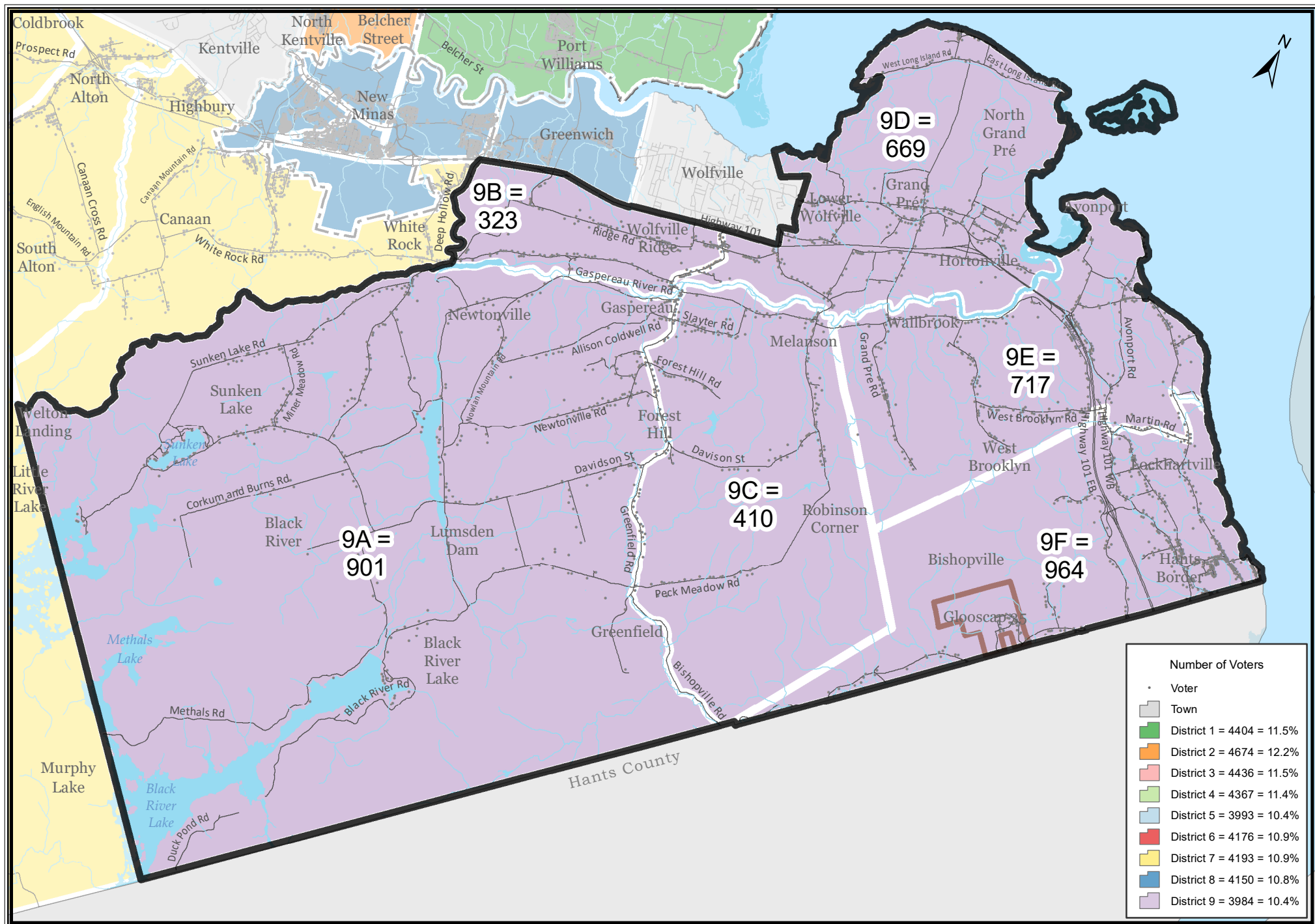
# District 8

## Municipality of the County of Kings

0 0.5 1 2 km







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# District 9

## Municipality of the County of Kings

0 1.25 2.5 5 km



## USER GUIDE

### **Statutory requirements for applications**

Every eight years since 2006, the council of every municipality and town in the province must study the number and boundaries of its polling districts, their fairness and reasonableness and the number of councillors. After it completes the study, and before the end of the year, the council must apply to the Board to confirm or to change the number and boundaries of polling districts and the number of councillors. For towns that elect councillors at large, an application must be filed with the Board to confirm or change the number of councillors.<sup>1</sup>

The Board must consider several factors to decide the number and boundaries of polling districts, including the number of electors, relative parity of voting power, population density, community of interest and geographic size.<sup>2</sup> To determine the number of councillors for a town, the Board must consider the population and geographic size of the town.<sup>3</sup> The position of mayor is not included in the number of councillors and does not fall within the scope of the Board's review.<sup>4</sup>

### **Recommended two-step process for study**

In past decisions, the Board provided specific guidance to municipalities and towns about municipal boundary applications.

Council may decide to hire a consultant or third party to do the required study, but it does not have to. Many councils direct senior municipal staff to conduct the study, in some cases aided by committees which include members from the public.

The Board recommends a two-step process. At the first stage, council should decide the desired number of councillors (i.e., the size of council). Questions about the distribution of polling districts should be addressed in a second stage.

Deciding the size of council involves considering the desired style of the council, the governance structure of the council, and a determination of an effective and efficient number of councillors. The style of government should not be decided until adequate public consultation has occurred. The size of council and its governance structure is a matter which can then be decided by council in an informed debate.

Once the number of councillors and polling districts is decided, the task becomes one of distributing the polling districts, balancing the number of electors, relative parity of voting power, population density, community of interest and geographic size.<sup>5</sup> As with the number of polling districts, public consultation is essential to a successful boundary setting process.

---

<sup>1</sup> *Municipal Government Act*, S.N.S. 1998, c. 18, s. 369. Part XVI of the *Municipal Government Act* applies to the Halifax Regional Municipality (*Halifax Regional Municipal Charter*, S.N.S. 2008, c. 39, s. 364).

<sup>2</sup> *Municipal Government Act*, s. 368(4).

<sup>3</sup> *Municipal Government Act*, s. 368(5).

<sup>4</sup> The definition of "councillor" means a council member other than the mayor (*Municipal Government Act*, s. 3(p)).

<sup>5</sup> *Municipal Government Act*, s. 368(4).

Ideally, the public consultation process should mirror the two-step process outlined above, but the Board recognizes that for smaller municipalities or towns (or in instances where the first round of consultation has shown a preference to substantively maintain the status quo, including its boundaries), a second round of public consultation may not be practical or necessary.

### **Public consultation**

Public consultation is an inherent part of the required study. The type and amount of consultation is within council's discretion, but it should give members of the public an opportunity to express their views on the size of their council, upon the location of boundaries for town wards or municipal polling districts, or whether a town should be divided into wards, should that be applicable. Giving the public an opportunity to provide its valuable input is a key part of the decision-making process leading to an application by a municipality or town.

### **Relative parity of voting power**

The target variance for relative parity of voting power should be  $\pm 10\%$  from the average number of electors per polling district or ward. The municipality or town must justify any variance exceeding this target in its application to the Board. The larger the proposed variance, the greater the burden on the municipal unit to justify the higher variance from the average number of electors. Factors that may support higher variances include the need to accommodate population density, community of interest or geographic size.

### **Polling district boundary descriptions**

The municipal unit must supply descriptions of the existing and proposed municipal polling districts (or the wards in the case of towns). In most cases, the descriptions are in written form, which is acceptable to the Board. However, in recent years, municipalities and towns have asked to provide the descriptions of their polling districts or wards using digital GIS technology.

The Board will accept digital mapping descriptions instead of text descriptions, but in addition to filing a large hard copy map showing all polling districts, the Board also requires individual digital mapping for each polling district or ward. The individual mapping is to be filed by way of hard copy (8.5 x 11-inch format) and electronically (JPEG). The Board is mindful that due to differences in the size of the respective polling districts, the relative scale on each of the maps may differ.

Regardless of the format adopted by a municipality or town, the description must be able to address any inquiry made by electors or municipal election staff during a municipal election. The scale of any digital mapping descriptions must be able to respond to any inquiry.

## **Hearing - general procedure**

When an application is received, the Clerk of the Board will contact the municipality or town to schedule a public hearing. Once the hearing date is confirmed, a notice of hearing will be prepared by the Clerk of the Board and published twice in a local newspaper. The notice will invite members of the public to apply to participate in the hearing as a formal intervenor or to comment on the application by way of providing a letter of comment or registering to speak in person at the hearing. The Board will bill the municipality or town for the cost of these advertisements. The Board will also direct the municipality or town to post the notice of hearing on their social media accounts.

When no change to the number of polling districts and councillors is requested, and no member of the public has contacted the Board to oppose the application or to request to speak at the hearing, the Board may hold the public hearing by telephone or video conference. When the application requests a change to the number of polling districts and councillors, or if there is a material change proposed to the boundaries of the polling districts, the Board will likely conduct the public hearing in person. However, the Board reserves the right to decide the format of the hearing in each case.

The Board normally holds in-person public hearings in the municipality or town where the application arises. Outside HRM, Board hearings are usually held in municipal council chambers or other rooms within the municipal building.

Municipalities or towns do not have to be represented by legal counsel but may do so. Most do not, and their applications are presented by one or more of the following: Mayor, Warden, Chief Administrative Officer, Clerk, Chair of the local boundary review committee, etc.

At the public hearing itself, the Board member or panel chair opens the hearing by briefly describing the application and then asking the parties to identify themselves. The Board's hearings are all recorded electronically by a Board hearing clerk who is also responsible for handling the exhibits filed and discussed during the hearing.

During the public hearing, the town or municipality presents evidence through the examination of its witnesses. Each witness is first sworn in or affirmed (whichever their preference) to testify. In the case of municipal boundary hearings, the evidence is typically in the form of a presentation by a municipal official, including a discussion of the study or consultation undertaken by the municipal unit, any report prepared by the applicant, and details contained in the application. After the municipal unit has presented its application, the Board will usually ask questions related to the application. The Board may ask for more information or data to be filed as an undertaking after the hearing.

After the application is presented, the Board will open the hearing to any groups who have formally intervened in the matter and any members of the public who may have comments, either in support or opposed to the application. The Board or the municipal unit representative may ask questions to the intervenors or members of the public who have given comments. At the end of such comments, the town or municipality will be given an opportunity to respond to any concerns or issues raised by the public and to make any final submissions summarizing the key points of their application.

Most municipal boundary review hearings take one or two hours.

### **Board Decision**

The Board normally issues a written decision within 60 days of the hearing. The Board will also issue an Order giving effect to the approved number of councillors and polling districts, and to the boundaries of the polling districts. Where text descriptions are used for the polling districts or wards, the Board may require the municipal unit to submit an electronic WORD or PDF version of the descriptions.

**THE MUNICIPALITY OF THE COUNTY OF KINGS**  
**COMMITTEE OF THE WHOLE**  
**June 21, 2022**  
**MINUTES**

**Meeting Date  
and Time**

A meeting of the Committee of the Whole was held on Tuesday, June 21, 2022 at 9:00 a.m. in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

**1. Attendance**

All Members of Council were in attendance, with the exception of Deputy Mayor Lutz who arrived at 11:16 a.m. with notice.

***Results for Roll Call***

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Greg Barr, Director, Finance & IT
- Trish Javorek, Director, Planning & Inspections
- Scott Quinn, Director, Engineering & Public Works, Lands & Parks
- Scott MacKay, Revenue Manager (Item 8a)
- Nichole Gilbert, Recreation Coordinator (Item 9)
- Karly Flecknell, Summer Recreation Intern (Item 9)
- Katrina Roefs, Financial Analyst (Item 8b)
- Janny Postema, Municipal Clerk/Recording Secretary
- Joanna McGrath, Administrative Assistant/Recording Secretary

**2. [Approval of Agenda](#)**

**On motion of Councillor Allen and Councillor Granger, that Committee of the Whole approve the June 21, 2022 agenda as circulated.**

**Motion Carried.**

**COTW-2022-06-21-097**

***Results***

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-



District 8	Jim Winsor	For
District 9	Peter Allen	For

Councillor Misner acknowledged that June 21, 2022 is National Indigenous Peoples Day and that we are on the ancestral lands of the Mi'kmaq people.

3. **Disclosure of Conflict of Interest Issues**

No Conflict of Interest issues were declared.

4. **Approval of Minutes**

4a. [May 17, 2022](#)

On motion of Councillor Hirtle and Councillor Harding, that the minutes of the Committee of the Whole meeting held on May 17, 2022 be approved as circulated.

**Motion Carried.**

**COTW-2022-06-21-098**

**Results**

For 9

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

5. **Business Arising from Minutes**

5a. [May 17, 2022](#)

There was no business arising from the May 17, 2022 minutes.

6. **Administration**

6a. [Study of Polling Districts 2022 \('Boundary Review'\)](#)

Janny Postema, Municipal Clerk, presented the Briefing as attached to the June 21, 2022 Committee of the Whole agenda and provided a [presentation](#).

On motion of Councillor Hirtle and Councillor Granger, that Committee of the Whole receive the 'Study of Polling Districts 2022' Briefing dated June 21, 2022 for information.

**Motion Carried.**

**COTW-2022-06-21-099**

**Results**

For 9

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For

District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

6b. [Eligibility of Kings Vision Grant Applicant: Landmark East](#)

Rob Frost, Deputy CAO, presented the Briefing as attached to the June 21, 2022 Committee of the Whole agenda and provided a [presentation](#).

**On motion of Councillor Misner and Councillor Killam, that Committee of the Whole receive the June 21, 2022 Eligibility of Kings Vision Grant Applicant: Landmark East briefing as information.**

**Motion Carried.**

**COTW-2022-06-21-100**

***Results***

For 8  
Against 1

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	Against
District 9	Peter Allen	For

**On motion of Councillor Misner and Councillor Hirtle, that Committee of the Whole add discussion of Landmark East eligibility for a Kings Vision Grant to the agenda.**

**Motion Carried.**

**COTW-2022-06-21-101**

***Results***

For 7  
Against 2

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	Against
District 5	Tim Harding	Against
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

**On motion of Councillor Misner and Councillor Hirtle, that Committee of the Whole recommend to Municipal Council that Landmark East be eligible for the Kings Vision Grant for the 2022 year per the wording of the Community Grants Policy.**

**Motion Carried.****COTW-2022-06-21-102****Results**

For 8  
Against 1

District	Name	Results
Mayor	Peter Muttart	Against
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

Committee of the Whole took a short break from 10:22 a.m. to 10:38 a.m.

**7. Engineering and Public Works, Lands and Parks Services**

7a. [Proposed Amendments to By-law 45: Street Lighting](#)

Scott Quinn, Director, Engineering & Public Works, Lands and Parks, presented the Request for Decision as attached to the June 21, 2022 Committee of the Whole agenda and provided a [presentation](#).

**On motion of Councillor Hirtle and Councillor Misner, that Committee of the Whole recommend Municipal Council give First Reading to amend the Street Lighting By-law, By-law 45, as attached to the June 21, 2022 Committee of the Whole agenda.**

**Motion Carried.****COTW-2022-06-21-103****Results**

For 7  
Against 2

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	Against
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	Against
District 9	Peter Allen	For

7b. [Draft Climate Change Adaptation Plan](#)

Scott Quinn, Director, Engineering and Public Works, Lands and Parks, presented the Briefing as attached to the June 21, 2022 Committee of the Whole agenda and provided a [presentation](#).

**On motion of Councillor Hirtle and Councillor Armstrong, that Committee of the Whole receive the draft Climate Change Adaptation Plan, included in the June 21, 2022 Committee of the Whole agenda, as information.**

**Motion Carried.****COTW-2022-06-21-104****Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

7c. [Crosswalk Upgrades:  
Intersection of Nichols  
Avenue & Scott Drive](#)

Scott Quinn, Director, Engineering and Public Works, Lands and Parks, presented the Briefing as attached to the June 21, 2022 Committee of the Whole agenda and provided a [presentation](#).

**On motion of Councillor Armstrong and Councillor Misner, that Committee of the Whole receive the Crosswalk Upgrades Intersection of Nichols Avenue & Scott Drive Briefing, included in the June 21, 2022 Committee of the Whole agenda, as information.**

**Motion Carried.****COTW-2022-06-21-105****Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

It was noted that Deputy Mayor Lutz arrived at 11:16 a.m.

8. **Financial Services**

8a. [Amendments to By-Law 93:  
Private Road and  
Maintenance Charge](#)

Scott MacKay, Revenue Manager, presented the Request for Decision as attached to the June 21, 2022 Committee of the Whole agenda and provided a [presentation](#).

**On motion of Councillor Misner and Councillor Granger, that Committee of the Whole recommend Municipal Council give First Reading to amendments to the Private Road Maintenance Charge By-law, By-law 93, as attached to the June 21, 2022 Committee of the Whole agenda.**

**Motion Carried.****COTW-2022-06-21-106****Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

It was noted Councillor Misner was not in her seat during the voting.

8b. [Hantsport Volunteer Fire Department Operating Budget – Fiscal 2022/23 and 2020/21 Operating Cost Overrun](#)

Katrina Roefs, Financial Analyst, presented the Request for Decision as attached to the May 17, 2022 Committee of the Whole agenda and provided a [presentation](#).

**On motion of Councillor Armstrong and Councillor Allen, that Committee of the Whole recommend Municipal Council approve the Hantsport Volunteer Fire Department Operating Budget for Fiscal 2022/23 with total expenditures of \$213,124 as attached as Appendix A to the June 21, 2022 Request for Decision.**

**Motion Carried.****COTW-2022-06-21-107****Results**

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

**On motion of Councillor Allen and Deputy Mayor Lutz, that Committee of the Whole recommend Municipal Council approve the revised 2022/23 Municipal Contribution for the Hantsport Volunteer Fire Department in the amount of \$60,787.**

**Motion Carried.****COTW-2022-06-21-108****Results**

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

## 9. Recreation Services

### 9a. [Recreation in Our Communities: An update on Recreation Programming in the Municipality of the County of Kings](#)

Nichole Gilbert, Recreation Coordinator, and Karly Flecknell, Summer Recreation Intern, presented the Briefing as attached to the June 21, 2022 Committee of the Whole agenda and provided a [presentation](#).

**On motion of Deputy Mayor Lutz and Councillor Granger, that Committee of the Whole receive as information the Briefing 'Recreation in Our Communities: An update on Recreation Programming in the Municipality of the County of Kings' dated June 21, 2022.**

**Motion Carried.**

**COTW-2022-06-21-109**

#### *Results*

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

It was noted that Councillor Misner was not in her seat during the voting.

## 10. Correspondence

Mayor Muttart provided an overview of the correspondence as attached to the June 21, 2022 Committee of the Whole agenda.

**On motion of Councillor Allen and Councillor Harding, that Committee of the Whole receive the correspondence as attached to the June 21, 2022 Committee of the Whole agenda.**

**Motion Carried.**

**COTW-2022-06-21-110**

#### *Results*

For 10  
Against 0



District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

- 10a. [Never Forgotten National Memorial Foundation](#)

For information.

- 10b. [Orchard Valley United Church Thank You](#)

For information.

# 11. Board and Committee Reports

- 11a. [Kings Point to Point Transit Society](#)

Councillor Harding presented the report as attached to the June 21, 2022 Committee of the Whole agenda.

- 11e. [Committees of Council & External Board](#) Reports

**On motion of Councillor Allen and Councillor Misner, that Committee of the Whole receive the Board and Committee Report as attached to the June 21, 2022 Committee of the Whole agenda.**

**Motion Carried.**

**COTW-2022-06-21-111**

## Results

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

# 12. Other Business

Councillor Killam drew attention to flooding issues at Pineo's Pet Spaw in Centreville. Councillor Killam would write a letter to the Nova Scotia Department of Public Works together with the owner; Mayor Muttart offered his assistance.

# 13. Comments from the Public

No members of the public were present.

# 14. Closed Session & Adjournment

**On motion of Councillor Allen and Councillor Killam, that Committee of the Whole adjourn to move into closed session in accordance with Section 22 (2) (e) *Municipal Government Act*: contract negotiations.**

**Motion Carried.**

**COTW-2022-06-21-112**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

Committee of the Whole moved into closed session at 12:43 p.m. and adjourned at 1:55 p.m.

**Approved by:**

**Appendix E**

Peter Muttart  
Mayor

Joanna McGrath  
Administrative Assistant/Recording Secretary

<b>Results Legend</b>	
-	Absent
COI	Conflict of interest
For	A vote in favour
Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative.

---

<b>TO</b>	Committee of the Whole
<b>PREPARED BY</b>	Dan Hagan, Strategic Project Specialist
<b>MEETING DATE</b>	October 18, 2022
<b>SUBJECT</b>	Boundary Review 2022 – Summary of Public Engagement Sessions #1 - #4

---

## **ORIGIN**

- Section 369 Nova Scotia *Municipal Government Act* (MGA; 1998, c. 18, s. 369)
- Letter from Nova Scotia Utility and Review Board to S. Conrod, CAO, MoK (Dec10-21)
- [RFD – Boundary Review 2022, J. Postema, Municipal Clerk, MoK \(Feb15-22\)](#)

## **RECOMMENDATION**

That Committee of the Whole receive the Briefing on the *Boundary Review 2022 – Summary of Public Engagement Sessions #1, #2, #3, and #4* dated October 18, 2022 as information.

## **INTENT**

To provide a summary to the COTW of the Public Engagement Sessions completed to-date as part of the Boundary Review 2022 project, with a focus on public comments received on the following topics:

1. Council Size
2. District Boundaries

## **DISCUSSION**

In accordance with Section 369 MGA, all municipalities are required every eight years to:

1. Conduct a study of the “number and boundaries of polling districts in the municipality, their fairness and reasonableness, and the number of councillors”.
2. Once the study is completed and before the end of 2022, Council is required to apply to the Nova Scotia Utility and Review Board (NSUARB) “to confirm or to alter the number and boundaries of polling districts and the number of councillors”.

As part of the work completed to-date by the Boundary Review 2022 team, four Public Engagement Sessions (PES) were conducted by the following schedule:

- PES #1: General Public - Municipal Office, Coldbrook, NS (Sep27-22)
- PES #2: Citizen Appointees to Municipal Standing Committees - Municipal Office, Coldbrook, NS (Oct03-22)
- PES #3: General Public - Port Williams Community Centre, Port Williams, NS (Oct05-22)
- PES #4: General Public - Kingston Fire Hall, Kingston, NS (Oct06-22)

With respect to attendance at each of the PES:

- PES #1: Two people attended in person.
- PES #2: Twelve people attended in person and three (3) attended on-line.
- PES #3: Three people attended in person.
- PES #4: Six people attended in person.

Each PES was staffed and facilitated by Municipal employees. Members of Council who attended the four PES were present as observers and to answer any Council-related questions that may have arisen. Municipal staff and Councillor/Mayor attendance numbers are not included in the attendance numbers indicated above.

With respect to PES participant comments/questions/concerns regarding “Council Size” and “District Boundaries”, the following summary is presented for COTW information. The information is intended as a summary of the public comments received only, and is not intended to be prescriptive or representative of final recommendations to Council related to the Boundary Review 2022 project.

## Council Size

- Opinions ranged between current Council Size being appropriate (9 members), Council Size should be reduced (< 9 members), and that more Councillors should be considered (> 9 members required) to represent voters. Public sentiment to reduce Council Size was heard less often than public sentiment to increase Council Size and/or to keep Council Size consistent (Status Quo).
- The idea of a “Councillor at Large” position to represent ethno-cultural groups in the Municipality was proposed.
- It was noted that district boundaries do not necessarily apply to some Communities of Interest.
- The question of how to address representation for people who are ineligible to vote in municipal elections was discussed during one PES session.
- In instances where it was recommended to decrease Council Size, a corresponding increase in Council remuneration was also recommended (to assist with the anticipated increased workload). However, it was also heard that if Council Size was increased then remuneration should be reduced.
- Generally, it was noted that a larger sized Council would also result in more diverse representation.

## District Boundaries

- The intersection of Districts 1, 2, and 3 was noted to be a problematic boundary area, with Communities of Interest including Centreville, Sheffield Mills, and the historical African Nova Scotian community of Gibson Woods potentially being impacted by the division of districts in this area. The historical ethno-cultural (African Nova Scotian) community of Gibson Woods was interpreted to be a Community of Interest and was noted to be generally split between three districts (Districts 1, 2, & 3).
- District 3 was noted to be a large geographic area and was recommended to be split into two districts.
- Kingston (District 4) and Greenwood & Aylesford (District 5) were proposed as a Community of Interest, and questions were asked about these communities being divided between the two districts. In general, they were often recommended to be combined into one district.
- Alternative views on District 6 were heard, with one proposal to absorb District 6 into District 3 and District 7, and another proposal to combine a portion of District 3 (the Village of Cornwallis Square) into District 6.
- Problematic boundaries were noted in eastern District 7, with an area east of North Alton recommended to be included in District 8, and the area east of Canaan/White Rock to be included in District 9.
- An area of concern was noted in the urban areas immediately east, west, and south of the Town of Berwick in District 7, and it was noted that these areas may share more in common with the more urban areas of Coldbrook/Cambridge/Waterville than with the more rural areas to the south in District 7.
- Problematic boundaries were noted in eastern District 7, with an area east of North Alton recommended to be included in District 8, and the area east of Canaan and White Rock to be included in District 9.
- Discussion was heard on factors that could identify Communities of Interest, including economic, distinct ethno-cultural groups, and geography. Farming and fishing were considered significant economic factors, while the distinct ethno-cultural groups identified for consideration were the First Nation communities in Kings County (Annapolis Valley First Nation and Glooscap First Nation), Gibson Woods (African Nova Scotia community), and Grand Pré (Acadian community).
- Consideration of the use of Brow of Mountain Road and/or Highway 221 for district boundaries, rather than Highway 101, was proposed.
- Consideration of addressing district boundaries with respect to population-based communities for future business/shopping growth was proposed.
- Consideration to revert to the district boundaries in effect prior to the most recent change (eleven Councillors and districts) should be explored.
- From a district organization perspective, comments were received that it would be ideal to have at least one village in each district.
- Generally, it was noted that Communities of Interest should be kept together.

## Boundary Review 2022 Survey Results To-Date

As of Tuesday October 11, 2022, a total of 180 responses have been received relative to the Boundary Review 2022 Survey online.

Some key data from the online Boundary Review 2022 Survey for COTW information is as follows:

### ***Council Size***

1. Do you think that the current number of nine municipal Councillors for the Municipality of the County of Kings is too few, the right number, or too many?

#### More Details

Too few	29
The right number	95
Too many	33
Not sure	23



### ***District Boundaries***

4. In your opinion, do you think the current electoral boundaries in the Municipality are appropriate and fair?

#### More Details

Yes	65
No	40
Not sure	75

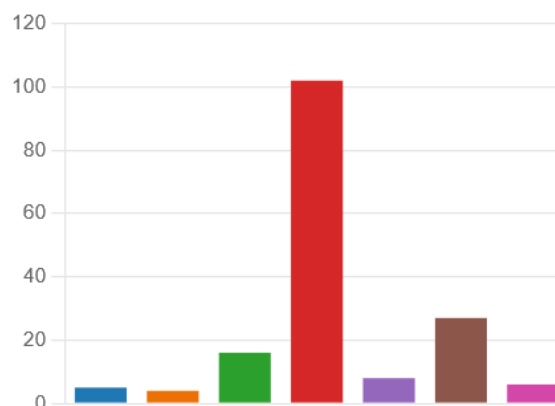


### ***How Did Survey Participants Hear of the Boundary Review Process***

19. One last question. Can you tell us how your heard about the boundary review process?

#### More Details

Newspaper	5
Radio	4
Online ad	16
Social media	102
Word of mouth	8
Flyer services	27
Other	6



## Next Steps

Based on the comments, questions, and concerns noted by participants at the four PES events, the Boundary Review 2022 team will be reviewing all relevant information and proceed with the development of “Alternative Solutions” (Council Size/District Boundaries) for consideration as part of the *Boundary Review 2022 Report*.

It is important to note that comments received at the *Public Engagement Sessions* (PES) are meant to inform the Municipality of representative public comments for the determination of a “Preferred Alternative” for Council Size and District Boundaries. However, many factors need to be examined in order to develop and provide a recommendation for the “Preferred Alternative” in the *Boundary Review 2022 Report*. These factors are discussed below.

Multiple “Alternative Solutions” will be developed and compared to the “Status Quo” (9 Councillors; current arrangement of district boundaries), with the aim of meeting NSUARB requirements of the following key factors:

- Communities of Interest
- Number of electors
- Relative parity of voting power (all districts to be +/- 10% of average number of voters in a district)
- Population density
- Geographic size

## FINANCIAL IMPLICATIONS

- n/a

## STRATEGIC PLAN ALIGNMENT

	Strong Communities	
	Environmental Stewardship	
	Economic Development	
	Good Governance	
	Financial Sustainability	
✓	Other	Statutory requirement per MGA s. 369

## IMPLEMENTATION

- September/October: PES#1, PES#2, PES#3, and PES#4 (per above), including Council survey
- October 21, 2022: Final Public Engagement Session (PES#5) - What We Heard - Options for Changing Council Size & Boundaries
- November 2022: Presentation to Council of DRAFT *Boundary Review 2022 Report*
- December 6, 2022: Council decision
- Mid-December 2022: Application to NSUARB

## APPENDICES

- Appendix A: Map - County of Kings Electoral Boundaries (Current)
- Appendix B: Flyer - Boundary Review 2022 (Public Engagement Sessions)
- Appendix C: Letter from Nova Scotia Utility Review Board to S. Conrod, CAO, MoK (Dec10-21)

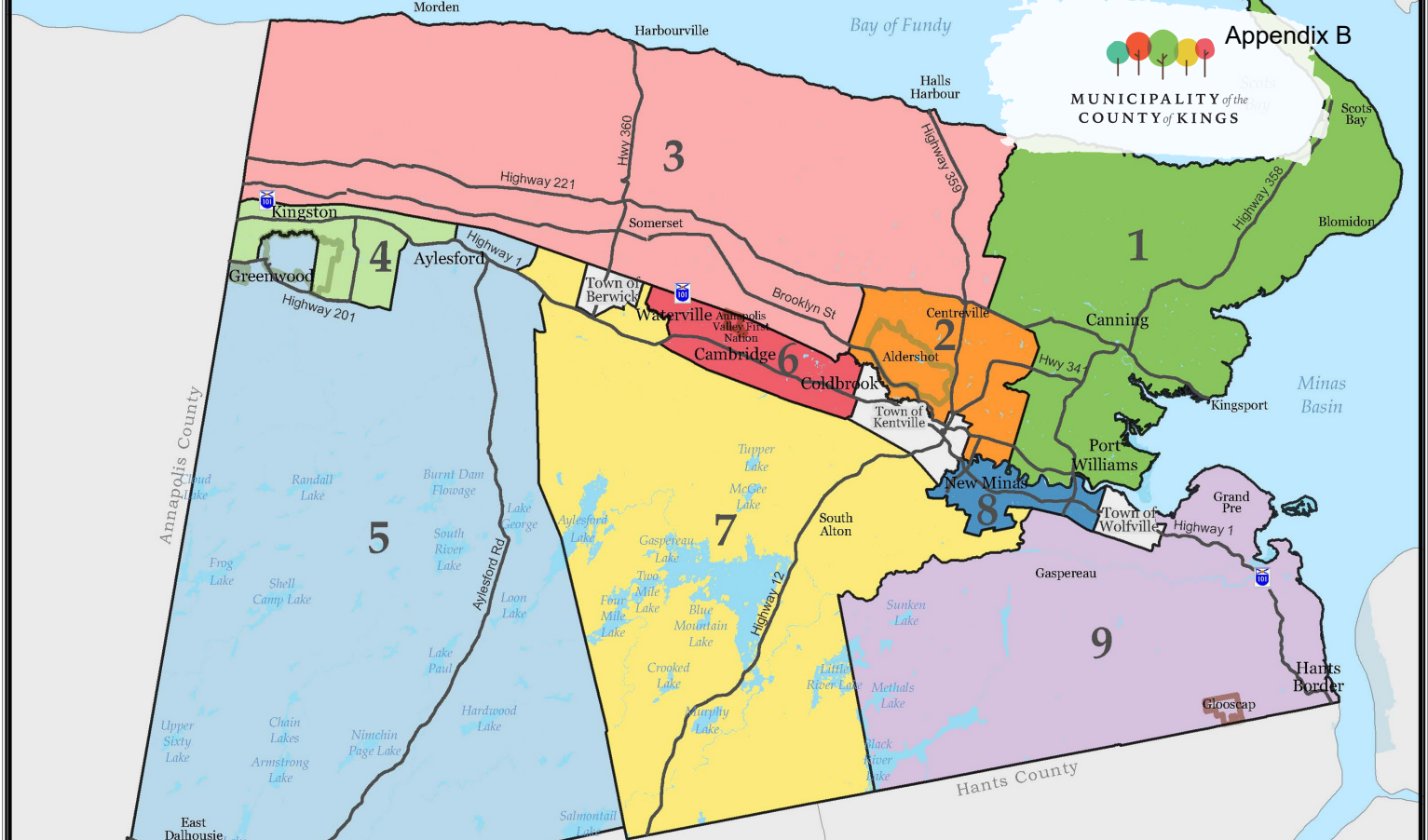
## APPROVALS

Janny Postema, Municipal Clerk  
Scott Conrod, Chief Administrative Officer

October 7, 2022  
October 11, 2022







# Let's Talk Council Size and District Boundaries



## BOUNDARY REVIEW 2022

### THERE'S MORE THAN ONE WAY TO HAVE YOUR SAY!

Should the district boundaries in the Municipality of the County of Kings change or stay the same? Are you happy with the number of Councillors representing the residents in their districts? Tell us what you think!

Boundary Review 2022 is a deep dive into what's working - and what's not - with the existing Council size and district boundaries. A **full Public Engagement schedule** is available on the back page of this flyer.



#### ATTEND IN PERSON

Flip this flyer to find dates, times and locations for **Boundary Review 2022 public engagement sessions**.



#### COMPLETE THE SURVEY

Enter a prize draw for a **gift basket!** Take the Boundary Review 2022 survey at the web address below.



#### TELL US IN WRITING

Send us your comments in writing by **mail, email or fax**. You'll find contact information on the back of this flyer.



#### VISIT THE WEBSITE

Your **one-stop shop** for all things Boundary Review 2022: take the survey, access district maps, learn more about the process, and follow updates at the web address below.

**WWW.COUNTYOFKINGS.CA/BOUNDARYREVIEW**

181 COLDBROOK VILLAGE PARK DRIVE, COLDBROOK NS B4R 1B9

BOUNDARYREVIEW@COUNTYOFKINGS.CA

1-888-337-2999





# Participate and Share Your Feedback

We're looking forward to hearing from you! There will be multiple opportunities for residents of the Municipality of the County of Kings to participate and provide feedback on the size of Council and district boundaries - in person, online, and in writing. You are welcome to share your views on Boundary Review 2022 in more than one way.

## There will be two rounds of **in-person Public Engagement Sessions**:

- The first round will be to provide information on the boundary review and to gather initial feedback.
- The second round to share a summary of what we heard, and to present potential scenarios for the future.

### All residents of the Municipality of the County of Kings are welcome to attend any number of the following sessions:

#### First Round: Information & Initial Feedback

Tuesday, September 27  
7:00 p.m. - 9:00 p.m.

**Central:** Municipal Building  
181 Coldbrook Village Park Drive  
Coldbrook

Wednesday, October 5  
7:00 - 9:00 p.m.

**East:** Port Williams Community Centre  
1045 Main Street  
Port Williams

Thursday, October 6  
7:00 - 9:00 p.m.

**West:** Kingston Fire Hall  
570 Sparky Street  
Kingston

#### Second Round: What We Heard & Scenarios

Thursday, October 20  
7:00 - 9:00 p.m.

**Central:** Municipal Building  
181 Coldbrook Village Park Drive  
Coldbrook

**Tune in online:** In-person public engagement sessions on September 27 and October 20 will be live-streamed on YouTube from the Municipal Building in Coldbrook. Residents can connect to the live stream and submit comments and questions. Want to know more? Visit [www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview) for information on how to participate virtually.

**DID YOU KNOW?** Council is elected by the residents of the Municipality to make decisions about municipal services, by-laws, policies, and programs. The Municipality provides a multitude of services, either directly or through third parties, including: Recreation, Sewer and Water Services, Waste Collection, Community Grants, Roads & Sidewalks, Public Transportation, Land Use Planning, Building & Development Services, Animal Control and Fire & Emergency Services.



**BOUNDARY  
REVIEW 2022**

## Why We're Doing This:

The *Municipal Government Act* requires each municipality in Nova Scotia to conduct a boundary review every eight years to assess the following: the number of Councillors (Council size), the number of polling districts, and the boundaries of polling districts. After the review is completed, Council makes a recommendation and the Municipality applies to the Nova Scotia Utility and Review Board (NSUARB) to confirm or alter the number of Councillors and polling district boundaries. **Any changes will be in effect for the 2024 municipal election.**

Public engagement is an essential part of the review. Residents of the Municipality will have various opportunities to be involved in determining the size of Municipal Council and location of district boundaries.

The first step of the Boundary Review is to determine the size of Council. Do you believe the current number of elected officials serves the needs of the community and offers appropriate representation for residents? Or do you want changes to be made to the number of Councillors? The second step of the Boundary Review will look at the location of boundaries between districts.

## ENTER TO WIN A GIFT BASKET:

Complete the Boundary Review Survey for a chance to win a gift basket:  
[www.countyofkings.ca/boundaryreview](http://www.countyofkings.ca/boundaryreview)

## SHARE YOUR THOUGHTS IN WRITING:

### Mail:

Municipality of the County of Kings  
Boundary Review 2022  
181 Coldbrook Village Park Drive  
Coldbrook, NS B4R 1B9

**Email:** [boundaryreview@countyofkings.ca](mailto:boundaryreview@countyofkings.ca)

**Fax:** (902) 678-9279

**WWW.COUNTYOFKINGS.CA/BOUNDARYREVIEW**

181 COLDBROOK VILLAGE PARK DRIVE, COLDBROOK NS B4R 1B9  
BOUNDARYREVIEW@COUNTYOFKINGS.CA 1-888-337-2999



**MUNICIPALITY of the  
COUNTY of KINGS**



## Nova Scotia Utility and Review Board

*Mailing address*

PO Box 1692, Unit "M"  
Halifax, Nova Scotia  
B3J 3S3  
board@novascotia.ca  
<http://nsuarb.novascotia.ca>

*Office*

3rd Floor, 1601 Lower Water Street  
Halifax, Nova Scotia B3J 3P6  
1 855 442-4448 (toll-free)  
902 424-4448 t  
902 424-3919 f

December 10, 2021

[sconrod@countyofkings.ca](mailto:sconrod@countyofkings.ca)

County of Kings  
c/o Chief Administrative Officer  
181 Coldbrook Village Park Drive  
Coldbrook, NS B4R 1B9

Dear Mr. Conrod:

### **S. 369 of the Municipal Government Act – 2022 Municipal Boundary Review**

Section 369 of the *Municipal Government Act* requires councils of every town and municipality to apply to the Nova Scotia Utility and Review Board in 2022 to “confirm or to alter the number and boundaries of polling districts and the number of councillors.” All councils must conduct a study into the number of councillors and into the reasonableness and fairness of the number and boundaries of polling districts before making the application to the Board.

Enclosed is a copy of a User Guide prepared by the Board to provide guidance to towns and municipalities in the preparation of their applications. This information is also available on the Board’s website: <https://nsuarb.novascotia.ca/> under the Municipal Boundaries page.

Also, enclosed is a copy of Board’s *Municipal Government Act Rules (Rules)*. *Rule 27* sets out the information that is required to be filed by towns and municipalities which have polling districts or wards (to be completed on Form C). *Rule 28* sets out the requirements for towns which have no polling districts or wards (Form D).

If you have questions about the application process, please contact the undersigned. Please confirm receipt of this letter.

Yours very truly,

Bruce Kiley  
Chief Clerk of the Board

Encl.

**THE MUNICIPALITY OF THE COUNTY OF KINGS**  
**COMMITTEE OF THE WHOLE**  
**October 18, 2022**  
**MINUTES**

**Meeting Date  
and Time**

A meeting of the Committee of the Whole was held on Tuesday, October 18, 2022 at 9:00 a.m. in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

**1. Attendance**

All Members of Council were in attendance.

Deputy Mayor Lutz chaired the meeting.

***Results for Roll Call***

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Greg Barr, Director, Finance & IT
- Trish Javorek, Director, Planning & Inspections
- Scott Quinn, Director, Engineering & Public Works, Lands & Parks
- Vicki Brooke, Policy Analyst (Item 8b)
- Dan Hagan, Strategic Projects Specialist (Item 8a)
- Katrina Roefs, Financial Analyst (Item 9)
- Ashley Thompson, Communications Specialist (Item 8a)
- Janny Postema, Municipal Clerk/Recording Secretary

**2. [Approval of Agenda](#)**

**On motion of Councillor Killam and Councillor Misner, that Committee of the Whole approve the October 18, 2022 agenda as circulated.**

**Motion Carried.**

**COTW-2022-10-18-140**

***Results***

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For

District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

3. **Disclosure of Conflict of Interest Issues**

No Conflict of Interest issues were declared.

4. **Approval of Minutes**

4a. [September 20, 2022](#)

On motion of Councillor Hirtle and Councillor Allen, that the minutes of the Committee of the Whole meeting held on September 20, 2022 be approved as circulated.

**Motion Carried.**

**COTW-2022-10-18-141**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

5. **Business Arising from Minutes**

5a. [September 20, 2022](#)

There was no business arising from the September 20, 2022 minutes.

6. **Presentations**

6a. [Ukrainian Settlement Annapolis Valley](#)

Pauline Raven provided a presentation on behalf of Helping Hands Orchard Valley, Rotary Clubs, and the Orchard Valley United Church.

On motion of Councillor Armstrong and Councillor Granger, that Committee of the Whole receive the presentation on Ukrainian Settlement Annapolis Valley as provided on October 18, 2022 for information.

**Motion Carried.**

**COTW-2022-10-18-142**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For



District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

7. [Letter of Authority - Portion of Harvest Moon Trail](#)

Scott Conrod, CAO, presented the Request for Decision as attached to the Committee of the Whole agenda October 18, 2022 and provided a [presentation](#).

The following members of the public provided comments:

Sharyl Beattie  
 Mark Brown  
 Martha Hickman  
 Julius Smolders  
 Tasha Vaughan  
 Carson Herrick  
 Gerard Buke  
 Shawn Morrison  
 Mike Holland  
 Barry Barnet  
 Brian Chandler

**On motion of Councillor Winsor and Councillor Hirtle, that Committee of the Whole recommend Municipal Council authorize the Mayor and CAO to execute a Letter of Authority with the Province of Nova Scotia, and for the Municipality to operate and maintain the Cornwallis River Pathway portion of the Harvest Moon Trail under the present-day terms, conditions, and operating profile.**

**Motion Carried.**

**COTW-2022-10-18-143**

***Results***

For 8  
 Against 2

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	Against
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	Against
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

**On motion of Councillor Hirtle and Councillor Winsor, that Committee of the Whole recommend Municipal Council authorize the Mayor and CAO to execute an Operating and Maintenance Agreement with the Annapolis Valley Trails Coalition specific to the Cornwallis River Pathway portion of the Harvest Moon Trail.**

**Motion Carried.**

**COTW-2022-10-18-144**

***Results***

For 8  
 Against 2

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	Against
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	Against
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

Committee of the Whole took a short break from 11:05 a.m. to 11:22 a.m.

## 8. Administration

### 8a. [Boundary Review 2022 - Summary of Public Engagement Sessions \(PES\) #1 - #4](#)

Dan Hagan, Strategic Projects Specialist, presented the Briefing as attached to the October 18, 2022 Committee of the Whole agenda and provided a [presentation](#).

**On motion of Councillor Allen and Councillor Misner, that Committee of the Whole receive the Briefing on the Boundary Review 2022 - Summary of Public Engagement Sessions #1, #2, #3, and # 4 dated October 18, 2022 as information.**

**Motion Carried.**

**COTW-2022-10-18-145**

#### *Results*

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

### 8b. [Proposed New Policy IT-07-002: Mobile Devices](#)

Vicki Brooke, Policy Analyst, presented the Request for Decision as attached to the October 18, 2022 Committee of the Whole agenda and provided a [presentation](#).

**On motion of Councillor Misner and Councillor Armstrong, that Committee of the Whole recommend Municipal Council provide seven days' notice, per s.48(1) *Municipal Government Act*, to adopt Policy IT-07-002: Mobile Devices.**

**Motion Carried.**

**COTW-2022-10-18-146**

#### *Results*

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

8c. [Municipal Government Act \(MGA\) Review Survey](#)

Rob Frost, Deputy CAO, presented the Request for Decision as attached to the October 18, 2022 Committee of the Whole agenda and provided a [presentation](#).

**On motion of Councillor Misner and Councillor Granger, that Committee of the Whole recommend Municipal Council approve the responses to the Municipal Government Act Survey as attached to the Request for Decision dated October 18, 2022.**

**Motion Carried.**

**COTW-2022-10-18-147**

***Results***

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

Committee of the Whole recessed for lunch from 12:07 p.m. to 12:45 p.m.

8d. [Guarantee of Kings Transit Authority Capital Financing](#)

Scott Conrod, CAO, presented the Request for Decision as attached to the October 18, 2022 Committee of the Whole agenda and provided a [presentation](#).

**On motion of Councillor Allen and Councillor Winsor, that Committee of the Whole recommend to Municipal Council that the Municipality of the County of Kings provide a Guarantee Resolution for its portion of the Kings Transit Authority Temporary Borrowing Resolution in the amount of \$7,170,000 (60% of the total) as detailed in Appendix B of the related October 18, 2022 Request for Decision.**

**Motion Carried.**

**COTW-2022-10-18-148**

***Results***

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

On motion of Councillor Allen and Councillor Misner, that Committee of the Whole recommend to Municipal Council that the Municipality of the County of Kings commit to its share of the net municipal cost (\$1,204,909) as detailed in the related October 18, 2022, Request for Decision.

Motion Carried.

COTW-2022-10-18-149

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

9. [Budget and Finance Committee Recommendations October 11, 2022](#)

9a. **Operating Accountability Report (Period Ended March 31, 2022)**

Katrina Roefs, Financial Analyst, presented the recommendations as attached to the October 18, 2022 Committee of the Whole agenda and provided a [presentation](#).

On motion of Mayor Muttart and Councillor Harding, that Committee of the Whole recommend the General Operating Accountability Report (Period Ended March 31, 2022) as an information item to Council.

Motion Carried.

COTW-2022-10-18-150

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For

District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

9b. **Operating Accountability Report (Period Ended March 31, 2022) - Special Project Reserve**

On motion of Councillor Misner and Councillor Armstrong, that Committee of the Whole recommend Municipal Council approve the transfer of \$202,308 to the Special Project Reserve 61-4-460-381 relating to unspent funds from approved project budgets as detailed in the 2021/22 approved budget.

**Motion Carried.**

**COTW-2022-10-18-151**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

9c. **Operating Accountability Report (Period Ended June 30, 2022)**

On motion of Councillor Hirtle and Mayor Muttart, that Committee of the Whole recommend the General Operating Accountability Report (Period Ended June 30, 2022) as an information item to Council.

**Motion Carried.**

**COTW-2022-10-18-152**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	-
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

It was noted that Councillor Armstrong was not in her seat during the voting.

10. **Board and Committee Reports**
- 10a. [Kentville Joint Fire Services Committee](#) Councillor Misner presented the report as attached to the October 18, 2022 Committee of the Whole agenda.
- 10b. **Regional Sewer Committee** Councillor Winsor provided a verbal report.
- 10c. **Valley REN Liaison and Oversight Committee** Councillor Winsor provided a verbal report.
- 10d. **Joint Accessibility Advisory Committee** Councillor Misner provided a verbal report.
- 10e. **Annapolis Valley Trails Coalition Board** Deputy Mayor Lutz provided a verbal report.
- 10f. **Annapolis Valley Regional Library Board** Deputy Mayor Lutz provided a verbal report.
- 10g. **Nova Scotia Federation of Municipalities** Deputy Mayor Lutz provided a verbal report.
- 10h. [Committees of Council and External Boards and Committees](#) **Appendix E**  
On motion of Councillor Misner and Councillor Granger, that Committee of the Whole receive the Board and Committee Reports as attached to the October 18, 2022 Committee of the Whole agenda and as provided verbally.

**Motion Carried.**

**COTW-2022-10-18-153**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

11. **Other Business** Councillor Winsor requested an update on the Regional Recreation Facility Feasibility Study.
- Councillor Winsor asked whether the Municipality could have a float in the Christmas parade.
12. **Comments from the Public** No members of the public were present.
13. **Adjournment** On motion of Councillor Armstrong and Councillor Killam, there being no further business, the meeting adjourned at 1:36 p.m.



**Motion Carried.****COTW-2022-10-18-154****Results**For 10  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

**Approved by:**

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Emily Lutz  
Deputy Mayor

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Janny Postema  
Municipal Clerk/Recording Secretary

Results Legend	
-	Absent
COI	Conflict of interest
For	A vote in favour
Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative.

# Request for Decision

<b>TO</b>	Committee of the Whole
<b>PREPARED BY</b>	Dan Hagan, Strategic Project Specialist
<b>MEETING DATE</b>	November 10, 2022
<b>SUBJECT</b>	2022 Study of Polling Districts

## **ORIGIN**

- [Section 369 Municipal Government Act](#)
- [Regulations made pursuant to the Utility and Review Board Act \(Municipal boundaries, ss. 29 & 31\)](#)
- [Briefing – COTW – Boundary Review 2022 – Summary of Public Engagement Sessions](#)

## **RECOMMENDATION**

That Committee of the Whole recommend Municipal Council instruct the CAO to prepare an application to the Nova Scotia Utility and Review Board based on the recommendation contained in the November 10, 2022 *Request for Decision* for Municipal Council's consideration at a forthcoming Council meeting.

## **INTENT**

To provide Committee of the Whole (COTW) a summary of the *2022 Study of Polling Districts* (Boundary Review 2022) and a recommendation for Council adoption and submission to the Nova Scotia Utility and Review Board (NSUARB).

## **DISCUSSION**

In accordance with Section 369 Municipal Government Act (MGA), all municipalities in Nova Scotia are required every eight years to undertake two activities:

1. Conduct a study of the "number and boundaries of polling districts in the municipality, their fairness and reasonableness, and the number of councillors"; and
2. Once the study is complete and before the end of 2022, apply to the NSUARB ... "to confirm or to alter the number and boundaries of polling districts and the number of councillors".

The following sub-sections are provided to assist in the Committee's review and decision-making process:

### **1. Public Engagement Sessions**

As part of the work completed to-date, Municipal staff conducted the following Public Engagement Sessions (PES):

PES No.	Date	Attendees	Location
PES #1	September 27, 2022	General Public	Municipal Office, Coldbrook, NS
PES #2	October 3, 2022	Citizen Appointees to Municipal Standing Committees	Municipal Office, Coldbrook, NS
PES #3	October 5, 2022	General Public	Port Williams Community Centre, Port Williams, NS
PES #4	October 6, 2022	General Public	Kingston Fire Hall, Kingston, NS
PES #5	October 20, 2022	General Public	Municipal Office, Coldbrook, NS

# Request for Decision

With respect to attendance at each of the PES, a total of thirty (30) people attended the PES events in person and online, including:

PES No.	Date	In-Person Attendance	Online Attendance
PES #1	September 27, 2022	2	n/a
PES #2	October 3, 2022	12	3
PES #3	October 5, 2022	3	n/a
PES #4	October 6, 2022	6	n/a
PES #5	October 20, 2022	2	2

Municipal Staff facilitated each session. A limited number of Council members attended as observers and to answer Council-related questions that may have arisen. Council and Staff attendance is not included in the numbers referenced above.

Comments received during the public sessions can be broadly categorized into three groupings:

## Matters Germane to the NSUARB Application

- There are statutory filing requirements associated with the MGA and regulations made pursuant to the *Utility and Review Board Act*. As an administrative court, the NSUARB will base its decision on the present-day statutory framework. Among other aspects, the Board will consider relative parity of voting power and the geographic boundaries related to each polling district. This Request for Decision relates specifically to the pending NSUARB application.

## Matters of Representation that Fall Under the Purview of Municipal Council

- Attendees voiced a desire to see their Municipal Council be representative of the constituents it serves. Discussion included amending Municipal remuneration and reimbursement policies to conceivably encourage a greater diversity of candidates running for municipal office. Although outside of the scope of NSUARB application, Municipal Staff have taken note of these suggestions and will return to Municipal Council with a separate *Briefing Note*.

## Matters of Representation that May Require Amendment to Provincial Law

- Significant discussion related to broadening representation on Municipal Council to reflect the range of ethnic and cultural backgrounds present in the Municipality and address under-representation of historically excluded Communities of Interest, particularly the Mi'kmaq and African Nova Scotians. These suggestions may involve amendment to enabling (provincial) legislation. Like the second point above, following completion of the NSUARB application process Municipal staff will return with a separate *Briefing Note* for Municipal Council's consideration.

With respect to PES participant comments, questions, and concerns regarding "Council Size" and "District Boundaries," the following summary is presented for the Committee's information:

## Council Size

- Opinions ranged between current Council size being appropriate (9 members), that Council size be reduced (< 9 members), and that more Councillors be considered (> 9 members) to represent the electorate. Public sentiment to reduce Council Size was heard less often than keeping Council size consistent or increasing Council size.

## District Boundaries

- With respect to villages within the Municipality (Kingston, Greenwood, Aylesford, Cornwallis Square, New Minas, Port Williams, and Canning), it was often recommended that districts be structured such that only one village be included within a single municipal polling district, if possible.
- The historical ethno-cultural (African Nova Scotian) community of Gibson Woods was interpreted to be a Community of Interest and was noted to be generally split between three districts (Districts 1, 2, & 3).
- Kingston (District 4) and Greenwood & Aylesford (District 5) were discussed as both a single Community of Interest and as separate communities. Neither viewpoint was deemed to represent overall public sentiment more than the other.
- The White Rock - Deep Hollow Road area of District 7 was recommended to be included in either District 8 or District 9, as to be more representative of its geographic area and population.
- The area east of Berwick in District 7 was often recommended to be included in District 6, to be more representative of its geographic area and population.
- The southern boundary of District 6 was often noted to exclude electors who typically identify as living in Coldbrook, rather than District 7.
- Generally, it was noted that Communities of Interest should be kept together within one (1) polling district.

## 2. Online Boundary Review Survey Results (Public & Council Review)

As of the closing date for the online Boundary Review Survey (Friday October 21, 2022), a total of 301 responses were received from the public regarding the Boundary Review 2022 project. With respect to the online Council Survey, 9 of the 11 members of Council provided responses to the survey.

Some key data from the online Boundary Review 2022 Survey, from both the general public and members of Council, is provided as follows:

### Online Survey for the General Public

- 52% of the respondents identified that 9 Councillors was the right number, while only 12% and 24% identified that 9 Councillors were too few or too many, respectively. 12% of respondents were not sure.
- 42% of respondents identified that they were unsure whether current district boundaries were appropriate and fair, while 38% identified that the current boundaries were appropriate and fair compared to 21% responding they were not.
- 46% of respondents identified they were unsure if the current district boundaries require adjustment for any reason, while 31% answered “no” compared to 23% answering “yes.”
- 56% of respondents were not sure if there are any Communities of Interest that currently span two different polling districts, compared to 25% responding “no” and 19% responding “yes.”
- 53% of respondents were not sure if there are any Communities of Interest that should be in the same polling district, compared to 34% responding “no” and 13% responding “yes.”

Based on the above noted survey results, it was interpreted that the majority of respondents from the general public believe that 9 Councillors, and therefore 9 Districts, is the most appropriate option for the Municipality. Based on public comments received related to district boundaries and the general uncertainty of responses received, Staff was not able to make a general assessment of public sentiment regarding the current district boundaries.

### Online Survey for Members of Council

- 8 of 9 respondents (89%) identified that 9 Councillors was the right number.
- 9 of 9 respondents (100%) identified they had not received feedback from the public on what is the appropriate number of Councillors for the Municipality.
- 7 of 9 (78%) respondents identified they thought the current district boundaries were appropriate and fair, compared to 2 of 9 (22%) who believed that the current boundaries are not fair.
- The same number of Council responses identified there are current polling boundaries that do not make sense versus comments that they do make sense (4 of 9; 44%). One Council member response (1 of 9; 11%) was not sure.
- 7 of 9 respondents (78%) identified there are currently Communities of Interest that span two different polling districts, compared to 2 of 9 responses (22%) indicating there are no Communities of Interest spanning two districts.
- 5 of 9 respondents (56%) identified they did not believe there are any specific Communities of Interest that should exclusively be in the same polling district that currently are not, while 2 of 9 responses (22%) were received for both the “not sure” and “yes” viewpoints.
- With respect to feedback Members of Council had received from the public, the Council members who responded to the online survey indicated:
  - 11% of Council members identified that feedback suggested current polling district boundaries are fair.
  - 22% of Council members identified that feedback suggested the current polling district boundaries are logical and appropriate.
  - 11% of Council members identified that feedback suggested the public had considered Communities of Interest.
  - 11% of Council members identified that feedback had been received on other topics.

Similar to the results of the public Online Boundary Review Survey, it was noted that Council responses suggested that 9 Councillors is the right number. Compared to public responses, Council members who participated in the Online Boundary Review Survey were more confident that current polling district boundaries were appropriate and fair; however, a significant number of Council members identified that there are current district boundaries that do not make sense and that Communities of Interest are currently spanning two polling districts.

### 3. Key Factors Influencing Alternative Scenarios

As part of Staff review, the following key factors were considered in the establishment of the detailed Alternative Scenarios. Notably, these key factors are directly related to the need to encourage public engagement in the boundary review process and to the requirements of Section 368(4) MGA:

- Public and Council input
- Number of electors (voters)

- Relative parity of voting power (+/-10% of the average number of voters in each district)
- Population density
- Communities of Interest
- Geographic size

As part of the review, Staff initially prepared 12 Alternative Scenarios to address the requirements of the NSUARB, including: one 8-district scenario, five 9-district scenarios (including the Status Quo), three 10-district scenarios, two 11-district scenarios, and one 12-district scenario.

Upon review of the preliminary Alternative Scenarios, the 11- and 12-district scenarios were screened out given public comments generally identified their preference for a council size generally consistent, or close to, the current size. Additionally, voter parity and Communities of Interest factors were challenging to accommodate when Council size was increased to 11 and 12 members. In these iterations, the average number of voters per district were calculated to be 3,573 and 3,275, respectively. This would make splitting up of some Communities of Interest (into at least 2 districts) inevitable in order to maintain the voter parity target of +/- 10% of the average number of voters per district. For example, given the current number of electors in New Minas, District 8 would need to be split up into two districts to accommodate an 11- or 12-district scenario.

The remaining nine scenarios were further refined by staff which resulted in the screening out of two of the 9-district scenarios and two of the 10-district scenarios. The remaining short-listed Alternative Scenarios for the project are detailed below:

#### 4. Evaluation of Short-Listed Alternative Scenarios

The short-listed Alternative Scenarios for the Boundary Review 2022 project are as follows:

- Alternative #1: Status Quo (9 Districts)
- Alternative #2: 9 Districts (Version 1)
- Alternative #3: 9 Districts (Version 2)
- Alternative #4: 8 Districts
- Alternative #5: 10 Districts

Detailed mapping of each of the five Alternative Scenarios has been prepared in figure format. The figures include proposed district boundaries, the number of voters in each district based on 2022 data from Elections Nova Scotia, voter density information, village boundaries, and other pertinent information. Figures 1 to 5 are included as attachments to this *Request for Decision* for review purposes (Appendix A). Tables 1 to 5 (Voter Parity Review) are also included as attachments for further review and contextual purposes (Appendix B).

A detailed description of Staff's ranking method has been appended hereto, as Tables 6 and 7 (Alternative Scenario Assessment Tool Reviews; Appendix C). In summary, individual Staff independently scored weighted criteria with results being tabulated on both an average (mean) and median score basis. The following tables summarize the results of the ranking method, with Alternative #3: 9 Districts (Version 2) ranked as the most favourable scenario for the project:



## Preferred Alternative (based on Average [mean])

Placement	Score (out of 5)	Alternative Scenario
1 <sup>st</sup>	3.9	Alternative #3: 9 Districts (Version 2)
2 <sup>nd</sup>	3.0	Alternative #1: Status Quo (9 Districts)
3 <sup>rd</sup>	2.8	Alternative #2: 9 Districts (Version 1)
4 <sup>th</sup> (tie)	2.7	Alternative #4: 8 Districts
4 <sup>th</sup> (tie)	2.7	Alternative #5: 10 Districts

## Preferred Alternative (based on Median)

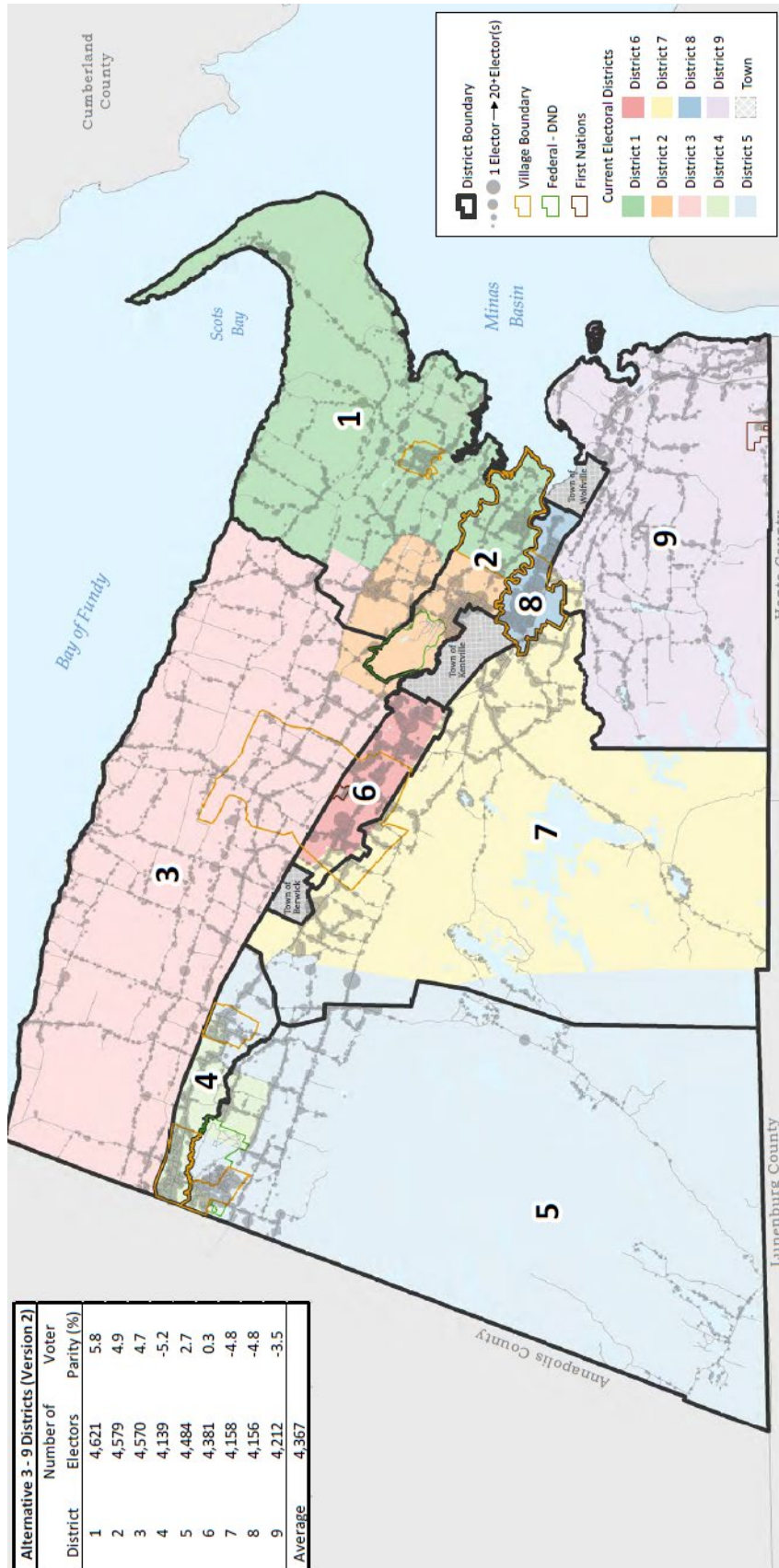
Placement	Score (out of 5)	Alternative Scenario
1 <sup>st</sup>	4.3	Alternative #3: 9 Districts (Version 2)
2 <sup>nd</sup>	3.0	Alternative #1: Status Quo (9 Districts)
3 <sup>rd</sup>	2.9	Alternative #2: 9 Districts (Version 1)
4 <sup>th</sup>	2.8	Alternative #5: 10 Districts
5 <sup>th</sup>	2.5	Alternative #4: 8 Districts

### 5. Identification of the Preferred Alternative

The recommended scenario (Preferred Alternative) is set out in the following figure and in detail on Figure 3 and Table 3 in Appendix A and B, respectively.



# Request for Decision



## Additional Commentary on Preferred Alternative

The Preferred Alternative, herein identified as Alternative #3: 9 Districts (Version 2), has:

- Four of the seven villages located within the Municipality to be wholly included within singular Municipal polling districts. Given the larger geographic size of the Village of Cornwallis Square, it was not possible for it to be included in a single municipal polling district due to issues with voter parity and splitting of Communities of Interest. For voter parity reasons, Kingston and Aylesford are combined into one district.
- The present-day Districts 1 and 2 are reorganized along a north-south orientation, rather than an east-west orientation, with the intent of having only one village in each District (in contrast to the current situation with there being two villages in District 1 and none in District 2). The revised scenario has Canning and Centreville within District 1 and Port Williams and North Kentville within District 2. This reorientation also addresses the issue of the historical African Nova Scotian community of Gibson Woods being split between three Districts, with all of the Gibson Woods area being contained within the new District 1. For voter parity purposes, the area of Keddy's Corner was included within new District 3 (from former District 2), with the new western boundary of District 2 generally being the boundary of the Department of National Defence's 5th Canadian Division Support Base Detachment Aldershot.
- Areas around Deep Hollow Road and White Rock Road were moved from current District 7 to a new District 9, and the eastern boundary between Districts 7 and 9 amended to be the community boundary of White Rock and Canaan.
- Current District 6 was expanded through to the Town of Berwick's eastern boundary to produce a more natural divide, taking in lands currently part of District 7. The southern boundary of District 6 was moved slightly to the south into current District 7, to address some voter confusion in this area.
- Districts 4 and 5 were divided along the boundary of the Annapolis River and the boundary of the Village of Kingston and Greenwood. The proposed District 4 would include all of the Village of Kingston and Aylesford along Highway 1, whereas the proposed District 5 would include all of Greenwood and the rural areas to the south (to south of East Dalhousie).
- The proposed District 7 added some land areas previously part of District 5 in order to address voter parity issues.

## FINANCIAL IMPLICATIONS

- There are no anticipated non-budgeted financial implications of the recommendation.

## STRATEGIC PLAN ALIGNMENT

	Strong Communities	
	Environmental Stewardship	
	Economic Development	
	Good Governance	
	Financial Sustainability	
✓	Other	Statutory requirement per s. 369 MGA

## **ALTERNATIVES**

- Alternative #1: Status Quo (9 Districts)
- Alternative #2: 9 Districts (Version 1)

## **IMPLEMENTATION**

- November 2022: Preparation of Final Report
- December 6, 2022: Municipal Council Decision on NSUARB application approach
- Mid-December 2022: Filing of application to NSUARB
- *To be Determined*: NSUARB Hearing
- *To be Determined*: NSUARB Decision

## **ENGAGEMENT**

- See “Discussion” above (#1. Public Engagement Sessions & #2. Online Boundary Review Survey Results)
- See Briefing – COTW – Boundary Review 2022 – Summary of Public Engagement Sessions

## **APPENDICES**

- Appendix A: Figures 1, 2, 3, 4, & 5 (Alternative Scenarios)
- Appendix B: Tables 1, 2, 3, 4, & 5 (Voter Parity Reviews)
- Appendix C: Tables 6 & 7 (Alternative Scenario Assessment Tool Results)

## **APPROVALS**

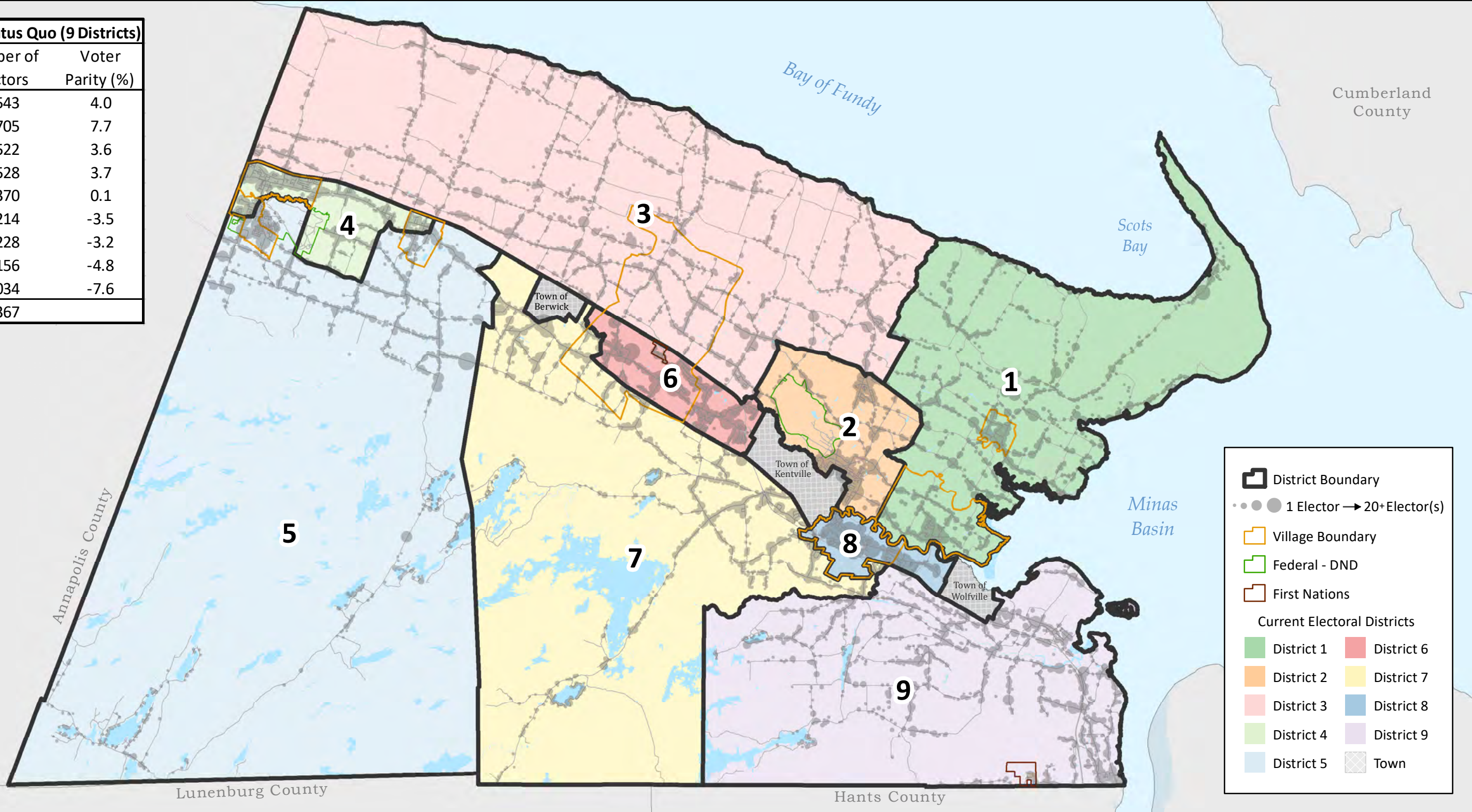
Scott Conrod, Chief Administrative Officer

November 3, 2022



Alternative 1 - Status Quo (9 Districts)

District	Number of Electors	Voter Parity (%)
1	4,543	4.0
2	4,705	7.7
3	4,522	3.6
4	4,528	3.7
5	4,370	0.1
6	4,214	-3.5
7	4,228	-3.2
8	4,156	-4.8
9	4,034	-7.6
Average	4,367	

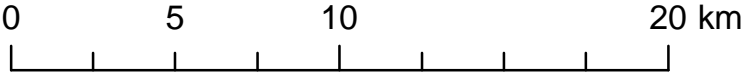


MUNICIPALITY of the  
COUNTY of KINGS

This map was created by the County of Kings. It is a graphical representation and is not intended for navigational purposes. Data on this map comes from various sources. Road data comes from the Nova Scotia Road Network dataset courtesy of the Nova Scotia Geomatics Centre (NSGC). Waterbodies and watercourses are part of the Nova Scotia Topographic Database (NSTDB). Electoral Districts, Polling Divisions, and voter numbers courtesy of Elections NS.  
\* Number of electors are reported from Elections NS as of October 4, 2022.



Scale 1 : 230, 000



Alternative 1 - Status Quo (9 Districts)

PROJECT: Boundary Review 2022

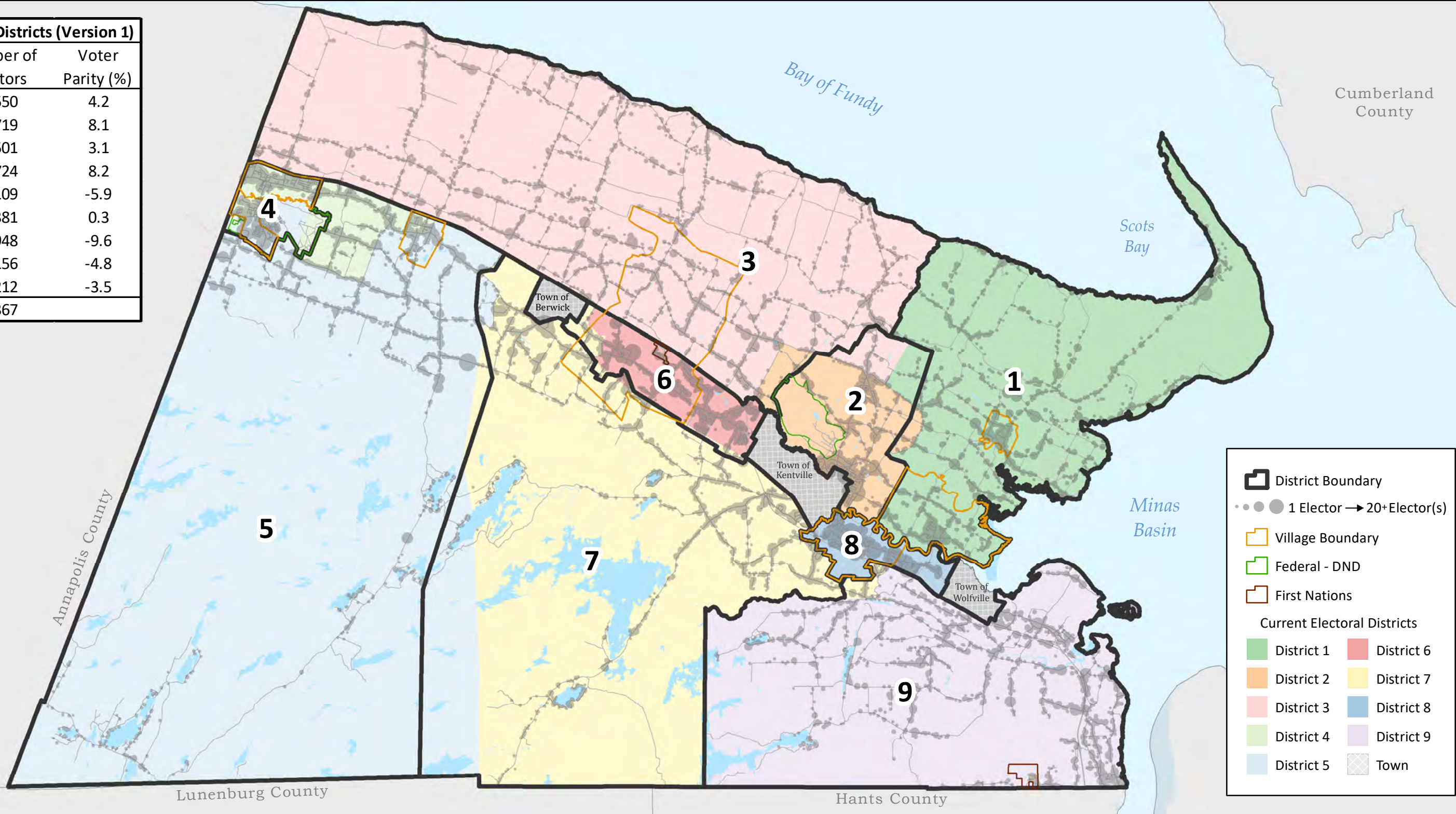
DATE: Nov. 2022

BY: HS/MB

FIGURE 1



Alternative 2 - 9 Districts (Version 1)		
District	Number of Electors	Voter Parity (%)
1	4,550	4.2
2	4,719	8.1
3	4,501	3.1
4	4,724	8.2
5	4,109	-5.9
6	4,381	0.3
7	3,948	-9.6
8	4,156	-4.8
9	4,212	-3.5
Average	4,367	

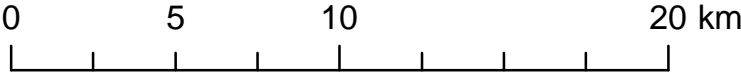


MUNICIPALITY of the  
COUNTY of KINGS

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\* Number of electors are reported from Elections NS as of October 4, 2022.



Scale 1 : 230, 000



## Alternative 2 - 9 Districts (Version 1)

**PROJECT:** Boundary Review 2022

**DATE:** Nov. 2022

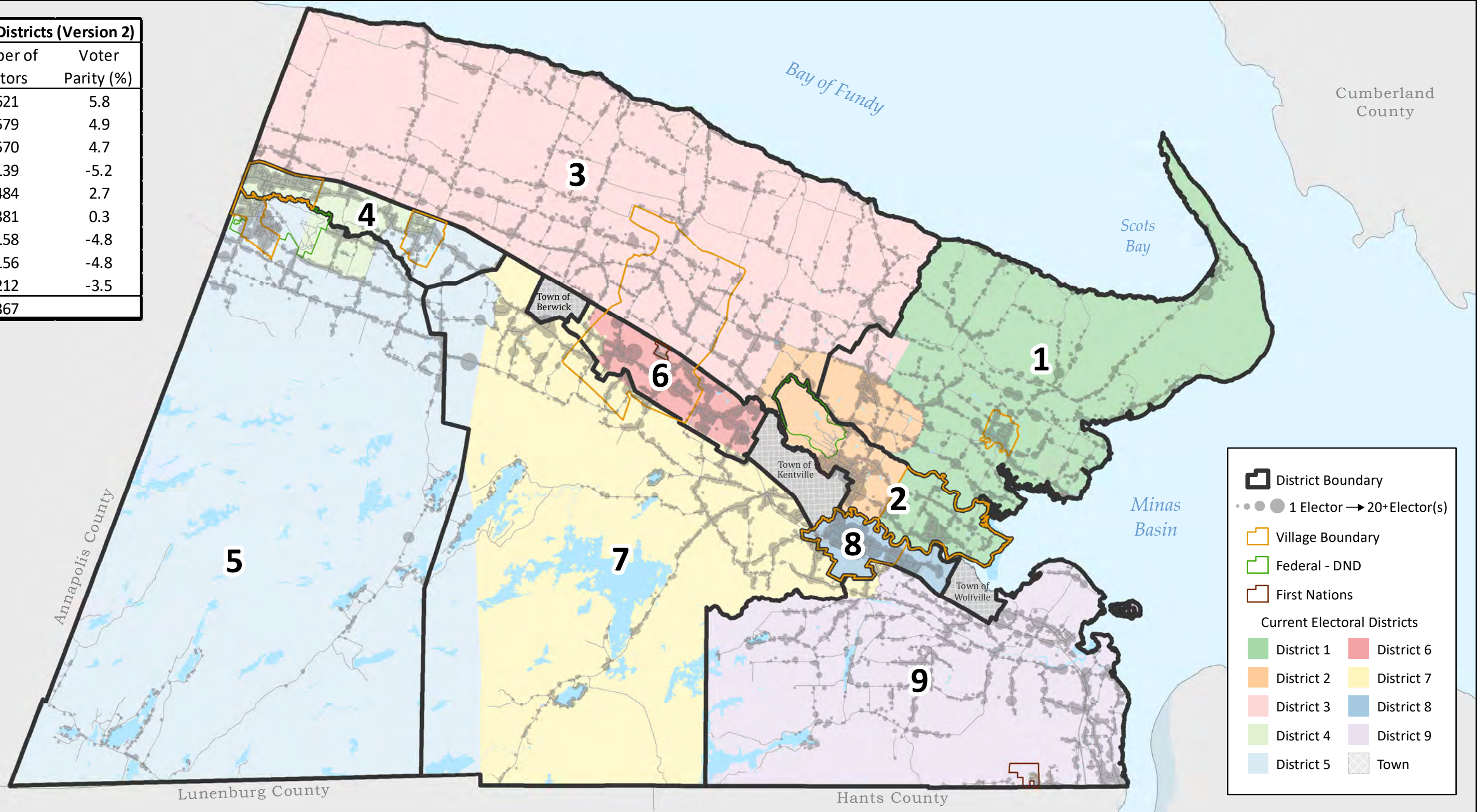
**BY:** HS/MB

**FIGURE 2**



### Alternative 3 - 9 Districts (Version 2)

District	Number of Electors	Voter Parity (%)
1	4,621	5.8
2	4,579	4.9
3	4,570	4.7
4	4,139	-5.2
5	4,484	2.7
6	4,381	0.3
7	4,158	-4.8
8	4,156	-4.8
9	4,212	-3.5
Average	4,367	

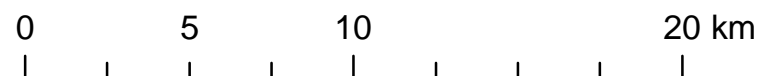


**MUNICIPALITY** of the  
**COUNTY** of KINGS

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\* Number of electors are reported from Elections NS as of October 4, 2022.



Scale 1 : 230, 000



### Alternative 3 - 9 Districts (Version 2)

**PROJECT:** Boundary Review 2022

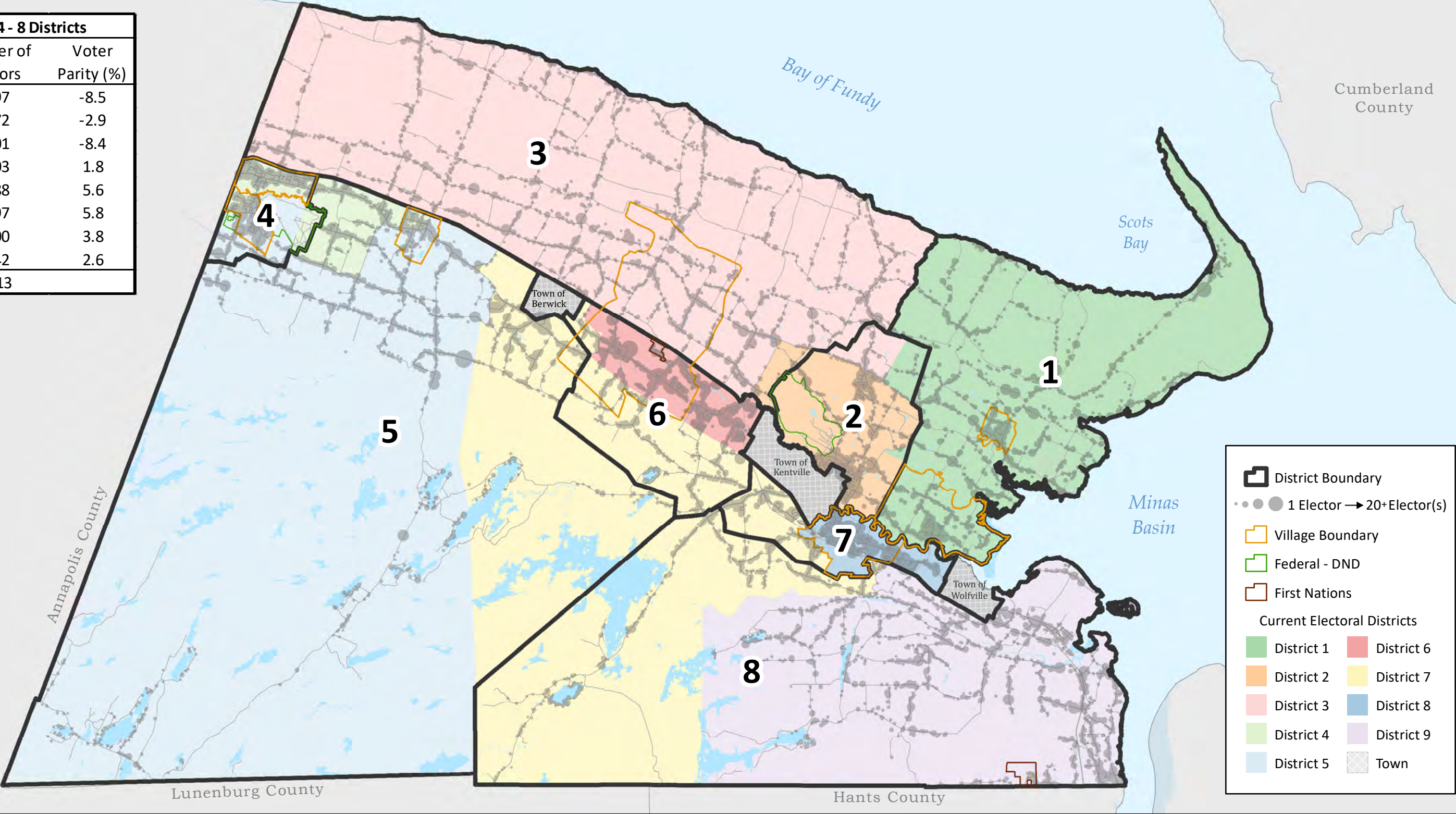
**DATE:** Nov. 2022

**BY:** HS/MB

**FIGURE 3**



Alternative 4 - 8 Districts		
District	Number of Electors	Voter Parity (%)
1	4497	-8.5
2	4772	-2.9
3	4501	-8.4
4	5003	1.8
5	5188	5.6
6	5197	5.8
7	5100	3.8
8	5042	2.6
Average	4,913	

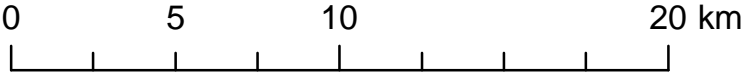


MUNICIPALITY of the  
COUNTY of KINGS

This map was created by the County of Kings. It is a graphical representation and is not intended for navigational purposes. Data on this map comes from various sources. Road data comes from the Nova Scotia Road Network dataset courtesy of the Nova Scotia Geomatics Centre (NSGC). Waterbodies and watercourses are part of the Nova Scotia Topographic Database (NSTDB). Electoral Districts, Polling Divisions, and voter numbers courtesy of Elections NS.  
\* Number of electors are reported from Elections NS as of October 4, 2022.



Scale 1 : 230, 000



### Alternative 4 - 8 Districts

PROJECT: Boundary Review 2022

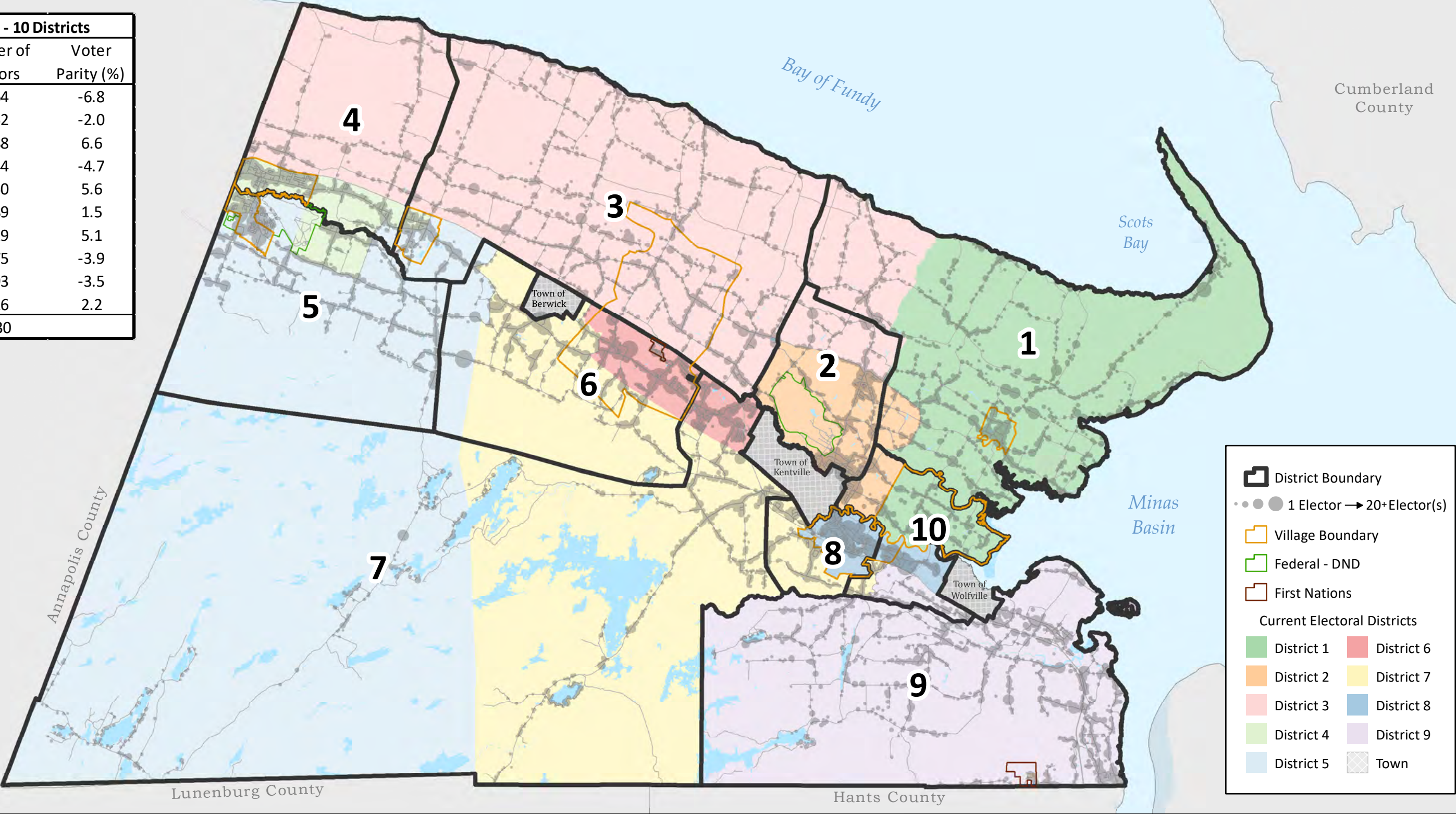
DATE: Nov. 2022

BY: HS/MB

FIGURE 4



Alternative 5 - 10 Districts		
District	Number of Electors	Voter Parity (%)
1	3664	-6.8
2	3852	-2.0
3	4188	6.6
4	3744	-4.7
5	4150	5.6
6	3989	1.5
7	4129	5.1
8	3775	-3.9
9	3793	-3.5
10	4016	2.2
Average	3,930	

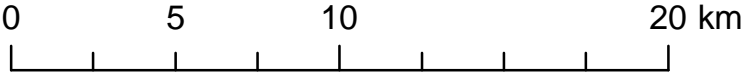


MUNICIPALITY of the  
COUNTY of KINGS

This map was created by the County of Kings. It is a graphical representation and is not intended for navigational purposes. Data on this map comes from various sources. Road data comes from the Nova Scotia Road Network dataset courtesy of the Nova Scotia Geomatics Centre (NSGC). Waterbodies and watercourses are part of the Nova Scotia Topographic Database (NSTDB). Electoral Districts, Polling Divisions, and voter numbers courtesy of Elections NS.  
\* Number of electors are reported from Elections NS as of October 4, 2022.



Scale 1 : 230, 000



Alternative 5 - 10 Districts

PROJECT: Boundary Review 2022

DATE: Nov. 2022

BY: HS/MB

FIGURE 5

**Table 1**

**Alternative #1 - Status Quo (9 Districts)**

**Voter Parity Review**

**Boundary Review 2022**

**Municipality of the County of Kings**

Alternative #1	Total Number of Voters (2022) <sup>1</sup>	39,300
	Number of Districts	9
	Total Land Area (km <sup>2</sup> ) <sup>2</sup>	2,181
	Average Voters per Councillor/District	4,367
Status Quo (9 Districts)	Variance (10%)	437
	Highest Voter Target Value (+10%)	4,803
	Lowest Voter Target Value (-10%)	3,930

District	Land Area (km <sup>2</sup> ) <sup>2</sup>	No. of Voters (#) Per District	Percentage of Total Voters (%)	Variation from Average (#)	Percent Variation from Average (%)
District 1	247	4,543	11.56%	176	4.04%
District 2	55	4,705	11.97%	338	7.75%
District 3	437	4,522	11.51%	155	3.56%
District 4	34	4,528	11.52%	161	3.69%
District 5	677	4,370	11.12%	3	0.08%
District 6	34	4,214	10.72%	-153	-3.50%
District 7	402	4,228	10.76%	-139	-3.18%
District 8	20	4,156	10.58%	-211	-4.82%
District 9	275	4,034	10.26%	-333	-7.62%

**Notes:**

1. 2022 voter data from list of electors provided by Elections Nova Scotia (as of October 03, 2022).
2. Land areas of each district calculated using ArcMap 10.3.1 (October 2022).
3. Land areas of the Municipality of the County of Kings also include lands associated with First Nations (Annapolis Valley First Nation & Glooscap First Nation) and Department of National Defence.
4. Table prepared to meet with requirements of 29 (1) (d) of MGA Rules (May 31, 2021).

**Table 2**

**Alternative #2 - 9 Districts (Version 1)**

**Voter Parity Review**

**Boundary Review 2022**

**Municipality of the County of Kings**

Alternative #2	Total Number of Voters (2022) <sup>1</sup>	39,300
	Number of Districts	9
	Total Land Area (km <sup>2</sup> ) <sup>2</sup>	2,181
	Average Voters per Councillor/District	4,367
9 Districts (Version 1)	Variance (10%)	437
	Highest Voter Target Value (+10%)	4,803
	Lowest Voter Target Value (-10%)	3,930

District	Land Area (km <sup>2</sup> ) <sup>2</sup>	No. of Voters (#) Per District	Percentage of Total Voters (%)	Variation from Average (#)	Percent Variation from Average (%)
District 1	243	4,550	11.58%	183	4.20%
District 2	61	4,719	12.01%	352	8.07%
District 3	435	4,501	11.45%	134	3.08%
District 4	22	4,724	12.02%	357	8.18%
District 5	642	4,109	10.46%	-258	-5.90%
District 6	38	4,381	11.15%	14	0.33%
District 7	442	3,948	10.05%	-419	-9.59%
District 8	20	4,156	10.58%	-211	-4.82%
District 9	278	4,212	10.72%	-155	-3.54%

**Notes:**

1. 2022 voter data from list of electors provided by Elections Nova Scotia (as of October 03, 2022).
2. Land areas of each district calculated using ArcMap 10.3.1 (October 2022).
3. Land areas of the Municipality of the County of Kings also include lands associated with First Nations (Annapolis Valley First Nation & Glooscap First Nation) and Department of National Defence.
4. Table prepared to meet with requirements of 29 (1) (d) of MGA Rules (May 31, 2021).



**Table 3**

**Alternative #3 - 9 Districts (Version 2)**

**Voter Parity Review**

**Boundary Review 2022**

**Municipality of the County of Kings**

Alternative #3	Total Number of Voters (2022) <sup>1</sup>	39,300
	Number of Districts	9
	Total Land Area (km <sup>2</sup> ) <sup>2</sup>	2,181
	Average Voters per Councillor/District	4,367
9 Districts (Version 2)	Variance (10%)	437
	Highest Voter Target Value (+10%)	4,803
	Lowest Voter Target Value (-10%)	3,930

District	Land Area (km <sup>2</sup> ) <sup>2</sup>	No. of Voters (#) Per District	Percentage of Total Voters (%)	Variation from Average (#)	Percent Variation from Average (%)
District 1	251	4,621	11.76%	254	5.82%
District 2	50	4,579	11.65%	212	4.86%
District 3	438	4,570	11.63%	203	4.66%
District 4	38	4,139	10.53%	-228	-5.21%
District 5	601	4,484	11.41%	117	2.69%
District 6	38	4,381	11.15%	14	0.33%
District 7	466	4,158	10.58%	-209	-4.78%
District 8	20	4,156	10.58%	-211	-4.82%
District 9	278	4,212	10.72%	-155	-3.54%

**Notes:**

1. 2022 voter data from list of electors provided by Elections Nova Scotia (as of October 03, 2022).
2. Land areas of each district calculated using ArcMap 10.3.1 (October 2022).
3. Land areas of the Municipality of the County of Kings also include lands associated with First Nations (Annapolis Valley First Nation & Glooscap First Nation) and Department of National Defence.
4. Table prepared to meet with requirements of 29 (1) (d) of MGA Rules (May 31, 2021).



**Table 4**

Alternative #4 - 8 Districts

Voter Parity Review

Boundary Review 2022

Municipality of the County of Kings

Alternative #4	Total Number of Voters (2022) <sup>1</sup>	39,300
	Number of Districts	8
	Total Land Area (km <sup>2</sup> ) <sup>2</sup>	2,181
	Average Voters per Councillor/District	4,913
8 Districts	Variance (10%)	491
	Highest Voter Target Value (+10%)	5,404
	Lowest Voter Target Value (-10%)	4,421

District	Land Area (km <sup>2</sup> ) <sup>2</sup>	No. of Voters (#) Per District	Percentage of Total Voters (%)	Variation from Average (#)	Percent Variation from Average (%)
District 1	240	4,497	11.44%	-416	-8.46%
District 2	64	4,772	12.14%	-141	-2.86%
District 3	435	4,501	11.45%	-412	-8.38%
District 4	29	5,003	12.73%	91	1.84%
District 5	838	5,188	13.20%	276	5.61%
District 6	85	5,197	13.22%	285	5.79%
District 7	37	5,100	12.98%	188	3.82%
District 8	453	5,042	12.83%	130	2.64%

**Notes:**

1. 2022 voter data from list of electors provided by Elections Nova Scotia (as of October 03, 2022).
2. Land areas of each district calculated using ArcMap 10.3.1 (October 2022).
3. Land areas of the Municipality of the County of Kings also include lands associated with First Nations (Annapolis Valley First Nation & Glooscap First Nation) and Department of National Defence.
4. Table prepared to meet with requirements of 29 (1) (d) of MGA Rules (May 31, 2021).

**Table 5**

Alternative #5 - 10 Districts  
Voter Parity Review  
Boundary Review 2022  
Municipality of the County of Kings

Alternative #5	Total Number of Voters (2022) <sup>1</sup>	39,300
	Number of Districts	10
	Total Land Area (km <sup>2</sup> ) <sup>2</sup>	2,181
	Average Voters per Councillor/District	3,930
10 Districts	Variance (10%)	393
	Highest Voter Target Value (+10%)	4,323
	Lowest Voter Target Value (-10%)	3,537

District	Land Area (km <sup>2</sup> ) <sup>2</sup>	No. of Voters (#) Per District	Percentage of Total Voters (%)	Variation from Average (#)	Percent Variation from Average (%)
District 1	271	3,664	9.32%	-266	-6.77%
District 2	59	3,852	9.80%	-78	-1.98%
District 3	295	4,188	10.66%	258	6.56%
District 4	119	3,744	9.53%	-186	-4.73%
District 5	165	4,150	10.56%	220	5.60%
District 6	137	3,989	10.15%	59	1.50%
District 7	789	4,129	10.51%	199	5.06%
District 8	29	3,775	9.61%	-155	-3.94%
District 9	266	3,793	9.65%	-137	-3.49%
District 10	51	4,016	10.22%	86	2.19%

**Notes:**

1. 2022 voter data from list of electors provided by Elections Nova Scotia (as of October 03, 2022).
2. Land areas of each district calculated using ArcMap 10.3.1 (October 2022).
3. Land areas of the Municipality of the County of Kings also include lands associated with First Nations (Annapolis Valley First Nation & Glooscap First Nation) and Department of National Defence.
4. Table prepared to meet with requirements of 29 (1) (d) of MGA Rules (May 31, 2021).

Table 6  
Alternative Scenario Assessment Tool Results (Average [mean])  
Boundary Review 2022  
Municipality of the County of Kings

No.	Boundary Review Assessment Statement <sup>1</sup>	Preferred Alternative (Based on Average [mean]) <sup>2</sup>					Weighting Percentage (%) <sup>3</sup>	Preferred Alternative (Weighted Results; Average [mean]) <sup>4</sup>				
		Alt. #1	Alt. #2	Alt. #3	Alt. #4	Alt. #5		Alt. #1	Alt. #2	Alt. #3	Alt. #4	Alt. #5
		Status Quo (9 Districts)	9 Districts (Version 1)	9 Districts (Version 2)	8 Districts	10 Districts		Status Quo (9 Districts)	9 Districts (Version 1)	9 Districts (Version 2)	8 Districts	10 Districts
1.	The proposed Districts have adequately met with the requirements of “Relative Parity of Voting Power” (all districts to be +/- 10% of average number of voters in a district).	3.1	1.3	4.3	2.9	3.4	20%	0.6	0.3	0.9	0.6	0.7
2.	Communities of Interest (COI) have effectively been included within one (1) District (i.e. not split between multiple Districts).	2.7	4.0	3.3	3.7	1.3	12%	0.3	0.5	0.4	0.4	0.2
3.	The number of Councillors/Districts proposed are consistent with general public comments, and Council comments, received by the Municipality (i.e. Online Boundary Survey, Public Engagement Sessions, etc.).	4.1	3.7	3.7	2.1	1.3	8%	0.3	0.3	0.3	0.2	0.1
4.	The distribution of the proposed Districts have adequately taken into consideration areas of anticipated population growth.	2.9	1.3	3.4	4.0	3.4	5%	0.1	0.1	0.2	0.2	0.2
5.	The proposed Districts have adequately taken into consideration geographic similarities and size, and the implications of low and high numbers of electors in large and small geographic Districts.	2.4	2.4	3.4	3.0	4.0	5%	0.1	0.1	0.2	0.2	0.2
6.	The proposed Districts have adequately taken into consideration the number of electors in each District.	2.6	2.3	3.9	1.6	4.7	10%	0.3	0.2	0.4	0.2	0.5
7.	Population density and population distribution have adequately been taken into consideration with respect to the proposed District Boundaries.	3.0	3.0	3.9	2.4	2.7	5%	0.2	0.2	0.2	0.1	0.1
8.	The proposed number of Districts have adequately taken into consideration under-represented communities (i.e. First Nations, BIPOC, other).	2.0	4.3	3.1	3.3	2.3	5%	0.1	0.2	0.2	0.2	0.1
9.	The proposed number of Districts have adequately taken into consideration Councillor workload with respect to Committee Appointments.	2.7	2.7	4.1	1.0	4.4	10%	0.3	0.3	0.4	0.1	0.4
10.	The proposed number of Councillors and District Boundaries are deemed to be “appropriate” and “fair”.	3.1	3.4	4.1	3.0	1.3	20%	0.6	0.7	0.8	0.6	0.3
SCORING (please select a number from 1 to 5 for each of the Alternative Solutions, for each statement)		Least Favorable		Neutral		Most Favorable	100%	TOTALS - Preferred Alternative Calculation <sup>5</sup>				
		1	2	3	4	5						
Notes: 1. <i>Boundary Review Assessment Statements</i> prepared by Municipality of County of Kings Boundary Review Team for assessment of Alternative Scenario purposes, based on public input and requirements of MGA Sections 368 & 369. 2. <i>Preferred Alternative</i> scoring values calculated based on the average (mean) scoring values of all Boundary Review Team assessment results. 3. <i>Weighting Percentages (%)</i> for each <i>Boundary Review Assessment Statement</i> determined by Boundary Review Team consensus. 4. <i>Weighted Results for Preferred Alternative</i> calculated using average (mean) results of all Boundary Review Team assessment results multiplied by the Weighting Percentage (%). 5. <i>Totals - Preferred Alternative Calculation</i> results report values out of a maximum value of 5. The highest value determined as <i>Preferred Alternative</i> .								3.0	2.8	3.9	2.7	2.7
								2nd	3rd	1st	4th (tie)	4th (tie)

Notes:  
1. *Boundary Review Assessment Statements* prepared by Municipality of County of Kings Boundary Review Team for assessment of Alternative Scenario purposes, based on public input and requirements of MGA Sections 368 & 369.  
2. *Preferred Alternative* scoring values calculated based on the average (mean) scoring values of all Boundary Review Team assessment results.  
3. *Weighting Percentages (%)* for each *Boundary Review Assessment Statement* determined by Boundary Review Team consensus.  
4. *Weighted Results for Preferred Alternative* calculated using average (mean) results of all Boundary Review Team assessment results multiplied by the Weighting Percentage (%).  
5. *Totals - Preferred Alternative Calculation* results report values out of a maximum value of 5. The highest value determined as *Preferred Alternative* .

Table 7  
Alternative Scenario Assessment Tool Results (Median)  
Boundary Review 2022  
Municipality of the County of Kings

No.	Boundary Review Assessment Statement <sup>1</sup>	Preferred Alternative (Based on Median) <sup>2</sup>					Weighting Percentage (%) <sup>3</sup>	Preferred Alternative (Weighted Results; Median) <sup>4</sup>				
		Alt. #1	Alt. #2	Alt. #3	Alt. #4	Alt. #5		Alt. #1	Alt. #2	Alt. #3	Alt. #4	Alt. #5
		Status Quo (9 Districts)	9 Districts (Version 1)	9 Districts (Version 2)	8 Districts	10 Districts		Status Quo (9 Districts)	9 Districts (Version 1)	9 Districts (Version 2)	8 Districts	10 Districts
1.	The proposed Districts have adequately met with the requirements of “Relative Parity of Voting Power” (all districts to be +/- 10% of average number of voters in a district).	3	1	5	3	4	20%	0.6	0.2	1.0	0.6	0.8
2.	Communities of Interest (COI) have effectively been included within one (1) District (i.e. not split between multiple Districts).	3	4	4	4	1	12%	0.4	0.5	0.5	0.5	0.1
3.	The number of Councillors/Districts proposed are consistent with general public comments, and Council comments, received by the Municipality (i.e. Online Boundary Survey, Public Engagement Sessions, etc.).	4	4	4	2	1	8%	0.3	0.3	0.3	0.2	0.1
4.	The distribution of the proposed Districts have adequately taken into consideration areas of anticipated population growth.	3	1	3	5	3	5%	0.2	0.1	0.2	0.3	0.2
5.	The proposed Districts have adequately taken into consideration geographic similarities and size, and the implications of low and high numbers of electors in large and small geographic Districts.	3	3	4	4	5	5%	0.2	0.2	0.2	0.2	0.3
6.	The proposed Districts have adequately taken into consideration the number of electors in each District.	3	2	4	1	5	10%	0.3	0.2	0.4	0.1	0.5
7.	Population density and population distribution have adequately been taken into consideration with respect to the proposed District Boundaries.	3	3	4	2	2	5%	0.2	0.2	0.2	0.1	0.1
8.	The proposed number of Districts have adequately taken into consideration under-represented communities (i.e. First Nations, BIPOC, other).	1	4	2	3	2	5%	0.1	0.2	0.1	0.2	0.1
9.	The proposed number of Districts have adequately taken into consideration Councillor workload with respect to Committee Appointments.	3	3	4	1	5	10%	0.3	0.3	0.4	0.1	0.5
10.	The proposed number of Councillors and District Boundaries are deemed to be “appropriate” and “fair”.	3	4	5	2	1	20%	0.6	0.8	1.0	0.4	0.2
SCORING (please select a number from 1 to 5 for each of the Alternative Solutions, for each statement)		Least Favorable		Neutral		Most Favorable	100%	TOTALS - Preferred Alternative Calculation <sup>5</sup>				
		1	2	3	4	5						
Notes: 1. <i>Boundary Review Assessment Statements</i> prepared by Municipality of County of Kings Boundary Review Team for assessment of Alternative Scenario purposes, based on public input and requirements of MGA Sections 368 & 369. 2. <i>Preferred Alternative</i> scoring values calculated based on the median scoring values of all Boundary Review Team assessment results. 3. <i>Weighting Percentages (%)</i> for each <i>Boundary Review Assessment Statement</i> determined by Boundary Review Team consensus. 4. <i>Weighted Results for Preferred Alternative</i> calculated using median results of all Boundary Review Team assessment results multiplied by the Weighting Percentage (%). 5. <i>Totals - Preferred Alternative Calculation</i> results report values out of a maximum value of 5. The highest value determined as <i>Preferred Alternative</i> .								3.0	2.9	4.3	2.5	2.8
								2nd	3rd	1st	5th	4th

Notes:  
1. *Boundary Review Assessment Statements* prepared by Municipality of County of Kings Boundary Review Team for assessment of Alternative Scenario purposes, based on public input and requirements of MGA Sections 368 & 369.  
2. *Preferred Alternative* scoring values calculated based on the median scoring values of all Boundary Review Team assessment results.  
3. *Weighting Percentages (%)* for each *Boundary Review Assessment Statement* determined by Boundary Review Team consensus.  
4. *Weighted Results for Preferred Alternative* calculated using median results of all Boundary Review Team assessment results multiplied by the Weighting Percentage (%).  
5. *Totals - Preferred Alternative Calculation* results report values out of a maximum value of 5. The highest value determined as *Preferred Alternative* .

**THE MUNICIPALITY OF THE COUNTY OF KINGS  
COMMITTEE OF THE WHOLE  
November 10, 2022  
DRAFT MINUTES**

**Meeting Date  
and Time**

A meeting of the Committee of the Whole was held on Thursday, November 10, 2022 at 6:00 p.m. in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

**1. Attendance**

All Members of Council were in attendance, with the exception of Councillor Killam with notice.

***Results for Roll Call***

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	-
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Trish Javorek, Director, Planning & Inspections
- Scott Quinn, Director, Engineering & Public Works, Lands & Parks
- Dan Hagan, Strategic Project Specialist
- Vicki Brooke, Policy Analyst
- Ashley Thompson, Communications Specialist
- Janny Postema, Municipal Clerk/Recording Secretary

**Councillor Absence**

**On motion of Councillor Armstrong and Councillor Hirtle, that Councillor Killam's absence from the November 10, 2022 Committee of the Whole meeting be excused.**

**Motion Carried.**

**COTW-2022-11-10-155**

***Results***

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	-
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

2. [Approval of Agenda](#)

On motion of Deputy Mayor Lutz and Councillor Harding, that Committee of the Whole approve the November 10, 2022 agenda as circulated.

Motion Carried.

COTW-2022-11-10-156

**Results**

For 9

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	-
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

3. **Disclosure of Conflict of Interest Issues**

No Conflict of Interest issues were declared.

4. [2022 Study of Polling Districts](#)

Dan Hagan, Strategic Project Specialist, presented the Request for Decision as attached to the Committee of the Whole agenda November 10, 2022 and provided a [presentation](#).

On motion of Deputy Mayor Lutz and Councillor Misner, that Committee of the Whole recommend Municipal Council instruct the CAO to prepare an application to the Nova Scotia Utility and Review Board based on the recommendation contained in the November 10, 2022 Request for Decision for Municipal Council's consideration at a forthcoming Council meeting.

Motion Carried.

COTW-2022-11-10-157

**Results**

For 8

Against 1

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	-
District 4	Martha Armstrong	For
District 5	Tim Harding	Against
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

5. **Other Business**

Deputy Mayor Lutz announced that she would arrive late at the December 6 Council meeting due to attendance at her son's school concert.

6. **Comments from the Public**

There were no comments from the member of the public who was in attendance.



## 7. Adjournment

On motion of Councillor Winsor and Deputy Mayor Lutz, there being no further business, the meeting adjourned at 6:49 p.m.

Motion Carried.

COTW-2022-11-10-158

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	-
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

Approved by:

\_\_\_\_\_  
Peter Muttart  
Mayor

\_\_\_\_\_  
Janny Postema  
Municipal Clerk/Recording Secretary

Results Legend	
-	Absent
COI	Conflict of interest
For	A vote in favour
Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative.

# Request for Decision

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<b>TO</b>	Municipal Council
<b>PREPARED BY</b>	Dan Hagan, Strategic Project Specialist Scott Conrod, Chief Administrative Officer
<b>MEETING DATE</b>	December 6, 2022
<b>SUBJECT</b>	2022 NSUARB Application / Study of Polling Districts

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## ORIGIN

- [2022-02-15 Committee of the Whole \(COTW\) Request for Decision \(RFD\)](#)
- [2022-03-15 Special Council Motion](#)
- [2022-06-21 COTW Briefing](#)
- [2022-10-18 COTW Briefing](#)
- [2022-11-10 COTW RFD](#)
- [Sections 368 and 369 Municipal Government Act](#)
- [Sections 29-31 Municipal Government Act Rules](#)

## RECOMMENDATION

That Municipal Council apply to the Nova Scotia Utility and Review Board to confirm the number of Councillors at nine and alter polling districts as described within the Boundary Review Study 2022.

## INTENT

For Municipal Council to adopt the Boundary Review 2022 Study, as appended hereto, and resolve to include same as part of an application to the Nova Scotia Utility and Review Board (NSUARB) to be filed pursuant to s.369 (2) *Municipal Government Act*.

## DISCUSSION

### Background

Section 369 (1) *Municipal Government Act* requires each municipality to “...conduct a study of the number and boundaries of polling districts in the municipality, their fairness and reasonableness and the number of councillors” [underlining added]. Applications are required to be filed prior to January 1, 2023.

### Summary of Appended Study

The contents of the appended study include a:

- Consultative review of the number of municipal councillors and polling districts; and
- Geospatial analysis of a range of polling district boundaries.

The goal of the study has been to determine an optimum configuration that best addresses criteria set out in regulations enabled through the Nova Scotia *Utility and Review Board Act*.

The analysis undertaken included a variety of public and Municipal Council in-person and virtual engagements, and the geospatial and statistical analysis of elector populations by Communities of Interest.

# Request for Decision

A recommendation was derived through examination of twelve polling district configurations. This examination was guided by thirteen Key Factors, two of those relating to the ability of polling districts to accommodate growth while maintaining voter parity among all districts.

The appended study concludes that:

- The number of Councillors and corresponding polling districts be maintained at nine (with a Mayor elected at large and being legislatively outside of the scope of this study); and
- A reconfiguration of the district boundaries be undertaken to equitably address, among other criteria, voter parity and to the extent possible, the aggregation of undivided Communities of Interest within single polling districts.

Among other aspects, the recommended changes to District Boundaries would result in:

- Four of the seven Villages being included within individual polling districts (the present-day configuration only has two of seven villages within individual districts);
- A boundary reorientation in Districts 1 and 2 allowing for the historical African Nova Scotia community of Gibson Woods to be included within a single polling district (present-day this community is divided among three districts);
- The inclusion of all of both the Village of Kingston and Village of Greenwood (except for DND 14-Wing Greenwood) within District 4. For voter parity reasons, Communities of Interest, and allowing for future growth potential, the Villages of Kingston and Greenwood are combined into one district, following village boundaries and the GSAs in the area (currently, the Village of Greenwood is divided between Districts 4 and 5).
- The inclusion of all the Village of Aylesford, DND 14-Wing Greenwood, and the rural areas to the south (to south of East Dalhousie) within District 5 (currently, the Village of Aylesford and DND 14-Wing Greenwood are divided between Districts 4 and 5).
- Six (6) General Service Areas of the 142 total retaining electors (4.2%) being divided among polling districts (present-day 24 of the 142 (16.2%) are divided among polling districts).

## Additional Public Input

Through the public engagement channels utilized in the appended study, Municipal staff gathered input that is not considered to be germane to the 2022 Municipal Council application to the NSUARB, but rather falls under the purview of Municipal Council, e.g., by-law or policy considerations; or matters under the purview of the Province, e.g., the legislature.

With respect to Council and Provincial matters, staff have committed to bring forward separate briefing notes to Municipal Council. A summary of this additional information gathered includes:

### Matters of Representation that Fall Under the Purview of Municipal Council:

- Attendees at public sessions voiced a desire to see their Municipal Council be representative of the constituents they serve. Discussion included amending Municipal remuneration and reimbursement policies to conceivably encourage a greater diversity of candidates running for municipal office.

### Matters of Representation that Fall Under Provincial Purview:

- Input in this regard related to broadening representation on Municipal Council to reflect the range of ethnic and cultural backgrounds present in the Municipality and to address under-representation

# Request for Decision

of historically excluded Communities of Interest, particularly the Mi'kmaq and African Nova Scotians. These suggestions may involve amendment to enabling (provincial) legislation.

## **FINANCIAL IMPLICATIONS**

- The study and application fall under Project #22-3401, Municipal GL acct # 21-3-369-122.
- It is anticipated these elements will come in under budget.

## **STRATEGIC PLAN ALIGNMENT**

✓	Strong Communities	
	Environmental Stewardship	
	Economic Development	
✓	Good Governance	
	Financial Sustainability	
	Other	

## **ALTERNATIVES**

- No recommended alternatives

## **IMPLEMENTATION**

- Municipal staff file application with NSUARB prior to December 31, 2022.
- The Municipality follows the hearing(s) requirements and related protocols issued by the NSUARB.
- NSUARB decision/order is followed and published by the Municipality of the County of Kings.

## **ENGAGEMENT**

- A detailed description is included within the appended study.

## **APPENDICES**

- Appendix A: Boundary Review 2022 Study

**THE MUNICIPALITY OF THE COUNTY OF KINGS  
MUNICIPAL COUNCIL  
December 6, 2022  
DRAFT MINUTES**

**Meeting Date  
and Time**

A meeting of Municipal Council was held on Tuesday, December 6, 2022 following a Public Hearing at 6:00 p.m. in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

**1. Roll Call**

All Members of Council were in attendance, with the exception of Deputy Mayor Lutz with notice.

Councillor Killam left the meeting at 10:58 p.m.

***Results for Roll Call***

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Greg Barr, Director, Finance & IT
- Trish Javorek, Director, Planning & Inspections
- Scott Quinn, Director, Engineering & Public Works, Lands & Parks
- Terry Brown, Manager, Inspection & Enforcement
- Dan Hagan, Strategic Projects Specialist
- Katie MacArthur, Accessibility Coordinator
- Holly Sanford, GIS Technician
- Janny Postema, Municipal Clerk/Recording Secretary

**Councillor Absence**

On motion of Councillor Granger and Councillor Misner, that Deputy Mayor Lutz's absence from the December 6, 2022 Council meeting be excused.

**Motion Carried.**

***RC-2022-12-06-218***

***Results***

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-

District 8	Jim Winsor	For
District 9	Peter Allen	For

2. [Approval of Agenda](#)

On motion of Councillor Winsor and Councillor Harding, that Municipal Council approve the December 6, 2022 agenda as circulated.

Motion Carried.

RC-2022-12-06-219

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

3. **Disclosure of Conflict of Interest Issues**

No Conflict of Interest issues were declared.

4. **Approval of Minutes**

[November 1](#), and [November 15, 2022](#)

On motion of Councillor Misner and Councillor Hirtle, that the minutes of the meetings of Municipal Council held on November 1 and November 15, 2022 be approved as circulated.

Motion Carried.

RC-2022-12-06-220

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

5. **Business Arising from Minutes**5a. [November 1, 2022](#)

There was no business arising from the November 1, 2022 minutes.

5b. [November 15, 2022](#)

There was no business arising from the November 15, 2022 minutes.



6. [Planning Advisory Committee Recommendations November 8, 2022](#)

6a. **Application to enter into a development agreement in Aylesford East (File #22-11)**

Councillor Armstrong presented the recommendations as attached to the December 6, 2022 Council agenda.

On motion of Councillor Armstrong and Councillor Allen, that Municipal Council give Final Consideration to entering into a development agreement to permit a change of non-conforming use in a structure to a use similar in nature that is not permitted in the zone located on a portion of the property at 34 Sun Valley Drive (PID 55374086), Aylesford East as described in Appendix D of the report dated October 11, 2022.

**Motion Carried.**

**RC-2022-12-06-221**

**Results**

For 8

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	-
District 9	Peter Allen	For

It was noted that Councillor Winsor was out of his seat at the time of the vote.

6b. **Application to rezone a property in Wolfville Ridge (File #22-19)**

On motion of Councillor Armstrong and Councillor Granger, that Municipal Council give Second Reading to rezoning the southern portion of the property located at 1299 Ridge Road (PID 55190854), Wolfville Ridge from the Rural Mixed use (A2) Zone to the Rural Commercial (C4) Zone as shown in Appendix F of the report dated October 11, 2022.

**Motion Carried.**

**RC-2022-12-06-222**

**Results**

For 5

Against 4

District	Name	Results
Mayor	Peter Muttart	Against
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	Against
District 6	Joel Hirtle	Against
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	Against

- 6c. Application to enter into a development agreement in Baxters Harbour (File #21-27)

On motion of Councillor Armstrong and Councillor Misner, that Municipal Council give Final Consideration to entering into a development agreement to permit up to five recreational cabins at 1439 Baxters Harbour Road (PID 55011332), which is substantively the same (save for minor differences in form) as the draft set out in Appendix D of the report dated October 11, 2022.

Motion Carried.

RC-2022-12-06-223

*Results*

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

- 6d. Proposed text amendments to the Land Use By-law (File #22-12)

On motion of Councillor Armstrong and Councillor Allen, that Municipal Council give Second Reading to an amendment to the text of the Land Use By-law to include "Existing Forest Industry Uses" in the list of permitted uses in the Agricultural (A1) Zone as described in Appendix A of the report dated October 11, 2022.

Motion Carried.

RC-2022-12-06-224

*Results*

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

- 6e. Application to rezone a property in Coldbrook (File #22-16)

On motion of Councillor Armstrong and Councillor Hirtle, that Municipal Council give First Reading to and hold a Public Hearing regarding the application to rezone 2853 Lovett Road (PID 55513204), Coldbrook from the Residential One and Two Unit (R2) Zone to the Residential Mixed Density (R3) Zone, as described in Appendix C of the report dated November 8, 2022.

Motion Carried.

RC-2022-12-06-225

*Results*

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

- 6f. **Application to enter into a development agreement in Sunken Lake (File #22-03)**

On motion of Councillor Armstrong and Councillor Misner, that Municipal Council give Initial Consideration to and hold a Public Hearing regarding entering into a development agreement to permit tourist cabins at 536 Sunken Lake Road (PID 55531305), which is substantively the same (save for minor differences in form) as the draft set out in Appendix D of the report dated November 8, 2022.

**Motion Carried.**

**RC-2022-12-06-226**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

- 6g. **Application to permit a Telecommunications Tower in Steam Mill (File #22-20)**

Mark Fredericks, GIS Planner, presented the report as attached to the December 6, 2022 Council agenda and provided a [presentation](#).

On motion of Councillor Allen and Councillor Misner, that Municipal Council support the application by TEP Group/Eastlink to site a 61-metre, self-support style telecommunications tower at 1105 Highway 359, Steam Mill as described in Appendix D of the report dated November 8, 2022.

**Motion Carried.**

**RC-2022-12-06-227**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For

District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

6h. **Public Hearing Date**

Councillor Armstrong noted that the next Public Hearing was scheduled to be held on Tuesday, January 3, 2023 at 6:00 p.m. but that the date could change due to the impact of upcoming holidays on advertising requirements.

7. **Planning and Inspection Services**7a. **[Joint Accessibility Advisory Committee Terms of Reference](#)**

Katie MacArthur, Accessibility Coordinator, presented the Request for Decision as attached to the December 6, 2022 Council agenda and provided a [presentation](#).

**On motion of Councillor Misner and Councillor Allen, that Municipal Council approve the proposed amendments to the Terms of Reference for the Joint Accessibility Advisory Committee as attached as Appendix B to the December 6, 2022 Request for Decision.**

**Motion Carried.**

**RC-2022-12-06-228**

**Results**

For 9

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

8. **Administration**8a. **[Proposed New Policy IT-07-002: Mobile Devices \(adoption\)](#)**

Mayor Muttart presented the Policy as attached to the December 6, 2022 Council agenda.

**On motion of Councillor Misner and Councillor Hirtle, that Municipal Council adopt Policy IT-07-002: Mobile Devices as attached to the December 6, 2022 Council agenda.**

**Motion Carried.**

**RC-2022-12-06-229**

**Results**

For 9

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For

District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

- 8b. [Amendments to Policy FIN-05-018: Community Grants \(adoption\)](#)

Mayor Muttart presented the Policy as attached to the December 6, 2022 Council agenda.

**On motion of Councillor Hirtle and Councillor Allen, that Municipal Council amend Policy FIN-05-018: Community Grants as attached to the December 6, 2022 Council agenda.**

**Motion Carried.**

**RC-2022-12-06-230**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

- 8c. [2022 NSUARB Application / Study of Polling Districts](#)

Dan Hagan, Strategic Projects Specialist, presented the Request for Decision as attached to the December 6, 2022 Council agenda and provided a [presentation](#).

**On motion of Councillor Winsor and Councillor Hirtle, that Municipal Council apply to the Nova Scotia Utility and Review Board to confirm the number of Councillors at nine and alter polling districts as recommended within the Boundary Review Study 2022.**

**Motion Carried.**

**RC-2022-12-06-231**

**Results**

For 8  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	-
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

It was noted that Councillor Killam had left the meeting at 10:58 p.m.

- 8d. [Non-Union Salary Increases - Fiscal 2022-23](#)

Scott Conrod, CAO, presented the Briefing as attached to the December 6, 2022 Council agenda and provided a [presentation](#).

On motion of Councillor Misner and Councillor Granger, that Municipal Council receive the Briefing on Non-Union Salary Increases - Fiscal 2022-23 dated December 6, 2022 for information.

Motion Carried.

RC-2022-12-06-232

**Results**

For 8

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	-
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

9. [Committee of the Whole Recommendations November 15, 2022](#)

9a. [Amendments to Policy  
ADMIN-01-020: Records and  
Information Management  
\(notice\)](#)

Mayor Muttart presented the recommendations as attached to the December 6, 2022 Council agenda.

On motion of Councillor Hirtle and Councillor Armstrong, that Municipal Council provide seven days' notice, per s.48(1) *Municipal Government Act*, to adopt amendments to Policy ADMIN-01-020: Records and Information Management as attached to the November 15, 2022 Committee of the Whole agenda.

Motion Carried.

RC-2022-12-06-233

**Results**

For 8

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	-
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

9b. **Diversity Intermunicipal  
Service Agreement Update**

On motion of Councillor Harding and Councillor Misner, that Municipal Council instruct the CAO to bring forward amended Terms of Reference for Diversity Kings County.

Motion Carried.

RC-2022-12-06-234

**Results**

For 8

Against 0

District	Name	Results
Mayor	Peter Muttart	For



District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	-
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

10. **Nominating Committee Recommendations November 21, 2022**

10a. **Citizen Appointment to Audit Committee**

Councillor Armstrong presented the recommendations as attached to the December 6, 2022 Council agenda.

**On motion of Councillor Armstrong and Councillor Misner, that Municipal Council re-appoint Logan Morse as the Citizen Representative on the Audit Committee for a second 2-year term commencing December 1, 2022.**

**Motion Carried.**

**RC-2022-12-06-235**

**Results**

For 8

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	-
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

10b. **Citizen Appointments to Diversity Kings County**

**On motion of Councillor Armstrong and Councillor Granger, that Municipal Council re-appoint Tammy Sampson and James Rumble to the At Large designated seats on the Diversity Kings County Committee for a 2-year term commencing December 1, 2022.**

**Motion Carried.**

**RC-2022-12-06-236**

**Results**

For 8

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	-
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

10c. **Citizen Appointment to  
Fences Arbitration  
Committee**

On motion of Councillor Armstrong and Councillor Allen, that Municipal Council re-appoint Adrian Doherty as the Citizen Representative on the Fences Arbitration Committee for a 2-year term commencing December 1, 2022.

**Motion Carried.**

**RC-2022-12-06-237**

**Results**

For 8  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	-
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

10d. **Citizen Appointment to  
Greenwood Water Utility  
Source Water Protection  
Committee**

On motion of Councillor Armstrong and Councillor Misner, that Municipal Council re-appoint Chantal Gagnon as the Citizen Representative on the Citizen Appointment to Greenwood Water Utility Source Water Protection Committee for a 2-year term commencing December 1, 2022.

**Motion Carried.**

**RC-2022-12-06-238**

**Results**

For 8  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	-
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

10e. **Citizen Appointment to  
Kings Regional  
Rehabilitation Centre Board**

On motion of Councillor Armstrong and Councillor Hirtle, that Municipal Council appoint Adrian Doherty as a Citizen Representative for the Municipality on the Kings Regional Rehabilitation Centre Board for a 3-year term commencing December 1, 2022.

**Motion Carried.**

**RC-2022-12-06-239**

**Results**

For 8  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For

District 3	Dick Killam	-
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

10f. **Citizen Appointment to Police Services Advisory Committee**

On motion of Councillor Armstrong and Councillor Misner, that Municipal Council appoint Jamie Ogilvie as the Western Area Representative on the Police Services Advisory Committee for a 2-year term commencing December 1, 2022.

**Motion Carried.**

**RC-2022-12-06-240**

**Results**

For 8  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	-
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

10g. **Councillor Appointments to Boards and Committees**

On motion of Councillor Armstrong and Councillor Allen, that Municipal Council approve the 2022-2023 Councillor appointments to Boards and Committees as detailed in the report attached to the December 6, 2022 Council agenda, effective December 1, 2022 for a 1-year term ending November 30, 2023.

**Motion Carried.**

**RC-2022-12-06-241**

**Results**

For 8  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	-
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

11. **Correspondence**

Mayor Muttart presented the correspondence as attached to the December 6, 2022 Council agenda.

On motion of Councillor Misner and Councillor Allen, that Municipal Council receive the correspondence as attached to the December 6,

**2022 agenda.****Motion Carried.****RC-2022-12-06-242****Results**

For 8

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	-
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

- 11a. [Municipality of Yarmouth to Minister Champagne re: Telecommunication Services](#)

For Information.

12. **Other Business**

Councillor Winsor inquired about the timeline around the recent Nova Scotia Utility and Review Board hearing related to the proposed development on J Jordan Road and Summer Street in Canning.

Ms. Javorek responded that closing arguments would be communicated to the Nova Scotia Utility and Review Board in written form before January 26, 2023 following which the Board would have 60 days to render a decision.

13. **Comments from the Public**

No members of the public were present.

14. **Adjournment**

**On motion of Councillor Armstrong and Councillor Allen, there being no further business, the meeting adjourned at 11:19 p.m.**

**Motion Carried.****RC-2022-12-06-243****Results**

For 8

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	-
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

**Approved by:**

\_\_\_\_\_  
Peter Muttart  
Mayor

\_\_\_\_\_  
Janny Postema  
Municipal Clerk/Recording Secretary

Results Legend	
-	Absent
COI	Conflict of interest
For	A vote in favour
Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative.



**MUNICIPALITY *of the*  
COUNTY *of* KINGS**

Tel: 902-690-6275

Fax: 902-678-9279

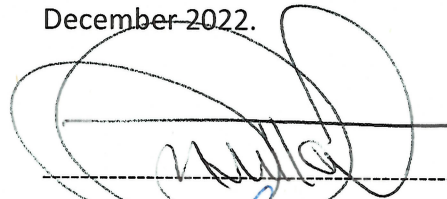
[municipalclerk@countyofkings.ca](mailto:municipalclerk@countyofkings.ca)

**CERTIFIED RESOLUTION OF COUNCIL  
MUNICIPALITY OF THE COUNTY OF KINGS  
2022 NSUARB Application/Study of Polling Districts**

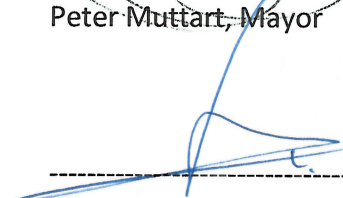
**That Municipal Council apply to the Nova Scotia Utility and Review Board to confirm the number of Councillors at nine and alter polling districts as recommended within the Boundary Review Study 2022. Resolution # RC-2022-12-06-231.**

THIS IS TO CERTIFY that the foregoing is a true copy of the resolution passed at a duly called meeting of the Council of the Municipality of the County of Kings duly held on December 6, 2022.

GIVEN under the hands of the Mayor and Municipal Clerk and under the corporate seal of the Municipality of the County of Kings this 16<sup>th</sup> day of December 2022.



Peter Muttart, Mayor



Janny Postema, Municipal Clerk

Phone: 902-678-6141 or 1-888-337-2999

Monday - Friday 8:30 a.m. - 4:30 p.m.

[inquiry@countyofkings.ca](mailto:inquiry@countyofkings.ca)

181 Coldbrook Village Park Drive

Coldbrook, NS B43 1B9

[www.countyofkings.ca](http://www.countyofkings.ca)





## Appendix F

Descriptions of Recommended Configuration Polling  
District Boundaries



## **POLLING DISTRICT 1 (Recommended Configuration)**

BEGINNING at a point on the Bay of Fundy shore at the intersection with the centre of the Sheffield Vault Brook;

THENCE north-easterly, northerly, north-westerly along the Bay of Fundy shore to Cape Split;

THENCE south-easterly, southerly, south-westerly along the coast of the Minas Basin to the centre of the Canard River;

THENCE westerly along the center of the Canard River (becoming Upper Dyke River), and continuing westerly along the centre of the Upper Dyke River until a point west of Crocker Brook, just southwest of civic #1398 Lakewood Road;

THENCE north-westerly in a straight line, crossing Lakewood Road, to the intersection of Highway 221 and Rockwell Mountain Road;

THENCE northerly, easterly, northerly to Thorpe Road crossing between civic #1190 and civic #1239 Thorpe Road;

THENCE north-easterly to the brow of the mountain crossing Highway 359 just north of civic #2559 Highway 359;

THENCE north-easterly and easterly along the brow of the mountain to a point just east of civic #1094 Brow of Mountain Road;

THENCE northerly in a straight line to the Sheffield Vault Brook, following the centre of the Sheffield Vault Brook to the Bay of Fundy to the place of beginning.

## **POLLING DISTRICT 2 (Recommended Configuration)**

BEGINNING at the intersection of Steadman Road, and Brooklyn Street;

THENCE northerly along the boundary of Camp Aldershot (excluding civic #274 Steadman Road) until just south of civic #350 Steadman Road;

THENCE easterly, continuing to follow the Camp Aldershot boundary until it intersects with North Aldershot Road at the intersection of North Aldershot Road and the Upper Dyke River;

THENCE easterly following the centre of the Upper Dyke River, becoming the Canard River, and continuing easterly following the centre of the Canard River to the Minas Basin;

THENCE easterly, southerly, westerly along the coast of the Minas Basin to the Cornwallis River;

THENCE westerly along the centre of the Cornwallis River, past the Cornwallis River Crossing Road, to the east sideline of the Town of Kentville;

THENCE northerly by the east sideline, westerly by the north sideline, southerly by the west sideline, and westerly by the north sideline of the Town of Kentville (here the centreline of the Cornwallis River becomes the town boundary) to a point just west of Porter Brook along the Cornwallis River;

THENCE north-westerly to Brooklyn Street;

THENCE westerly along the centreline of Brooklyn Street to the intersection with Steadman Road to the place of beginning.

## **POLLING DISTRICT 3 (Recommended Configuration)**

**BEGINNING** starting at a point on the Bay of Fundy shore at the intersection of the Annapolis County boundary;

**THENCE** south-easterly along the Annapolis County boundary to where it intersects with Highway 101;

**THENCE** easterly following the centreline of Highway 101 to where it intersects with the Cornwallis River;

**THENCE** northerly, north-easterly, easterly following the centreline of the Cornwallis River, crossing Lovett Road, meeting with the Town of Kentville's north boundary, and continuing to a point along the Cornwallis River just west of Porter Brook;

**THENCE** north-westerly to Brooklyn Street;

**THENCE** westerly along the centreline of Brooklyn Street to the intersection with Steadman Road;

**THENCE** northerly along Steadman Road, and the boundary of Camp Aldershot (excluding civic #274 Steadman Road) until just south of civic #350 Steadman Road;

**THENCE** easterly, continuing to follow the Camp Aldershot boundary until a point on the Upper Dyke River just west of Crocker Brook, and southwest of civic #1398 Lakewood Road;

**THENCE** north-westerly in a straight line, crossing Lakewood Road, to the intersection of Highway 221 and Rockwell Mountain Road;

**THENCE** northerly, easterly, northerly to Thorpe Road crossing between civic #1190 and civic #1239 Thorpe Road;

**THENCE** north-easterly to the brow of the mountain crossing Highway 359 just north of civic #2559 Highway 359;

**THENCE** north-easterly and easterly along the brow of the mountain to a point just east of civic #1094 Brow of Mountain Road;

**THENCE** northerly in a straight line to the Sheffield Vault Brook, following the centre of the Sheffield Vault Brook to the Bay of Fundy;

**THENCE** south-westerly along the Bay of Fundy shore to the intersection with the Annapolis County boundary and the place of beginning.

## **POLLING DISTRICT 4 (Recommended Configuration)**

BEGINNING at the intersection of the Highway 101, and the Annapolis County boundary;

THENCE south-easterly along the Annapolis County boundary to a point just north of civic #559 Meadowvale Road;

THENCE easterly crossing Tremont Mountain Road between civics #784 Tremont Mountain Road and #250 Rivercrest Lane, and continuing easterly to intersect with the Fales River;

THENCE easterly along the centreline of the Fales River, crossing Rocknotch Road and continuing to a point north of civic #1175 Meadowvale Road;

THENCE north-westerly across Highway 201 to a point on the southern boundary of CFB Greenwood;

THENCE westerly, north-westerly, northerly, westerly along the boundary of CFB Greenwood until it meets up with the Annapolis River;

THENCE north-easterly, easterly along the centreline of the Annapolis River until a point just past Highway 201;

THENCE north-westerly, northerly, crossing Highway 1 between civic #1591 and #1605 Highway 1, keeping to the east of Pineo Street, and continuing northerly to the Highway 101;

THENCE westerly along the centreline of Highway 101 to the intersection with the Annapolis County boundary, to the place of beginning.

## **POLLING DISTRICT 5 (Recommended Configuration)**

**BEGINNING** starting at a point on the Annapolis County boundary just north of civic #559 Meadowvale Road;

**THENCE** easterly crossing Tremont Mountain Road between civics #784 Tremont Mountain Road and #250 Rivercrest Lane, and continuing easterly to intersect with the Fales River;

**THENCE** easterly along the centreline of the Fales River, crossing Rocknotch Road and continuing to a point north of civic #1175 Meadowvale Road;

**THENCE** north-westerly across Highway 201 to a point on the southern boundary of CFB Greenwood;

**THENCE** westerly, north-westerly, northerly along the boundary of CFB Greenwood until it meets up with the Annapolis River;

**THENCE** north-easterly, easterly along the centreline of the Annapolis River until a point just past Highway 201;

**THENCE** northerly crossing Highway 1 between civic #1591 and #1605, keeping to the east of Pineo Street, and continuing northerly to the Highway 101;

**THENCE** easterly along the centreline of Highway 101 to a point east of Long Point Road;

**THENCE** southerly crossing Highway 1 just west of civic #3643, and continuing south-easterly parallel to Cranberry Bog Road;

**THENCE** westerly, just south of Cranberry Bog Road and civic #1 Cranberry Bog Road, and continuing westerly and south-westerly crossing Aylesford Road between civic #7360 and #7316 Aylesford Road, to a point north of civic #1177 Hall Road;

**THENCE** southerly, south-easterly, crossing Hall Road between civic #1212 and #1243, to a point just north of civic #2465 Harmony Road;

**THENCE** north-easterly, crossing Aylesford Road between civic #6759 and #6747 to a point just east of Aylesford Road;

**THENCE** south-easterly, running parallel to Aylesford Road, crossing Prospect Road between civic #28 and #54 Prospect Road, and continuing south-easterly to the north end of Lake George;

**THENCE** south-easterly between Lake George and Aylesford Lake, crossing the intersection of North River Road and Lake George Lane, and continuing south-easterly across Sunrise Ridge Road, between Aylesford Lake and Loon Lake, south of Outback Run, to the Lunenburg County boundary;

**THENCE** south-westerly along the Lunenburg County boundary to the intersection of the Kings County, Lunenburg County, and Annapolis County boundaries;

**THENCE** north-westerly along the Annapolis County boundary, to the place of beginning.



## **POLLING DISTRICT 6 (Recommended Configuration)**

BEGINNING at the intersection of Highway 101 and the Cornwallis River;

THENCE northerly, north-easterly, easterly following the centreline of the Cornwallis River, crossing Lovett Road, to the intersection of Cornwallis River and the Town of Kentville's northwest boundary;

THENCE southerly along the western boundary of the Town of Kentville to Harrington Road at civic #184 Harrington Road;

THENCE easterly along the Town of Kentville southern boundary for 240 metres;

THENCE southerly, westerly, keeping all the civics on Harrington Road to the west and north, to Lockhart Mountain Road, just south of civic #1164 Lockhart Mountain Road;

THENCE westerly crossing English Mountain Road between civic #2106 and #2141, crossing Spittal Road between civic #1179 and #1061, and crossing Cambridge Mountain Road between civic #375 and #350 to a point just east of Joudrey Mountain Road;

THENCE north-westerly, running parallel to Randolph Road to a point just east of the intersection of Randolph Road and Waterville Mountain Road;

THENCE westerly, crossing Waterville Mountain Road just north of the intersection of Waterville Mountain Road and Randolph Road, to the intersection with Rochford Brook;

THENCE southerly, south-westerly along the centreline of Rochford Brook until a point just east of Thompson Road;

THENCE southerly, westerly, northerly, westerly, northerly, westerly around the entirety of Thompson Road, to the intersection of Highway 1 and Bond Road;

THENCE north-westerly crossing Bent Road between civic #68 and #160;

THENCE north-westerly, westerly, northerly, to the Town of Berwick southwest boundary;

THENCE easterly, northerly, easterly, northerly following the east side of the Town of Berwick boundary to its intersection with Highway 101;

THENCE easterly along the centerline of Highway 101 to the intersection with the Cornwallis River and the place of beginning.

## **POLLING DISTRICT 7 (Recommended Configuration)**

**BEGINNING** at the intersection of Prospect Road and Elderkin brook (between civic #5309 and #5314 Prospect Road);

**THENCE** north-easterly along the centreline of Elderkin Brook to the southeast corner of the Town of Kentville boundary;

**THENCE** north-westerly, westerly along the Town of Kentville south boundary to a point 240 meters east of Harrington Road;

**THENCE** southerly, westerly, keeping all the civics on Harrington Road to the west and north, to Lockhart Mountain Road, just south of civic #1164 Lockhart Mountain Road;

**THENCE** westerly crossing English Mountain Road between civic #2106 and #2141, crossing Spittal Road between civic #1179 and #1061, and crossing Cambridge Mountain Road between civic #375 and #350 to a point just east of Joudrey Mountain Road;

**THENCE** north-westerly, running parallel to Randolph Road to a point just east of the intersection of Randolph Road and Waterville Mountain Road;

**THENCE** westerly, crossing Waterville Mountain Road just north of the intersection of Waterville Mountain Road and Randolph Road, to the intersection with Rochford Brook;

**THENCE** southerly, south-westerly along the centreline of Rochford Brook until a point just east of Thompson Road;

**THENCE** southerly, westerly, northerly, westerly, northerly, westerly around the entirety of Thompson Road, to the intersection of Highway 1 and Bond Road;

**THENCE** north-westerly, crossing Bent Road between civic #68 and #160;

**THENCE** north-westerly, westerly, northerly, to the Town of Berwick southwest boundary;

**THENCE** westerly, south-westerly, westerly along the south side of the Town of Berwick boundary;

**THENCE** northerly along the west side of the Town of Berwick boundary to the intersection with Highway 101;

**THENCE** westerly along the centreline of Highway 101 to a point east of Long Point Road;

**THENCE** southerly crossing Highway 1 just west of civic #3643 Highway 1, and continuing southerly parallel to Cranberry Bog Road;

**THENCE** westerly, just south of Cranberry Bog Road and civic #1 Cranberry Bog Road, and continuing westerly and south-westerly crossing Aylesford Road between civic #7360 and #7316 Aylesford Road, to a point north of civic #1177 Hall Road;

**THENCE** southerly, south-easterly, crossing Hall Road between civic #1212 and #1243, to a point just north of civic #2465 Harmony Road;

**THENCE** north-easterly, crossing Aylesford Road between civic #6759 and #6474, to a point just east of Aylesford Road;

**THENCE** south-easterly, running parallel to Aylesford Road, crossing Prospect Road between civic #28 and #54 Prospect Road, and continuing south-easterly to the north end of Lake George;

THENCE south-easterly between Lake George and Aylesford Lake, crossing the intersection of North River Road and Lake George Lane, and continuing south-easterly across Sunrise Ridge Road, between Aylesford Lake and Loon Lake, south of Outback Run, to the Lunenburg County Boundary;

THENCE north-easterly following the Lunenburg County boundary, continuing to follow the Hants County boundary until intersecting with Black River Lake;

THENCE north-westerly across Black River Lake, and Little River Lake to the Gaspereau River;

THENCE north-easterly following the centreline of the Gaspereau River to a point just north of civic #2143 Sunken Lake Road;

THENCE north-westerly, crossing White Rock Road between civic #908 and #923 and continuing to the Village of New Minas boundary as approved in the Nova Scotia Utility and Review Board Decision Matter M303833, made on February 4, 2013;

THENCE westerly following the southern edges of the Village of New Minas boundary to the intersection of Prospect Road and Elderkin Brook (between civic #5309 and #5314 Prospect Road), and the place of beginning.

## **POLLING DISTRICT 8 (Recommended Configuration)**

BEGINNING at the intersection of Highway 101 and the south-west corner of the Town of Wolfville;

THENCE northerly along the western sideline of the Town of Wolfville until intersecting the Cornwallis River;

THENCE westerly along the centreline of the Cornwallis River to the eastern sideline of the Town of Kentville;

THENCE southerly along the eastern sideline of the Town of Kentville (marked by Elderkin Brook) to an intersection between Elderkin Brook and Prospect Road;

THENCE southerly in a straight line to Highway 101;

THENCE following the southern edges of the Village of New Minas boundary as approved in the Nova Scotia Utility and Review Board Decision Matter M303833, made on February 4, 2013 to a point on Highway 101 south of civic 9406 Commercial St, just east of the Granite Connector, Exit 11A interchange;

THENCE easterly along the centreline of Highway 101 to the western sideline of the Town of Wolfville and the place of beginning.

## **POLLING DISTRICT 9 (Recommended Configuration)**

BEGINNING at the Hants County boundary and the Avon River;

THENCE south-westerly along the Kings County/Hants County boundary to the intersection with Black River Lake;

THENCE north-westerly across Black River Lake and Little River Lake to the Gaspereau River;

THENCE north-easterly following the centreline of the Gaspereau River to a point just north of civic #2143 Sunken Lake Road;

THENCE north-westerly, crossing White Rock Road between civic #908 and #923 and continuing to the Village of New Minas boundary as approved in the Nova Scotia Utility and Review Board Decision Matter M303833, made on February 4, 2013;

THENCE north-easterly following the southern edges of the Village of New Minas boundary to a point on Highway 101 south of civic 9406 Commercial St, just east of the Granite Connector, Exit 11A interchange;

THENCE easterly along the centreline of Highway 101 to the southwest corner of the Town of Wolfville boundary;

THENCE easterly along the south sideline, and continuing northerly along the east sideline of the Town of Wolfville, to the Minas Basin;

THENCE easterly, northerly, easterly, southerly, easterly, south-easterly along the coast of the Minas Basin, to the intersection of the Hants County boundary and the Avon River, and the place of beginning.